

SPECIAL DISTRICT TRANSPARENCY NOTICE - 2020

Pursuant to section 32-1-809, Colorado Revised Statutes

This information must be provided to the eligible electors of the district between November 16, 2019 and January 15, 2020 for the year 2020.

Name of special district	Berkeley Water and Sanitation District	
Address and telephone number of manager or other primary contact person for District	Sharon Whitehair District Manager 303-477-1914	
Time and place designated for regular board meetings	2 nd Wednesday of each month, 6 p.m. District Office, 4455 West 58 th Avenue, Unit A, Arvada, CO 80002	
Posting place designated for meeting notice (§24-6-402(2)(c), C.R.S.)	Berkeley office and website, Adams County Clerk and Recorder	
Names of board members (Check applicable boxes for any board member whose seat will be on the ballot at the May 2020 election.)	(1) Craig Jones, President This office will be on the May 2020 ballot as a three-year term	(2) Gloria Rudden, Vice President This office will not be on the May 2020 ballot as a three-year term
	(3) Carl Lee Jones, Treasurer This office will be on the May 2020 ballot as a three-year term	(4) Phil Cipri, Secretary, Metro Representative This office will not be on the May 2020 ballot as a three-year term
Public Meeting for approval of Rates and Fees	Wednesday, November 13, 2019 at 6 p.m. District Office, 4455 W. 58 th Avenue, Unit A, Arvada, CO 80002	
District mill levy	3.421	
Total ad valorem tax revenue received by district during 2019 (Note if unaudited or otherwise incomplete.)	\$291,000 (unaudited)	
Date of next regular election	Tuesday, May 5, 2020	
Self-nomination forms to be a candidate for district board member may be obtained beginning January 1, 2020 from:	Sharon Whitehair District Office 4455 West 58 th Avenue, Unit A, Arvada, CO 80002 Monday – Friday 8 a.m. to 4:30 p.m.	
Self-nomination forms to be a candidate for district board member should be returned to	Sharon Whitehair District Office 4455 W. 58 th Avenue, Unit A, Arvada, CO 80002 Monday – Friday 8 a.m. to 4:30 p.m.	
Completed self-nomination forms must be received by the district by	Friday, February 28, 2020 no later than 4:30 p.m.	
District election results will be posted on these websites:	Secretary of State www.sos.state.co.us	District or other website: www.berkeleywatersanitation.com

Payments	Payments are due on or before the end of each month for commercial. Payments are due on or before the end of the quarter for residential.	Payments of checks or money orders can be dropped off through the postal door at the Berkeley office.
Methods of payment at the Berkeley Water & Sanitation District office at 4455 W. 58 th Avenue, Unit A	Cash, check, or money orders	Late fee will be assessed on: After one month, commercial will be assessed a \$15 late fee After each quarter, residential will be assessed a \$15 late fee
Online payments can be made by visiting www.berkeleywatersanitation.com	Payments made through a checking account will be charged a \$1 fee regardless of the amount. Payments made with credit cards are subject to a 2.25% charge based on the amount paid plus a \$.75 service charge.	
Email billing	Customers can contact Berkeley to be added to their billing email list	
Colorado Open Records Act Fees	\$0.25 per page of standard documents and is subject to an hourly fee for extraordinary documents or voluminous searches	A research and retrieval fee will be charged \$30.00 per hour with no charge for the first hour
Notice completed by:	Name: Sharon Whitehair Title: District Manager E-mail: berkeleywater@gmail.com	Notice Dated: 12/15/2019