First, type the URL into your web browser: https://www.tocite.net/adamscounty/portal

From the main screen, click Login to create an account. You must create an account to register and review your vehicle permits. A valid email is required to create an account.

Click Create Account.

Once all information is filled out, click Create Account at the bottom.

Once logged in, you can register your vehicle.

Click View Permits.

Click Register to continue.

Please fill out all sections. Scroll down to add more information.

Once completed, click Register for Permit. Once processing is complete you will receive a confirmation email and can view/edit all permits online.

Once filled out, attach a photo of a current vehicle registration. Renters must attach a copy of their lease or a utility bill showing the address of their current residence. After all files are attached, click Add Vehicle to Permit.

Add your vehicle information. Once completed, click Add Vehicle to Permit.