

Virtual Workshop Calendar



Notice to Applicant - Equal Opportunity is the Law

September 2021

| Workshop | Day | Date | Start | Contact |
|---|-----|---------|---------|--|
| Conflict Resolution Strategies | Wed | 9/1/21 | 9:30am | sroberts@adcogov.org |
| Elements of Networking | Wed | 9/1/21 | 1:30pm | sroberts@adcogov.org |
| Manage Time for Success | Tue | 9/7/21 | 11:00am | amorris@adcogov.org |
| Financial Lit: Budgeting Basics | Tue | 9/7/21 | 1:30pm | djuarezsanchez@adcogov.org |
| Critical Thinking Strategies | Tue | 9/7/21 | 2:30pm | amorris@adcogov.org |
| Self-Care for Balance | Wed | 9/8/21 | 9:30am | sroberts@adcogov.org |
| LinkedIn | Fri | 9/10/21 | 9:00am | acoulter@adcogov.org |
| Financial Lit: Credit-Know Before You Owe | Fri | 9/10/21 | 1:30pm | djuarezsanchez@adcogov.org |
| Online Job Research Resources | Mon | 9/13/21 | 12:00pm | amorris@adcogov.org |
| Career Exploration | Mon | 9/13/21 | 2:00pm | acoulter@adcogov.org |
| Marketing Yourself Successfully | Mon | 9/13/21 | 3:00pm | amorris@adcogov.org |
| Professional Relationships | Tue | 9/14/21 | 10:30am | amorris@adcogov.org |
| Job Development Prep | Tue | 9/14/21 | 11:00am | talentpool@adcogov.org |
| Adams County Job Club | Tue | 9/14/21 | 1:00pm | gmboat@adcogov.org |
| Financial Lit: Credit Reports & Scores | Tue | 9/14/21 | 1:30pm | djuarezsanchez@adcogov.org |
| Resume Strategies | Wed | 9/15/21 | 9:30am | sroberts@adcogov.org |
| Take Control of Your Life | Wed | 9/15/21 | 1:30pm | sroberts@adcogov.org |
| Connecting Colorado | Wed | 9/15/21 | 2:30pm | amorris@adcogov.org |
| Leadership | Mon | 9/20/21 | 9:00am | sroberts@adcogov.org |
| Cover Letter | Mon | 9/20/21 | 1:30pm | sroberts@adcogov.org |
| Financial Lit: Saving for Retirement 101 | Tue | 9/21/21 | 1:30pm | djuarezsanchez@adcogov.org |
| Interviewing Strategies | Wed | 9/22/21 | 9:30am | sroberts@adcogov.org |
| Managing Change | Wed | 9/22/21 | 1:30pm | sroberts@adcogov.org |
| Conflict Resolution Strategies | Fri | 9/24/21 | 9:00am | acoulter@adcogov.org |
| Marketing Yourself Successfully | Mon | 9/27/21 | 9:00am | sroberts@adcogov.org |
| Critical Thinking | Mon | 9/27/21 | 11:30am | acoulter@adcogov.org |
| Communication in the Workplace | Mon | 9/27/21 | 1:30pm | sroberts@adcogov.org |
| LinkedIn | Tue | 9/28/21 | 9:00am | amorris@adcogov.org |
| Job Development Prep | Tue | 9/28/21 | 11:00am | talentpool@adcogov.org |
| Adams County Job Club | Tue | 9/28/21 | 1:00pm | gmboat@adcogov.org |
| Financial Lit: Eat Healthy on a Budget | Tue | 9/28/21 | 1:30pm | djuarezsanchez@adcogov.org |
| Manage Time for Success | Wed | 9/29/21 | 9:30am | sroberts@adcogov.org |
| Job Searching with a Criminal Background | Wed | 9/29/21 | 10:00am | amorris@adcogov.org |
| Self-Care for Balance | Wed | 9/29/21 | 1:30pm | sroberts@adcogov.org |
| Elements of Networking | Wed | 9/29/21 | 3:00pm | amorris@adcogov.org |

Register for workshops on your Connecting Colorado www.connectingcolorado.com

Virtual workshops are held via Zoom.

Log in through your computer by downloading the app or pasting the link into your browser.

If you do not have audio/video on your computer, you can access via the Zoom app on any smartphone.

The Zoom link can be accessed on your [EVENT CALENDAR](#) in Connecting Colorado the day of the workshop.

Workshop Descriptions

Adams County Job Club: Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills. Each person introduces themselves with an Elevator Speech.

Career Exploration: Conduct a thorough self-analysis and learn about assessments that can help you identify a career path that will be a great fit for YOU!

Communication: Learn the tools you need to communicate more effectively in interviews and the workplace.

Conflict Resolution Strategies: Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict.

Connecting Colorado: Add to your job-searching tool box by learning how to effectively utilize the database used by all Workforce Centers in the state to connect job seekers with employers.

Cover Letter: Learn strategies for a targeted cover letter that gives you an edge in your job search.

Critical Thinking: Learn how to effectively analyze and solve work problems, develop more and better ideas, make fewer mistakes, and get more out of training and other learning opportunities on the job.

Elements of Networking: Understand the basics of networking and how to leverage yours for successful job search.

Financial Literacy: Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress, and eating well on a budget.

Interview Strategies: Come explore strategies for a successful interview. Develop success stories, research companies, and understand proper follow up steps.

Job Development Prep Class: Learn how the Job Development program works to connect you with employers as well as best practices for your job search.

Job Searching with a Criminal Background: This workshop addresses how to discuss your criminal background with confidence and to reframe past mistakes into current strengths.

Leadership: Learn how to communicate effectively, keep morale high, motivate every single worker to perform well, maximize efficiency and achieve collective goals.

LinkedIn: A hands-on lab to create or strengthen your profile. Also, learn basic networking features of LinkedIn. **MUST REGISTER FOR AN ACCOUNT** prior to workshop.

Manage Time for Success: With so many competing demands, it is tough to get everything done. Gain a new perspective on time management and learn strategies to make the most of your time.

Managing Change: Discover how to embrace change and use it to your advantage.

Marketing Yourself Successfully: Learn how to create your personal brand that will give you consistency and confidence as you market yourself to employers.

Online Job Research Resources: Learn how to utilize online resources to research occupations and explore your career path.

Professional Relationships: Have you ever struggled with relating to others, responding positively to feedback, or dealing with difficult people? Learn skills and strategies to build strong relationships at work!

Resume Strategies: Learn the technique of targeting your resume and writing accomplishment statements to demonstrate strengths to employers.

Self-Care for Balance: Do you feel life pulling you in many different directions? You can reclaim your life by creating space for the things you enjoy. Learn the keys for a balanced and fulfilling life.

Take Control of Your Life: Understand what is, and what isn't, within our control. Discover strategies that can give you a greater sense of control in your life.

GED Prep offered VIRTUALLY or IN PERSON at the Adams County WBC!

Contact Ashley Coulter at acoulter@adcogov.org or your case manager for more information.