

**PUBLIC NOTICE OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
COUNTRY CLUB HIGHLANDS METROPOLITAN DISTRICT
COUNTY OF ADAMS, COLORADO**

PUBLIC NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Directors of the Country Club Highlands Metropolitan District ("District") of the County of Adams, State of Colorado, shall be held on Monday, November 11, 2019, at 11:00 a.m. at the Clubhouse, Country Club Highlands, 12105 Alcott Street, Westminster, CO 80234. At such meeting, the Board shall conduct the regular business of the District, including making a determination regarding the inability to make a scheduled bond payment, and other business which may come before the Board. All meetings shall be open to the public.

IN WITNESS WHEREOF, this notice is given and duly posted pursuant to statute.

COUNTRY CLUB HIGHLANDS
METROPOLITAN DISTRICT

By: /s/ Elisabeth A. Cortese
Attorney for the District

COUNTRY CLUB HIGHLANDS METROPOLITAN DISTRICT

450 E. 17th Avenue, Suite 400

Denver, CO 80203

Phone: 303-592-4380

Fax: 303-592-4385

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Monday, November 11, 2019
TIME: 11:00 a.m.
PLACE: Clubhouse at Country Club Highlands
12105 Alcott Street
Westminster, CO 80234

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Vacant		May 2020
Terry Gordon	Secretary / Treasurer	May 2022
Vacant		May 2020
Vacant		May 2020
Vacant		May 2022

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest and confirm quorum.

B. Approve agenda; confirm location of meeting and posting of meeting notices and designate 24 hour posting location.

C. Public Comment.

D. Acknowledge the resignation of Eric Dome effective November 1, 2019.

E. Discuss vacancies on Board. Consider appointment of eligible electors to the Board of Directors. Administer Oath(s) of Office.

F. Consider the Appointment of Officers:

President: _____

Secretary: _____

Treasurer: _____

Assistant Secretaries: _____

G. Review and consider approval of November 12, 2018 Regular Meeting minutes (enclosure).

H. Discuss new legislation regarding posting meeting notices and establishment of a District website (enclosure).

1. Discuss establishing a District website through the Statewide Internet Portal Authority of the State of Colorado ("SIPA") and consider approving the Eligible Governmental Entity Agreement with SIPA and authorize all actions necessary for the establishment of the District's website (enclosure).

2. Discuss business to be conducted in 2020 and schedule regular meeting dates and consider adoption of Resolution No. 2019-11-01 Regarding Establishing Regular Meeting Dates, Time, and Location, Establishing District Website and Designating Posting Location for 24-Hour Notices (enclosure). [suggested date is Monday, November 9, 2020]

H. Discuss insurance renewal, including workers' compensation coverage and renewal of Special District Association ("SDA") membership.

II. FINANCIAL MATTERS

A. Ratify approval of the 2018 Audit Exemption Application (enclosure).

B. Ratify / approve payment of claims (to be distributed at meeting).

- C. Review and discuss the Statement of Cash Position and unaudited financial statements (to be distributed at meeting).

- D. Discuss the District's inability to make scheduled Bond payment.

- E. Conduct Public Hearing on the potential 2019 Budget Amendment and consider adoption of Resolution No. 2019-11-__ Amending the 2019 Budget (enclosure).

- F. Conduct Public Hearing on proposed 2020 Budget and consider adoption of Resolution No. 2019-11-__ to Adopt the 2020 Budget and to Appropriate Sums of Money and Resolution No. 2019-11-__ to Set Mill Levies (enclosures).

- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

- H. Discuss and consider adoption of Resolution No. 2019-11-__ Authorizing Adjustment of the District Mill Levy in Accordance with the Colorado Constitution, Article X, Section 3 (enclosure).

- I. Discuss and consider engagement of Simmons & Wheeler P.C. for the District accounting services for fiscal year 2020 and consider the appointment of Simmons & Wheeler to prepare the 2021 Budget.

- J. Discuss and appoint District Accountant, Simmons & Wheeler P.C., to prepare and file 2019 Application for Exemption from Audit.

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution No. 2019-11-__ Calling May 5, 2020 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2020 (enclosure). Discuss the need for ballot issues and/or questions.
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- B. Discuss update on McGeady Becher P.C. District records retention.
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- C. Discuss Transparency Notice and mode of eligible elector notification for 2020 (post on SDA website).
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IV. CAPITAL IMPROVEMENTS

- A. Discuss status of improvements and ownership of same.
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V. OTHER BUSINESS

VI. ADJOURNMENT

There are no more regular meetings scheduled in 2019.