

**PLAT CORRECTION, REPLAT OF LOT, EASEMENT OR
BUILDING ENVELOPE, VACATION OF RECORDED PLAT,
RIGHT-OF-WAY OR EASEMENT**

Transmittal Items

Primary Mandatory Items

1. Submittal application (Universal Application), including legal description
2. Application fee document (*refer to fee schedule)
3. Written Explanation of the project
4. Site Plan showing proposed development
5. Certificate of Taxes Paid
6. Proof of ownership (title policy dated within 30 days of submittal)
7. Proof of water and sewer
8. Proof of Utilities (e.g. electric, and gas)
9. Conceptual Review Meeting Letter and/or Waiver
10. Traffic Impact Fees Acknowledgement

Secondary Required Project Specific Items

11. Copying fee made payable to Adams County*
12. Recording fee made payable to Adams County Clerk & Recorder*
13. Copy of plat correction, replat of lot, easement or building envelope,
vacation of recorded plat, right-of-way or easement prepared by
Registered Licensed Land Surveyor
14. Certificate of Notice to Mineral Estate Owners/and Lessees
15. Certificate of Surface Development