

PLANNED UNIT DEVELOPMENT/ PRELIMINARY DEVELOPMENT PLAN

Transmittal Items

Primary Mandatory Items

1. Universal Application, including legal description
2. Application fee (*refer to fee schedule)
3. Written explanation of the project
4. Site Plan showing proposed development
5. Copy of Preliminary Development Plan
6. Certificate of Taxes Paid
7. Proof of ownership (title policy dated within 30 days of submittal)
8. Proof of water and sewer services
9. Proof of Utilities (e.g. electric, and gas)
10. Conceptual Review Meeting Letter and/or Waiver
11. Traffic Impact Fees Acknowledgement

Secondary Required Project Specific Items

1. Neighborhood Meeting Summary
2. Certificate of Notice to Mineral Estate Owners/and Lessees
3. Certificate of Surface Development
4. Copy of Preliminary Development Plan
5. Application for Rezoning
6. Application for Preliminary Plat