

# Virtual Workshop Calendar



July  
2021

Notice to Applicant - Equal Opportunity is the Law

| Workshop                                 | Day | Date    | Start   | Contact  |
|--|-----|---------|---------|--|
| Communication Skills                     | Thu | 7/1/21  | 9:00am  | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| Critical Thinking                        | Tue | 7/6/21  | 9:00am  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Adams County Job Club                    | Tue | 7/6/21  | 1:00pm  | <a href="mailto:gmboat@adcogov.org">gmboat@adcogov.org</a>                 |
| Financial Lit: Budgeting Basics          | Tue | 7/6/21  | 1:30pm  | <a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a> |
| Self-Care for Balance                    | Tue | 7/6/21  | 2:00pm  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Marketing Yourself Successfully          | Thu | 7/8/21  | 9:00am  | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| LinkedIn                                 | Thu | 7/8/21  | 12:00pm | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| Financial Lit: Know Before You Owe       | Fri | 7/8/21  | 1:30pm  | <a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a> |
| Managing Change                          | Mon | 7/12/21 | 9:00am  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Career Exploration                       | Mon | 7/12/21 | 10:00am | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| Manage Time for Success                  | Mon | 7/12/21 | 10:30am | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Elements of Networking                   | Mon | 7/12/21 | 1:00pm  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Online Job Research Resources            | Mon | 7/12/21 | 2:30pm  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Professional Relationships               | Tue | 7/13/21 | 9:00am  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Job Development Prep                     | Tue | 7/13/21 | 11:00am | <a href="mailto:talentpool@adcogov.org">talentpool@adcogov.org</a>         |
| Financial Lit: Credit Reports & Scores   | Tue | 7/13/21 | 1:30pm  | <a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a> |
| Communication Skills                     | Tue | 7/13/21 | 2:00pm  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Resume Strategies                        | Wed | 7/14/21 | 9:30am  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Connecting Colorado                      | Thu | 7/15/21 | 9:00am  | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| Take Control of Your Life                | Thu | 7/15/21 | 11:30am | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| Leadership Skills                        | Mon | 7/19/21 | 9:00am  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Cover Letter                             | Tue | 7/20/21 | 9:00am  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Adams County Job Club                    | Tue | 7/20/21 | 1:00pm  | <a href="mailto:gmboat@adcogov.org">gmboat@adcogov.org</a>                 |
| Financial Lit: Money & Stress            | Tue | 7/20/21 | 1:30pm  | <a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a> |
| Interview Strategies                     | Wed | 7/21/21 | 9:30am  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Conflict Resolution Strategies           | Mon | 7/26/21 | 9:00am  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Job Searching with a Criminal Background | Mon | 7/26/21 | 9:00am  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Marketing Yourself Successfully          | Mon | 7/26/21 | 1:00pm  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Elements of Networking                   | Mon | 7/26/21 | 3:00pm  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| LinkedIn                                 | Tue | 7/27/21 | 9:00am  | <a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>               |
| Job Development Prep                     | Tue | 7/27/21 | 11:00am | <a href="mailto:talentpool@adcogov.org">talentpool@adcogov.org</a>         |
| Financial Lit: Eating Health on a Budget | Tue | 7/27/21 | 1:30pm  | <a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a> |
| Self-Care for Balance                    | Wed | 7/28/21 | 9:30am  | <a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>             |
| Critical Thinking                        | Thu | 7/29/21 | 9:00am  | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |
| Manage Time for Success                  | Fri | 7/30/21 | 9:00am  | <a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>             |

Register for workshops on your Connecting Colorado account:

[www.connectingcolorado.com](http://www.connectingcolorado.com)

**Virtual workshops are held via Zoom.**

*Log in through your computer by downloading the app or pasting the link into your browser.*

*If you do not have audio/video on your computer, you can access via the Zoom app on any smartphone.*

**The Zoom link can be accessed on your **EVENT CALENDAR** in Connecting Colorado the morning of the workshop.**

**Workshop Descriptions**

**Adams County Job Club:** Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills. Each person introduces themselves with an Elevator Speech.

**Career Exploration:** Conduct a thorough self-analysis and learn about assessments that can help you identify a career path that will be a great fit for YOU!

**Communication:** Learn the tools you need to communicate more effectively in interviews and the workplace.

**Conflict Resolution Strategies:** Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict.

**Connecting Colorado:** Add to your job-searching tool box by learning how to effectively utilize the database used by all Workforce Centers in the state to connect job seekers with employers.

**Cover Letter:** Learn strategies for a targeted cover letter that gives you an edge in your job search.

**Critical Thinking:** Learn how to effectively analyze and solve work problems, develop more and better ideas, make fewer mistakes, and get more out of training and other learning opportunities on the job.

**Elements of Networking:** Understand the basics of networking and how to leverage yours for successful job search.

**Financial Literacy:** Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress, and eating well on a budget.

**Interview Strategies:** Come explore strategies for a successful interview. Develop success stories, research companies, and understand proper follow up steps.

**Job Development Prep Class:** Learn how the Job Development program works to connect you with employers as well as best practices for your job search.

**Job Searching with a Criminal Background:** This workshop addresses how to discuss your criminal background with confidence and to reframe past mistakes into current strengths.

**Leadership:** Learn how to communicate effectively, keep morale high, motivate every single worker to perform well, maximize efficiency and achieve collective goals.

**LinkedIn:** A hands-on lab to create or strengthen your profile. Also, learn basic networking features of LinkedIn. **MUST REGISTER FOR AN ACCOUNT** prior to workshop.

**Manage Time for Success:** With so many competing demands, it is tough to get everything done. Gain a new perspective on time management and learn strategies to make the most of your time.

**Managing Change:** Discover how to embrace change and use it to your advantage.

**Marketing Yourself Successfully:** Learn how to create your personal brand that will give you consistency and confidence as you market yourself to employers.

**Online Job Research Resources:** Learn how to utilize online resources to research occupations and explore your career path.

**Professional Relationships:** Have you ever struggled with relating to others, responding positively to feedback, or dealing with difficult people? Learn skills and strategies to build strong relationships at work!

**Resume Strategies:** Learn the technique of targeting your resume and writing accomplishment statements to demonstrate strengths to employers.

**Self-Care for Balance:** Do you feel life pulling you in many different directions? You can reclaim your life by creating space for the things you enjoy. Learn the keys for a balanced and fulfilling life.

**Take Control of Your Life:** Understand what is, and what isn't, within our control. Discover strategies that can give you a greater sense of control in your life.

**GED Prep offered VIRTUALLY at the Adams County WBC!**

Get registered for online access and tutoring assistance as needed.  
 Contact **Ashley Coulter** for more information: [acoulter@adcogov.org](mailto:acoulter@adcogov.org)