

# Virtual Workshop Calendar



January  
2021

Workshop	Day	Date	Start	Contact
Professional Relationships	Mon	1/4/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Managing Time for Success	Mon	1/4/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Communication	Mon	1/4/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Take Control of Your Life	Tue	1/5/21	10:30am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Financial Lit: Budgeting Basics	Tue	1/5/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Resume Strategies	Wed	1/6/21	10:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Connecting Colorado	Wed	1/6/21	1:00pm	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Cover Letter	Thu	1/7/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Interview Strategies	Thu	1/7/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Conflict Resolution Strategies	Fri	1/8/21	1:30pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Financial Lit: Credit - Know Before You Owe	Fri	1/8/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Self-Care for Balance	Mon	1/11/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Marketing Yourself Successfully	Mon	1/11/21	11:30am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Elements of Networking	Mon	1/11/21	3:30pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Career Exploration	Tue	1/12/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Managing Change	Tue	1/12/21	9:30am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Job Development Prep	Tue	1/12/21	11:00am	<a href="mailto:talentpool@adcogov.org">talentpool@adcogov.org</a>
Adams County Job Club	Tue	1/12/21	1:00pm	<a href="mailto:gmboat@adcogov.org">gmboat@adcogov.org</a>
Financial Lit: Credit Reports & Scores	Tue	1/12/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Online Job Research Resources	Wed	1/13/21	1:00pm	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Critical Thinking	Thu	1/14/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
LinkedIn	Thu	1/14/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Leadership	Fri	1/15/21	10:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Manage Time for Success	Tue	1/19/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Communication	Tue	1/19/21	12:00pm	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Financial Lit: Money & Stress	Tue	1/19/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Cover Letter	Tue	1/19/21	3:30pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Connecting Colorado	Wed	1/20/21	10:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Take Control of Your Life	Wed	1/20/21	1:00pm	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Resume Strategies	Wed	1/20/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Interview Strategies	Thu	1/21/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Professional Relationships	Thu	1/21/21	11:30am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Conflict Resolution Strategies	Thu	1/21/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Leadership	Mon	1/25/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Self-Care for Balance	Tue	1/26/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Job Development Prep	Tue	1/26/21	11:00am	<a href="mailto:talentpool@adcogov.org">talentpool@adcogov.org</a>
Adams County Job Club	Tue	1/26/21	1:00pm	<a href="mailto:gmboat@adcogov.org">gmboat@adcogov.org</a>
Financial Lit: Eating Healthy on a Budget	Tue	1/26/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Job Searching with a Criminal Background	Tue	1/26/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
LinkedIn	Wed	1/27/21	10:00am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Marketing Yourself Successfully	Wed	1/27/21	1:00pm	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Career Exploration	Wed	1/27/21	2:30pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Online Job Research Resources	Thu	1/28/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Critical Thinking	Thu	1/28/21	9:30am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Elements of Networking	Thu	1/28/21	11:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Managing Change	Fri	1/29/21	10:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>

Register for workshops on your Connecting Colorado account:

[www.connectingcolorado.com](http://www.connectingcolorado.com)

**Virtual workshops are held via Zoom.**

*Log in through your computer by downloading the app or pasting the link into your browser.  
 If you do not have audio/video on your computer, you can access via the Zoom app on any smartphone.*

**The Zoom link can be accessed on your [EVENT CALENDAR](#) in [Connecting Colorado](#) the morning of the workshop.**

<i>Workshop Descriptions</i>
<b>Adams County Job Club:</b> Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills.
<b>Career Exploration:</b> Conduct a thorough self-analysis and learn about assessments that can help you identify a career path that will be a great fit for YOU!
<b>Communication:</b> Learn the tools you need to communicate more effectively in interviews and the workplace.
<b>Conflict Resolution Strategies:</b> Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict.
<b>Connecting Colorado:</b> Add to your job-searching tool box by learning how to effectively utilize the database used by all Workforce Centers in the state to connect job seekers with employers.
<b>Cover Letter:</b> Learn strategies for a targeted cover letter that gives you an edge in your job search.
<b>Critical Thinking:</b> Learn how to effectively analyze and solve work problems, develop more and better ideas, make fewer mistakes, and get more out of training and other learning opportunities on the job.
<b>Elements of Networking:</b> Understand the basics of networking and how to leverage yours for successful job search.
<b>Financial Literacy:</b> Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress, and eating well on a budget.
<b>Interview Strategies:</b> Come explore strategies for a successful interview. Develop success stories, research companies, and understand proper follow up steps.
<b>Job Development Prep Class:</b> Learn how the Job Development program works to connect you with employers as well as best practices for your job search.
<b>Job Searching with a Criminal Background:</b> This workshop addresses how to discuss your criminal background with confidence and to reframe past mistakes into current strengths.
<b>Leadership:</b> Learn how to communicate effectively, keep morale high, motivate every single worker to perform well, maximize efficiency and achieve collective goals.
<b>LinkedIn:</b> A hands-on lab to create or strengthen your profile. Also, learn basic networking features of LinkedIn. <b>MUST REGISTER FOR AN ACCOUNT</b> prior to workshop.
<b>Manage Time for Success:</b> With so many competing demands, it is tough to get everything done. Gain a new perspective on time management and learn strategies to make the most of your time.
<b>Managing Change:</b> Discover how to embrace change and use it to your advantage.
<b>Marketing Yourself Successfully:</b> Learn how to create your personal brand that will give you consistency and confidence as you market yourself to employers.
<b>Online Job Research Resources:</b> Learn how to utilize online resources to research occupations and explore your career path.
<b>Professional Relationships:</b> Have you ever struggled with relating to others, responding positively to feedback, or dealing with difficult people? Learn skills and strategies to build strong relationships at work!
<b>Resume Strategies:</b> Learn the technique of targeting your resume and writing accomplishment statements to demonstrate strengths to employers.
<b>Self-Care for Balance:</b> Do you feel life pulling you in many different directions? You can reclaim your life by creating space for the things you enjoy. Learn the keys for a balanced and fulfilling life.
<b>Take Control of Your Life:</b> Understand what is, and what isn't, within our control. Discover strategies that can give you a greater sense of control in your life.

**GED Prep offered VIRTUALLY at the Adams County WBC!**

Get registered for online access and tutoring assistance as needed.  
 Contact Ashley Coulter for more information: [acoulter@adcogov.org](mailto:acoulter@adcogov.org)