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***Submission of the information is mandatory***. The data will be utilized for recordkeeping and statistical purposes. The purpose of this information is to establish eligibility for Unmanned Aircraft Systems (UAS) authorization on Adams County parks and open space parcel(s). Incomplete submission of information may result in delay or denial of the request.

**INSTRUCTIONS:** Applicants requesting a UAS authorization for an aviation event on Adams County parks and open space parcel(s) must complete all the applicable items on this form, and:

1. Attach a properly marked 11x17 in. map (scale 1:24,000) of the proposed operating area. The map must include scale depictions of the flight line(s) and the location(s) of the pilot(s) UAV vision point(s).
2. Submit a minimum of one photograph of the aircraft(s) that will be utilized. The applicant may also submit additional photographs and scale diagrams as supplemental material to assist in the evaluation.
3. Submit a safety pre/post flight checklist that is utilized during the aviation event.
4. Contact the Federal Aviation Administration (FAA) to acquire registration for your aircraft.
	1. Mark this registration number on your aircraft in a visible area
	2. Cary proof of this registration with you when flying your aircraft
	3. Include the FAA Registration number in the box provided below on this form
		1. The FAA can be reached by following this link <https://www.faa.gov/uas/>
5. Submit this application and any supplemental information to the Adams County Parks, Open Space, & Cultural Arts Department, 9755 Henderson Rd., Brighton, CO 80601 or submit electronically to dronepermits@adcogov.org. Please ensure all application materials have been received by contacting Adams County Parks, Open Space, & Cultural Arts Department (POSCA) at 303.637.8000.
	1. Application for UAS authorization must be submitted **30 days prior** to requested date of the aviation event and will be approved within 10 business days by POSCA staff.

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| **1) Name of applicant organization**  | **2) Name of responsible person** |
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| **3) Permanent mailing address** | **4) Number and street** |
|  |  |
| **5) State**  | **6) ZIP code** |
|  |  |
| **7) Telephone No. (Home / Cell / Other – Circle one)** | **8) Email Address**  |
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| **9) State whether the applicant or any of its principal owner(s)/user(s) has an application for UAS authorization pending with Adams County POSCA.** | **10) State whether the applicant or any of its principal owner(s)/user(s) has ever had an application for UAS denied.** |
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| **11) Area of operation (location, altitudes, etc.). 11x17 map** | **Date of aviation event. Hour (24hr format)** |
|  |  |
| **Detailed description of proposed operation(s) (Attach supplement if necessary).** |
| **Aircraft**  | **Pilot’s Name** | **FAA Registration Number** |
|  |  |  |
| **PLEASE READ - Certification: The undersigned applicant accepts full responsibility for the strict observance of the terms of the UAS authorization, and understands that the authorization contained in such certificate will be strictly limited to the above described operation** |
| **Date** | **Signature** of **Applicant**  |