

# Virtual Workshop Calendar



August  
2021

Workshop	Day	Date	Start	Contact
Professional Relationships	Mon	8/2/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Resume Strategies	Mon	8/2/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Take Control of Your Life	Mon	8/2/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Career Exploration	Tue	8/3/21	9:00am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Adams County Job Club	Tue	8/3/21	1:00pm	<a href="mailto:gmcboat@adcogov.org">gmcboat@adcogov.org</a>
Financial Lit: Budgeting Basics	Tue	8/3/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Managing Change	Wed	8/4/21	9:30am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Online Job Research Resources	Thu	8/5/21	9:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Communication Skills	Mon	8/9/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Conflict Resolution Strategies	Mon	8/9/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Marketing Yourself Successfully	Tue	8/10/21	9:00am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Job Development Prep	Tue	8/10/21	11:00am	<a href="mailto:talentpool@adcogov.org">talentpool@adcogov.org</a>
Connecting Colorado	Tue	8/10/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Cover Letter	Wed	8/11/21	9:30am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Leadership	Thu	8/12/21	9:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Interviewing Strategies	Fri	8/13/21	9:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
LinkedIn	Mon	8/16/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Manage Time for Success	Mon	8/16/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Adams County Job Club	Tue	8/17/21	1:00pm	<a href="mailto:gmcboat@adcogov.org">gmcboat@adcogov.org</a>
Financial Lit: Credit-Know Before You Owe	Tue	8/17/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Critical Thinking Strategies	Wed	8/18/21	9:30am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Elements of Networking	Thu	8/19/21	9:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Career Exploration	Mon	8/23/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Self-Care for Balance	Mon	8/23/21	11:00am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Online Job Research Resources	Mon	8/23/21	3:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Resume Strategies	Tue	8/24/21	9:00am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Job Development Prep	Tue	8/24/21	11:00am	<a href="mailto:talentpool@adcogov.org">talentpool@adcogov.org</a>
Financial Lit: Credit Reports & Scores	Tue	8/24/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Take Control of Your Life	Wed	8/25/21	9:30am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Managing Change	Thu	8/26/21	9:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Professional Relationships	Fri	8/27/21	9:00am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Communication Skills	Mon	8/30/21	9:00am	<a href="mailto:sroberts@adcogov.org">sroberts@adcogov.org</a>
Cover Letter	Mon	8/30/21	11:30am	<a href="mailto:acoulter@adcogov.org">acoulter@adcogov.org</a>
Interviewing Strategies	Mon	8/30/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Leadership Skills	Tue	8/31/21	9:00am	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>
Adams County Job Club	Tue	8/31/21	1:00pm	<a href="mailto:gmcboat@adcogov.org">gmcboat@adcogov.org</a>
Financial Lit: Eat Healthy on a Budget	Tue	8/31/21	1:30pm	<a href="mailto:djuarezsanchez@adcogov.org">djuarezsanchez@adcogov.org</a>
Job Searching with a Criminal Background	Tue	8/31/21	2:00pm	<a href="mailto:amorris@adcogov.org">amorris@adcogov.org</a>

Register for workshops on your Connecting Colorado account: [www.connectingcolorado.com](http://www.connectingcolorado.com)

### Virtual workshops are held via Zoom.

Log in through your computer by downloading the app or pasting the link into your browser.  
If you do not have audio/video on your computer, you can access via the Zoom app on any smartphone.

The Zoom link can be accessed on your **EVENT CALENDAR** in Connecting Colorado the day of the workshop.

*Workshop Descriptions*

**Adams County Job Club:** Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills. Each person introduces themselves with an Elevator Speech.

**Career Exploration:** Conduct a thorough self-analysis and learn about assessments that can help you identify a career path that will be a great fit for YOU!

**Communication:** Learn the tools you need to communicate more effectively in interviews and the workplace.

**Conflict Resolution Strategies:** Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict.

**Connecting Colorado:** Add to your job-searching tool box by learning how to effectively utilize the database used by all Workforce Centers in the state to connect job seekers with employers.

**Cover Letter:** Learn strategies for a targeted cover letter that gives you an edge in your job search.

**Critical Thinking:** Learn how to effectively analyze and solve work problems, develop more and better ideas, make fewer mistakes, and get more out of training and other learning opportunities on the job.

**Elements of Networking:** Understand the basics of networking and how to leverage yours for successful job search.

**Financial Literacy:** Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress, and eating well on a budget.

**Interview Strategies:** Come explore strategies for a successful interview. Develop success stories, research companies, and understand proper follow up steps.

**Job Development Prep Class:** Learn how the Job Development program works to connect you with employers as well as best practices for your job search.

**Job Searching with a Criminal Background:** This workshop addresses how to discuss your criminal background with confidence and to reframe past mistakes into current strengths.

**Leadership:** Learn how to communicate effectively, keep morale high, motivate every single worker to perform well, maximize efficiency and achieve collective goals.

**LinkedIn:** A hands-on lab to create or strengthen your profile. Also, learn basic networking features of LinkedIn. **MUST REGISTER FOR AN ACCOUNT** prior to workshop.

**Manage Time for Success:** With so many competing demands, it is tough to get everything done. Gain a new perspective on time management and learn strategies to make the most of your time.

**Managing Change:** Discover how to embrace change and use it to your advantage.

**Marketing Yourself Successfully:** Learn how to create your personal brand that will give you consistency and confidence as you market yourself to employers.

**Online Job Research Resources:** Learn how to utilize online resources to research occupations and explore your career path.

**Professional Relationships:** Have you ever struggled with relating to others, responding positively to feedback, or dealing with difficult people? Learn skills and strategies to build strong relationships at work!

**Resume Strategies:** Learn the technique of targeting your resume and writing accomplishment statements to demonstrate strengths to employers.

**Self-Care for Balance:** Do you feel life pulling you in many different directions? You can reclaim your life by creating space for the things you enjoy. Learn the keys for a balanced and fulfilling life.

**Take Control of Your Life:** Understand what is, and what isn't, within our control. Discover strategies that can give you a greater sense of control in your life.

**GED Prep offered VIRTUALLY at the Adams County WBC!**

Get registered for online access and tutoring assistance as needed.

Contact **Ashley Coulter** for more information: [acoulter@adcogov.org](mailto:acoulter@adcogov.org)