

Virtual Workshop Calendar



Notice to Applicant - Equal Opportunity is the Law

August 2021

Workshop	Day	Date	Start	Contact
Professional Relationships	Mon	8/2/21	9:00am	sroberts@adcogov.org
Resume Strategies	Mon	8/2/21	11:30am	acoulter@adcogov.org
Take Control of Your Life	Mon	8/2/21	2:00pm	amorris@adcogov.org
Career Exploration	Tue	8/3/21	9:00am	amorris@adcogov.org
Adams County Job Club	Tue	8/3/21	1:00pm	gmcboat@adcogov.org
Financial Lit: Budgeting Basics	Tue	8/3/21	1:30pm	djuarezsanchez@adcogov.org
Managing Change	Wed	8/4/21	9:30am	sroberts@adcogov.org
Online Job Research Resources	Thu	8/5/21	9:00am	acoulter@adcogov.org
Communication Skills	Mon	8/9/21	9:00am	sroberts@adcogov.org
Conflict Resolution Strategies	Mon	8/9/21	2:00pm	amorris@adcogov.org
Marketing Yourself Successfully	Tue	8/10/21	9:00am	amorris@adcogov.org
Job Development Prep	Tue	8/10/21	11:00am	talentpool@adcogov.org
Connecting Colorado	Tue	8/10/21	2:00pm	amorris@adcogov.org
Cover Letter	Wed	8/11/21	9:30am	sroberts@adcogov.org
Leadership	Thu	8/12/21	9:00am	acoulter@adcogov.org
Interviewing Strategies	Fri	8/13/21	9:00am	acoulter@adcogov.org
LinkedIn	Mon	8/16/21	9:00am	sroberts@adcogov.org
Manage Time for Success	Mon	8/16/21	11:30am	acoulter@adcogov.org
Adams County Job Club	Tue	8/17/21	1:00pm	gmcboat@adcogov.org
Financial Lit: Credit-Know Before You Owe	Tue	8/17/21	1:30pm	djuarezsanchez@adcogov.org
Critical Thinking Strategies	Wed	8/18/21	9:30am	sroberts@adcogov.org
Elements of Networking	Thu	8/19/21	9:00am	acoulter@adcogov.org
Career Exploration	Mon	8/23/21	9:00am	sroberts@adcogov.org
Self-Care for Balance	Mon	8/23/21	11:00am	amorris@adcogov.org
Online Job Research Resources	Mon	8/23/21	3:00pm	amorris@adcogov.org
Resume Strategies	Tue	8/24/21	9:00am	amorris@adcogov.org
Job Development Prep	Tue	8/24/21	11:00am	talentpool@adcogov.org
Financial Lit: Credit Reports & Scores	Tue	8/24/21	1:30pm	djuarezsanchez@adcogov.org
Take Control of Your Life	Wed	8/25/21	9:30am	sroberts@adcogov.org
Managing Change	Thu	8/26/21	9:00am	acoulter@adcogov.org
Professional Relationships	Fri	8/27/21	9:00am	acoulter@adcogov.org
Communication Skills	Mon	8/30/21	9:00am	sroberts@adcogov.org
Cover Letter	Mon	8/30/21	11:30am	acoulter@adcogov.org
Interviewing Strategies	Mon	8/30/21	2:00pm	amorris@adcogov.org
Leadership Skills	Tue	8/31/21	9:00am	amorris@adcogov.org
Adams County Job Club	Tue	8/31/21	1:00pm	gmcboat@adcogov.org
Financial Lit: Eat Healthy on a Budget	Tue	8/31/21	1:30pm	djuarezsanchez@adcogov.org
Job Searching with a Criminal Background	Tue	8/31/21	2:00pm	amorris@adcogov.org

Register for workshops on your Connecting Colorado account: www.connectingcolorado.com

Virtual workshops are held via Zoom.

Log in through your computer by downloading the app or pasting the link into your browser.
If you do not have audio/video on your computer, you can access via the Zoom app on any smartphone.

The Zoom link can be accessed on your **EVENT CALENDAR** in Connecting Colorado the day of the workshop.

Workshop Descriptions

Adams County Job Club: Job seekers network with peers, provide support to one another, talk about challenges and successes, and practice more intensive job preparedness skills. Each person introduces themselves with an Elevator Speech.

Career Exploration: Conduct a thorough self-analysis and learn about assessments that can help you identify a career path that will be a great fit for YOU!

Communication: Learn the tools you need to communicate more effectively in interviews and the workplace.

Conflict Resolution Strategies: Many of us don't handle conflict so well. Learn how to build stronger relationships and create greater success by effectively managing and resolving conflict.

Connecting Colorado: Add to your job-searching tool box by learning how to effectively utilize the database used by all Workforce Centers in the state to connect job seekers with employers.

Cover Letter: Learn strategies for a targeted cover letter that gives you an edge in your job search.

Critical Thinking: Learn how to effectively analyze and solve work problems, develop more and better ideas, make fewer mistakes, and get more out of training and other learning opportunities on the job.

Elements of Networking: Understand the basics of networking and how to leverage yours for successful job search.

Financial Literacy: Regain financial confidence when you join us each week to learn more about budgeting, credit, managing financial stress, and eating well on a budget.

Interview Strategies: Come explore strategies for a successful interview. Develop success stories, research companies, and understand proper follow up steps.

Job Development Prep Class: Learn how the Job Development program works to connect you with employers as well as best practices for your job search.

Job Searching with a Criminal Background: This workshop addresses how to discuss your criminal background with confidence and to reframe past mistakes into current strengths.

Leadership: Learn how to communicate effectively, keep morale high, motivate every single worker to perform well, maximize efficiency and achieve collective goals.

LinkedIn: A hands-on lab to create or strengthen your profile. Also, learn basic networking features of LinkedIn. **MUST REGISTER FOR AN ACCOUNT** prior to workshop.

Manage Time for Success: With so many competing demands, it is tough to get everything done. Gain a new perspective on time management and learn strategies to make the most of your time.

Managing Change: Discover how to embrace change and use it to your advantage.

Marketing Yourself Successfully: Learn how to create your personal brand that will give you consistency and confidence as you market yourself to employers.

Online Job Research Resources: Learn how to utilize online resources to research occupations and explore your career path.

Professional Relationships: Have you ever struggled with relating to others, responding positively to feedback, or dealing with difficult people? Learn skills and strategies to build strong relationships at work!

Resume Strategies: Learn the technique of targeting your resume and writing accomplishment statements to demonstrate strengths to employers.

Self-Care for Balance: Do you feel life pulling you in many different directions? You can reclaim your life by creating space for the things you enjoy. Learn the keys for a balanced and fulfilling life.

Take Control of Your Life: Understand what is, and what isn't, within our control. Discover strategies that can give you a greater sense of control in your life.

GED Prep offered VIRTUALLY at the Adams County WBC!

Get registered for online access and tutoring assistance as needed.

Contact **Ashley Coulter** for more information: acoulter@adcogov.org