

	APPENDIX A – EMERGENCY PROCUREMENT CARD LEVELS	Approval Date 11/01/12
	DIVISION AND POLICY NUMBER PURCHASING	Revision Date N/A

In the event of a disaster the following Procurement Card Temporary Spending Limits are in effect:

Facilities Operations

Director	\$150,000
Supervisors	\$100,000
Administrative Assistant	\$100,000

Office of Emergency Management

Director	\$100,000
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Public Works

Director	\$150,000
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Finance/Purchasing

Director	\$150,000
Manager	\$150,000
Contract Managers	\$150,000
Purchasing Agents	\$150,000

Information Technology and Telecom

Director	\$250,000
Supervisors	\$250,000

Health and Human Services

Director	\$150,000
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