WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
September 10, 2020

WORKFORCE DEVELOPMENT BOARD (WDB) MEMBERS PRESENT:
Moses Alvarez, Colorado Contractors Assoc Michael Martinez, Brighton Economic Development
Emily Atencio, Centura Health Cathy Pellish, FRCC
Peter Brissette, DMD Consulting
Amy Clement, United Power Erika Rodriguez, Colorado Laborers & Contractors
William Dowling, CDLE
Meghan Greene, DVR Erika Sidles, Cintas Corporations Fire Protection
Anita Guevara, ACME Distribution Andy Shaw, Tru-Check
Londell Jackson, IECRM Mike Williams- International Union of Painters

WDB MEMBERS ABSENT:
Dennis Atencio, Apex Transportation INC. Janet Renden, Bollman Tech

GUESTS:
Britta Blodgett, CWDC Meagan Gallegos, DVR-Northglenn
Jesus Borrego, CDLE Mark Miller, Pipefitters Local 208
Judy Emery, CUWA Bryn Nelson, United Way of Denver

STAFF MEMBERS:
Yvonne Castillo, WBC Coordinator Maureen Rudy, Metro State University
Jodie Kammerzell, Local Area Director/WBC Administrator
Greg McBoat, Administrative Analyst
Rita McGirr, WBC Manager
Joel Parriott, Business Services Supervisor
Sonia Rodriguez, WBC Manager

INTRODUCTIONS AND QUORUM
A quorum of members was present, and the meeting having been duly convened, was called to order at 8:05 am, by WDB Chair Amy Clement.

APPROVAL OF MINUTES
Board members were asked to review the minutes from the May 14, 2020 meeting.
MOTION made to approve the May 14, 2020 meeting minutes and seconded.
MOTION CARRIED. The minutes were approved with no corrections.

SEPTEMBER WORKFORCE DEVELOPMENT MONTH
Jodie Kammerzell announced that September is Workforce Development month and the WBC has planned several events throughout the month.
The Board of County Commissioners has approved a proclamation declaring September as Workforce Development Month
- Virtual open house of the WBC will be held on the 22nd to include breakout rooms with videos about each of the WBC programs
- Youth Job Club on the 16th and 30th from 2-4pm
- Virtual Job Fair on the 17th
Jodie encouraged board members to participate in these events.

STATE OF THE WORKFORCE
Greg McBoat presented the State of the Workforce which included an economic overview and return on investment on the services provided by the WBC. The State of the Workforce presentation is attached and made part of the minutes.

CARES ACT EXTENSION REQUEST
Amy reported that the WBC has signed a letter along with the Adams County Commissioners to urge Adams County’s federal delegation to extend the deadline for expending CARES Act funding from December 30, 2020 to the end of March 2021.

UPDATES
Yvonne Castillo reported the approval of the Local Plan. The One-Stop Certification is still pending and we should receive notification within the next week. She also reminded board members of the upcoming High Performing Board application. The WDB agreed to pursue this designation back in November 2019 and does require board members to participate in community events and support talent development system program activities aside from board meetings. Board members were asked to send information to Yvonne regarding any events they attended within the last year.

FISCAL ANALYSIS (Dashboard)
The board reviewed the Dashboard. Spending and program enrollments are on track to meet the goals for PY19.

WBC WEBSITE
Jodie reported that the WBC logo has been updated. She also reminded the WDB that during the November 2019 meeting the board discussed updating the website. Staff are working with the county Communications Department to update the website to be more ADA compliant. Communications staff are collecting quotes and we hope to use Performance Incentive Funds to cover the cost of these updates.

BOARD MEMBER UPDATES
Due to time constraints board members were not able to provide updates and they were asked to send their update to Yvonne by September 18, 2020.

SUMMATION AND ADJOURNMENT
The meeting was adjourned at 9:30 AM.