



**WORKFORCE DEVELOPMENT BOARD  
MEETING MINUTES  
September 10, 2020**

**WORKFORCE DEVELOPMENT BOARD (WDB) MEMBERS PRESENT:**

Moses Alvarez, Colorado Contractors Assoc	Michael Martinez, Brighton Economic Development
Emily Atencio, Centura Health	Cathy Pellish, FRCC
Peter Brissette, DMD Consulting	Erika Rodriguez, Colorado Laborers & Contractors
Amy Clement, United Power	Erika Sidles, Cintas Corporations Fire Protection
William Dowling, CDLE	Andy Shaw, Tru-Check
Meghan Greene, DVR	Mike Williams- International Union of Painters
Anita Guevara, ACME Distribution	
Londell Jackson, IECRM	

**WDB MEMBERS ABSENT:**

Dennis Atencio, Apex Transportation INC.	Janet Renden, Bollman Tech
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**GUESTS:**

Britta Blodgett, CWDC	Meagan Gallegos, DVR-Northglenn
Jesus Borrego, CDLE	Mark Miller, Pipefitters Local 208
Judy Emery, CUWA	Bryn Nelson, United Way of Denver
	Maureen Rudy, Metro State University

**STAFF MEMBERS:**

Yvonne Castillo, WBC Coordinator  
Jodie Kammerzell, Local Area Director/WBC Administrator  
Greg McBoat, Administrative Analyst  
Rita McGirr, WBC Manager  
Joel Parriott, Business Services Supervisor  
Sonia Rodriguez, WBC Manager

**INTRODUCTIONS AND QUORUM**

A quorum of members was present, and the meeting having been duly convened, was called to order at 8:05 am, by WDB Chair Amy Clement.

**APPROVAL OF MINUTES**

Board members were asked to review the minutes from the May 14, 2020 meeting.

**MOTION** made to approve the May 14, 2020 meeting minutes and seconded.

**MOTION CARRIED.** The minutes were approved with no corrections.

**SEPTEMBER WORKFORCE DEVELOPMENT MONTH**

Jodie Kammerzell announced that September is Workforce Development month and the WBC has planned several events throughout the month.

- The Board of County Commissioners has approved a proclamation declaring September as Workforce Development Month
- Virtual open house of the WBC will be held on the 22<sup>nd</sup> to include breakout rooms with videos about each of the WBC programs
- Youth Job Club on the 16<sup>th</sup> and 30<sup>th</sup> from 2-4pm
- Virtual Job Fair on the 17<sup>th</sup>

Jodie encouraged board members to participate in these events.

### **STATE OF THE WORKFORCE**

Greg McBoat presented the State of the Workforce which included an economic overview and return on investment on the services provided by the WBC. The State of the Workforce presentation is attached and made part of the minutes.

### **CARES ACT EXTENSION REQUEST**

Amy reported that the WBC has signed a letter along with the Adams County Commissioners to urge Adams County's federal delegation to extend the deadline for expending CARES Act funding from December 30, 2020 to the end of March 2021.

### **UPDATES**

Yvonne Castillo reported the approval of the Local Plan. The One-Stop Certification is still pending and we should receive notification within the next week. She also reminded board members of the upcoming High Performing Board application. The WDB agreed to pursue this designation back in November 2019 and does require board members to participate in community events and support talent development system program activities aside from board meetings. Board members were asked to send information to Yvonne regarding any events they attended within the last year.

### **FISCAL ANALYSIS (Dashboard)**

The board reviewed the Dashboard. Spending and program enrollments are on track to meet the goals for PY19.

### **WBC WEBSITE**

Jodie reported that the WBC logo has been updated. She also reminded the WDB that during the November 2019 meeting the board discussed updating the website. Staff are working with the county Communications Department to update the website to be more ADA compliant. Communications staff are collecting quotes and we hope to use Performance Incentive Funds to cover the cost of these updates.

### **BOARD MEMBER UPDATES**

Due to time constraints board members were not able to provide updates and they were asked to send their update to Yvonne by September 18, 2020.

### **SUMMATION AND ADJOURNMENT**

The meeting was adjourned at 9:30 AM.