



Adams County Cultural Council Retreat Meeting Minutes

Online Zoom Meeting
Thursday, September 10, 2020
5:00 P.M.

- I. Call meeting to order
 - a. Joyce Downing, Chair, called the meeting to order at 5:05 P.M.

- II. Roll call by Melvin Wardlow
 - a. Present: Joyce Downing, Chair, Carol Norberg, Vice Chair, Clarence Colburn, Secretary, Patricia Dwyer, member, Jeffry Lapin, member, Ed Hanson, member, Megan Hartline, member.
 - b. Absent: Lynn Sites, member (excused).
 - c. Participants in attendance: SCFD Program Manager, Dana Manyothane, Adams County staff, Zoe Ocampo and Melvin Wardlow.

- III. Motion to approve the agenda
 - a. A motion made to approve the agenda was made by Joyce Downing, moved by Clarence Colburn and seconded by Jeffry Lapin
No opposed - motion passed.

- IV. Motion to approve minutes
 - a. Motion made to approve June 25, 2020 minutes was made by Joyce Downing. No opposed – motion passed.

V. Business items

- a. Brighton Cultural Arts Commission Raptoround Sculpture was awarded a total \$21,950.00. Received \$16,465.50 the Commission is asking for the remainder of \$5,487.50. Motion made to approve the release of the remaining balance of \$5,487.50 by Joyce Downing. Moved by Clarence Colburn and seconded by Jeffrey Lapin. No opposed - motion passed.
- b. Commerce City Cultural Council, Fronterra Park art installation. Asking for the remaining balance for the 2018 SCFD \$30,000.00 grant. Motion made to approve the release of remaining balance of \$7,500.00 by Joyce Downing. Moved by Ed Hanson and seconded by Clarence Colburn. No opposed - motion passed.

VI. Grant Process

- a. 2020 Review
Joyce Downing voiced some concerns about the SCFD spreadsheet being too cumbersome with some questions repeating themselves.
- b. 2021 Process
County Cultural Councils will be transitioning from grant interviews to study sessions and developing a County-based scoring criterion document. Along with this, SCFD is instituting a new grant management system and is streamlining the Tier III grant application.
- c. 2021 SCFD Calendar Review
All 2021 dates and times are subject to change. Four study sessions are in the calendar, with a 5th session, if needed. A 4th quarter meeting added to the calendar. Check presentations will no longer happen; all checks will be mailed out by SCFD. County's have the option to hold events for organizations moving forward, but there will not be a check component. All 2020 events have been cancelled.
- d. Scoring Process Overview
A reminder to council members that when scoring applications, each category must be scored on the look-fors in that particular category only.
- e. By-law Review
Amend bylaws to have virtual meetings and virtual voting as necessary or when determined by the Chair. (Confirmed post-meeting: All virtual changes to by-laws must be approved by the

BOCC).

f. Rubric Review

Adams County Scoring Rubric section one (Achievable promotion of cultural/science in Adams County) will be review by sub-committee.

g. Guideline Review

Adams County Guideline changing GOS to A Rubric matrix replacing the current method of fundraiser to be reviewed by sub-committee.

VII. Council – Officer Voting

a. Motion made to keep Joyce Downing as Chair, Carol Norberg as Vice Chair and Clarence Colburn as secretary, seconded by Patricia Dwyer. No opposed- motion passed

b. 2021 term lapse for two members
Jeffry Lapin, Patricia Dwyer.

VIII. 2020-2021 Check Distribution

Checks will be mailed or picked up there will no longer have a check ceremony.

IX. Adams County Cultural Arts Update

Dragon Boat Festival has agreed to a partnership to store and practice at Regional Park.

10 wood carving sculptures throughout Regional Park from 120th though Willow Bay, working with 4 different artists.

Murals for Hope project will include 7 murals along Clear Creek and South Platte Trails.

Council members would like to see more benches and shelters along Platte River Trail, as well as arts updates in the Absolutely Adams Newsletter.

X. SCFD Update

SCFD has been reviewing and strategically reevaluating how to optimize the SCFD Tier III grant review process. This process has

only minimally changed since the launch of the tax (30+ years ago) and the number of grant applications has drastically increased over the years, as has the workflow, rendering the current County grant review process unsustainable. Throughout the District, recruitment for County panelists has been increasingly challenging based on the sheer volume of work and volunteer hour requirement the current system requires. To bring SCFD in line with current philanthropic best practices while ensuring the councils have the tools to succeed, all SCFD counties will be undertaking an optimized grant review structure.

- XI. Upcoming ACCC Meetings:
ACCC Rubric Sub-committee September 23, 2020.
2020 final meeting October 15, 2020.

- XII. Other Business - No public comments.

- XIII. Adjourn – Joyce Downing adjourned at 8:33 P.M.