

# Adams County Community Services Block Grant Advisory Council Meeting Minutes

<b>Meeting Name</b>	<b>CSBGAC Regular Meeting</b>		<b>Date</b>	June 21 <sup>st</sup> , 2019
<b>Location</b>	Adams County Human Services 11860 Pecos St. Westminster, CO 80234		<b>Time</b>	8:30 am- 10:00 am
<b>In Attendance</b>	<b>Low-Income Representatives:</b>			
	Emily Fleishmann, Chair	Present		
	George Maxey	Present		
	Pamela Spivey	Present		
	<b>Public Representatives:</b>			
	Stacy Wolley	Present		
	Lee Jones	Present		
	Nina Myers	Present		
	<b>Private Representatives:</b>			
	Leslie Carrico	Present		
	Steven Cervantes	Present		
Lily Maddux, Vice-chair	Present			

TOPIC	COMMENTS:
<p><b>I. Welcome</b></p> <p>a. Meeting called to order at 8:35 a.m., roll call via introductions.</p> <p>b. Quorum was present.</p>	<p><b>Lead: Vice-chair, Emily</b></p>
<p><b>II. Business</b></p> <p>a. Approval of Minutes for March 8<sup>th</sup>, 2019 <i>Motion to approve minutes, seconded and unanimously approved.</i></p> <p>b. New Council Member Orientation completed through CSBG history video and PowerPoint presentation which included CSBG history and where CSBG is presently and within Adams County, as well as passed out bylaws for review.</p> <p>c. Duties and Responsibilities Training completed through the PowerPoint presentation which included the ROMA cycle and the council's role within the cycle and the program. Pamela mentioned that she also was able to find ROMA related training videos on YouTube, and suggested to those that were newer to the board to watch them.</p> <p>The Financial Report and Program Report were reviewed. The CSBG Specialist pointed out the spenddown percentages of sub-grantees and that she will send out emails to sub-grantees closer to middle of the year to inform them where they are at in the year. She also updated on sub-grantees status re: monitoring. Emily suggested she could bring up some concerns to the County Attorney's office. She will plan to invite the Grant</p>	<p><b>Org. Standard: 5.7 and 5.4</b></p> <p><b>Org. Standard: 5.8</b></p> <p><b>Org. Standard: 5.9 and 8.7</b></p>

<p>Compliance Accountant at the next meeting to update on monitoring from the fiscal perspective. The CSBG Specialist shared that DOLA completed the tri-annual monitoring visit. Per DOLA, there were no concerns. They suggested a ROMA training for Council Members and sub-grantees. DOLA will be sending a letter with any concerns, findings, etc.</p> <p><b>d.</b> The review of the 2018 Annual Report was postponed to the next meeting in September due to time.</p> <p><b>e.</b> CSBG Specialist reminded members of the 2 conferences. Stacy asked if the CAP Conference had posted the agenda, CSBG Specialist reported that she had not seeing anything yet but will check.</p> <ul style="list-style-type: none"> <li>• CO Conference on Poverty @ Colorado Springs, CO - July 16-18</li> <li>• CAP Conference @ Chicago, IL – August 28-30</li> </ul> <p><b>f.</b> Members took a tour through the Community Partners space and La Raza space to see what that sub-grantee did and the services being provided in the Adams County – Pete Mirelez Human Services Building.</p>	
<p><b>III. Next meeting</b> - Scheduled for September 13<sup>th</sup>, 2019 at 8:30 a.m.</p>	
<p><b>IV. Adjourn</b></p> <p>a. Meeting adjourned at 10:05 a.m.</p>	