

Adams County Community Services Block Grant Advisory Council Meeting Minutes

Meeting Name	CSBGAC Annual Officer Elections meeting	Date	March 8, 2019
Location	Adams County Human Services 11860 Pecos St. Westminster, CO 80234	Time	8:30 am- 10:00 am
In Attendance	<ul style="list-style-type: none"> • Pamela Spivey – Low-Income Rep. • Emily Fleischmann – Low-Income Rep. • Nina Myers – Public Rep. • Stacy Wolley – Public Rep. • Steven Cervantes – Public Rep. • Leslie Carrico – Private Rep. • Lily Maddux – Private Rep. • <i>Esther Ramirez - Staff</i> 		
Not in Attendance	<ul style="list-style-type: none"> • Lee Jones – Public Rep. 		

TOPIC	COMMENTS:
<p>I. Welcome and Introductions</p> <p>a. Meeting called to order at 8:40 a.m., roll call via sign-in sheet</p> <p>b. Quorum was present</p> <p>c. Members introduced themselves, for the newer members.</p>	<p>Lead: Chair, Pam</p>
<p>II. Business</p> <p>a. <u>Approval of minutes:</u> Motion to approve December 14, 2018 minutes, seconded and unanimously approved <u>Misc.:</u> CSBG Specialist handed out the awards and pins that were given for the members at the Recognition Dinner to those that were unable to attend.</p> <p>b. <u>Financial Report:</u> CSBG Specialist went over the status of the Sub-grantees. Five agencies have started to spend down their 2019 funds. ECDC – African Community Center’s agreement will be amended to a lesser amount of their annual funding per a conversation between Adams County and ECDC. Almost Home will be spending their remaining 2018 funds in March. The reallocation of funds plan that was emailed and approved via email was going to originally be applied to each grant year – so each sub-grantee would receive the additional</p>	<p>Lead: Chair, Pam and CSBG Specialist, Esther</p> <p>Org. Standard: 5.9 and 8.7</p>

funding for 2018, 2019, and 2020. However, Adams County Leadership has requested to use CSBG funding to fund a Community Partners space Assistant who would be a link to the community, Adams County and our Partners. A video re: Community Partners was watched. The additional funding the sub-grantees will only apply to 2019, using the unspent 2018 funds.

Program Report: La Raza Services will be monitored for the 2nd part of the visit March 25, 2019. New Legacy Charter School will be monitored March 18, 2019. The CSBG Specialist, Esther and the Grant Compliance Specialist Accountant, Susan Gantt, are the ones who complete these visits.

ECDC – African Community Center submitted their monthly numbers and those were reviewed.

Misc.: As mentioned in the last meeting, Adams County Annual Report is due March 29, 2019. We will be reviewing the outcomes at the next meeting. At our last meeting, DOLA had been just gotten the 1st Quarter’s funding confirmation. We have now received DOLA’s letter confirming the 1st Quarter’s funding to Adams County [funding has trickled down].

c. Officer nominations and elections were as follows:

2019 Chairperson: Emily Fleischmann was nominated and elected

2019 Vice-chair: Lily Maddux was nominated and elected

d. Coming Up: CSBG Advisory Council members are welcome to attend the following conferences and are asked to let CSBG Specialist know by date noted.

1. CAPLAW Conference @ Charlotte, NC - June 19-21 (***let me know by March 22nd***)
2. CO Conference on Poverty @ Colorado Springs, CO - July 16-18 (***let me know by April 1st***)
3. CAP Conference @ Chicago, IL – August 28-30 (***let me know by June 3rd***)

III. Next meeting

- a.** Due to scheduling conflict, our meeting will be rescheduled from June 14th to June 21st, 2019 at 8:30 a.m.

IV. Adjourn

- a.** Meeting adjourned at 10:00 a.m.