



**April 23, 2018**  
**Adams County LEPC Meeting**

**Minutes**

**Attendees List:** Please see attached!

**Location:** Adams County Government Center, Platte River “D” Conference Rm., 4430 S. Adams County Parkway, Brighton, CO 80601

**Call Meeting to Order / Introductions ~ Glenn Grove**

The meeting was called to order by Glenn Grove, Chair, at 11:00 a.m. Introductions of attendees were completed.

Stacie Gordon and Chris Mailliard, Local Hospital/Medical Reps, were recognized as a new Executive Board Member. They were approved by the Board of County Commissioners in April.

Kasandra Carleton, Assistant County Attorney, was also recognized as she will be now assisting with providing legal counsel to the LEPC Executive Board.

**Approval of February Meeting Minutes ~ Glenn Grove**

A motion to approve the February meeting minutes was made by Ron Sigman and a 2<sup>nd</sup> by Julie Blair. The meeting minutes were unanimously approved with no changes.

**Election of New Vice-Chair to the Executive Board ~ Richard Atkins**

Richard explained that Abel Montoya had resigned as the Chair of the Adams County LEPC. According to the Adams County LEPC By-Laws the Vice-Chair will then serve as the Chair for the remainder of the term. Thus, a new Vice-Chair needed to be elected from members of the Executive Board. Julie Blair nominated Rob Martinez. He was elected unanimously by the Executive Board. Thus, the new slate of officers for the remainder of the year is:

- Chair - Glenn Grove
- Vice-Chair - Rob Martinez
- Secretary - Deanne Kelly

**Legislative / Regulatory Update ~ Christine Francescani**

Christine Francescani provided a handout of legislative updates and discussed several of the items. The handout is attached to the minutes.

**Continuing Business ~ Richard Atkins**

- Hazard Vulnerability Assessment Update – No update given!



### **Continuing Business (Cont.)**

- ESF 10 Annex (Hazardous Material Response Plan) – The annual review for 2018 is in process. Richard will be sending out the plan for updates. Please return to Richard with any requested modifications.
- Public Education & Outreach – No report given! Marilyn Losoya is still seeking volunteers for the subcommittee.
- 2017 Tier II Submit Update – 2017 Submittal process is underway. The deadline for submittal was March 1st. Richard stressed the importance of submitting the information even if it is late. Adams County LEPC does not have its own separate process but participates in the one submittal process with the state.
- Spill Reporting Update – During the last few months, there have been 15 spill/release reports submitted. They breakdown into the following:
  - Transportation Incidents – 6
  - Sanitary Sewage Incidents (Wastewater Releases) – 2
  - Permit Exceedances – 2
  - Equipment Malfunctions - 3
  - Miscellaneous / Other - 2

*Lunch ~ Provided by Colorado Pipeline Association (CoPA)*

*Presentation ~ Pipeline Safety Emergency Response Training  
By: Dillon Ohrt, Suncor Emergency (U.S.A.) Pipeline Company*

### **Next Meeting**

The next meeting will be on Monday, June 25, 2018, at the Adams County Government Center, Platte River “D” Conference Rm., 4430 S. Adams County Parkway, Brighton, CO 80601, from 11:00 am to 1:00 pm.

### **Upcoming Meeting Dates**

- Adams County LEPC Meeting                      August 27, 2018
- Adams County LEPC Meeting                      October 22, 2018
- Adams County LEPC Meeting                      December 17, 2018

### **Adjourn ~ Glenn Grove**

The meeting was adjourned at 13:00 pm.

*Meeting minutes respectfully submitted by Christine Francescani.*