

# Adams County Community Services Block Grant Advisory Council Meeting Minutes

<b>Meeting Name</b>	<b>CSBGAC Regular Meeting</b>	<b>Date</b>	<b>March 9, 2018</b>
<b>Location</b>	Adams County Human Services Center 11860 N. Pecos St. Pear C Conference Rm. Westminster, CO 80234	<b>Time</b>	8:30 am- 10:00 am
<b>In Attendance</b>	<ul style="list-style-type: none"> <li>• Nina Myers - Public Sector</li> <li>• Megan Herrera - Low Income Sector</li> <li>• Steve Cervantes - Public Sector</li> <li>• Esther Ramirez - Adams County Human Services</li> <li>• Bonnie Sauer - Low Income Sector</li> </ul>		
<b>Not in Attendance</b>	<ul style="list-style-type: none"> <li>• Emily Fleischmann, Vice Chair - Private Sector</li> <li>• Lee Jones - Public Sector</li> <li>• Pamela Spivey, Chair - Low Income Sector</li> </ul>		

<b>TOPIC</b>	<b>COMMENTS:</b>
<p><b>I. Welcome</b> Meeting called to order at 8:35 a.m., roll call via sign-in sheet</p> <p><b>II. Approval of Agenda</b> Quorum present</p> <p><b>III. Business</b>  <b>1) <u>Approval of Minutes:</u></b>            Motion to approve minutes, seconded and unanimously approved with a minor grammatical change Pg. 2, Section III. 4 – <i>'Nina suggested for <del>our</del> April meeting to be at one of the sub grantees.'</i></p>	<p style="text-align: center;"><b>Lead: Secretary, Esther Ramirez</b></p> <p style="text-align: center;"><b>Org. Standard: 5.5</b></p>
<p><b>Business Cont.</b>  <b>2) <u>Review of Financial Report and Program Report:</u></b>            Sub-grantee agencies still drawing down 2017 funds: Project Angel Heart drew down all of 2017 in the request submitted in March. Almost Home is 89.67% drawn down. Esther has been working with the new staff at Almost Home to train on reports, updating on agency status, etc.            Esther shared that 2017 direct funds have been reviewed and there will be around \$60,000 left to use on an initiative within the County to provide services around that grant cycle's federal objectives selected. Esther has talked to the CCAA to get ideas as to what is allowable. Bonnie shared that Victim Advocates through the Sheriff's provide motel/hotel vouchers. Esther will keep Council updated on 2017 remaining direct funds.            Esther updated council re: 2018 sub-grantees and summarized selection process</p>	<p style="text-align: center;"><b>Org. Standard: 5.9 and 8.7</b></p> <p style="text-align: center;"><b>Org. Standard: 5.9, 8.7 and 8.9</b></p>

and where we were at. 2018 sub-grantee agreements are still waiting to be signed by the Board of County Commissioners at the Public Hearing. Adams County CSBG staff will provide a training March 12 for 2018 sub-grantees. Council members are welcome to attend.

**3) Review Bylaws:**

Council reviewed bylaws to be approved by Council. NOTE: this item needs 75% approval from Council.

**4) Elections:**

Council decided to make a call to re-nominate current officers: Pamela Spivey: Chair and Emily Fleischmann: Vice-chair and to make any other nominations and complete final voting process via email.

**IV. Next meeting:** Friday June 8, 2018 at Adams County Human Services Center  
11860 Pecos Street Westminster, CO 80234 8:30 a.m. to 10:00 a.m. Room TBD

**V. Adjourn**

a. Meeting adjourned at 10:00 a.m.