



Local Emergency Planning Committee (LEPC)  
December 19, 2016

**Minutes**

**Attendees List:** Please see attached!

**Location:** Adams County Government Center, Platte River “D” Conference Rm., 4430 S. Adams County Parkway, Brighton, CO 80601

**Call Meeting to Order / Introductions ~ Abel Montoya**

The meeting was called to order by Abel Montoya by 11:05 a.m., followed by introductions of attendees.

**Approval of October Meeting Minutes ~ Abel Montoya**

A motion to approve the October meeting minutes was made by Blair Corning and a 2<sup>nd</sup> by Karl Smalley. The meeting minutes were unanimously approved with no changes.

**Legislative / Regulatory Update ~ Christine Francescani**

No update!

**Continuing Business ~ Richard Atkins**

The major goals that the LEPC developed a few years ago are listed below. The question moving forward is what do we want to get out of these LEPC meetings aside from networking? What projects would you like for the LEPC to do next year? Please provide your feedback on these questions to Richard.

- a) Hazard Vulnerability Assessment Update – Richard is working on updating the list of RMP facilities. He did ask for additional RMP facilities to host and provide presentations about their facilities and their emergency response plans at future meetings.
- b) ESF 10 Annex (Hazardous Material Response Plan) – The Annual Review Process has been completed! If anyone has additional changes are needed, please forward them to Richard. There will be one more distribution of the plan forthcoming with emergency phone contact numbers for oil and gas pipelines.
- c) Public Education & Outreach – A sub-committee is being formed. All those wishing to be included on the committee, please submit your name to Abel or Richard.
- d) 2015 Tier II Submit Update – The Adams County Tier II Submittal data has been vetted and is being distributed to the local fire department/districts and municipal emergency management offices.

e) 2016 Tier II Submit Update - The changes to the Tier II Submit procedures for Colorado has been approved and will require submitters to include their fire department/districts name, as it is now a mandatory field. Fire departments/districts in Adams County and the LEPC/OEM are participating in the single-point submission process with the Colorado Department of Public Health and Environment. We did not decide to implement a separate reporting process.

f) Spill Reporting Update – There were five spill reports submitted since the last LEPC meeting.

- Three reports came from oil & gas facilities, each with less than 5 barrels at each site. Two were equipment malfunctions and one was a historical release.
- One report was a silt release into a ditch in Westminster. It did not get into the canal.
- One was a transportation incident – Riverdale Crude Oil Spill

*A tanker truck overturned and ended up in the Brighton Ditch just south of Hwy 7 on Riverdale Road. The tanker was carrying 194 barrels of crude oil but less than 9 barrels was released into the ditch. None of the crude oil made it to the South Platte River. Cleanup and testing was completed. The spill reporting was completed but provided a lot of conflicting information. An after-action meeting was held to discuss how that reporting process could be handled more efficiently and to develop a revised spill report to be sent to Tri-County Health and to CDPHE. This was accomplished!*

**Presentation** ~ Chris Simmons, Adams County Oil & Gas Liaison

### ***“Adams County Permit Review Process for Oil & Gas”***

#### **Old Business**

An update to the Adams County LEPC By-Laws is still being drafted. The Subcommittee has taken the by-laws through several revisions. The draft should be distributed to the LEPC members before the February LEPC meeting for review.

The Public Education & Outreach Subcommittee has not met yet.

#### **New Business**

Seven of the Executive Board Members terms will expire on January 31, 2017. Applications are being accepted to be submitted before the Board of County Commissioners to fill these positions. Executive Board Officer elections will be held at our February 2017 meeting.

The proposed dates for the 2017 LEPC meetings are: Feb 27<sup>th</sup>, April 24<sup>th</sup>, June 26<sup>th</sup>, August 28<sup>th</sup>, October 23<sup>rd</sup>, and December 18<sup>th</sup>. A motion was made by Anthony Congram and a 2<sup>nd</sup> by Glenn Grove. The 2017 meeting dates were approved without discussion.

#### **Local / Regional / State / Federal / Private Partner Updates**

Tri-County Health Department – Discussed the preparation that is in progress for the statewide CDPHE’s exercise in June. They are also working on a Closed POD project for their counties which include Adams, Arapahoe, Douglas, and Elbert. As most of the Alternate Care Facility and the Local Transfer Point county agreements are expiring this year, they will also be working with each county to update these agreements.

CO Department of Homeland Security & Emergency Management (DHSEM) – Cory Stark, North Central Regional Field Manager, announced that Fran Santagata, DHSEM’s Preparedness Program Manager, will serve as the Colorado Emergency Planning Committee (CEPC) Liaison to all LEPCs in Colorado. He also advised that all CEPC information is available on the DHSEM website. It has links

to resources, advice for LEPCs, creative ideas for LEPC meetings, key concepts, and LEPC conference information.

Environmental Protection Agency (EPA) – The Tier II Submittal software should be posted soon. The 2016 Submittals are due from regulated facilities by March 1<sup>st</sup>. Please note that Colorado does have some Colorado specific requirements for submitting these reports. Check the CDPHE website for these requirements. The Final Rules for RMP facilities has been released.

**Next Meeting**

The next meeting will be on Monday, February 27, 2017, at the Adams County Government Center.

**Adjourn ~ Abel Montoya**

The meeting was adjourned at 12:50 pm.

*The meeting minutes were respectfully submitted by Nicole Cantrell from Children's Colorado Hospital.*