



# ADAMS COUNTY

**COLORADO**  
BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1  
Charles "Chaz" Tedesco - District #2  
Erik Hansen - District #3  
Steve O'Doriso - District #4  
Mary Hodge - District #5

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STUDY SESSION AGENDA  
TUESDAY  
February 27, 2018

*ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE*

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|-------------------|--|
| <b>10:30 A.M.</b> | <b>ATTENDEE(S):</b> Abel Montoya / Adam Burg   |
|                   | <b>ITEM:</b> Legislative Update  |
| <b>11:00 A.M.</b> | <b>ATTENDEE(S):</b> Kristin Sullivan / Nana Appiah / Jen Rutter /<br>Christine Dougherty |
|                   | <b>ITEM:</b> Oil and Gas Monthly Update  |
| <b>11:30 A.M.</b> | <b>ATTENDEE(S):</b> Chris Kline / Sue Bozinovski / Esther Ramirez                        |
|                   | <b>ITEM:</b> Subgrantee Agreements for CSBG Program Years<br>2018-2021                   |
| <b>12:00 P.M.</b> | <b>ATTENDEE(S):</b> Raymond Gonzales   |
|                   | <b>ITEM:</b> Administrative Item Review / Commissioner<br>Communications                 |
| <b>1:00 P.M.</b>  | <b>ITEM:</b> ADCOG 4P County Hearing   |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

\*\*\*AGENDA IS SUBJECT TO CHANGE\*\*\*



## STUDY SESSION AGENDA ITEM

<b>DATE:</b>	February 27, 2018
<b>SUBJECT:</b>	Oil and Gas Update
<b>FROM:</b>	Kristin Sullivan, Director Jen Rutter, Senior Environmental Analyst Christine Dougherty, Oil & Gas Liaison
<b>AGENCY/DEPARTMENT:</b>	Community & Economic Development
<b>ATTENDEES:</b>	Kristin Sullivan, Jen Rutter, Christine Dougherty
<b>PURPOSE OF ITEM:</b>	Update on oil and gas activity, COGCC rulemaking, and County regulation amendments
<b>STAFF RECOMMENDATION:</b>	Update

### **BACKGROUND:**

Staff will brief the Board on current oil and gas activity, County regulation amendments, and the COGCC flowline rulemaking.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

### **ATTACHED DOCUMENTS:**

**FISCAL IMPACT:**

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			


	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			


New FTEs requested:  YES  NO

Future Amendment Needed:  YES  NO


**Additional Note:**

**APPROVAL SIGNATURES:**

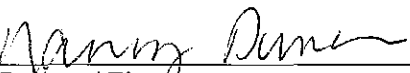
  
Raymond H. Gonzales, County Manager

  
Alisha Reis, Deputy County Manager

  
Bryan Ostler, Deputy County Manager

  
Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

  
Budget / Finance



## STUDY SESSION AGENDA ITEM

<b>DATE:</b> February 27, 2018
<b>SUBJECT:</b> Subgrantee Agreements for the Community Services Block Grant - Program Years 2018 to 2021
<b>FROM:</b> Chris Kline, Director
<b>AGENCY/DEPARTMENT:</b> Human Services Department
<b>ATTENDEES:</b> Chris Kline, Sue Bozinovski, Esther Ramirez, and Carol Johnson
<b>PURPOSE OF ITEM:</b> To get approval to enter into the Subgrantee Agreements for the Community Services Block Grant - Program Years 2018 to 2021
<b>STAFF RECOMMENDATION:</b> Approving the Subgrantee Agreements for the Community Services Block Grant - Program Years 2018 to 2021

### **BACKGROUND:**

Adams County has received Community Services Block Grant (“CSBG”) funds annually from the Colorado Department of Local Affairs (“DOLA”) since 1974. The CSBG monies are used to serve Adams County residents earning no more than 125% of the federal poverty guidelines. Adams County submitted a three-year Community Action Plan outlining how the County will utilize the funds and received approval from DOLA on December 29, 2017.

In addition to the subgrantees the Board of County Commissioners approved under Resolution 2017-460, this current resolution requests two additional subgrantees: Early Childhood Partnership of Adams County (“ECPAC”) and Almost Home.

The estimated CSBG allocation for program year 2018 is \$485,715. Proposed allocations are as follows:

<b>Direct Costs:</b>	<b>\$197,910.28</b>
Staff salaries, operations, Community Enrichment Initiatives	
<b>Indirect Costs:</b>	<b>\$28,243.92</b>
Administrative cost, overhead	
<b>Subgrantee Awards:</b>	<b>\$269,560.80</b>
Adams County Food Bank	
Ethiopian Community Development Council	
La Raza Services, Inc.	
New Legacy Charter School	

Project Angel Heart	
Early Childhood Partnership of Adams County	
Almost Home	
<b>TOTAL PY 2018</b>	<b>\$485,715.00</b>

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Human Services, Community Support Services Division, Specialty Programs Section

**ATTACHED DOCUMENTS:**

CSBG Subgrantee Study Session packet

**FISCAL IMPACT:**

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

**Fund:** 34

**Cost Center:** 951016

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:	5335		\$485,715
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<u>\$485,715</u>

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7006		\$187,910.28
Add'l Operating Expenditure not included in Current Budget:	7685		\$28,243.92
Current Budgeted Capital Expenditure:	8810		\$269,560.80
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<u>\$485,715.00</u>

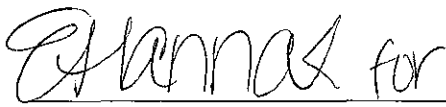
**New FTEs requested:**  YES  NO

**Future Amendment Needed:**  YES  NO

**Additional Note:**

Future Amendments with the agreements may be needed

**APPROVAL SIGNATURES:**

  
\_\_\_\_\_  
Raymond H. Gonzales, County Manager

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Alisha Reis, Deputy County Manager

\_\_\_\_\_  
Bryan Ostler, Deputy County Manager

\_\_\_\_\_  
Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

\_\_\_\_\_  
Budget / Finance

## ***Adams County CSBG Funding Process – 2018-2021 Community Action Plan***

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### **Assessment Process**

- Spring-Summer 2017 - Conducted Community Needs Assessment
- Summer 2017 - Analyzed Community Enrichment Plan
- July 2017 – Presented Community Needs Assessment and Community Enrichment Plan to Adams County CSBG Advisory Council

### **Planning Process**

- June 2017 - Posted Notice of CSBG Funding Availability
- Summer 2017 – Met twice with Community Enrichment Steering Committee to align efforts
- Summer 2017 – Developed recommendations for subgrantee awards and CSBG application and Community Action Plan for the Board of County Commissioners

### **Approval Process**

- September 26, 2017 – Board of County Commissioners approved the CSBG application and Community Action Plan
- September 29, 2017 – Adams County CSBG Program manager submitted CSBG application and Community Action Plan to DOLA
- January 9, 2018 – DOLA sent executed Grant Award Letter to Adams County Human Services

### **Pending**

- November 2017 - Posted specific notice of emergency assistance/housing services funding, based on Community Needs Assessment finding of the great need for emergency assistance/housing services in Adams County
- December 8, 2017 – Met with Community Services Block Grant Advisory Council to recommend funding to 1 additional sub grantee to provide Emergency Assistance/Housing Services

## 2018-2021 CSBG Funding Recommendations

- June 2017: Posted notice of funding availability
- July 2017: Community Services Block Grant Advisory Council (CSBGAC) reviewed and developed subgrantee award recommendations to Board of County Commissioners
- September 26, 2017: Board of County Commissioners approved funding recommendations

<b>AGENCY:</b>	<b>FUNDING AMOUNT:</b>	<b>CSBGAC OVERALL SCORE:</b>
Adams County Food Bank	\$30,000	80
ECDC African Community Center	\$49,232	84
La Raza Services	\$20,000	76
New Legacy Charter School	\$55,800	76
Project Angel Heart	\$65,000	100
<b>NOT FUNDED:</b>		
Growing Home	\$89,050	69
Brighton Housing Authority	\$50,050	68
Access Housing	\$37,336	63
Goodwill Industries of Denver	\$35,000	73
Lutheran Family Services	\$20,000	68

### EMERGENCY ASSISTANCE/HOUSING SERVICES ONLY (\$40,000):

- November 2017: Posted notice of emergency assistance/housing services funding availability
- December 2017: Community Services Block Grant Advisory Council reviewed and developed subgrantee award recommendations to Board of County Commissioners

<b>AGENCY:</b>	<b>FUNDING AMOUNT:</b>	<b>CSBGAC OVERALL SCORE:</b>
Almost Home	\$39,528.80	96
<b>NOT FUNDED:</b>		
Growing Home	\$39,980.22	69
Catholic Charities	\$40,000	89
Rebuilding Together	\$30,000	65
Family Tree	\$38,037	83
LIFE	\$40,000	0
Access Housing	\$14,515.20	0



## 2018-2021 CSBG Funding Recommendations

Items CSBGAC reviews:

<b>Compliance (5 pts)</b>	
	<b>Consider the following while scoring:</b>
	<i>Submitted on Time</i>
	<i>Completed application including attachments</i>
	<i>Fits Grant Criteria</i>
<b>Relationship to Goals (5 pts)</b>	
	<b>Consider the following while scoring:</b>
	<i>Community Needs Assessment</i>
	<i>County Goal</i>
	<i>National Objective</i>
<b>Performance Measures (40 pts)</b>	
	<b>Consider the following while scoring:</b>
	<i>Objectives are clear and achievable</i>
	<i>Demonstrates outcomes impact</i>
	<i>Clear measurements methods</i>
	<i>Target population is well defined</i>
	<i>Outcomes match scope of work</i>
	<i>Alignment of needs and results</i>
	<i>Cost per client is reasonable</i>
	<i>Collaborative and non-duplicative</i>
	<i>Census tract</i>
	<i>Accessibility</i>
	<i>Persons Served</i>
	<i>Activities and tasks are well delineated</i>
	<i>Timeline and schedule is well documented</i>
<b>Organizational Capacity (35 pts)</b>	
	<b>Consider the following while scoring:</b>
	<i>Documented history of success with grants</i>
	<i>Demonstrated methodology</i>
	<i>Demonstrated administrative resources (fiscal &amp; mgt)</i>
<b>Budget (15 pts)</b>	
	<b>Consider the following while scoring:</b>
	<i>Budget is clearly detailed &amp; supports scope of work</i>
	<i>Cost estimates are clearly defined</i>

## CSBG Subgrantee Funding Recommendations 2018

Agency	Activity Type	Project Description	Grant Amount
Adams County Emergency Food Bank	Nutrition	Partial salary for warehouse manager and food purchases to provide emergency food for 15,000 low income Adams County residents annually	\$30,000
Ethiopian Community Development Council - African Community Center	Refugee and Immigrant Services	Partial salaries for community orientation staff that provide resettlement classes for 900 Adams County refugees/immigrants annually	\$49,232
La Raza Services, Inc.	Case Management	.5 Community Navigator to conduct outreach and enroll 200 Adams County residents into service programs per year	\$20,000
New Legacy Charter School	Education & Cognitive Development	Partial salaries for early learning center teachers to support two generational model assisting approximately 80 teen parent families	\$55,800
Project Angel Heart	Nutrition	Specialized home-delivered meals for 70 terminally ill Adams County residents per year	\$65,000
Almost Home	Housing	Case management and direct assistance to 900 individuals seeking rental assistance, or emergency shelter.	\$39,528.80
Early Childhood Partnership of Adams County	Education and Cognitive Development	Provide outreach, engagement and support to early childcare centers that accept Colorado Child Care Assistance Program (CCCAP) funds.	\$10,000
<b>TOTAL:</b>			<b>\$269,560.80</b>