<table>
<thead>
<tr>
<th><strong>Name of Special District</strong></th>
<th>Crestview Water &amp; Sanitation District</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Address and telephone number of District Manager</strong></td>
<td>7145 Mariposa Street, Denver, CO 80221 303-429-1881 Mitchell T. Terry District Manager</td>
</tr>
<tr>
<td><strong>Time and place designated for meeting place</strong></td>
<td>Generally, the monthly second Wednesday, 7:00 P.M. The July meeting is held on the third Wednesday District office, 7145 Mariposa St., Denver, CO 80221</td>
</tr>
<tr>
<td><strong>Posting places designated for meeting location</strong></td>
<td>District office, Adams County Clerk and Recorder, F. M. Day Elementary School Hodgkins Elementary School, Scott Carpenter Middle School</td>
</tr>
</tbody>
</table>
| **Names of Board members** | (1) Mike Doak President MikeDoak@crestviewwater.com Three-year term This office will be on the May 2022 ballot as a three-year term  
(2) Jill Martin Vice-President JillMartin@crestviewwater.com Three-year term This office will be on the May 2020 ballot as a three-year term  
(3) Danny Sweeney Sec./Treas. dannysweeney@crestviewwater.com Three-year term This office will be on the May 2020 ballot as a three-year term  
(5) Tom Ryszkowski tomryszkowski@crestviewwater.com Three-year term This office will be on the May 2022 ballot as a three-year term  
Victor Sanchez victorsanchez@crestviewwater.com Two-year term This office will be on the May 2020 ballot as a two-year term |
| **Public Meeting for approval of Rates and Fees** | Wednesday, December 9, 2020 at 7:00 P.M. District office, 7145 Mariposa St., Denver, CO 80221 |
| **District mill levy** | 3.905 mills, for levy in year 2019, 0.457 mills, Park Terrace (sewer only) |
| **Total ad valorem tax revenue received by district during 2019** | $649,539.00 |
| **Payments** | Payments are due on or before the 21st day from the billing date. On the 31st day, a late fee of $15.00 will be assessed then water/sewer service will be shut off. Once water/sewer service is dispatched for termination for delinquency, a restoration fee of $25.00 in addition to all delinquent charges and any other charges due to the District must be paid prior to water service being restored. |
| **Methods of payment at the Crestview Water & Sanitation District administration office 7145 Mariposa Street** | Cash, check or money order, MasterCard, Visa and Discover A $3.75 convenience fee is required for payments of $400 or less. Bills more than $400 will be charged an additional $3.75 convenience fee for each additional $400 increment. Drop off check or money order payments in the Payment Drop box located in front of the office. OR Auto-withdrawal can be set up at the office or at 303-429-1881 |
### Online payments can be made by visiting Crestview's CitizenLink customer portal at www.crestviewwater.com or by calling 1-888-281-7343

- **On-line payments can be made using:**
  - MasterCard, Visa and Discover credit or debit cards or e-checks.
  - E-checks are charged a convenience fee of $3.00 per e-check.

- **A one time credit of $5.00 to our customers desiring to sign up for e-mail billing and auto-withdrawal combined.**

- **To view the Auto-withdrawal form, go to www.crestviewwater.com OR call or come to the office to enroll**

### Colorado Open Records Act fees

<table>
<thead>
<tr>
<th>Per Document fee:</th>
<th>Research and Retrieval fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0.25 per page of standard documents and is subject to an additional hourly fee for extraordinary documents or voluminous searches.</td>
<td>A research and retrieval fee will be charged $30.00 per hour with no charge for the first hour.</td>
</tr>
</tbody>
</table>

### Date of next regular election

- **Tuesday, May 5, 2020**

### Self-nomination forms to be a candidate for district board member may be obtained beginning January 2, 2020 from:

- **Mitchell T. Terry**
  - District office
  - 7145 Mariposa St., Denver, CO 80221
  - Monday-Friday 7:00-11:00 A.M. & 12:15-4:00 P.M.

### Self-nomination forms to be a candidate for district board member should be returned to:

- **Mitchell T. Terry**
  - District office
  - 7145 Mariposa St., Denver, CO 80221
  - Monday-Friday 7:00-11:00 A.M. & 12:15-4:00 P.M.

### Completed self-nomination forms must be received by the District by:

- **Friday, February 28, 2020, no later than 4:00 P.M.**

### Complete affidavit of Intent to be a Write-in Candidate must be received by the District by:

- **Tuesday, March 3, 2020, no later than 4:00 P.M.**

### District election results will be posted on these websites

- **Secretary of State**
  - www.sos.state.co.us
- **District website**
  - www.crestviewwater.com

### Applications to request permanent mail-in voter status for District elections May be obtained from:

- **Mitchell T. Terry**
  - District office
  - 7145 Mariposa St., Denver, CO 80221
  - Monday-Friday 7:00-11:00 A.M. & 12:15-4:00 P.M.

### Notice completed by:

- **Mitchell T. Terry**
  - Title: District Manager
  - manager@crestviewwater.com
  - Notice dated: September 2, 2019
  - Some information herein may be subject to change.

### Notice to property owners who lease to renters

- Crestview will not create bills in tenants name. Duplicate email bills can be provided. Per the Colorado Revised Statutes 32-1-100(i)(j), it is the owner’s responsibility to make payments for that property's water and sewer invoices. Owners should provide billing statements to their tenants.