Timeline for Spring 2020 Grant Cycle

• **Early November 2019** – Grant applications are posted on Adams County website and distributed to all qualified jurisdictions and interested parties.

• **December 15, 2019** – Deadline to request sponsorship from Adams County.

• **January and February 2020** – Applicant Appointments. If you would like to apply for a grant and want to review your project with Open Space staff, we are more than happy to meet with you.

• **Monday, February 3rd** – Applicants turn in 10 copies of their submittal(s) by 4:30 p.m. to the Parks office at 9755 Henderson Road, Brighton, CO 80601.

• **Monday, February 3rd – Monday, February 10th** – Staff reviews applications and creates OSAB binders.

• **Monday, February 10th** – Staff mails applications and score sheets to OSAB.

• **Saturday, February 22nd** – **Site Tour** - Staff and OSAB visit project sites. A representative of the applicant agency is asked to be on site to meet with the OSAB for approximately 10 minutes.

• **Monday, February 24th** – Deadline for grant applicants to submit final project presentations in PowerPoint format.

• **Wednesday, February 26th** – **OSAB Meeting** - Grant applicants present projects to the OSAB. Presentations are limited to five minutes per application and are for informational purposes only. Presentations are not scored. The OSAB is given three minutes per application to ask questions of the applicant. Public Comment period follows presentations.

• **Thursday, February 27th – Friday, March 20th** – OSAB submits questions regarding projects to Open Space staff. Open Space staff forward the questions to applicants. Applicants send responses to Open Space staff. Open Space staff forward responses to OSAB.

• **Friday, March 6th** – All OSAB score sheets due.

• **Wednesday, March 25th** – **OSAB Meeting** - Applicants are given time to address any questions posed by the OSAB. OSAB makes final recommendations for funding.

• **Tuesday, April 21st or April 28th** – A study session is scheduled with the BoCC. The BoCC reviews OSAB recommendations and makes final decision for funding.

• **Tuesday, May 12th or 19th** – Public acknowledgement and the distribution of a Grant Agreement between the Adams County Open Space Program and successful grant applicants who will be receiving reimbursements.