We recommend recording your marriage license/certificate in this office before you make name changes.

**Considerations:**

1. **Social Security:** Social Security website: www.ssa.gov or call 1.800.772.1213.
2. **Driver’s License:** Office located in shopping center at SW corner of 120th & Washington.
3. **Motor Vehicle Registration:** If your vehicle is financed, notify your financial institution. For information from Adams County Motor Vehicle, call 720.523.6010 or go online to www.adcogov.org/motorvehicle.
4. **Voter Registration:** Change your name for voter registration purposes at www.govotecolorado.com or print the form from our website and mail to us (www.adamscountyelections.org).
5. **Passport:** Visit www.travel.state.gov for passport requirements, locations, and fees. Adams County Recording is not a passport facility.
6. **Notify your employer of any name change.**
7. **Don’t forget your financial institution and insurance policies.**
8. **Notify the US Post Office at www.usps.com.**

**Marriage License Information**

- License may be acquired from any county Clerk & Recorder and used in any county in Colorado.
- Legal age to acquire a marriage license is 18 years of age. Applicants who are 16-17 must have parental consent from both parents. Applicants 15 years of age or younger must obtain a court order granting judicial approval, as well as parental consent. If one or both of the parents cannot appear at the time of application, a form may be completed and presented during application process. If an applicant is under guardianship, proof and authorization of guardian must be provided.
- Social Security number must be provided when applying or a sworn affidavit is required if you do not have a social security number.
- Fee is $30, cash or checks only.

**Certified Copies**

- Certified copies of a marriage license issued and recorded in Adams County may be acquired by completing a request form and providing valid ID.
- Copies may be ordered in person or by mail. If ordering by mail, please include payment made payable to Adams County Clerk.
- Certified copies are $1.25 each.

Keep your ORIGINAL marriage license/certificate in a safe place. We cannot reissue. Only certified copies are available.
To complete the marriage certificate, fill in the blanks with the following information:

1. The county in which the ceremony was held.
2. The day of the ceremony.
3. The month of the ceremony.
4. The year of the ceremony.
5. The location of the ceremony (physical address).
6. Signature of individual who is officiating the ceremony.
7. Both parties must sign if self-solemnizing.
8. Title of officiant.
9. Enter the word "Ourselves" if self-solemnizing.
10. Signature of party one.
11. Signature of party two.
12. Signature of witnesses (optional).

*SIGNATURE NOTE
Affix your signature after your ceremony is performed. Sign your name with the name you intend to use from the "point of ceremony" forward.

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