

ADAMS COUNTY, COLORADO
FIRST ADDENDUM TO
SERVICE AGREEMENT

THIS FIRST ADDENDUM TO SERVICE AGREEMENT ("First Addendum") is entered into this 15th day of July, 2013, by and between the Board of County Commissioners of Adams County, Colorado, located at 4430 South Adams County Parkway, Brighton, CO 80601, hereinafter referred to as the "County," acting in its capacity as the Adams County Board of Human Services, and Community Reach Center., located at 8931 North Huron Street, Thornton, CO 80260, hereinafter referred to as the "Contractor."

RECITALS

WHEREAS, on August 16, 2012, the County entered into a Service Agreement with Community Reach Center to provide a foster care liaison to facilitate timely assessments and referrals for mental health services for foster children in Adams County. Pursuant to the Colorado Family Preservation Act §§ 26-5-101, et seq., C.R.S., et seq., C.R.S. and in compliance with the state rules and County Plan, policies, and procedures and CDHS Volume VII 7.303, the Contractor agrees to provide Mental Health Services to families referred by Adams County Human Services Department (ACHSD), and,

WHEREAS, the term of the agreement expired on June 30, 2013, and,

WHEREAS, the County and the Contractor mutually desire to extend the Service Agreement beginning July 1, 2013 through June 30, 2014, and,

NOW, THEREFORE, for the consideration set forth herein, the sufficiency of which is mutually acknowledged by the parties, the County and the Contractor agree as follows:

1. Community Reach Center shall provide a foster care liaison to facilitate timely assessments and referrals for mental health services for foster children in Adams County. Pursuant to the Colorado Family Preservation Act §§ 26-5-101, et seq., C.R.S., et seq., C.R.S. and in compliance with the state rules and County Plan, policies, and procedures and CDHS Volume VII 7.303, the Contractor agrees to provide Mental Health Services to children referred by Adams County Human Services Department (ACHSD), and,
2. The County shall reimburse the Contractor for the work provided under this First Addendum in accordance with **Section V of the Service Agreement**. Beginning July 1, 2013 through June 30, 2014, Adams County will pay Community Reach Center an amount not to exceed \$25,000.00.
3. The term of the Service Agreement is extended through June 30, 2014.
4. The Service Agreement and this First Addendum contain the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by both parties. Any terms, conditions, or provisions of the Service Agreement that are not amended or modified by this First Addendum shall remain in full force and effect. In the event of any conflicts between the terms, conditions, or provisions of the Service Agreement and this First Addendum, the terms, conditions, and provisions of this First Addendum shall control.

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, et.seq., as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, et. seq. in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

COMMUNITY REACH CENTER

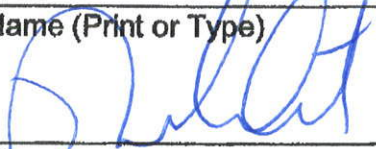
Company Name

9-8-13

Date

Rick Doucet

Name (Print or Type)



Signature

CEO

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

5. The Recitals contained in this First Addendum are incorporated into the body hereof and accurately reflect the intent and agreement of the parties.
6. This First Addendum may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one and the same agreement.
7. Nothing expressed or implied in this First Addendum is intended or shall be construed to confer upon or to give to, any person other than the parties, any right, remedy, or claim under or by reason of this First Addendum or any terms, conditions, or provisions hereof. All terms, conditions, and provisions in this First Addendum by and on behalf of the County and the Contractor shall be for the sole and exclusive benefit of the County and the Contractor.
8. If any provision of this First Addendum is determined to be unenforceable or invalid for any reason, the remainder of the First Addendum shall remain in effect, unless otherwise terminated in accordance with the terms contained in the Service Agreement.
9. Each party represents and warrants that it has the power and ability to enter into this First Addendum, to grant the rights granted herein, and to perform the duties and obligations herein described.

IN WITNESS WHEREOF, the County and the Contractor have caused their names to be affixed.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, COLORADO

Chair

[Handwritten Signature]

7-15-13
Date

ATTEST:
KAREN LONG
CLERK AND RECORDER

[Handwritten Signature]
Deputy Clerk



Approved as to form:

[Handwritten Signature]
Adams County Attorney's Office

COMMUNITY REACH CENTER

Rick Doucet, CEO

[Handwritten Signature]

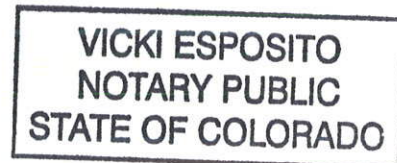
7/8/13
Date

Signed and sworn to before me on this 8th day of July, 2013 by

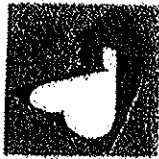
[Handwritten Signature]

[Handwritten Signature]
Notary Public

My commission expires on: 11/03/2014



MY COMMISSION EXPIRES 11/03/2014



Community

exhibit "A"

REACH CENTER

supportive mental health

JOB DESCRIPTION

Name:	Title: Foster and Kinship Care-Mental Health Coordinator
Reports To:	Title: Division 1
	Prepared: 9/2005
	Updated: 8/30/10
FLSA: Exempt	Date:

The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Summary:

Under direct supervision, provides mental health assessments utilizing evidence based best practice models. Position is housed primarily at Adams County Human Services Department (ACHSD) but may assessments may take place in a residential environment, an outreach environment, such as in homes, schools, and/or outpatient clinic. This position is a .5 FTE.

Under manager supervision, assures that medically necessary mental health services are provided to children who reside in foster care and kinship care settings. Provides assessment and/or coordination with Community Reach Center (CRC), and external providers and Adams County Human Services Department (ACHSD) caseworkers.

Duties and Responsibilities:

- ◆ Receives referrals from ACHSD when children are placed in foster care; coordinates with caseworker to assure timely assessment for mental health treatment needs.
- ◆ Provides linkage/referral to Community Reach Center (CRC) and/or external providers to meet assessed mental health treatment needs of the child. This includes the completion of intake paperwork packets, distribution of paperwork to the appropriate agencies, and any needed follow up coordination to improve access of mental health services.
- ◆ Communicates frequently with caseworker to assure coordination of care. This includes coordinating necessary paperwork between CRC and ACHSD for needed reviews and signatures.
- ◆ Provides excellent customer service to internal and external customers, including care to consumers in a manner that promotes safety, comfort, and

the therapeutic environment and respects the confidentiality of consumer records.

- ◆ Coordinates and adheres to appropriate utilization management authorization processes for Behavioral Healthcare Inc. / Community Reach Center's external provider network, CORE funding procedures, and other outside funding sources as needed.
- ◆ Prepares monthly reports as agreed upon in Reach Center's contract with ACSSD and distributes to ACSSD manager and CRC manager. Works with both managers to address any barriers to referrals and access to services.
- ◆ Documents intervention and program activity according to Community Reach Center policy and procedure. Maintains accurate and timely clinical records consistent with Corporation standards (Community Reach Center and ACHSD). Enters clinical data in a timely manner (progress notes are entered within one day of providing the service).
- ◆
- ◆ Participates in the review of clinical issues and program policies and procedures.
- ◆ Consults with other therapists and related professional and paraprofessional staff, as appropriate, in the performance of therapeutic and/or casework; refers clients to appropriate service agencies as required.
- ◆ Works closely with and coordinates care with the ACHSD staff as well as other community members who may be part of the treatment team.

◆
Other Functions

- ◆ Performs other such duties as assigned within the scope of the position and program description, as well as those reflective of their experience, education and ability.

EMPLOYMENT STANDARDS

Education/Experience: *Any combination of education and experience that would provide the required skill and knowledge for successful performance would be qualifying. Typical qualification would be equivalent to:*

Any combination of education and experience that would provide the required skill and knowledge for successful performance would be qualifying. Typical qualifications would be equivalent to:

- Minimum of a Bachelor's degree in Psychology, Social Work, Sociology or directly related field.
- Minimum of three years direct clinical experience

Skills at: Communication, working independently, organization, time management, interpersonal, and child/family clinical skills. Knowledge and understanding of clinical social work and mental health counseling principles,

methods, procedures, and standards. familiarity with DSM IV and diagnostic techniques.

Desirable Qualifications: Experience working with children in the foster care system. Creative, future thinking, team player, organizational skills, committed, ability to work independently and good conflict resolution skills

Required Licenses/Certifications: Professional license preferred (LCSW, LPC, LMFT, LP).

Required Training:

Material and Equipment Directly used: At CRC and ACHSD: Personal Computer with word processing, database, and e-mail capabilities, and an office-based telephone.

Work Environment/Physical Activities: General office setting. Office noise is moderate. There is no exposure to extreme heat or cold. Must be able to negotiate stairs. Must possess own transportation, have a good driving record, valid driver's license and proof of auto insurance.

Corporate Compliance Responsibility: As an essential function, this position is responsible for complying with Community Reach Center's Corporate Compliance Program as it applies to the individual job duties, the department, and the company.

This position will exercise due diligence to prevent, detect, and report unlawful and/or unethical conduct by fellow co-workers, professional affiliates, and/or agents.

Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job.

Approved Division Director: _____ date _____

Program Manager (as required) _____ date _____

Employee Acknowledgement _____ date _____

Community Reach Foster Care Liaison position

Scope of Service:

CRC is the designated provider for anyone eligible for Medicaid who resides in Adams County, Colorado. The children who are in foster care through ACHSD receive Medicaid coverage. A foster care liaison position was created to facilitate timely assessments and referrals for mental health services to Adams County foster children.

This half time, co- located position at ACHSD or location determined necessary to provide the service. Adams County is paying for half the salary of the position and Community Reach Center pays for the other half.

This position will provide:

Mental Health Assessments for children in foster care who reside in the Community Reach Center catchment area.

or

Timely referrals for assessments and treatment for children in foster care who live outside of the Community Reach Center catchment area.

Payments will be made in even monthly installments.

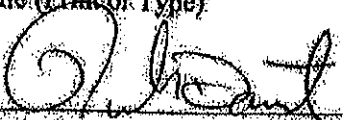
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CONTRACTOR:

COMMUNITY REACH CENTER
Company Name

8-16-12
Date

Rick Doucet
Name (Print or Type)


Signature

CEO
Title

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