Applicants must submit the following information with a Plat Vacation application in order for the application to be considered eligible for review pursuant to Section 2-01-03 of the Adams County Zoning and Subdivision Regulations and Development Standards. If you have any questions regarding this application please contact the Department of Planning and Development at (720) 523-6800. A Conceptual Review Meeting with a Planning and Development Department staff member is highly recommended.

**PROJECT/CASE NAME:**

<table>
<thead>
<tr>
<th>Item #</th>
<th>Submitted</th>
<th>County Use Only</th>
<th>Rejected</th>
<th>N/A</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Plat Vacation Checklist (this form)</td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Completed Development Application (Submittal Item A)</td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Application fee made payable to Adams County (Submittal Item J)</td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Copying fee equivalent to $5 per page Adams County</td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Recording fee equivalent to $11 for the 1st page and $10 for each subsequent page Adams County Clerk &amp; Recorder</td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Conceptual Review Meeting Summary Letter from Adams County, provided within seven (7) days of Conceptual Review Meeting. If a Conceptual Review Meeting was not attended, the Conceptual Review Meeting Waiver shall be attached (Submittal Item B)</td>
</tr>
<tr>
<td>7.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Certificate of Taxes Paid. No application will be processed if any taxes due are not paid.</td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Proof of ownership in the form of an owner's title policy dated within the last thirty (30) days.</td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Four (4) copies of proof of water and sewer service. If serviced by a public utility, a letter from that agency will suffice. If service by well and septic, a letter or permit from the Colorado Division of Water Resources (303-866-3581) for the well, and a letter or permit from Tri-County Health Department (303-220-9200) for a septic system are required.</td>
</tr>
</tbody>
</table>
10. Four (4) copies of proof of utility services. A letter of agreement between the applicant/owner and the utility serving the site must be submitted establishing that adequate provision for electric, or if applicable, natural gas service to the subject property has been made.

11. Four (4) copies of a certified boundary survey or Improvement Location Certificate (ILC) for the subject property.

12. Four (4) copies of a site plan showing all relevant details of the proposed development of change, including but not limited to: location of all buildings and structures, parking and loading areas, ingress and egress, waste disposal areas, landscaping (existing and proposed), screening (including fencing), lighting, signs, and other constructional features. These details must conform to the minimum requirements of the Zone District and Performance Standards for the proposed use, unless a variance is granted.

13. Four (4) copies of the Plat Vacation document prepared by a Registered Land Surveyor. Upon final review by the Director of Planning and Development, submittal of a final mylar for recording shall be submitted. (Submittal Item C)

14. Four (4) copies of the written explanation of the request and a general overview of the project. The explanation shall include written statements regarding each of the criteria for approval outlined in the regulations. (Submittal Item D)

15. Applicant feedback survey form (Submittal Item E)

16. An Electronic Version of the Legal Description (in Word Format) must be emailed to pcounter@adcogov.org

17. Traffic Impact Fee Acknowledgment (Affidavit Submittal F)

18. Recorded copy of the Certification of Notice to Mineral Estate Owners (Submittal Item G)

19. Recorded copy of the Certification concerning Qualifying Surface Development (Submittal Item H)

20. Recorded copy of the Certification concerning Qualifying Surface Development (Submittal Item I)
SUBMITTAL ITEM A
DEVELOPMENT APPLICATION

PROJECT/CASE NAME:__________________________________________________________

APPLICANT
Name(s):__________________________________________________________
Address:__________________________________________________________
City, State, Zip: __________________________________________________________
Phone Number:________________________________________________________
2nd Phone Number: (Fax, cell, etc. please specify):________________________
E-Mail:__________________________________________________________

OWNER (If not the applicant)
Name(s):__________________________________________________________
Address:__________________________________________________________
City, State, Zip: __________________________________________________________
Phone Number:________________________________________________________
2nd Phone Number: (Fax, cell, etc. please specify):________________________
E-Mail:__________________________________________________________

TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)
Name(s):__________________________________________________________
Address:__________________________________________________________
City, State, Zip: __________________________________________________________
Phone Number:________________________________________________________
2nd Phone Number: (Fax, cell, etc. please specify):________________________
E-Mail:__________________________________________________________

ADDITIONAL TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)
Name(s):__________________________________________________________
Address:__________________________________________________________
City, State, Zip: __________________________________________________________
Phone Number:________________________________________________________
2nd Phone Number: (Fax, cell, etc. please specify):________________________
E-Mail:__________________________________________________________
DESCRIPTION OF SITE

Address: _____________________________________________________________

City, State, Zip: ______________________________________________________

Area (in either acres or square feet if less than 1 acre): ________________________

Tax Assessor Parcel Number (TAPN): _______________________________________

Existing Zoning: _______________________________________________________

Existing Land Use: _____________________________________________________

Proposed Land Use: ____________________________________________________

Water Service (Public or Private, if public list District): ______________________

Sewer Service (Public or Private, if public list District): ______________________

I hereby certify that I am making this application as owner of the above described property, or acting under the authority of the owner (attached authorization, if not owner). I am familiar with all pertinent requirements, procedures, and fees of the County. I understand that the Application Review Fee is non-refundable. All statements made on this form and additional application materials are true to the best of my knowledge and belief.

Name: ___________________________                              Date: _________________

(Owner’s Printed Name)

Name: ___________________________

(Owner Signature)
SUBMITTAL ITEM B  
CONCEPTUAL REVIEW MEETING WAIVER

ASSURANCE OF UNDERSTANDING OF REQUIREMENTS, POLICIES AND PROCEDURES OF ADAMS COUNTY

Adams County strongly encourages a conceptual review meeting with staff prior to submission of a land use change or subdivision request in order to describe requirements and policies of the County and to allow an opportunity to fully discuss and answer questions regarding an applicant’s proposal. It is also encouraged that interested parties such as property owners, lessees or potential lessees attend such a conference. We realize that the best business decisions are those that are based on the most prior knowledge and we desire to minimize uncertainty or misunderstanding that relates to the requirements of the County.

However, should the applicant and other interested parties be unable, or not wish, to participate in the conceptual review meeting process we will consider that it is the responsibility of the applicant to be aware of the policies, procedures, and requirements of the County through other means. We request that you sign this form, acknowledging that you possess the required information and understanding to proceed with the review of your application and that you will inform all interested parties of those requirements.

“I (_____have attended) (___choose not to attend) a conceptual review meeting with Planning and Development staff. Based on the information provided, or otherwise obtained. I am familiar with and understand all the requirements of the Adams County Zoning and Subdivision Regulations and Engineering Standards as well as the provisions of the Adams County Comprehensive Plan that apply to my application. I have or will advise all affected parties regarding this request, including but not limited to property owners, lessees, and potential lessees of the site, of these requirements.”

________________________________________
Signature of Applicant
SUBMITTAL ITEM C
PLAT DOCUMENT REQUIREMENTS

The Plat document shall be comprised of:

a. Sheet size shall be 18" vertical x 24" horizontal with a one-half inch (1/2") border on the top, bottom, and right hand side, and a one and one-half (1 1/2") inch border on the left hand side. Exception to this format shall first be approved by the Director of Planning and Development.

b. The case number assigned to the proposal by the Planning and Development Department.

c. Date of preparation and last revision.

d. Scale (written and graphic) the scale shall be 1"= 20', 1" = 50' or 1" = 100' or as deemed appropriate by the Planning and Development Department. The Director of Planning and Development may allow 1" = 200' for plats with large lot sizes.

e. North arrow.

f. Key or area map, showing the relationship of the proposed subdivision to the surrounding area within a two mile radius and including the relationship of the separate filings of the proposed subdivision, if applicable.

g. Location of the subdivision as part of some larger subdivision or tract of land and by reference to permanent survey monuments with a tie to at least one section corner or quarter section corner. Range, township, section number, and county shall be shown.

h. The names of abutting subdivisions; or in the case of abutting unplatted property, the notation "Unplatted" shall appear.

i. All property boundary lines and lot lines, lengths to one one-hundredth of a foot, bearings, points of curvature, and lengths of arcs. All bearing determinations must be explained in a statement by the land surveyor.

j. All curve data shall be shown on the face of the plat or in chart form.

k. All easements and 100 year flood hazard delineation with dimensions shall be labeled and shown on the plat and shall be indicated by a dashed line.

l. All lots and blocks shall be numbered in a connecting order.

m. All streets shall be named in conformance with approved street names and street system terminology as described in Chapter 4 of these Regulations.

n. All public or quasi-public areas shall be shown and identified.

o. All plats shall be drawn in India ink on linen or mylar.

p. The plat shall be prepared in a clear, legible fashion. The Planning and Development Department may refuse to accept any plat for processing which in their opinion does not exhibit acceptable draftsmanship.

q. Certification of dedication and ownership; wording shall be as shown in Appendix A.

r. Temporary Cul-de-sac Dedication: (add to general dedication in case of temporary cul-de-sac).

"Parcels _______________ and ___________________ are dedicated and conveyed to Adams County in fee simple until such time that the respective street/road is extended beyond the point shown on the Plat as the temporary end thereof and such extension is constructed, dedicated to and accepted by the County, at which time title to said parcels _______________ and ___________________ will automatically vest in fee simple in the respective lot owners."
s. The owner(s) signatures shall be notarized as follows:

ACKNOWLEDGEMENT

State )
         ) ss
City, County )

The foregoing plat and dedication was acknowledged before me this ___ day of ____________ 20__ by (owner(s) name).

Notary Public
My commission expires ________________________.

My address is: ____________________________________.
The notary seal shall be affixed as near as practicable to the acknowledgement.

t. If the list provided in Section 2.106 or 2.206 shows that there is an existing mortgage, lien, or other encumbrance, then the following Lienholder Certificate shall be included on the plat for every lienholder.

LIENHOLDER CERTIFICATE

The undersigned hereby consent(s) to the dedication and easements shown on this plat and release(s) the same from the encumbrance recorded in Book __________________________at Page(s) ______________ of the records of the Adams County Clerk and Recorder.

NAME - TITLE

State )
         ) ss
City, County )

The foregoing Lienholder Certificate was subscribed and sworn before me this __________ day of __________, 20__, by _________________________________.

____________________________________
Notary Public
My commission expires ________________________.

My address is: ____________________________________.
Plat notes that may be required on the final mylar, include, but are not limited to the following:

**SUBMITTAL ITEM D**

**EXPLANATION**

Please describe in as much detail as possible what you are requesting. You may refer to the questions below as guidance. The following questions are the approval criteria for your application.

The Plat Vacation meets the criteria for approval as follows (may be typed on a different sheet):

1. The plat vacation complies with these standards and regulations and the original conditions of approval.

2. Nonconforming lots are not created, and in the case of nonconforming lots, the nonconformity is not increased.

3. The plat vacation is in keeping with the purpose and intent of the subdivision regulations.

4. The approval will not adversely affect the public health, safety, and welfare.
Please take a few moments and fill out this form on the level of assistance you received.

Your response to this survey will help us to increase the level of assistance we provide to applicants for development.

Our mission is to provide applicants with all the information at our disposal so they can use it to make informed business decisions on development projects as well as assisting them in solving problems in order for them to help the County develop in a positive manner. We realize we will not always completely agree and there will be cases where we fundamentally disagree, however, we would request a report from you.

Please fill in the type of inquiry:
- Telephone Inquiry
- Counter Inquiry
- Land Use Case Applicant
- Other

1. **Do you feel you received all the information we can provide to help you make an informed business decision on your development application?**
   - Strongly Agree
   - Agree
   - Neither Agree or Disagree
   - Disagree
   - Strongly Disagree

2. **Was your treatment by the staff courteous and businesslike?**
   - Strongly Agree
   - Agree
   - Neither Agree or Disagree
   - Disagree
   - Strongly Disagree

3. **If you needed help coordinating your project with other agencies, did you get it?**
   - Strongly Agree
   - Agree
   - Neither Agree or Disagree
   - Disagree
   - Strongly Disagree

4. **If we disagreed with your plans, do you feel:**
   a. the reasons(s) were fully explained?
      - Strongly Agree
      - Agree
      - Neither Agree or Disagree
      - Disagree
      - Strongly Disagree
   
   b. the reasons(s) were based on County development codes and policies?
      - Strongly Agree
      - Agree
      - Neither Agree or Disagree
      - Disagree
      - Strongly Disagree
   
   c. we made suggestions on how to improve the plans or make them consistent with County development regulations and policies?
      - Strongly Agree
      - Agree
      - Neither Agree or Disagree
      - Disagree
      - Strongly Disagree
Please explain if you answered Disagree or Strongly Disagree to any of the above questions?

What are we doing right? Do you have any suggestions you can make to help us improve our level of service?

May the Director contact you to discuss any problems noted? Yes  No

Contact Name:

Telephone No.:

E-mail Address:
Submittal Item F
Traffic Impact Fee Acknowledgment Affidavit

I _______________________________ being the applicant or owner of the project or property subject to the attached land use application hereby acknowledge Adams County may charge a Traffic Impact Fee in conjunction with building permit(s) for my project. This fee will be assessed in accordance with the procedures outlined in Section 5-06 in Chapter 5 of the Adams County Development Standards and Regulations and with the fee schedule shown below.

_____________________________________         __________________
Signature of Applicant or Owner            Date

Traffic Impact Fee Schedule

<table>
<thead>
<tr>
<th>Land Use Types</th>
<th>Development Unit</th>
<th>Impact Fee Charged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>Number of Dwelling/Spaces/Rooms</td>
<td></td>
</tr>
<tr>
<td>Single-Family Detached</td>
<td>1</td>
<td>$1,599.07</td>
</tr>
<tr>
<td>Multi-Family</td>
<td>1</td>
<td>$983.13</td>
</tr>
<tr>
<td>Mobile Home park - per space</td>
<td>1</td>
<td>$888.37</td>
</tr>
<tr>
<td>Hotel/Motel - per room</td>
<td>1</td>
<td>$1,018.67</td>
</tr>
<tr>
<td>Retail Commercial</td>
<td>Building Square Footage</td>
<td></td>
</tr>
<tr>
<td>Shop Ctr/Gen Retail, less than 100,000 sf</td>
<td>1000</td>
<td>$2,730.26</td>
</tr>
<tr>
<td>Shop Ctr/Gen Retail, 100,000 - 499,999 sf</td>
<td>1000</td>
<td>$2,132.09</td>
</tr>
<tr>
<td>Shop Ctr/Gen Retail, 500,000 - 1 million sf</td>
<td>1000</td>
<td>$1,824.12</td>
</tr>
<tr>
<td>Shop Ctr/Gen Retail, 1 million sf or more</td>
<td>1000</td>
<td>$1,622.76</td>
</tr>
<tr>
<td>Auto Sales/Repair</td>
<td>1000</td>
<td>$1,989.95</td>
</tr>
<tr>
<td>Bank</td>
<td>1000</td>
<td>$6,550.26</td>
</tr>
<tr>
<td>Bldg Materials/Hardware/Nursery</td>
<td>1000</td>
<td>$2,872.40</td>
</tr>
<tr>
<td>Convenience Store</td>
<td>1000</td>
<td>$3,796.31</td>
</tr>
<tr>
<td>Discount Store</td>
<td>1000</td>
<td>$2,718.42</td>
</tr>
<tr>
<td>Furniture Store</td>
<td>1000</td>
<td>$319.82</td>
</tr>
<tr>
<td>Restaurant, Fast Food</td>
<td>1000</td>
<td>$7,675.53</td>
</tr>
<tr>
<td>Restaurant, Sit-Down</td>
<td>1000</td>
<td>$5,330.23</td>
</tr>
<tr>
<td>Office Institutional</td>
<td>Building Square Footage</td>
<td></td>
</tr>
<tr>
<td>Office, General</td>
<td>1000</td>
<td>$1,178.57</td>
</tr>
<tr>
<td>Office, Medical</td>
<td>1000</td>
<td>$2,896.09</td>
</tr>
<tr>
<td>Hospital</td>
<td>1000</td>
<td>$728.47</td>
</tr>
<tr>
<td>Nursing home</td>
<td>1000</td>
<td>$284.28</td>
</tr>
<tr>
<td>Church/Synagogue</td>
<td>1000</td>
<td>$521.18</td>
</tr>
<tr>
<td>Day Care Center</td>
<td>1000</td>
<td>$2,505.21</td>
</tr>
<tr>
<td>Elementary/Secondary School</td>
<td>1000</td>
<td>$444.19</td>
</tr>
<tr>
<td>Industrial</td>
<td>Building Square Footage</td>
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</tr>
<tr>
<td>General Light Industrial</td>
<td>1000</td>
<td>$775.85</td>
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<tr>
<td>Warehouse</td>
<td>1000</td>
<td>$402.73</td>
</tr>
<tr>
<td>Mini-Warehouse</td>
<td>1000</td>
<td>$207.29</td>
</tr>
</tbody>
</table>
Submittal Item G

CERTIFICATION OF NOTICE TO MINERAL ESTATE OWNERS

I/We, ________________________________________________
(the “Applicant”) by signing below, hereby declare and certify as follows:

With respect to the property located at:
   Physical Address:  __________________________________________
   Legal Description: _____________________________________________________
   Parcel #(s):  __________________________________________________________

(PLEASE CHECK ONE):

_____ On the ______ day of ___________________, 20____, which is not less than thirty days
   before the initial public hearing, notice of application for surface development was provided
   to mineral estate owners pursuant to section 24-65.5-103 of the Colorado Revised Statutes;

or

_____ I/We have searched the records of the Adams County Tax Assessor and the Adams County
   Clerk and Recorder for the above identified parcel and have found that no mineral estate
   owner is identified therein.

Date: ___________  Applicant: __________________________________________
   By:  ___________________________
   Print Name:  ___________________________
   Address:   ___________________________

STATE OF COLORADO )
                  )
COUNTY OF ADAMS )

Subscribed and sworn to before me this _____day of _______________, 20___, by
______________________________.

Witness my hand and official seal.

My Commission expires: ___________________________

Notary Public

After Recording Return To:   Name and Address of Person Preparing Legal Description:

A recorded copy of this Certification shall be submitted to the Adams County Planning and
Development Department with all applicable land use applications.
Submittal Item H

APPLICANT’S CERTIFICATION CONCERNING QUALIFYING SURFACE DEVELOPMENT,
PURSUANT TO C.R.S. §24-65.5-103.3 (1)(b)

I/We, ____________________________________________________________
______________________________________________, (the “Applicant”) by signing below, hereby declare and certify as follows:

Concerning the property located at:
Physical Address: _____________________________________________________
Legal Description: _____________________________________________________
Parcel #(s): ________________________________________________________

With respect to qualifying surface developments, that (PLEASE CHECK ONE):

_____ No mineral estate owner has entered an appearance or filed an objection to the proposed application for development within thirty days after the initial public hearing on the application; or

_____ The Applicant and any mineral estate owners who have filed an objection to the proposed application for development or have otherwise filed an entry of appearance in the initial public hearing regarding such application no later than thirty days following the initial public hearing on the application have executed a surface use agreement related to the property included in the application for development, the provisions of which have been incorporated into the application for development, or are evidenced by a memorandum or otherwise recorded in the records of the clerk and recorder of the county in which the property is located so as to provide notice to transferees of the Applicant, who shall be bound by such surface use agreements; or

_____ The application for development provides:
   (i) Access to mineral operations, surface facilities, flowlines, and pipelines in support of such operations existing when the final public hearing on the application for development is held by means of public roads sufficient to withstand trucks and drilling equipment or thirty-foot-wide access easements;
   (ii) An oil and gas operations area and existing well site locations in accordance with section 24-65.5-103.5 of the Colorado Revised Statutes; and
   (iii) That the deposit for incremental drilling costs described in section 24-65.5-103.7 of the Colorado Revised Statutes has been made.

Date: ____________________ Applicant: ____________________________

After Recording Return To: ____________________
By: __________________________________________
Print Name: ________________________________
Address: ____________________________________
STATE OF COLORADO  
COUNTY OF ADAMS  

Subscribed and sworn to before me this _____ day of __________________, 20___, by ____________________________.

Witness my hand and official seal.

My Commission expires: ____________________________

Notary Public

Name and Address of Person Preparing Legal Description:

A recorded copy of this Certification shall be submitted to the Adams County Planning and Development Department within thirty days after the initial public hearing on all applicable land use applications.
Exhibit I
APPLICANT’S CERTIFICATION CONCERNING QUALIFYING SURFACE DEVELOPMENT,
PURSUANT TO C.R.S. §24-65.5-103.3 (1)(b)

I, __________________________ (the “Applicant”) by signing below, hereby declare and certify as follows concerning the property located at:

Physical Address:

Legal Description: __________________________________________________________

Parcel # (s): __________________________________________________________________

With respect to qualifying surface developments:

Access to existing and proposed mineral operations, surface facilities, flowlines, and pipelines in support of such existing and proposed operations for oil and gas exploration and production, including provisions for public roads sufficient to withstand trucks and drilling equipment or thirty-foot-wide access easements, were provided for in a “__________” area as recorded in Reception # __________________ on ____________________________.

Date: _______________ Applicant: ______________________________________

By: _________________________________________________________________________

Address: ___________________________________________________________________

STATE OF COLORADO )
) COUNTY OF ADAMS )

Subscribed and sworn to before me this _____ day of _________________, 20__, by ____________________________.

Witness my hand and official seal.

My Commission expires: ________________ ____________________________

Notary Public

After Recording Return To: ____________________________

Name and Address of Person Preparing Legal Description:

A recorded copy of this Certification shall be submitted to the Adams County Planning and Development Department with all applicable land use applications.
<table>
<thead>
<tr>
<th>Permit or Application</th>
<th>July 1st 2014</th>
<th>January 1st 2015</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Approvals</td>
<td>$300</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Amendment to Hazardous Waste CD-Major</td>
<td>$1,375</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Amendment to Hazardous Waste CD-Minor</td>
<td>$650</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Amendment to Solid Waste CD-Major</td>
<td>$1,375</td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Amendment to Solid Waste CD-Minor</td>
<td>$650</td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Appeal from Administrative Decision</td>
<td>$300</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Areas and Activity of State Interest</td>
<td></td>
<td>$5,000</td>
<td>Application fee + full mailing costs (postage rate x # of referral agencies and residents notified)</td>
</tr>
<tr>
<td>Biosolids</td>
<td></td>
<td>$300</td>
<td></td>
</tr>
<tr>
<td>Building Permit-Commercial/Industrial</td>
<td>$65</td>
<td>$130</td>
<td></td>
</tr>
<tr>
<td>Building Permit-Residential</td>
<td></td>
<td>$40</td>
<td></td>
</tr>
<tr>
<td>Certificate of Designation</td>
<td></td>
<td>$4,000</td>
<td>Application fee for operations of less than 100,000 cubic yards per year: $4,320 plus $0.10 per cubic yard per year to a maximum fee of $8,000. Amendment (major): $2,000 (minor): $1,000</td>
</tr>
<tr>
<td>Comprehensive Plan Amendment</td>
<td></td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Conceptual Review Meeting (No Credit or Refund)</td>
<td></td>
<td>$300-$500</td>
<td>$300 for residential/agricultural uses; $500 for commercial/industrial uses</td>
</tr>
<tr>
<td>Conditional Use Permit</td>
<td></td>
<td>$1,000</td>
<td>Base application fee $1,000 plus $300 per additional request for residential/agricultural uses and $500 per additional for commercial/industrial. Maximum fee $2,500.</td>
</tr>
<tr>
<td>Conditional Use Permit-Minor Amendment</td>
<td>$300</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Conservation Plan Permit</td>
<td></td>
<td>$150</td>
<td></td>
</tr>
<tr>
<td>Exemption from Subdivision</td>
<td>$325</td>
<td>$650</td>
<td>Base application fee $650 plus additional $50 per lot in excess of one. Maximum fee $800.</td>
</tr>
<tr>
<td>Service Description</td>
<td>Fee Base 1</td>
<td>Fee Base 2</td>
<td>Description</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>------------</td>
<td>------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Floodplain Use Permit Variance</td>
<td>$300/$400</td>
<td>$500/$700</td>
<td>Application fee $500 for properties in the A-1, A-2, A-3, RE, R-1-C, or R-2 Zone Districts. Application fee $700 for properties in any other zone district. If more than one variance application is filed concurrently, the second and subsequent application(s) will be charged a fee of $100 each. The maximum application fee shall be $800 for A-1,A-2, A-3, RE, R-1-C, or R-2 Zone Districts and $1,000 for any other zone district.</td>
</tr>
<tr>
<td>Gravel Mining Inspection</td>
<td>$75</td>
<td>$150</td>
<td>Billed to the operator and payable within 30 days of inspection.</td>
</tr>
<tr>
<td>Landscape/Parking Collateral Review and Processing</td>
<td>$75</td>
<td>$150</td>
<td></td>
</tr>
<tr>
<td>Subdivision Improvement Agreement (SIA) Collateral Review and Processing</td>
<td>$250</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Land Survey Plat Depositing</td>
<td>$5/pg</td>
<td>$10/pg</td>
<td></td>
</tr>
<tr>
<td>Landfill Inspection-CID</td>
<td>$75</td>
<td>$150</td>
<td>Billed to the operator and payable within 30 days of inspection.</td>
</tr>
<tr>
<td>Landfill Inspection-Inert Fill</td>
<td>$75</td>
<td>$150</td>
<td>Billed to the operator and payable within 30 days of inspection.</td>
</tr>
<tr>
<td>Landscape Inspection</td>
<td>$30</td>
<td>$60</td>
<td>Due prior or the scheduling of the inspection.</td>
</tr>
<tr>
<td>Liquor License Review</td>
<td>$30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned Unit Development-Major Amendment</td>
<td>$1,350</td>
<td>$2,200</td>
<td></td>
</tr>
<tr>
<td>Planned Unit Development-Minor Amendment</td>
<td>$600</td>
<td>$1,100</td>
<td></td>
</tr>
<tr>
<td>Planned Unit Development Final Development Plan</td>
<td>$1,150</td>
<td>$2,200</td>
<td></td>
</tr>
<tr>
<td>Planned Unit Development Overall Development Plan</td>
<td>$1,350</td>
<td>$2,200</td>
<td></td>
</tr>
<tr>
<td>Planned Unit Development Preliminary Development</td>
<td>$1,350</td>
<td>$2,200</td>
<td></td>
</tr>
<tr>
<td>Plat Correction</td>
<td>$300/$425</td>
<td>$500/$750</td>
<td>Base application fee $500 for residential/agricultural or $750 for commercial/industrial. Additional lots in excess of one shall require an additional $50 per lot for residential/agricultural pr $100 per lot for commercial/industrial. The maximum fee shall be $800 for residential/ agricultural and $1,050 for commercial/industrial.</td>
</tr>
<tr>
<td>Service</td>
<td>Fee 1</td>
<td>Fee 2</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>--------------</td>
<td>--------------</td>
<td></td>
</tr>
<tr>
<td>Plat Vacation</td>
<td>$800</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Request for Release of Collateral</td>
<td>$87.50</td>
<td>$175</td>
<td></td>
</tr>
<tr>
<td>Rezoning</td>
<td>$1,500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roadway Vacation</td>
<td>$600</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sign Permit</td>
<td>$200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Use Permit</td>
<td>$300/$400</td>
<td>$500/$700</td>
<td></td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subdivision Minor-Final Plat</td>
<td>$1,400</td>
</tr>
<tr>
<td>Subdivision Major-Final Plat Only</td>
<td>$800</td>
</tr>
<tr>
<td>Subdivision Major-Preliminary Plat</td>
<td>$1,300</td>
</tr>
<tr>
<td>Temporary Use Permit</td>
<td>$1,000</td>
</tr>
<tr>
<td>Text Amendment</td>
<td>$1,000</td>
</tr>
<tr>
<td>Traffic Impact Fee Analysis</td>
<td>$300</td>
</tr>
</tbody>
</table>

Application fee $500 for properties in the A-1, A-2, A-3, RE, R-1-C, or R-2 Zone Districts. Application fee $700 for properties in any other zone district. If more than one variance application is filed concurrently, the second and subsequent application(s) will be charged a fee of $100 each. The maximum application fee shall be $800 for A-1, A-2, A-3, RE, R-1-C, or R-2 Zone Districts and $1,000 for any other zone district.

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Variance</td>
<td>$300/$400</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waiver from Subdivision Regulations</td>
<td>$500</td>
</tr>
<tr>
<td>Zoning Verification Letter</td>
<td>$75</td>
</tr>
</tbody>
</table>

*Lower Fee indicates Residential or Agricultural Properties*