

**ADAMS COUNTY
MASTER PROFESSIONAL SERVICE AGREEMENT
ON-CALL JUSTICE ARCHITECTURE SERVICES**

THIS AGREEMENT ("Agreement") is made this 7 day of May 2019, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and TreanorHL located at 1755 Blake Street, Suite 400, Denver, Colorado 80202, hereinafter referred to as the "Consultant." The County and the Consultant may be collectively referred to herein as the "Parties."

The County and the Consultant, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONSULTANT:

1.1. All work shall be in accordance with the attached RFP 2019.307 and the Consultant's response to the RFP 2019.307 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.

1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Consultant) to be performed by the Consultant. If the County requests such additional services, the Consultant shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Consultant shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Consultant to enable the Consultant's performance under this Agreement.

3. TERM:

3.1. Term of Agreement: The Term of this Agreement shall be for three (3) years for the date of execution, unless terminated as specified elsewhere herein.

3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to two, one year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Consultant.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Consultant for services furnished under this Agreement, and the Consultant shall accept as full payment for

those services, on a per task order basis based on the hourly rates attached as Exhibit B in this agreement.

4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONSULTANT:** In providing services under this Agreement, the Consultant acts as an independent Consultant and not as an employee of the County. The Consultant shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and Subconsultants during the term and performance of this Agreement. No employee, agent, servant, or Subconsultant of the Consultant shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Consultant, at its expense, shall procure and maintain workers' compensation insurance as required by law. Pursuant to the **Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S.**, as amended, the Consultant understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Consultant further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.

6. **NONDISCRIMINATION:**

6.1. **The Consultant shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**

6.1.1. The Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each Subconsultant, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Consultant agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Consultant's negligent performance or failure to perform pursuant to the terms of this Agreement or as a result of any Subconsultants' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Consultant agrees to maintain insurance of the following types and amounts:

8.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. **Comprehensive Automobile Liability Insurance:** to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

8.3. **Workers' Compensation Insurance:** Per Colorado Statutes

8.4. **Professional Liability Insurance:** to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.

8.4.1. Each Claim: \$2,000,000

8.4.2. This insurance requirement applies only to the Consultants who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

8.5. **Adams County as "Additional Insured":** The Consultant's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:

8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Consultant.

8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Consultant.

8.6. **Licensed Insurers:** All insurers of the Consultant must be licensed or approved to do business in the State of Colorado. Upon failure of the Consultant to

furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Consultant in obtaining and/or maintaining any required insurance shall not relieve the Consultant from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Consultant concerning indemnification.

8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Consultant to provide proof of the insurance coverage or policies required under this Agreement.

9. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS

9.1. Notwithstanding anything else set forth in this Agreement, if Consultant fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in a workmanlike manner in accordance with all codes, plans, specifications and industry standards, Consultant shall be liable to County for all damages to the extent directly by the breach, including but not limited to, all reasonable attorney fees, costs and other damages.

10. WARRANTY:

10.1. The Consultant warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Consultant further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Consultant to warrant the finished product after completion date. Should the Consultant fail to proceed promptly in accordance with this guarantee, the County may have such work performed by another Consultant. This section does not relieve the Consultant from liability for defects that become known after one year.

11. TERMINATION:

11.1. For Cause: If, through any cause, the Consultant fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Consultant violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Consultant of such termination and specifying the effective date thereof.

11.2.For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Consultant will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Consultant was to perform under this Agreement, less payments previously made to the Consultant under this Agreement.

12. MUTUAL UNDERSTANDINGS:

12.1.Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

12.2.Compliance with Laws: During the performance of this Agreement, the Consultant agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Consultant warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Consultant expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

12.3.OSHA: The Consultant shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

12.4.Record Retention: The Consultant shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.

12.5.Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Consultant without the prior written consent of the County.

12.6.Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving

party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

12.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

12.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective:

1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested;

2) Immediately upon hand delivery; or

3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Government, Facilities & Fleet
Management

Contact: Sean Braden

Address: 4430 South Adams County Parkway

City, State, Zip: Brighton, Colorado 80602

Phone: 720.523.6003, 303.637.8039

E-mail: sbraden@adcogov.org

Department: Adams County Purchasing

Contact: Jen Tierney Hammer

Address: 4430 South Adams County Parkway

City, State, Zip: Brighton, Colorado 80601

Phone: 720.523.6049

E-mail: jtierney@adcogov.org

Department: Adams County Attorney's Office

Address: 4430 South Adams County Parkway

City, State, Zip: Brighton, Colorado 80601

Phone: 720.523.6116

Consultant: Treanor HL

Contact: Andrew Pitts

Address: 1553 Platte Street, Suite 400

City, State, Zip: Denver, Colorado 80202

Phone: 303.298.4700

E-mail: apitts@treanorhl.com

12.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

12.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

12.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

12.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

13. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

13.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Consultant to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Consultant shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.

13.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Consultant.

14. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08:

Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Consultant shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

14.1. The Consultant shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

14.2. The Consultant shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

- 14.3. The Consultant shall not enter into a contract with a Subconsultant that fails to certify to the Consultant that the Subconsultant shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.4. At the time of signing this public contract for services, the Consultant has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 14.5. The Consultant shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 14.6. If the Consultant obtains actual knowledge that a Subconsultant performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Consultant shall: notify the Subconsultant and the County within three (3) days that the Consultant has actual knowledge that the Subconsultant is employing or contracting with an illegal alien; and terminate the subcontract with the Subconsultant if within three days of receiving the notice required pursuant to the previous paragraph, the Subconsultant does not stop employing or contracting with the illegal alien; except that the Consultant shall not terminate the contract with the Subconsultant if during such three (3) days the Subconsultant provides information to establish that the Subconsultant has not knowingly employed or contracted with an illegal alien.
- 14.7. Consultant shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 14.8. If Consultant violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Consultant shall be liable for actual and consequential damages to the County.

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IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

County Manager

[Signature]
Raymond H. Gonzales

5.7.2019
Date

TREANORHL

[Signature]
Signature

5.1.19
Date

T. ANDREW PITTS
Printed Name

PRINCIPAL
Title

Attest:

Josh Zygielbaum, Clerk and Recorder

[Signature]
Deputy Clerk

Approved as to Form:

[Signature]
Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

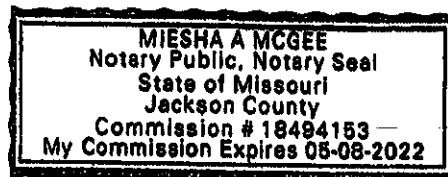
COUNTY OF Jackson

STATE OF Missouri)SS.

Signed and sworn to before me this 1 day of may, 2019,

by Miesha A. McGee,

Miesha A. McGee
Notary Public



My commission expires on: 5.8.2022

CONSULTANT'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Consultant hereby certifies that at the time of this certification, Consultant does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Consultant will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONSULTANT:

TREANORHL 5.1.19
Company Name Date

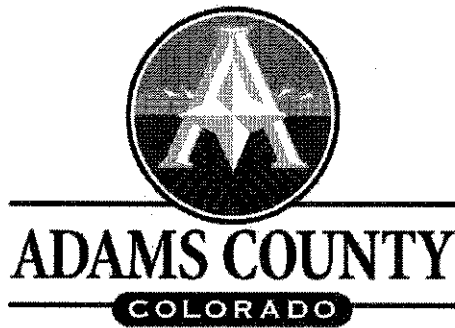
[Signature]
Signature

T. ANDREW PITTS
Name (Print or Type)

PRINCIPAL
Title

Note: Registration for the E-Verify Program can be completed at:
<https://www.vis-dhs.com/employerregistration>.

It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL COVER SHEET

RFP Issue Date: January 30, 2019

RFP Number: RFP-JTH-2019.307

RFP Title: **ARCHITECTURAL DESIGN SERVICES
FOR COUNTY WIDE - JUSTICE DESIGN**

Pre-Proposal Meeting: **MANDATORY on February 6, 2019 at 3:00pm**
Adams County – Government Center
Conference Center Platte River A
4430 South Adams County Parkway
Brighton, Colorado 80601

RFP Questions Due: February 8, 2019 by EOB

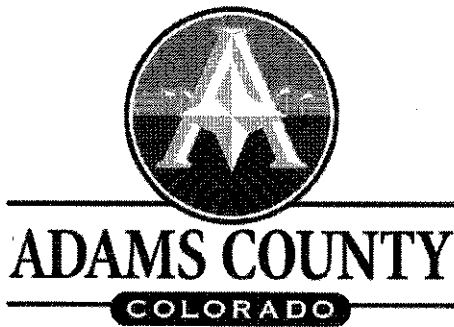
Proposal will be received until: February 19, 2019, 2:00pm MT, Our Clock
4430 South Adams County Parkway, Front Lobby
Brighton, CO 80601

For additional information please contact: Jen Tierney Hammer, Contract Specialist
720-523-6049

Email Address: jtierney@adcogov.org

Documents included in this package:

- Proposal Instructions
- General Terms and Conditions
- Scope of Work (SOW)/ Specifications
- Pricing Form
- Submission Check List
- Contractor's Certificate of Compliance
- Contractor's Statement
- Reference Form
- Term of Acceptance Form
- Appendix A – Sample Agreement
- Attachment 1- Design and Construction Standards
- Attachment 2-Design and Construction Handbook
- Attachment 3-Contract Document Standards



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL PROPOSAL INSTRUCTIONS

The Adams County Board of Commissioners by and through its Purchasing Division of the Finance Department is accepting proposals for Design Professional Services for various Adams County Locations.

1. **SUBMISSION OF PROPOSALS:** The proposal must be received before the due date and time as specified in this solicitation. The Contractor is responsible for addressing the envelope as indicated below. If the submittal arrives late, it may be returned unopened. Address the envelope as follows:

Mailing Address:

Adams County Government Center
Purchasing Division
4430 South Adams County Parkway
Brighton, CO 80601

Hand Deliveries accepted:

Adams County Government Center
First Floor Central Lobby Receptionist
4430 South Adams County Parkway
Brighton, CO 80601

ATTN: Jen Tierney Hammer
Lead Contract Specialist
RFP-JTH 2019.307

2. All documents related to this RFP will be posted on the Rocky Mountain Bid System (BidNet) at: <http://www.bidnetdirect.com/colorado/solicitations/open-bids>

2.1. Interested parties must register with this service to receive these documents.

3. CONTRACTUAL OBLIGATIONS

3.1. The successful Contractor(s) will be required to sign an Agreement substantially similar to the Agreement form in Appendix A. The County reserves the right to add or delete provisions to the form prior to Agreement execution.

3.2. Issuance of this solicitation does not commit the County to award any Agreement or to procure or Agreement for any equipment, materials or services.

- 3.3. If a formal Agreement is required, the Contractor agrees and understands that a Notice of Award does not constitute an Agreement or create a property interest of any nature until an Agreement is signed by the Awardee and the Board of County Commissioners and/or their authorized designee.
- 3.4. Contractor is responsible for reviewing the form Agreement and understanding the terms and conditions contained therein, including, but not limited to, insurance requirements, indemnification, illegal aliens, equal opportunity, non-appropriation, and termination.
- 3.5. Contractor's Response must state its willingness to enter into the form Agreement or Contractor shall identify and include any proposed revisions they have for the form Agreement. Any proposed revisions made by the Contractor after the County Notice of Intent to Award the Solicitation may be grounds for rescinding said Notice. The identification of willingness to enter into the standard Agreement is for general purposes at this time, but is part of the evaluation process and must be included. There may be negotiations on a project-by-project basis that provide further clarification.
- 3.6. Incorrect Pricing/Invoicing. As part of any award resulting from this process, Contractor(s) will discount all transactions as agreed. In the event the County discovers, through its Agreement monitoring process or formal audit process, that material or services were priced/invoiced incorrectly, Contractor(s) agree to promptly refund all overpayments and to pay all reasonable audit expenses incurred as a result of the non-compliance.
- 3.7. The County may, during the term of the Agreement and any extensions, request additional work at other locations throughout Adams County by the successful Contractor.

4. PRE-PROPOSAL MEETING IS MANDATORY:

- 4.1 A mandatory pre-proposal meeting will be held on February 6, 2019, at 3:00 p.m. at the Government Center, Conference Center Platte River A 4430 South Adams County Parkway, Brighton, Colorado 80601, to discuss the Scope of Work. A representative of the Professional Services Contractor must attend this **mandatory** conference in order to qualify to respond to this Agreement.

5 CONTRACTUAL OBLIGATIONS

- 5.1 The successful Contractor(s) will be required to sign an Agreement substantially similar to the Agreement form in Appendix A. The County reserves the right to add or delete provisions to the form prior to Agreement execution.
- 5.2 Issuance of this solicitation does not commit the County to award any Agreement or to procure or Agreement for any equipment, materials or services.
- 5.3 If a formal Agreement is required, the Contractor agrees and understands that a Notice of Award does not constitute an Agreement or create a property interest of any nature until an Agreement is signed by the Awardee and the Board of County Commissioners and/or their authorized designee.

5.4 Contractor is responsible for reviewing the form Agreement and understanding the terms and conditions contained therein, including, but not limited to, insurance requirements, indemnification, illegal aliens, equal opportunity, non-appropriation, and termination.

5.5 Contractor's Response must state its willingness to enter into the form Agreement or Contractor shall identify and include any proposed revisions they have for the form Agreement. Any proposed revisions made by the Contractor after the County Notice of Intent to Award the Solicitation may be grounds for rescinding said Notice. The identification of willingness to enter into the standard Agreement is for general purposes at this time, but is part of the evaluation process and must be included. There may be negotiations on a project-by-project basis that provide further clarification.

5.6 Incorrect Pricing/Invoicing. As part of any award resulting from this process, Contractor(s) will discount all transactions as agreed. In the event the County discovers, through its Agreement monitoring process or formal audit process, that material or services were priced/invoiced incorrectly, Contractor(s) agree to promptly refund all overpayments and to pay all reasonable audit expenses incurred as a result of the non-compliance.

5.7 The County may, during the term of the Agreement and any extensions, request additional work at other locations throughout Adams County by the successful Contractor.

5.1.1. Before submitting a proposal, each bidder must inspect the site of the proposed work to arrive at a clear understanding of the actual conditions under which the work is to be done. Firms will be held to have compared the premises with the documents, drawings and specifications, and to have satisfied themselves as to all conditions affecting the execution of the work.

5.1.2. No allowance or extra compensation concerning any matter or thing about which the bidder might have reasonably been informed through such examination will be allowed.

5.8 Pricing MUST be sealed separately with proposal submission. Please provide two copies of submitted pricing in a sealed clearly marked envelope with the RFP number name, firms name, address, phone number and contact. Do NOT submit any pricing directly into the RFP.

6. METHOD OF AWARD - It is the intent of the County to award an Agreement to the Contractor(s) who provides the best value for Adams County.

6.1 Evaluation criteria, other than costs, are evaluated first. After rating the written Responses, costs are then considered against trade-offs such as satisfaction of requirements in the Solicitation, qualifications and financial condition of the Contractor, risk and incentives.

6.2 If it is in the best interest of the County, the Evaluation Committee may invite a limited number of Contractors to provide an oral presentation.

6.3 The County reserves the right to conduct negotiations with Contractors and to accept revisions of Responses. During this negotiation period, the County will not disclose any information derived from Responses submitted, or from discussions with other Contractors. Once an award is made, the Solicitation file and the Responses contained therein are in the public record.

6.4 Questions which arise during the Response preparation period regarding issues around this Solicitation, purchasing and/or award should be directed, via e-mail, to Jen Tierney Hammer, Contract Specialist III, Purchasing Division, Adams County, jtierney@adcogov.org. The Contractor submitting the question(s) shall be responsible for ensuring the question(s) is received by the County by the date listed above in the schedule of activities for submitting the question(s) regardless of the method of delivery.

7. Any official interpretation of this RFP must be made by an agent of the County's Purchasing Division who is authorized to act on behalf of the County. The County shall not be responsible for interpretations offered by employees of the County who are not agents of the County's Purchasing Division.

8. **COOPERATIVE PURCHASING:** Adams County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Contractor(s) may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Adams County in the current term or in any future terms.

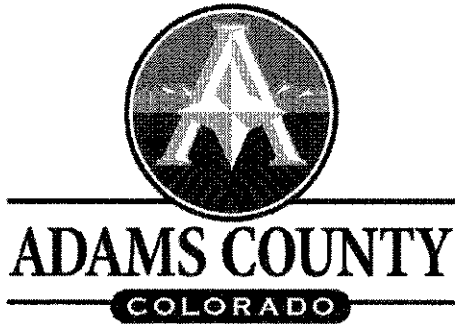
9. The Contractor(s) must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, Contractual disputes, invoices, and payments. Adams County shall not be liable for any costs or damages incurred by any other entity.

10. **BUDGET:** Intent of this RFP is to select and award based on best value approach for future projects on a fee proposal basis. As individual projects arise, work scope, project budget and fees will be established based upon the approved fee structure.

11.DEBARMENT: By submitting this proposal, the Contractor warrants and certifies they are eligible to submit a proposal because their company and/or subcontract(s) is/are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in a transaction by any Federal, State, or local department or agency.

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Official documents located at: www.bidneldirect.com



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL GENERAL TERMS AND CONDITIONS

1. **APPLICABILITY:** These General Terms and Conditions apply, but are not limited, to all bids, proposals, qualifications and quotations (hereinafter referred to as "Proposal" or "Response") made to Adams County (hereinafter referred to as "County") by all prospective Contractors, Contractors, bidders, firms, companies, publishers, consultants, or suppliers (herein after referred to as "Contractor" or "Contractors") in response, but not limited, to all Invitations to Bid, Requests for Proposals, Requests for Qualifications, and Requests for Quotations (hereinafter referred to as "Solicitation" or "Solicitations").
2. **CONTENTS OF PROPOSAL**
 - 2.1. **GENERAL CONDITIONS:** Contractors are required to submit their Proposals in accordance with the following expressed conditions:
 - 2.1.1. Contractors shall make all investigations necessary to thoroughly inform themselves regarding the plant and facilities affected by the delivery of materials and equipment as required by the conditions of the Solicitation. No plea of ignorance by the Contractor of conditions that exist or that may hereafter exist will be accepted as the basis for varying the requirements of the County or the compensation to the Contractor.
 - 2.1.2. Contractors are advised that all County Solicitations and Agreements are subject to all requirements contained in the County's Purchasing Division's Policies and state and federal statutes. When conflicts occur, the highest authority will prevail.
 - 2.1.3. Contractors are required to state exactly what they intend to furnish to the County in their Proposal and must indicate any variances to the terms, conditions, and specifications of this Solicitation no matter how slight. If variations are not stated in a Contractor's Proposal, it shall be construed that the Contractor's Proposal fully complies with all conditions identified in this Solicitation.
3. **Equal Opportunity:** The County intends and expects that the Contracting processes of the County and its Contractors provide equal opportunity without regard to gender, race, ethnicity, religion, age or disability and that its Contractors make available equal opportunities to the extent third parties are engaged to provide goods and services to the County as Subcontractors, Contractors, or otherwise. Accordingly, the Contractor shall not discriminate on any of the foregoing grounds in the performance of any Agreement awarded to the Contractor, and shall make

available equal opportunities to the extent third parties are engaged to provide goods and services in connection with performance of the Agreement. If submitting a joint venture proposal, or a proposal involving a partnership arrangement, articles of partnership stating each partner's responsibilities shall be furnished and submitted with the Response.

4. **Colorado Open Records Act:** All documentation submitted in response to this solicitation will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act. C.R.S. 24-72-201 *et. seq.* ("CORA"). Accordingly, respondents are discouraged from providing information that they consider confidential, privileged, and/or trade secrets as part of a response to this solicitation. Any portions of submissions that are reasonably considered confidential should be clearly marked as such. The County does not guarantee the confidentiality of any record(s).

Careful consideration should be given before submitting confidential information to the County. The Colorado Open Records Act permits public scrutiny of most materials collected in this solicitation process.

5. CLARIFICATION AND MODIFICATIONS IN TERMS AND CONDITIONS

- 5.1. Where there appears to be variances or conflicts between the General Terms and Conditions, any Special Terms and Conditions and the Scope of Work/Specifications outlined in this Solicitation, the Scope of Work/Specifications, and then the Special Terms and Conditions, will prevail.

- 5.1.1. If any Contractor contemplating submitting a Proposal under this Solicitation is in doubt as to the true meaning of the Scope of Work or any other portion of the Solicitation, the Contractor must submit a **written request** via email for clarification to the Point of Contact listed on the first page of this Solicitation. The Contractor submitting the request shall be responsible for ensuring that the request is received by the County prior to the deadline for submitting questions.

- 5.1.2. The County shall issue a written addendum if substantial changes which impact the technical submission of Proposals are required. A copy of such addenda will be available at the Rocky Mountain E-Purchasing System (BIDNET) website. In the event of conflict with the original Solicitation documents, addenda shall supersede to the extent specified. Subsequent addenda shall supersede prior addenda only to the extent specified.

- 5.1.3. **ADDENDA: CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND ACKNOWLEDGING ALL SUBSEQUENT ADDENDA VIA THE ROCKY MOUNTAIN E-PURCHASING SYSTEM (BIDNET). FAILURE TO SUBMIT ANY AND ALL SUBSEQUENT ADDENDUM/ADDENDA MAY DEEM THE CONTRACTOR NON-RESPONSIVE. EACH AND EVERY ADDENDUM TO BE SEPARATELY ACKNOWLEDGED.**

5.2. PRICES CONTAINED IN PROPOSAL-DISCOUNTS, TAXES, COLLUSION

5.2.1. Contractors may offer a cash discount for prompt payment. Discounts will be considered in determining the lowest net cost for the evaluation of Proposals; discounts for periods of less than twenty days, however, will not be considered in making an award. If no prompt payment discount is being offered, the Contractor shall enter a zero (0) for the percentage discount to indicate net thirty days. If the Contractor does not enter a percentage discount, it is hereby understood and agreed that the payment terms shall be net thirty days, effective on the date that the County receives an accurate invoice or accepts the products, whichever is the later date. Payment is deemed to be made on the date of the mailing of the check.

5.2.2. Contractors shall not include federal, state, or local excise or sales taxes in prices offered, as the County is exempt from payment of such taxes.

5.2.2.1. Federal Identification Number: 84-6000732

5.2.2.2. State of Colorado Tax Exempt Number: 98-03569

6. SIGNING PROPOSAL

6.1. Contractor, by affixing its signature to this Solicitation, certifies that its Proposal is made without previous understanding, agreement, or connection either with any persons, firms or corporations making a Proposal for the same items, or with the County. The Contractor also certifies that its Proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action. To insure integrity of the County's public procurement process, all Contractors are hereby placed on notice that any and all Contractors who falsify the certifications required in conjunction with this section will be prosecuted to the fullest extent of the law.

7. PREPARATION AND SUBMISSION OF PROPOSAL

7.1. PREPARATION

7.1.1. The Proposal must be typed or legibly printed in ink. The use of erasable ink is not permitted. All corrections made by the Contractor must be initialed by the authorized agent of the Contractor.

7.1.2. Proposals must contain a manual signature of an authorized agent of the Contractor in the space provided on the Solicitation cover page. The Contractor's Statement of this Solicitation must be included in all Proposals. If the Contractor's authorized agent fails to sign and return the original cover page of the Solicitation, its Proposal may be invalid and may not be considered.

7.1.3. The County logo is trademarked and property solely of the County. Contractors do not have permission to use the County's logo on any

documentation or presentation materials and to do so would be a violation of the County's trademark.

7.1.4. Alternate Proposals will not be considered unless expressly permitted in the Scope of Work.

7.1.5. The accuracy of the Proposal is the sole responsibility of the Contractor. No changes in the Proposal shall be allowed after the date and time that submission of the Proposals is due.

7.2. SUBMISSION

7.2.1. The Proposal shall be sealed in an envelope with the Contractor's name and the Solicitation number on the outside. The County's Pricing Form, which is attached to this Solicitation, must be used when the Contractor is submitting its Proposal. The Contractor shall not alter this form (e.g. add or modify categories for posting prices offered) unless expressly permitted in the Solicitation or in an addendum duly issued by the County. Only sealed proposals received by the Purchasing Division of the Finance Department will be accepted; proposals submitted telephone, email, or facsimile machines are not acceptable.

7.2.2. Each Proposal must be submitted at the time and place, and number of copies as specified in this Solicitation. Failure to submit the required number of copies may deem the Contractor's Proposal non-responsive.

7.2.3. Failure to provide any requested information may result in the rejection of the Proposal as non-responsive.

7.2.4. Proposal must be submitted in the format supplied and/or described by the County. Failure to submit in the format provided may be cause for rejection of the proposal. Proposals must be furnished exclusive of taxes.

7.2.5. Contractor is responsible for ensuring their Proposal is received by the Purchasing Division prior to the deadline outlined in the solicitation regardless of the method of delivery.

7.2.6. Contractors, which qualify their Proposal by requiring alternate Contractual terms and conditions as a stipulation for Agreement award, must include such alternate terms and conditions in their Response. The County reserves the right to declare a Contractor's Proposal as non-responsive if any of these alternate terms and conditions is in conflict with the County's terms and conditions, or if they are not in the best interests of the County.

8. LATE PROPOSALS

8.1. Proposals received after the date and time set for the opening shall be considered non-responsive and may be returned unopened to the Contractor.

- 8.2. The County assumes no responsibility for late deliveries of mail on behalf of the United States Post Office or any other delivery system.
- 8.3. The County assumes no responsibility for a Proposal being either opened early or improperly routed if the envelope is not clearly marked on the outside: Professional Design Services
- 8.4. In the event of a situation severe enough to cause the Adams County Board of Commissioners to close the County offices for any reason, the Purchasing Manager has the prerogative of rescheduling the proposal opening time and date. No proposal will be considered above all other proposals by having met the proposal opening time and date requirements to the exclusion of those who were unable to present their proposal due to a situation severe enough to cause the Board of County Commissioners to close the County offices.

9. MODIFICATION AND WITHDRAWAL OF PROPOSALS

- 9.1. MODIFICATIONS TO PROPOSALS. Proposals may only be modified in the form of a written notice on Contractor letterhead and must be received prior to the time and date set for the Proposals to be opened. Each modification submitted to the County's Purchasing Division must have the Contractor's name and return address and the applicable Solicitation number and title clearly marked on the face of the sealed envelope. If more than one modification is submitted, the modification bearing the latest date of receipt by the County's Purchasing Division will be considered the valid modification.

9.2. WITHDRAWAL OF PROPOSALS

- 9.2.1. Proposals may be withdrawn in the form of a written notice on Contractor letterhead and must be received prior to the time and date set for the opening of Proposals. Any withdrawal of a Proposal submitted to Adams County Purchase Division must have the Contractor's name, return address, and the applicable Solicitation number and title clearly marked on the face of the envelope and on the withdrawal letter.

- 9.2.2. Proposals may not be withdrawn after the time and date set for the opening for a period of ninety calendar days. If a Proposal is withdrawn by the Contractor during this ninety-day period, the County may, at its option, suspend the Contractor and may not accept any Proposal from the Contractor for a six-month period following the withdrawal.

10. REJECTION OF PROPOSALS

- 10.1. REJECTION OF PROPOSALS. The County may, at its sole and absolute discretion:

- 10.1.1. Reject any and all, or parts of any or all, Proposals submitted by prospective Contractors;

10.1.2. Re-advertise this Solicitation;

10.1.3. Postpone or cancel the process;

10.1.4. Waive any irregularities in the Proposals received in conjunction with this Solicitation; and/or

10.2. **REJECTION OF A PARTICULAR PROPOSAL.** In addition to any reason identified above, the County may reject a Proposal under any of the following conditions:

10.2.1. The Contractor misstates or conceals any material fact in its Proposal;

10.2.2. The Contractor's Proposal does not strictly conform to the law or the requirements of the Solicitation;

10.2.3. The Proposal expressly requires or implies a conditional award that conflicts with the method of award stipulated in the Solicitation;

10.2.4. The Proposal does not include documents, including, but not limited to, certificates, licenses, and/or samples, which are required for submission with the Proposal in accordance with the Solicitation; and/or

10.2.5. The Proposal has not been executed by the Contractor through an authorized signature on the Contractor's Statement.

10.3. The County reserves the right to waive any irregularities or informalities, and the right to accept or reject any and all proposals.

11. ELIMINATION FROM CONSIDERATION

11.1. A Proposal may not be accepted from, nor any Agreement be awarded to, any person or firm which is in arrears to the County upon any debt or Agreement or which is a defaulter as surety or otherwise upon any obligation to the County.

11.2. A Proposal may not be accepted from, nor any Agreement awarded to, any person or firm who has failed to perform faithfully any previous Agreement with the County or other governmental entity, for a minimum period of three years after the previous Agreement was terminated for cause.

11.3. Any communications in regards to this RFP must go through the Adams County Purchasing Division only. Any contact with other County personnel or County Contractors may be cause for disqualification.

11.4. No damages shall be recoverable by any challenger as a result of the determinations listed in this Section or decisions by the County.

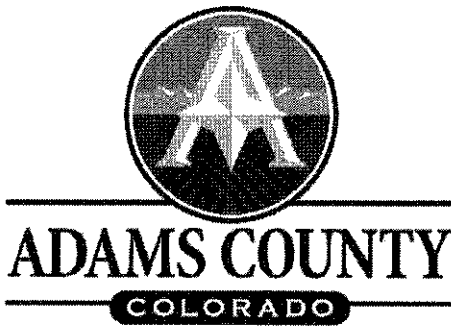
11.5. The Board of County Commissioners may rescind the award of any proposal

within one week thereof or at its next regularly scheduled meeting; whichever is later, when the public interest will be served thereby.

12. QUALIFICATIONS OF CONTRACTOR: The County may make such investigations as deemed necessary to determine the ability of the Contractor to perform work, and the Contractor shall furnish all information and data for this purpose as the County requests. Such information includes, but is not limited to: current/maximum bonding capabilities, current licensing information, audited financial statements, history of the firm on assessments of liquidated damages, Agreements cancelled prior to completion and/or lawsuits and/or pending lawsuits against the firm and/or its principals. The County reserves the right to reject any Proposal if the evidence submitted by, or investigation of, such Contractor fails to satisfy the County that such Contractor is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein. Conditional Proposals will not be accepted.

13. AWARD OF SOLICITATION: The County shall award this Solicitation to the successful Contractor through the issuance of a Notice of Intent to Award. All Contractors that participated in the Solicitation process will be notified of Contractor selection. No services or goods shall be provided, and no compensation shall be paid, until and unless an Agreement has been signed by an authorized representative of the County and the Contractor.

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Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

SCOPE OF WORK

I. INTRODUCTION

PROJECT DESCRIPTION:

Background: Adams County has been in the top 10 in the country for population growth over the past couple years and has already seen increased demands for services. Those demands directly affect the improvements in facilities to support needed services. In order for the County to respond quickly, yet still provide continuity through master planning, maintain our established standards and common branding in facilities, and provide this all with an economy of scale/best value for the County, the County is soliciting for partnerships with Design Professionals to accomplish this potential work.

To that end, Adams County is seeking qualified firms to provide Professional Design Services for projects specific to justice type functions at various facilities county wide. Facilities included as examples may be, but are not limited to: Detention Facility (Jail); Court House; District Attorney's Building; Probation; and miscellaneous justice service facilities and satellite locations. Adams County is looking to establish a fee schedule and award to an Architect for future work.

Please note that these proposed services specifically exclude projects for or within the Riverdale Regional Park and those specifically General Practice/Purpose (business, commercial, shops, etc.) but may include satellite or tenant improvement type work in those excluded locations.

Projects already identified in the next few years (although still dependent on the annual budget allocations) may include, but not be limited to: Detention Facility growth or rehabilitation strategy; renovation of existing Justice facilities; and miscellaneous tenant improvements in leased locations. The County may also periodically require feasibility studies, concept plans, programming statements, renderings or similar materials to explore project concepts and budgets prior to commencing design. Continued County growth, program improvements, and yet unidentified needs are likely to foster other projects of scopes yet to be determined.

In order to accomplish this, the County desires the services of an Architect (all disciplines to be provided). On a project by project basis, the County will determine if a design professional is required, and which discipline will be the lead professional based on the primary scope of work and available budget and negotiate a final fee based on the fee structure approved from this RFP. The County will award one or more firms for this RFP for on-call services.

II. RESPONSE FORMAT

Failure to respond in the required format may deem your submittal non-responsive.
Failure to provide required information may deem your submittal non-responsive.

SUBMISSION OF PROPOSALS: ONE (1) hardcopy ORIGINAL, ONE (1) electronic ORIGINAL (USB or CD-single PDF document) and SIX (6) HARDCOPIES, TOTAL OF EIGHT (8) submittals of each Proposal must be received at the time and place specified in this Solicitation. Submittals should be prepared simply and economically providing a straightforward, concise description of the Contractor's ability to perform the requirements of this solicitation. Failure to submit the required number of copies may deem the Contractor non-responsive.

PRICING MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE. THERE MUST NOT BE ANY PRICING INFORMATION WITHIN THE PROPOSAL SUBMITTAL ENVELOPE. NOTE: PLEASE SUBMIT SEPARATE PRICING FORMS DEPENDENT ON YOUR SELECTED DISCIPLINE

Electronic copy shall be an EXACT reproduction of the original documents provided. All sections shall be combined into a single PDF electronic document.

III. Detailed Scope/Specification Requirements

Proposals shall be structured/formatted to follow the layout and required information identified in this Statement of Work. Do not include materials that are of little or no relevance. At a minimum, please provide the following in a clear and concise manner:

- a. Fonts in proposals shall be "Times New Roman", "Arial", or "Helvetica" font no less than 12 point for main body of text.
- b. Proposals shall be bound.
- c. Cover Letter / Statement of Interest: *(1 Page Maximum)*
- d. General Information about the Firm: *(2 Pages Maximum)*
 - i. History and Business Profile
 - ii. Business Organization (i.e. Corporation, Partnership, etc.)
 - iii. Name of County's, Principals and/or Officers
- e. Statement of Firm's Financial Status: *(1 Page Maximum)*
 - i. Firms Financial Statement through Fiscal Year 2017/2018 is ***not*** required to be submitted with proposal, but shall be furnished upon County's request.
- f. Firm's Qualifications: *(Qualification Summary plus 8 Pages Maximum)*
 - i. The firm/person must have successfully completed a minimum of three (3) relevant projects of similar scope to the Project. List *all* similar and relevant government facility projects (based on size, cost, or scope), which your firm or yourself is presently engaged or has completed in the past 10 years. Include general descriptions of the projects, name of County's, County's contact persons, addresses, email, and telephone numbers. Adams County may visit the sites to view quality of work.

- ii. Provide licensure and accreditations, including verification of professional licensing in Colorado. Provide a project team organizational chart and resumes of the proposed key project team members. The firm shall also identify that they are able to provide support staff (where necessary). Indicate the number or personnel and breakdown of roles/titles.
 - iii. As part of the proposal, provide the name, address, telephone and fax number, and email address of the firm/person responding to this Request for Proposal. Please designate a single representative or prime contact through whom the County may communicate.
 - iv. Provide a list of proposed sub-consultants, identify how they will incorporate into the team organizational chart, the resumes of key personnel, and identify the relationship with the sub-consultant (e.g. identify how many times you have worked together, how many times the key personnel have worked together, etc.). Provide this information for each sub-consultant. *Additional pages (no more than 4) may be added for each sub-consultant*
 - v. Adams County reserves the right to review sub-consultants independent of the overall project team, to contract independently with sub-consultants, or to identify opportunities for overall design team strengthening.
 - vi. Provide resumes of the proposed key project team members. Identify a project history, their present assignments and workload, and client references. Substitution or changes to personnel will be limited to those beyond the firm's control and not out of convenience.
 - vii. Indicate any potential conflicts of interest. It is the County's expectation that the Firm will have no financial interest or fiduciary relationship to other firms/vendors/contractors who are or will be providing services or products in the design and construction of the facility.
- g. **Scope of Services: (4 Pages Maximum)** Provide, in your own words, a description of the work scope and the intent of the project.
- i. Provide a **sample** work plan and process for delivering the services requested. Describe the various phases of work, responsibility of the Firm, the County, Contractors or other Stakeholders. Identify all challenges and opportunities perceived, anticipated mitigation, and methodology for approaching the work.
 - ii. Provide an anticipated staffing plan, based on each phase of the sample project, focusing primarily on key personnel (Project Executive, Project Architect, Project Manager, etc.)
 - iii. Summarize what services the Firm proposes to provide and what services are excluded.
 - iv. Indicate the Firm's ability to design projects within a defined timeline and within a defined budget, including but not limited to:
 - v. Percentage of Change Order (high, low, and average)
 - vi. Customer directed changes
 - vii. Construction Necessitated Changes
 - viii. Errors or Omissions
 - ix. Percentage of projects completed within Original Budget
 - x. Value Engineering activities

- xi. Schedule Management
- h. Proposed Fee: (*Form of Proposal, Fee Schedule & 1 Additional Page*)
 - i. Utilize the Form of Proposal and Fee breakdown.
 - ii. ***Fee Proposal is to be provided as percentage value of Construciton Cost, over three project size ranges. Proposed ranges are included however the vendor can provide their own preferred range. For projects that may not include all phases, or those that are study or consultant based, a T&M Hourly Rate sheet with associated markups is also requested.***
 - iii. Provide no more than one page (if any) description or clarifications to the fee proposal.
 - iv. Provide a Fee Schedule (Hourly Rate) by position title, and a Not-to- Exceed percentage markup for any Sub-consultant work (see ii above)
- i. General Items: (*2 Pages Maximum*)
 - i. Include any other items describing the Firm and why it is advantageous for Adams County to hire the Design Professional.
 - ii. Any clarifications or assumptions for the scope of services.

SCOPE OF SERVICES:

The Scope of Services included in this package describes the services to be delivered by the Design Professional. Although it is comprehensive, the Scope of Services listed herein may not represent all issues that could arise. So as long as there are normal associated business practices of similar design projects, it is the County's expectation that these elements are the responsibility of the Design Professional.

During the RFP phase, if the Design Professional identifies issues or a scope that is specifically not included, the proposer shall notify the County in writing. If the County determines the issue is valid, the County will issue a written amendment to all Proposers.

General Description of Services Required: The selected firm(s) are expected to be responsible for the complete and comprehensive Architectural and Engineering professional services for the successful completion of the Project. This firm is also expected to work in a collaborative manner with the County staff and other Contractors or Vendors to develop a project that represents the goals of Adams County and maintain a design and budget within the established parameters. Services and responsibilities shall include, but are not limited to:

- a. Architectural & Engineering: Shall be able to provide, either with internal staff or identified subconsultants:
 - i. Architectural Design
 - ii. Interior Design
 - iii. Structural Engineering
 - iv. Mechanical Engineering
 - v. Fire Protection Systems
 - vi. Electrical Engineering
 - vii. Civil Engineering
 - viii. Review of Geotechnical Investigations
 - ix. Surveying (preferred, but not required)

- x. Landscape Architecture
- xi. Irrigation Design
- xii. Fine / Finished Grading in support of Landscape Design
- xiii. Signage, Wayfinding, Parks Structures, Playgrounds, etc.
- b. General Requirements: Regardless of Disciplinary lead, all submitting firms shall be able to provide:
 - i. Sustainability Design, as defined elsewhere in the Scope of Work
 - ii. Project Administration (Cost Estimating, Scheduling, Construction Administration, etc.)

Coordination of other County's Consultants:

The Design Professional will be required to Coordinate with the County's other consultants (if any) providing services for associated projects. The County expects that appropriate drawings and specifications are included in the construction documents to achieve a complete and operational building, facility, and/or function. Anticipated consultants at the time of this RFP include the County's construction testing agent(s), geotechnical firm(s), roofing consultant(s) or similar consultants.

In the event that additional consulting services are required, the County may contract these directly, or request the Design Professional to procure these services at an additional cost. Percentage mark-up of sub-consultants cost shall be included in the proposal.

Professional Design and Consultation Services by Stage/Phase: Services are expected to be provided for all stages of the work, including but not limited to:

- a. Pre-Design: Services consist of those technical architectural/engineering activities that encompass early project development. Activities generally included in pre-design are project programming and/or verification, space schematic/flow and bubble diagrams, existing facilities surveys, economic and feasibility analysis, project budgeting, scheduling and coordination with County to identify and confirm project needs.
- b. Design: Services consist of those technical architectural/engineering activities which take a project programming statement and develop it through contract documents and permitting. Phases shall include Schematic, Design Development and Construction Documents.
- c. Design Reviews: Conducted with the County, at a minimum of each milestone phase, perform a "page-turn" and allow a reasonable time (approximately 1 week) for review and response. Each item identified during the review will be responded to by the Design Professional in writing.
- d. Construction Estimates and Budgeting: Design Professional shall provide, at each stage of design, an Opinion of Probable Cost, broken down into major trades or work scopes by division (not just square foot costs).

- e. **Bidding and Procurement:** Services consist of those consulting activities to prepare and issue documents for bidding, assist the County in the bidding process including attend pre-bid meetings and walk-through's, review and respond to questions, issue addenda, attend and record bid information, assist in evaluation of bids or proposals, and make recommendations for award.
- f. **Construction Administration:** Services include those technical architectural/engineering activities to conduct pre-construction meetings, attend progress and construction meetings (OAC), review of submittals (shop drawings, cut sheets, proposed product substitutions, etc.), review GMP and Sub- contractor bids, review change orders, respond to field inquiries, RFI's, coordinate project close-out, provide construction observation and documentation, and review/negotiation of proposed changes or modifications.
- g. **Closeout:** Project Closeout and Commissioning services include review of closeout documentation from contractor(s), check warranties, guarantees, and service contracts, review/approval of O&M manuals and as-builts, punchlist, facility acceptance/rejection, commissioning of major systems (pre-functional and functional testing, TAB, review of test and inspection reports, etc.), and post occupancy services (1-yr. warranty inspection, user survey(s), etc.).
- h. **Construction Delivery:** The County anticipates that projects will be delivered based on the Lump Sum Bid (hard bid) methodology or as a Construction Manager/General Contractor. This is subject to change as the design develops and the selected consultant Design Professional may have input on this delivery method.

Regardless of delivery method, the Designer of Record will be responsible for:

- a. Producing independent cost estimates at each stage of design
- b. Design schedules for their work (critical path).
- c. Assisting in the assessment of the CM or GC's construction schedule.
- d. Hosting or participating in team meetings with the County and the GC to review and resolve design issues, value engineering, risk assessments or conflict resolution.
- e. Correction of documents at no additional cost to the County for conflict issues, and clarifications/RFI's after the bid and as a compiled "Construction" set of documents.
- f. Strategy meetings and agreement for bid packaging and potential needs for early release bid packages to accommodate long lead times and/or permitting approvals.

Alternate services, studies, concept development, renderings, videos and similar deliverables may also be requested by the County. Services shall generally be negotiated based on the Vendor's capabilities and approved Fee Structure. Such services may include, but not be limited to:

- a. Concept, Feasibility, Programming, or Cost studies to assist in project scopes and budgets development
- b. Graphic design work (high resolution) sufficient to aid the County in marketing materials and updates to staff, citizens and stakeholders
- c. Project renderings and/or concept visions of potential projects
- d. Short videos (anticipated 1 to 4 minutes) related to the graphic designs and

renderings described above.

- i. All work shall be high resolution, native file, for use by the County

Potential Project / Work Awarded:

Response to this RFP, or the acceptance and approval of a contract award based on this RFP, does not constitute any guarantee of work. Adams County reserves the right to determine if projects will fall under this RFP or be otherwise solicited per the County's procurement practices. Participation in this RFP, Proposal, and Contract Award is solely at the discretion of the Vendor, with no guarantee of work and associated payment during the entire contract length. The county reserves to award this RFP to one or more qualified firms.

Estimated Schedule:

The final project schedule(s) will be developed on a per project basis between Adams County and the successful prime consulting Design Professional(s), and if applicable, the Construction Manager. Schedules for each project will evolve, however for purposes of this RFP, the contract is anticipated at three (3) years with the potential of two additional one (1) year extensions, bringing the maximum total to five (5) years. Anticipated schedule for this RFP are as follows (subject to change):

Design Professional RFP Issued	January 2019
Mandatory Pre-Proposal Meeting	January 2019
Proposals Due	February 2019
Anticipated Award	March 2019
Individual Project Awards	TBD – As Needed

PROJECT BUDGETS:

As of the time of this RFP, potential projects include (all Scope of Work and Budgets still To Be Determined):

- Detention Facility: Renovation/Growth Planning
- Probation: Satellite Location Planning
- Justice Center: Campus Master Planning / Next Steps

EVALUATIONS:

Proposals shall be evaluated based on a series of criteria/categories, which may include, but not be limited to:

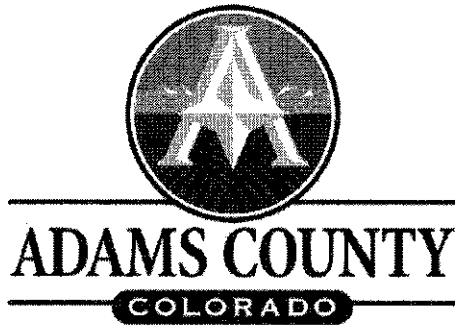
- a. Professionalism: May include proposal's appearance, presentation, completeness, accuracy, following instructions, and responsiveness.
- b. Understanding of the Project: May include the understanding of the project, scope of services and work plan, scheduling and planning, and services provided.
- c. General Project Experience: May include the general experience of the Design Professional and sub-consultants, quantity of work performed, and general industry standing.

- d. Specific (Similar) Project Experience: May include experience in project of similar size, cost, quality, schedule, delivery, or use. May include special qualifications or certifications related to the project needs.
- e. Design Team: May include organizational chart, collaboration internally and externally (with sub-consultants), key personnel experience and qualifications, adequate staff, and evidence of teamwork.
- f. General Items: May include exclusions or exceptions with the contract terms, and miscellaneous items not falling within the other criteria.
- g. Fee Proposal: Will include the fee proposal, hourly rates, and mark-up percentages. May also include pricing exclusions, missing services, or similar impacts to proposed fee.
- h. Interview / Oral Presentation (if required): May include any and all items identified in the Evaluations List above.

INTERVIEWS:

In addition to the qualifications and fee proposal, it may be required that the Firm gives a presentation and is interviewed by Adams County and/or their consultants. Site visits of completed similar facilities may also be conducted. Interviews or site visits, if required, will be scheduled by Adams County for any or all Firms selected.

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Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
PRICING FORM: 2019.307**

**Architectural
(Submit in separate marked sealed envelope)**

Form of Proposal / Fee Breakdown:

Break down the fee proposal as a function of construction cost. Services shall be all inclusive for the percentage identified, for that scope of work. Contractors may also provide their own ranges of cost based on Construction Cost:

<u>Anticipated Constr. Cost</u>	<u>Up to \$1M</u>	<u>\$1 to \$5M</u>	<u>\$5M and over</u>
Proposed Ranges:	Up to \$ _____	from \$ _____ to \$ _____	\$ _____ and over
PRE-DESIGN:	_____ %	_____ %	_____ %
DESIGN: SD	_____ %	_____ %	_____ %
DD	_____ %	_____ %	_____ %
CD	_____ %	_____ %	_____ %
<i>(Includes Bidding & Permit Documents and Coordinated Construction Documents)</i>			
CONSTR. ADMIN.	_____ %	_____ %	_____ %
<i>(Includes Bidding & Closeout)</i>			
REIMBURSABLES	_____ %	_____ %	_____ %
GRAND TOTAL	_____ %	_____ %	_____ %

Additional Certifications:

We agree to contractually guarantee the personnel proposed for this project: _____ Yes _____ No

Fee Proposal Clarifications:

- A. All Bids must be furnished exclusive of taxes.
- B. Reimbursable expenses shall be a Not-To-Exceed value billed only as expended.
- C. Special services may be requested by the County for work not included in this project, or as needed for Concepts, Studies, Renderings, etc.. Work under this provision requires prior authorization by County. Provide a Fee Schedule for the possibility of such work identifying project personnel, titles, and hourly rates. To be included with the Hourly Fee Schedule, indicate your percentage markup for sub-consultants that the firm may employ or utilize in the performance of the project. Fee schedule shall not be adjusted once a bidder is selected on this bid, including for personnel promotions.

Name and Title Printed

Signature

Date

Summary of Qualifications:

In addition to the breakdown of the Fee Proposal, provide a summary of corporate and personnel experience as follows (**also provide qualifications summary for each Sub-Consultant**):

Business / Corporate Information:

Current Name of Firm: _____ Place of Incorporation: _____

Other Names / Previous Names: _____

Type of Business: _____ Number of Years in Business: _____

Number of Employees: _____ Number of Local Employees: _____
Please Provide Breakdowns of Local Employees Only

Principals/Executives: _____ VP/Directors: _____ Project Managers: _____

Architects: _____ Engineers: _____ Support Staff: _____

Project Information (through the past 5 years):

Provide information indicating projects that the Firm was the prime design professional or a major contributor. All quantities shall be through **the past 5 years**.

Total number of Projects with specific focus on Justice functions: _____

Total number of Projects with specific focus on Courthouses: _____

Total number of Project with specific focus on Jails / Prisons: _____

Number of Projects Valued \$0 to \$1,000,000 in Construction Cost: _____

Number of Projects Valued \$1,000,000 to \$5,000,000 in Construction Cost: _____

Number of Projects Valued \$5,000,000 and over in Construction Cost: _____

Value of Work Currently Under Contract: \$ _____

Number of Projects completed with prime Sub-consultant(s): _____
(for Subcontractors – indicate # of projects completed with the Design Lead)

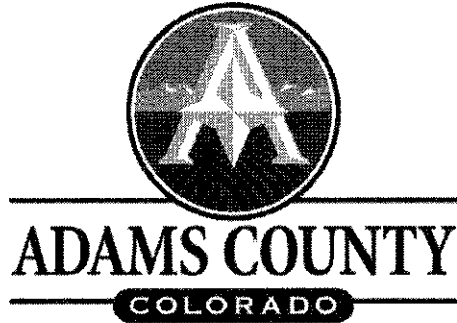
Note: Adams County reserves the right to request validation or proof of any or all of the information described above or as provided in the Proposal. Proof shall consist of descriptions, narratives, references or similar information necessary to establish a substantive role of the Firm in the identified project.

Verification of Qualifications Summary:

Name and Title (Printed)

Signature

Date



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL SUBMISSION CHECK LIST

SUBMISSION: It is imperative you address your submittal envelope as follows:

Mailing Address:

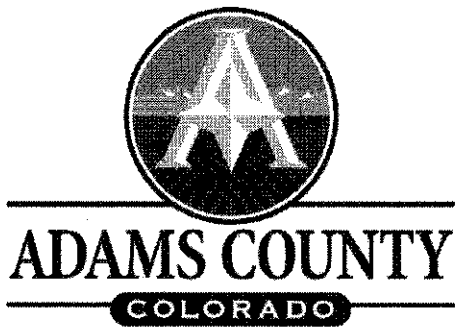
Adams County Government Center
Purchasing Division C4000A
4430 South Adams County Parkway
Brighton, CO 80601

Hand Deliveries accepted:

Adams County Government Center
First Floor Central Lobby Receptionist
4430 South Adams County Parkway
Brighton, CO 80601

ATTN: Jen Tierney Hammer
Lead Contract Specialist
RFP-JTH 2019.307

Does your Proposal comply with all the terms and conditions of this Solicitation? If no, indicate exceptions.	YES	NO
Does your Proposal provide proposed revisions to the attached Sample Agreement and identified on the Term of Acceptance Form?	YES	NO
Does your Proposal meet or exceed all specifications, including minimum service requirements? If no, indicate exceptions.	YES	NO
Requirements met and response included?	YES	NO
May any other governmental entity avail itself of this Agreement and purchase any and all items specified?	YES	NO
Have all the addendums been acknowledged and enclosed?	YES	NO
Original and the number of copies specified enclosed including electronic copy?	YES	NO
Has a duly authorized agent of the contractor signed the Contractor's Statement?	YES	NO
Is pricing form enclosed in a separate sealed envelope?	YES	NO



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S CERTIFICATION
OF COMPLIANCE**

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a Agreement for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or Agreement with an illegal alien who will perform work under the attached Agreement for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached Agreement for services.

Contractor Name

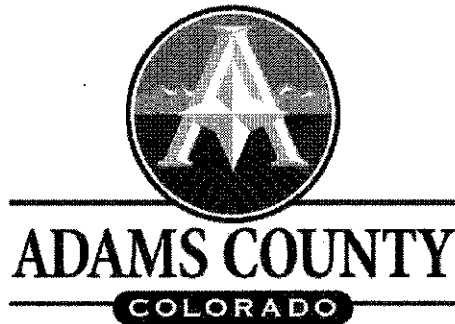
Printed or Typed Name

Signature

Title

Date

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL CONTRACTOR'S STATEMENT

I have read and fully understand all the conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said conditions as stated or implied. In consideration of the above statement, the following Bid is hereby submitted.

If any of the documents listed on the cover page are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Contractor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Bid, (3) the Bid is being submitted on behalf of the Contractor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Contractor will accept any awards made to it as a result of the Bid submitted herein for a minimum of 120 calendar days following the date of submission.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda (list all): _____

Contractor Name _____ Date _____

Signature _____ Printed Name _____

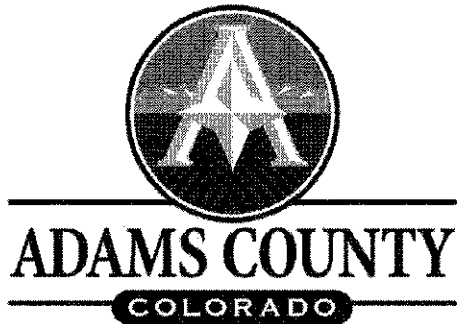
Title _____

Address _____

City, State, Zip Code _____ County _____

Telephone _____ Fax _____

Email _____



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL REFERENCE FORM

Contractors shall furnish the names, addresses and telephone numbers of a minimum of three (3) firms or government organizations for which the Contractor has provided similar projects:

Company Name

Address

Reference Name

Reference Email Address

Telephone Number

Project Name

Value

\$ _____

Company Name

Address

Reference Name

Reference Email Address

Telephone Number

Project Name

Value

\$ _____

Company Name

Address

Reference Name

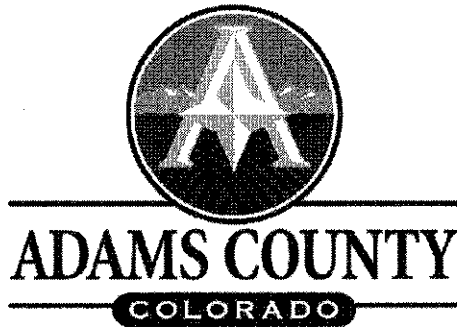
Reference Email Address

Telephone Number

Project Name

Value

\$ _____



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL TERM OF ACCEPTANCE FORM

Request for Proposal # _____

I, on behalf of the Contractor identified below, hereby certify that I have read a copy of the sample Agreement attached to the RFP and understand the terms and provisions contained in that Agreement. I further hereby certify that it is the Contractor's intent to comply with each and every term and provision contained in the sample Agreement and propose no modifications to the sample Agreement except as follows:

- 1) _____
- 2) _____
- 3) _____

I understand that the modification stated above, if any, are offered for discussion purposes only and that Adams County reserves the right to accept, reject or further negotiate any and all proposed modification to the sample Agreement.

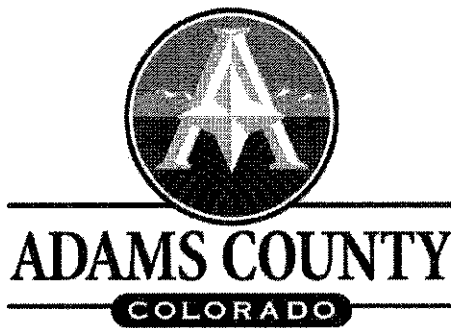
Contractor Name _____

Authorized Signature _____

Printed Name _____

Title _____

Date _____



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
APPENDIX A
SAMPLE AGREEMENT FOR SERVICES**

The Sample Agreement for Services is included in this solicitation for informational and reference purposes only.

**ADAMS COUNTY
PROFESSIONAL SERVICE AGREEMENT**

THIS AGREEMENT ("Agreement") is made this _____ day of _____ 2017, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Company Name, located at Address 123, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached RFP xxxxx and the Contractor's response to the RFP xxxxx attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. **RESPONSIBILITIES OF THE COUNTY:** The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

3.1. Term of Agreement: The Term of this Agreement shall be for one-year from DATE through DATE.

3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to two, one year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Contractor.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of:

4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. INDEPENDENT CONTRACTOR: In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.

6. NONDISCRIMINATION:

6.1. The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. INDEMNIFICATION: The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

5 Insurance: The Contractor agrees to maintain insurance of the following types and amounts:

- Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.
 - o Each Occurrence \$2,000,000
 - o General Aggregate \$2,000,000
 - o Umbrella \$2,000,000
- Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.
 - o Bodily Injury/Property Damage \$1,000,000 (each accident)
 - o Personal Injury Protection Per Colorado Statutes
 - o Workers' Compensation Insurance: Per Colorado Statutes
- Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services.
 - o Each Occurrence \$2,000,000
 - o General Aggregate \$2,000,000
- Sub Consultants: may be allowed, if approved in writing by the County, to have lesser values for Professional Liability Insurance as follows:
 - o Mechanical and Electrical Engineering Consultants: Same as Design Professional
 - o Landscape or Civilian Consultants: No less than \$2,000,000
 - o Special Consultants who's services are for work valued at less than \$1,000,000: No less than \$1,000,000
- The Contractor's commercial general liability, and comprehensive automobile liability insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured," and shall include the following provisions:
 - o Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
 - o The insurance companies issuing the policy or policies shall have no response against the County for payment of any premiums due or for any assessments under any form of any policy.
 - o Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.
- All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or

maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

- Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage's or policies required under this Agreement.
- The Contractor shall not commence work under this contract until they have submitted to the County and received approval thereof, certificates of insurance showing that they have complied with the foregoing insurance.
- All referenced insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured." The name of the proposal or project must appear on the certificate of insurance.
- Underwriters shall have no right of recovery or subrogation against the County; it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the described insurance.
- The clause entitled "Other Insurance Provisions" contained in any policy including the County as an additional insured shall not apply to The County.
- If any of the said policies shall be or at any time become unsatisfactory to the County as to form or substance, or if a company issuing any such policy shall be or at any time become unsatisfactory to the County, the Contractor shall promptly obtain a new policy, submit the same to the Purchasing Manager of Adams County for approval and thereafter submit a certificate of insurance as herein above provided. Upon failure of the Contractor to furnish, deliver and maintain such insurance as provided herein, this contract, at the election of the County, may be immediately declared suspended, discontinued or terminated.
- Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
- COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof.

- The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- The County may require additional insurance coverage or limits, including professional liability insurance, in excess of that normally carried by the Architect and the Architects consultants. In the event the County does not require additional insurance pursuant to this paragraph, the Architect shall be entitled to reimbursement from the County for the cost of any additional insurance premiums required.
- If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the

Contractor shall be liable for actual and consequential damages to the County.

- 7.1. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
- 7.2. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 7.3. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

8. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS

- 8.1. Notwithstanding anything else set forth in this Agreement, if Contractor fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in a workmanlike manner in accordance with all codes, plans, specifications and industry standards, Contractor shall be liable to County for all damages arising from the breach, including but not limited to, all attorney fees, costs and other damages.

9. WARRANTY:

- 9.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

10. TERMINATION:

- 10.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying

the effective date thereof.

10.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

11. MUTUAL UNDERSTANDINGS:

11.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

11.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

11.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

11.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.

11.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.

11.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving

party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

11.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

11.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County (department name)
Contact:
Address:
City, State, Zip:
Phone:
E-mail:

Department: Adams County Purchasing
Contact:
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone:
E-mail:

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Winner123
Contact:
Address:
City, State, Zip:
Phone:
E-mail:

11.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

11.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall

remain in effect, unless otherwise terminated in accordance with the terms contained herein.

- 11.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

12. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

- 12.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.
- 12.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

13. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08:

Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 13.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 13.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 13.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 13.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

- 13.5. The Contractor shall not use either the E-Verify Program or the Department

Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.

- 13.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 13.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 13.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

Remainder of this page is left blank intentionally.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

Board of County Commissioners

Chair

Date

Contractor

Signature

Date

Printed Name

Title

Attest:

Stan Martin, Clerk and Recorder

Deputy Clerk

Approved as to Form: _____

Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF _____)

STATE OF _____)SS.

Signed and sworn to before me this _____ day of _____, 2017,

by _____,

Notary Public

My commission expires on: _____

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

Date

Signature

Name (Print or Type)

Title

Note: Registration for the E-Verify Program can be completed at:
<https://www.vis-dhs.com/employerregistration>.

It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

2019.307 Professional Design Services – General Business

The purpose of this addendum is to answer all submitted questions for RFP JTH-2019.307.

1. Page 17, iv. "Provide a list of proposed sub-consultants, identify how they will incorporate into the team organizational chart..." Do you need resumes for each discipline listed on page 18-19 or can they just be included on the list of sub-consultants?

Response: *Intent is to provide a list of subconsultants. Supporting resume for each firm may be provided, at 1 additional page for each discipline.*

2. Do you have a rough idea of the square footage for any of the potential projects?

Response: *Square footage may vary greatly depending on the project, and may not be an accurate representation of each project scope. Specific to the request: Government Center: 325,000 total square feet / project may impact 25% to 50%*

3. Section II of the RFP Scope of Work (and the associated Pricing Form) notes the requirement to submit "pricing" in a separate sealed envelope. Can you please confirm the information that is being requested on the Pricing Form, specifically, what is desired for "Proposed Ranges", for each of the provided 3 tiers of project scale? Does this essentially equate to an average overall fee % (or percentage range) based on the 3 tiers of project value? Additionally, instructions in part II of the Scope of Work mentions the requirement to submit separate pricing forms dependent on your selected discipline. Would it be possible to clarify this specific note further?

Response: *Proposal Ranges are intended to be an average percentage (%) of the total project and/or construction cost. This percentage shall include all disciplines (full team) for general scope of services as described in the RFP.*

The part II identification of forms separate dependent on discipline is a typographic error. Please disregard this statement.

4. Understanding this is a 3 year contract (2 year with a 1 year option to renew), will the selected team have the opportunity to revisit standard billing rates annually, or will the initial billing rates be required to remain in effect for the length of the contract?

Response: *Intent is to maintain the billing rates as identified. If there is desire to revisit rates on an annual basis, please provide that in the Fee Proposal, along with the anticipated Not To Exceed increase rate.*

5. To confirm, a Geotechnical firm is not required to be included as a part of the overall proposed team, rather we only need to include the capability necessary to "review" geotechnical information provided by the County. Is this an accurate statement?

Response: *The assumption provided in the question is correct.*

2019.307 Professional Design Services – General Business

The purpose of this addendum is to answer all submitted questions for RFP JTH-2019.307.

6. Is there any potential for ground up work or is the scope confined to tenant improvement?

Response: *There is potential for ground-up, tenant improvement, major maintenance, exterior and interior based projects.*

7. In the scope of work section III.f Firm's Qualifications, the RFP's requires we list all similar and relevant work completed in the last ten years. We cannot fit a list of all relevant work in the eight page format provided however. Please provide guidance. Can the requirement be refined to include a select number of projects, rather than requiring all projects?

Response: *The Summary of Qualifications page is for the accumulated experience to be provided for the past 10 years. Examples of projects/references are not to be provided for each of those projects, but for a sampling of projects most similar to the defined scope in the RFP. Quantities are not limited, but proposal sections shall be within the page limits identified.*

8. Page 5 states "Please provide two copies of submitted pricing in a sealed clearly marked envelope" and page 16 requests 8 submittals of each proposal. Could you please verify the number of copies of the bound proposal and separate sealed pricing needed?

Response: *Please provide the copies as defined in the RFP. Two(2) copies of the Fee Proposal in a separate sealed envelope; and Eight (8) Hardcopies of the Proposal.*

9. In the sample contract on page 30, the insurance requirements listed for Commercial General Liability, each occurrence as \$2,000,000. We have a \$1,000,000 each / \$2,000,000 General Aggregate CGL policy and a \$2 million umbrella. Will this be acceptable?

Response: *Please provide the insurance as requested in the RFP, or propose your alternate as part of the proposal.*

10. Do we need to complete the following forms: Contractor Certification of compliance, reference form, or the term of acceptance form?

Response: *Please provide all forms as requested in the RFP.*

2019.307 Professional Design Services – General Business

The purpose of this addendum is to answer all submitted questions for RFP JTH-2019.307.

11. Throughout the agreement, the terms "Guarantee, Warranty, Warrant , Certifications, Certify" are used. {We are} unable to provide any Guarantee, Warranty, Warrant , Certifications, Certify and we would need to exclude and / or revise these terms to achieve a workable agreement.

Response: *We can revise guarantee/warranty language. Please include any clarifications with the Proposal specifically related to the Sample Agreement. In any case, Adams County respects the business decision of each Vendor on whether or not to submit a proposal under these clarifications.*

12. On page 30 of 41, Article 7 Indemnification: Our insurance provider would not insure this project with the clause as stated, which would make this an uninsurable agreement. To pursue this project, we would request modifying this paragraph to ..."result of the Contractor's negligent performance or failure"...

Response: *Yes we can add negligent. Please include any clarifications with the Proposal specifically related to the Sample Agreement. In any case, Adams County respects the business decision of each Vendor on whether or not to submit a proposal under these clarifications.*

13. On page 32 of 41, (Article 7 Indemnification or (5. Insurance:?) "Contractor shall be liable for actual and consequential damages to the County. Revise to: "Contractor shall be liable for actual and mutual exclusion of consequential damages to the County ."

Response: *This section cannot be altered.*

End of Addendum 1

2019.307 Professional Design Services – General Business

The purpose of this addendum is to answer all submitted questions for RFP JTH-2019.307.

1. Page 17, iv. "Provide a list of proposed sub-consultants, identify how they will incorporate into the team organizational chart..." Do you need resumes for each discipline listed on page 18-19 or can they just be included on the list of sub-consultants?

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Response: *This section cannot be altered.*

End of Addendum 1

Exhibit A

Request for Proposal

February 27, 2019 2:00 PM

ADAMS COUNTY

RFP JTH-2019.307

**Architectural Design Services
For County Wide - Justice Design**



TREANORHL

February 27, 2019

TREANORHL

Adams County
Attn: Jen Tierney Hammer, Lead Contract Specialist
Purchasing Division
4430 South Adams County Parkway
Brighton, CO 80601

Re: Request for Proposal - JTH-2019.307

Dear Selection Committee:

Our team brings the experience and expertise necessary to address the projects that may arise during an on-call contract. We recognize this type of project may not be a "glamorous" architectural project, however they still require an expertise and understanding of justice work. We welcome this opportunity, as we pride ourselves on providing our clients with services to meet any of their needs, large or small. We will utilize the same team of experts that has successfully completed more than \$500 million in justice facilities since 1999.

TreanorHL Connects People to Design. Your facilities are driven by function and programming; they must respond to varying requirements of the staff and visitors. A successful project requires a team who will develop options to evaluate how to solve challenges and prepare facilities for many years to come. This team brings extensive recent and relevant experience to Adams County.

TreanorHL Connects People to People. We seek to engage in open and consistent communication to ensure each question and suggestion is considered. We will continually challenge preconceived ideas and explore various concepts to outline the best solutions for Adams County, no matter the project.

TreanorHL Connects People to Ideas. Our team prefers a high level of involvement from our clients in the planning and design process. The most knowledgeable people regarding the needs of Adams County are the people who operate and work in the facilities. Representatives from varying stakeholders will shape project priorities and share necessary insight into operational, functional and security requirements. We want to design facilities that work for our clients' needs, not ours; this is accomplished through participatory workshops and a commitment to listening first; it allows users and stakeholders to put a pencil in their hand.

TreanorHL Connects Vision to Reality. The team we assembled understands how to work with government agencies, how to design secure facilities, and has experience combining these talents.

We look forward to presenting our team to the selection committee. Feel free to contact me at (785) 766-5191 or apitts@treanorhl.com to discuss this opportunity or ask questions.

Sincerely,



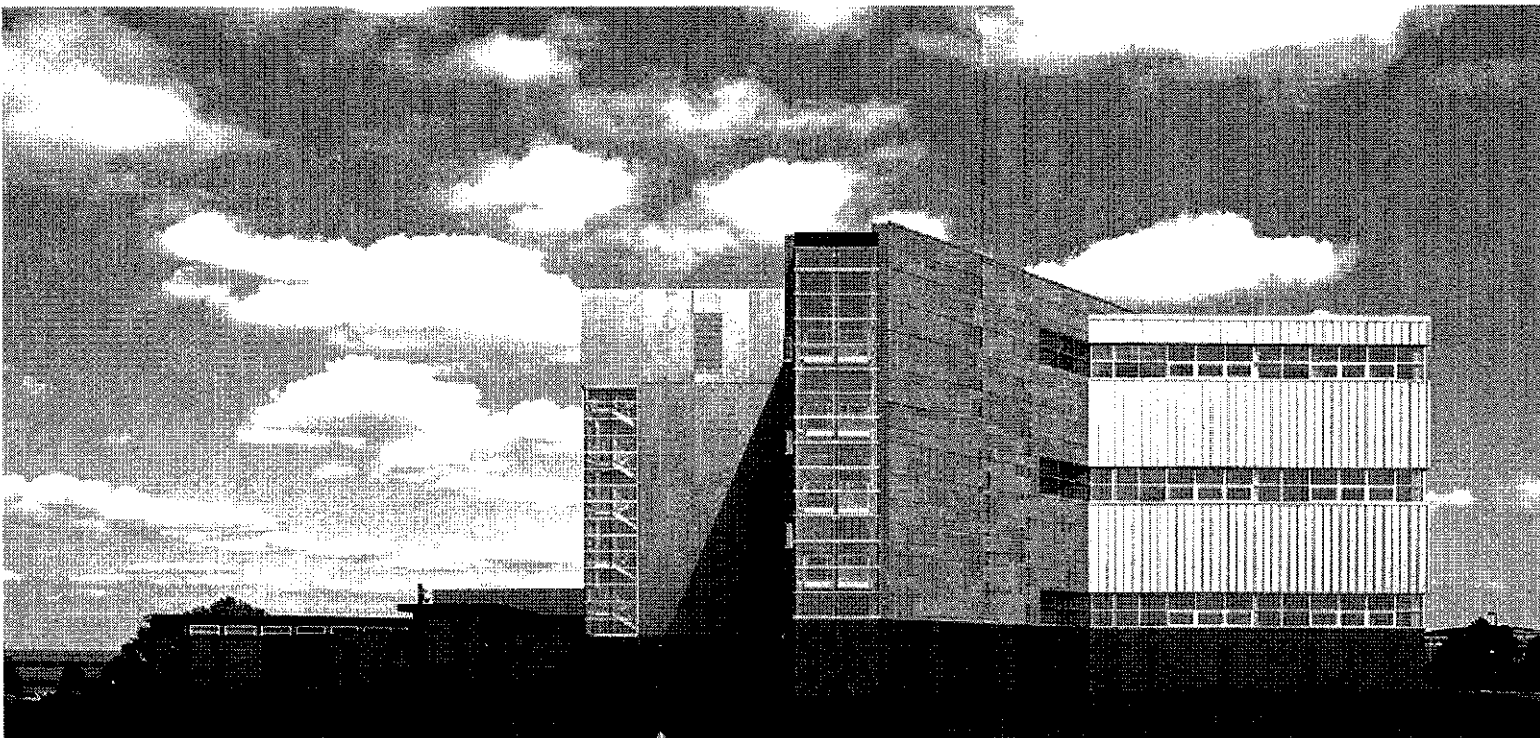
Andy Pitts, AIA, LEED AP bd+ c
Principal

TREANORHL
o 303.298.4700

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TreanorHL General Information



175

TreanorHL Staff
Members Nationwide

9

Offices Nationwide

39

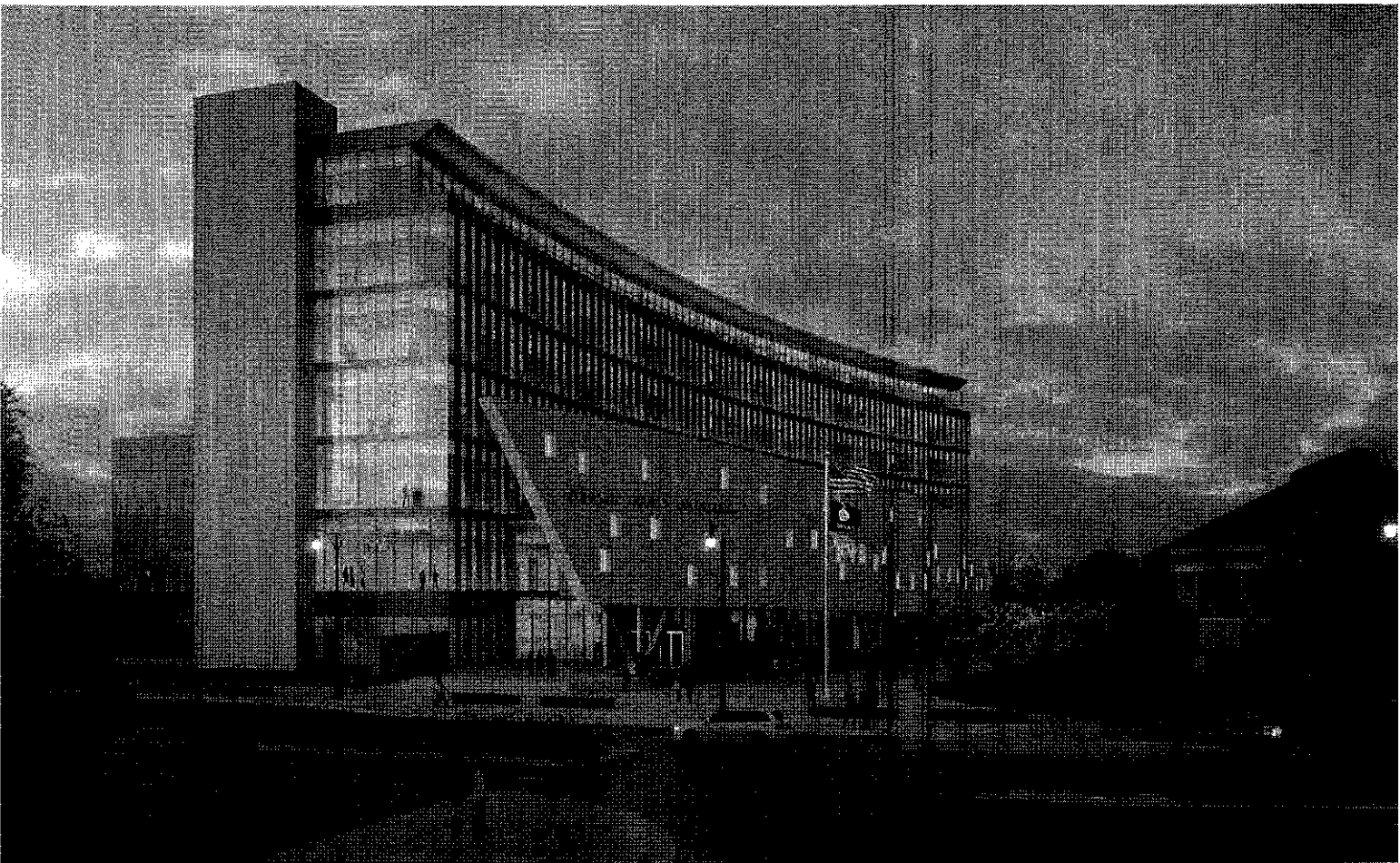
States TreanorHL has
Experience Working In

TreanorHL, a S-Corporation, was established in 1981 and provides architectural design, planning, historic preservation, interior design and civil engineering services. Our 10 specialty studios design to positively impact people and connect them to the space around them, and with each other.

Since 1999, TreanorHL's Justice studio has been dedicated to the design of justice facilities. We focus on county and municipal projects, supporting agencies as they seek to bring about meaningful social change by creating facilities that support positive transformation.

Our team is uniquely capable of performing the scope of work for this project. We focus exclusively on

justice facilities—courts, public safety, detention—and we regularly complete detailed assessments, master plans and facility programming for public clients. Most of our projects begin with either a master plan or feasibility study, and progress through design and construction.



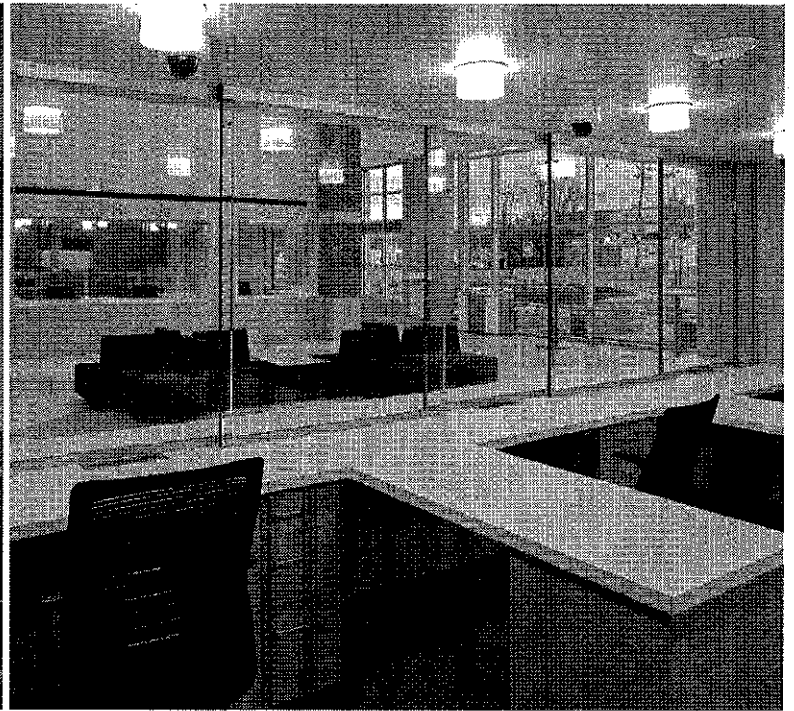
TREANORHL PRINCIPALS

Ken Bailey
Adam Braunstein
Kimberly Butt
Steve Carr
Joy Coleman
John Eisenlau
Dale Glenn
Nancy Goldenberg
Stephanie Grose
Curtis Hendershott
Michael Hug
Patrick Johnson*
Patrick Jones
Vance Kelley*

Micah Kimball
Scott Kuehn*
Jeff Lane
Ariel Madlambayan
Steven Malin*
Matthew Murphy
Chad Novak
Andrew Pitts*
Tim Reynolds*
Dan Rowe
Joseph Stramberg*
Michael Treanor
Audrie Wenger
Nadia Zhiri*

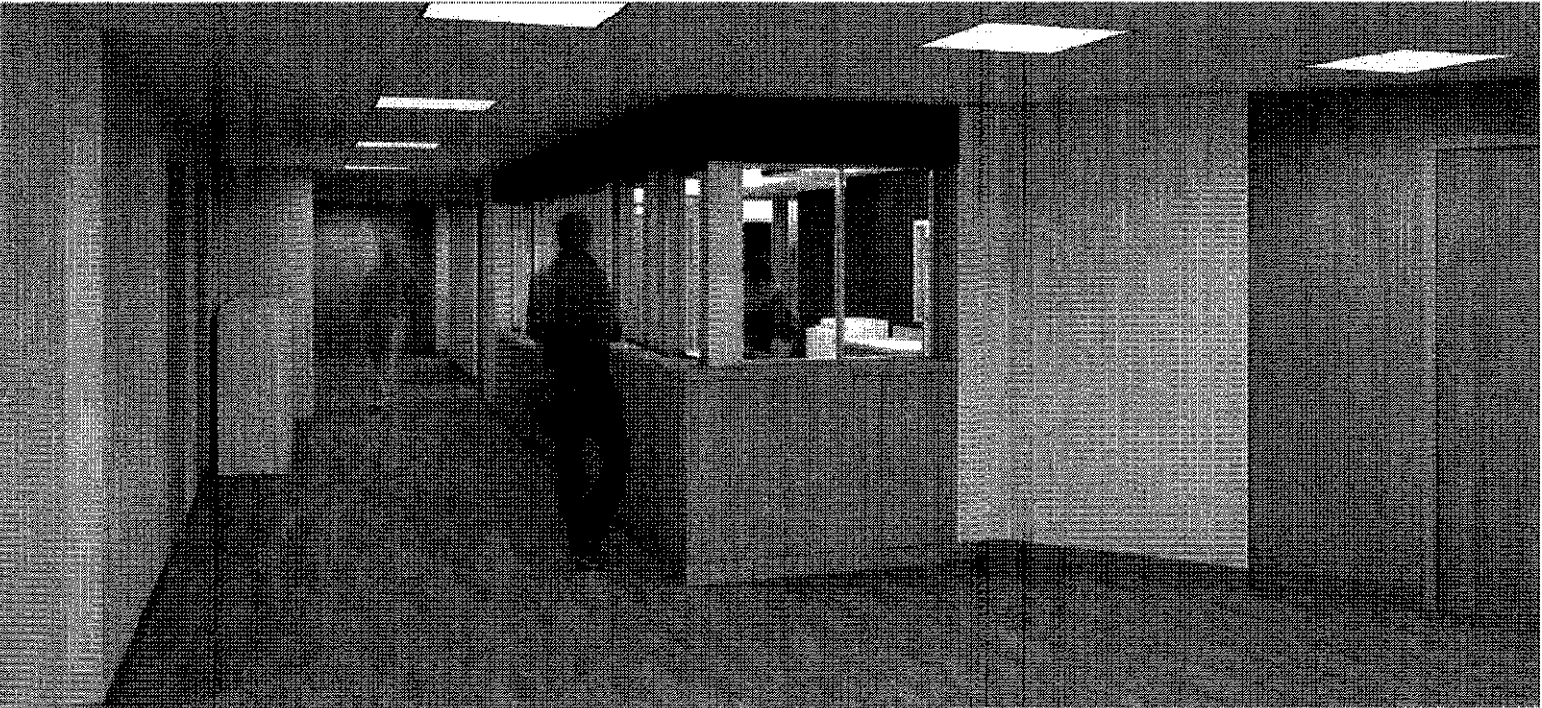
** denotes board member*

Financial Status



TreanorHL was established in 1981 and over the past 38 years our firm has grown to 175 professionals in nine locations including Atlanta, Boise, Colorado Springs, Dallas, Denver, Lawrence, Kansas City, Topeka and San Francisco. Over the past five years TreanorHL has experienced consistent increases in gross revenue each year from \$15 million in 2013 to \$45 million in 2018. If selected for your project, we will provide detailed financial statements upon the County's request.

Qualifications



Our recent work with Adams County—on a challenging programming and renovation project—makes us eager to continue the relationship and to continue to enhance the County where it is needed most.

As focused specialists, TreanorHL's strength lies in our expertise. For more than 20 years TreanorHL has had a dedicated team of professionals focusing solely and specifically on government and justice design. TreanorHL's Justice studio has designed more than a million square feet of new and renovated government and justice space including courthouses detention centers, public safety facilities and administrative areas. Because of this, regardless of the project types that might arise during the on-call contract, our firm has the unique ability to offer you a team of specialized professionals to undertake each project.

Some architects have designed projects within a courthouse or jail and may understand how they work. However, expertise is more than simply completing a number of courthouse and jail projects; it is a focus. We specialize exclusively in justice architecture, and the expertise we offer stems from lessons learned on each and every justice project completed. To bring you the highest quality service, we will dedicate a principal, project manager and support team with the experience and knowledge to execute the project efficiently and effectively.

The projects in this section demonstrate our experience with on-call contracts similar to what would result from the Adams County contract.



MULTIPLE LOCATIONS, KANSAS

STATE OF KANSAS DEPARTMENT OF CORRECTIONS

SIZE

Various

COST

Various

COMPLETION

Various

OWNER

Kansas Dept of
Administration
Office of Facilities & Property
Management
800 Southwest Jackson
Suite 700
Topeka, KS 66612

CONTACT

Mike Gaito
Director of Facilities
785.296.0883
mikeg@doc.ks.gov

The State of Kansas Department of Corrections has contracted with TreanorHL for on-call architectural/engineering services. Projects completed under this contract include:

Larned Adult Mental Health Facility Security Electronics

- complete security electronics systems upgrade with door locking control, public address and intercom, operator consoles, and utility control interface
- restored the original functionality of the facilities systems, created efficiencies and improvements afforded by the new technology
- provided an integrated touch screen system to a facility that had hard panel controls, combined operating systems that had been added to over the years
- completed with Buford Goff and Associates Inc.

Larned Juvenile Corrections Facility Security Electronics

- complete security electronics systems upgrade with door locking control, public address and intercom, operator consoles, and utility control interface

- restored the original functionality of the facilities systems, created efficiencies and improvements afforded by the new technology
- provided an integrated touch screen system to a facility that had hard panel controls, combined operating systems that had been added to over the years
- completed with Buford Goff and Associates inc.

Lansing Correctional Facility Fire Damage Review

- our team reviewed the fire damage at the Lansing paint operations and created a report of the findings; the report assessed the damage and provided recommended remedies
- completed with Bob D. Campbell Engineers

Lansing Monitoring Wells

- completed a survey and legal descriptions to locate the monitoring wells
- completed with Shafer, Kline and Warren, inc.

Hutchinson Correctional Facility Brick Veneer Review

- completed a review of existing limestone window heads at the housing units and created a report of the findings; the report assessed the limestone and steel lintels that had been deteriorating, recommendations were made for repair and replacement of the lintels
- completed with Bob D. Campbell Engineers.

Lansing K, L & M Exterior Finish Replacement

- included the replacement of the exterior skin at the minimum housing units, the existing finish was delaminating from the original substrate
- our team worked with the owner to come up with a replacement that would apply directly over the existing system and last for 20 years.

Lansing Pavement Rehabilitation

- removal, replacement and repair to the existing asphalt and concrete pavement to the deliver dock at the Lansing correctional facility
- a phased construction project to keep the owner operational and allow for delivery to stay on the same schedule
- work was completed with Schlager & Associates

Lansing Allied Flag Building Expansion

- created a new warehouse and production space for Kansas Correctional Industries at the Lansing facility
- included integration of the existing mechanical, electrical and plumbing systems
- incorporated a delivery dock and road to the main service entrance

Lansing New Facility Program

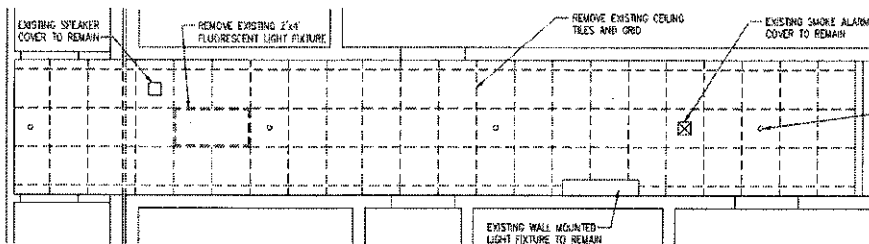
- our team worked with KDOC to create a program for a 1,920 bed male facility and 512 bed male minimum facility
- program included services, programs, medical, maintenance, and food services, etc. for a new facility on the existing Lansing property
- program incorporated a criteria document narrative for the basis of design

KJCC Kanza Building Renovation

- a complete renovation of an existing juvenile housing unit to a spiritual life center for the KJCC complex
- will incorporate all new finishes, two spiritual life spaces, office spaces for staff, an updated kitchen, staff toilets and juvenile toilets

KJCC Education Building Renovation

- complete renovation of an early 1930s historic school building on the KJCC campus
- renovation includes training space for state staff from all departments, office space, a mock-up holding cell, all new finishes, mechanical systems, and upgrades for ADA



2 DEMO REFLECTED CEILING PLAN
SCALE 1/4" = 1'-0"



VARIOUS SCDJJ FACILITIES LOCATED THROUGHOUT THE STATE

SOUTH CAROLINA DEPARTMENT OF JUVENILE JUSTICE

TreanorHL has developed studies, programming documents, prepared and executed bid documents, contract administration documents and standard engineering services required for additions and modifications to the six facilities owned and operated by the SCDJJ; they include three evaluation centers, one detention center and two special needs facilities. Specific projects to date include:

Security Ceiling replacement Coastal, Columbia, and Upstate facilities, March, 2018

- Analysis of existing conditions and designed a replacement security ceiling system in three juvenile detention facilities.

Summary Review Opinion of Possible Project Cost – Columbia Campus facilities, May, 2018

- Observed and analyzed existing facilities and developed a summary review opinion of possible project cost for repair and renovation of these facilities to meet the department's needs.

Opinion of Probable Cost – JDC, Pearl, and MEC facilities. September 21st, 2018

- Reviewed the State's need for additional population within their facilities and developed an opinion of probable construction cost for renovation to their JDC, Pearl, and MEC buildings.

Analysis, As-Built update, and Renovation – Omega facility. In progress

- Analyzing their existing Omega facility and developing updated as-built plans; the next phase involves developing design documents for renovation to the Omega building to meet State's needs.

SIZE

Various

COMPLETION

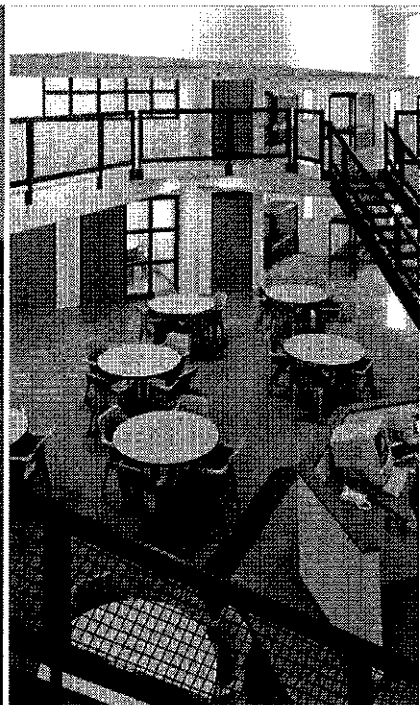
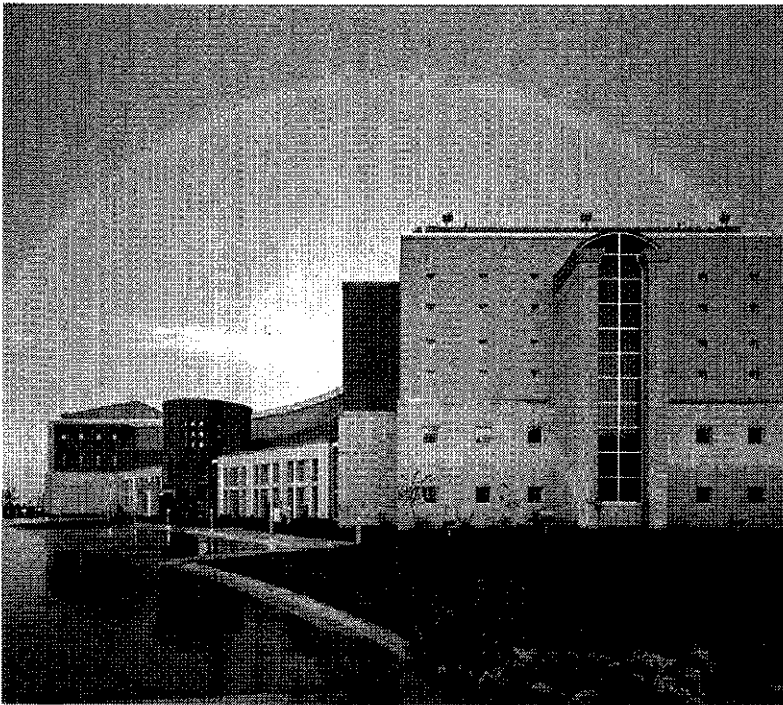
Various

CONSTRUCTION COST

Various

CONTACT

Fred Gentner
(803) 896-7671



LAWRENCE, KANSAS

DOUGLAS COUNTY, KANSAS MULTIPLE PROJECTS

TreanorHL has been working with Douglas County since 1999 and continues to work with them today; the most recent project we were selected for is the Mental Health Crisis Center. Below is a short list of projects we have completed for the county.

Jail Security Electronics Upgrades, In Progress

Jail Housing / Re-Entry Program / Intake Expansion and Remodel, In Progress

Courthouse Security Study, In Progress

Study to determine how the County can secure the existing historic courthouse to accommodate the Kansas law requiring all public buildings to be secured or allow the concealed carry of weapons. Solutions included remodeling and/or additions in the \$500,000 to \$2 million range.

Jail Study, 2015

Needs assessment to review the county's mental health needs in the jail, creating a mental health court and a community crisis center. Our team completed the study with projections and next steps that included a mental health court, therapeutic housing for the mentally ill and a crisis center that partners with community agencies. The county has currently implemented the mental health court, jail programs and is awaiting funding for the jail addition and crisis center.

EOC/ECC Remodel, 2013

Reorganization of the ECC 911/EOC areas of the LEC to accommodate new radio workstation call centers, and to accommodate changing needs within each department.

Jail Re-Entry Study, 2011

Needs assessment of the projected needs of the jail related to expanded beds for mental health and maximum security spaces, as well as increased space for the re-entry program and work release.

SIZE

Various

COST

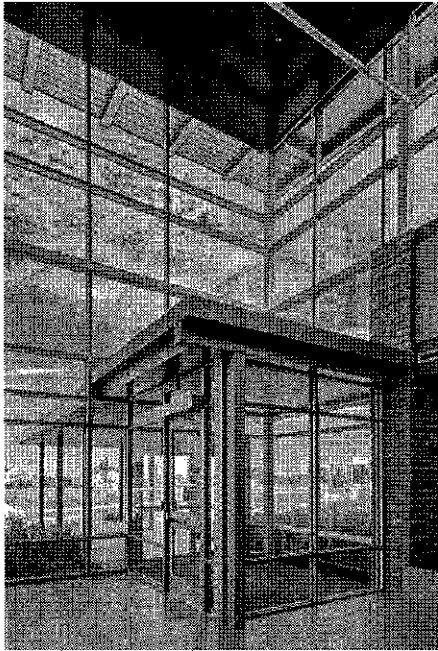
Various

COMPLETION

projects have been completed from
1999 - present

REFERENCE

Sarah Plinsky
Assistant County Administrator
1100 Massachusetts Unit 301
Lawrence, Kansas 66044
splinsky@douglas-county.com



Adams County Colorado Community Corrections
Adams County, Colorado

Anderson County Sheriff's Department & Jail
Garnett, Kansas

Anderson Co Jail Expansion
Clinton, Tennessee

Blount County Justice Initiative Needs Assessment & Master Plan
Maryville, Tennessee

Blue Springs Public Safety Facility Addition & Renovation
Blue Springs, Missouri

Brazos County Adult Detention Center Expansion
Bryan, Texas

Brown County Sheriff's Department & Jail
Hiawatha, Kansas

Butler County Courthouse
El Dorado, Kansas

Butler County Jail & Sheriff's Office
El Dorado, Kansas

Campbell County Justice Center
Jacksboro, Tennessee

Cape Girardeau County Courthouse
Jackson, Missouri

CDOC Program Analysis/Evaluation
Denver / Canon City, Colorado

TreanorHL has designed and completed thousands of projects over the last ten years. The projects below are a small sample of the justice studio's recent projects that are relevant to the Adams County justice on-call opportunity. We can provide additional detail on any of these projects at your request.

Chase County Courthouse Preservation & Restoration
Cottonwood Falls, Kansas

Christian County Justice Center
Ozark, Missouri

Clinton County Jail & Sheriff's Office Concept Design
Plattsburg, Missouri

Coffey County Jail Remodel
Burlington, Kansas

Cowley County Emergency Operations Assessment & Conceptual Design
Winfield, Kansas

Dickinson County Jail
Abilene, Kansas



Douglas County Courthouse Renovations
Douglasville, Georgia

Douglas County Emergency Management & Emergency Communications Assessment
Lawrence, Kansas

Douglas County Jail Work Release Programming
Lawrence, Kansas

Douglas County Justice & Law Enforcement Center
Lawrence, Kansas

Douglas County Courthouse Restoration
Lawrence, Kansas

Douglas County Juvenile Detention Center
Lawrence, Kansas

Ellis County Courthouse & Law Enforcement Center
Hays, Kansas

Franklin County Justice Facility Study
Ottawa, Kansas

Franklin County Government Center
Union, Missouri

Franklin County Judicial Center
Union, Missouri

Georgia State Prison Locking Control Improvements
Reidsville, Georgia

Greene County Jail
Springfield, Missouri

Jackson, Missouri Public Safety Building
Jackson, Missouri

Jasper County Juvenile Services Center
Joplin, Missouri

Jefferson County Courthouse & Jail Masterplan
Hillsboro, Missouri

Jefferson County Jail & Sheriff's Office
Fairbury, Nebraska

Johnson County Central Booking Center
Olathe, Kansas

Johnson County Courthouse
Olathe, Kansas

Johnson County New Century Adult Detention Center
Olathe, Kansas



Johnson County Youth & Family
Services Center
Olathe, Kansas

Johnson County Jail Conversion
Holden, Missouri

KCMO North Patrol Station
Kansas City, Missouri



KLETC Training Facility Expansion
& Dormitory and Emergency Driving
Course
Hutchinson, Kansas

Lansing Correctional Facility
Reconstruction Project
Lansing, Kansas

Larned Correctional Mental Health
Facility
Larned, Kansas

Lawrence Police Department Needs
Study & Site Assessment
Lawrence, Kansas

Leavenworth County Jail Kitchen
Addition
Leavenworth, Kansas

Lee's Summit Jail Expansion &
Training Facility
Lee's Summit, Missouri

Lincoln County Sheriff's Office &
Detention Center
North Platte, Nebraska

Loudon County Justice Center
Expansion & Renovation
Lenoir City, Tennessee

Lyon County Courthouse
Emporia, Kansas

Lyon County Jail Study & Jail Booking
Emporia, Kansas

Lynchburg Juvenile Group Home
Lynchburg, Virginia

Marion County Law Enforcement Center
Marion, Kansas

Monroe County Justice Center
Madisonville, Tennessee

Nemaha County Jail
Seneca, Kansas

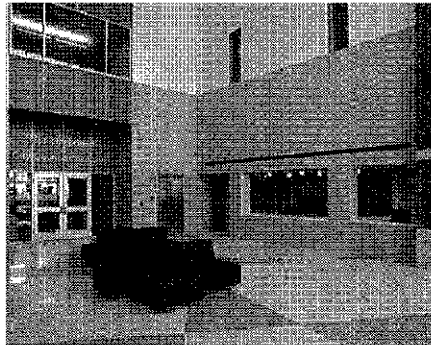
Next Generation Juvenile Campus, OJA
Tecumseh, Oklahoma

Osage Co Jail Renovations
Lyndon, Kansas

Paola Justice Center
Paola, Kansas

Paulding County Adult Detention & Law
Enforcement Center
Dallas, Georgia

Pottawatomie Sheriff's Department, Jail,
Courthouse Masterplan & Design
Westmoreland, Kansas



Reno County Correctional Facility
Hutchinson, Kansas

Reno County Needs Study for City &
County Justice Facilities
Hutchinson, Kansas

Reno County Jury Room Modifications
Hutchinson, Kansas

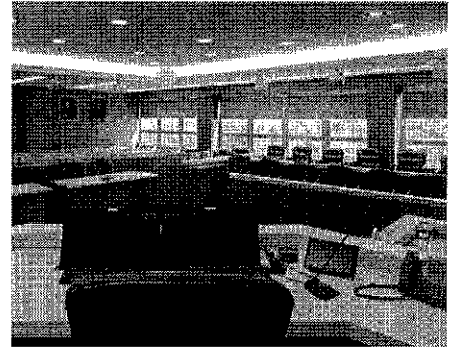
Riley County LEC Expansion
Manhattan, Kansas

Sedgwick County Detention Security
Feasibility Study
Wichita, Kansas

Shawnee County Work Release Center
Topeka, Kansas

South Carolina Department of Juvenile
Justice On-Call
Multiple Locations, South Carolina

St. Charles Courtroom Expansion
St. Charles, Missouri



St. Clair Jail Needs Assessment
Belleville, Illinois

St. Louis County Circuit & Family Courts
Clayton, Missouri

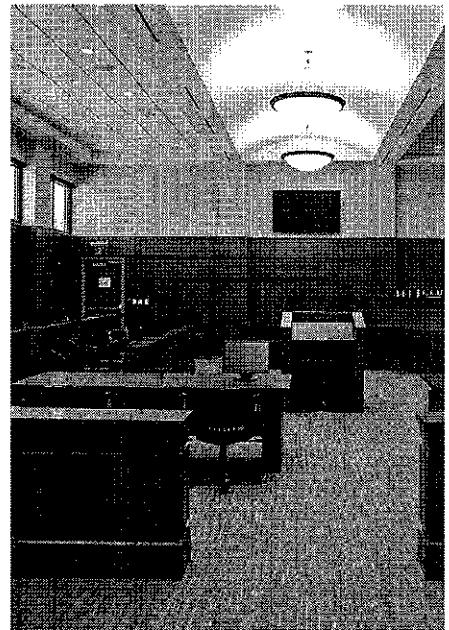
State of Kansas Department of
Corrections
Multiple Locations, Kansas

Texas County Justice Center
Houston, Missouri

Thomas County Justice Center
Colby, Kansas

Warren County Government Center
Warrenton, Missouri

Wyandotte County Juvenile Justice
Center
Kansas City, Kansas





MARTIN/MARTIN STRUCTURAL

Martin/Martin, Inc. is a full-service civil and structural consulting engineering firm, built on experience and industry leadership cultivated since the 1940s. Their engineered solutions are developed through a culture of integrity, service, creativity, and quality for the benefit of clients and the community. Th structural engineers develop customized structural systems to meet design requirements for new facilities and expansions.

CATOR, RUMA & ASSOCIATES MECHANICAL, ELECTRICAL, PLUMBING / FIRE

Cator, Ruma & Associates was founded in 1959 as a mechanical engineering firm. During their 58-year history, they have grown to be a full service firm offering mechanical, electrical, plumbing, information technology, architectural lighting, and commissioning engineering services. With over 100 employees and three locations in the western region, their firm has been built on a solid foundation of engineering knowledge.

With thousands of successful projects encompassing a broad range of facilities that include the commercial, institutional, hospitality, educational, and medical industries, Cator, Ruma & Associates is well qualified to perform the scope of work listed in the Adams County RFP. Their depth of experience helps achieve building systems that are optimized for energy efficiency and comfort.

LATTATECH SECURITY ELECTRONICS

Incorporated in 1988, LattaTech's services include high engineering of the electronic security systems for correctional, justice and law enforcement facilities; electronic security systems assessments; electronic security systems design engineering, electronic security systems value engineering, construction engineering, training, and post occupancy evaluation. Latta has worked with numerous professionals from administration to operations, maintenance and training related to detention and corrections.

TREANORHL CIVIL / LANDSCAPE

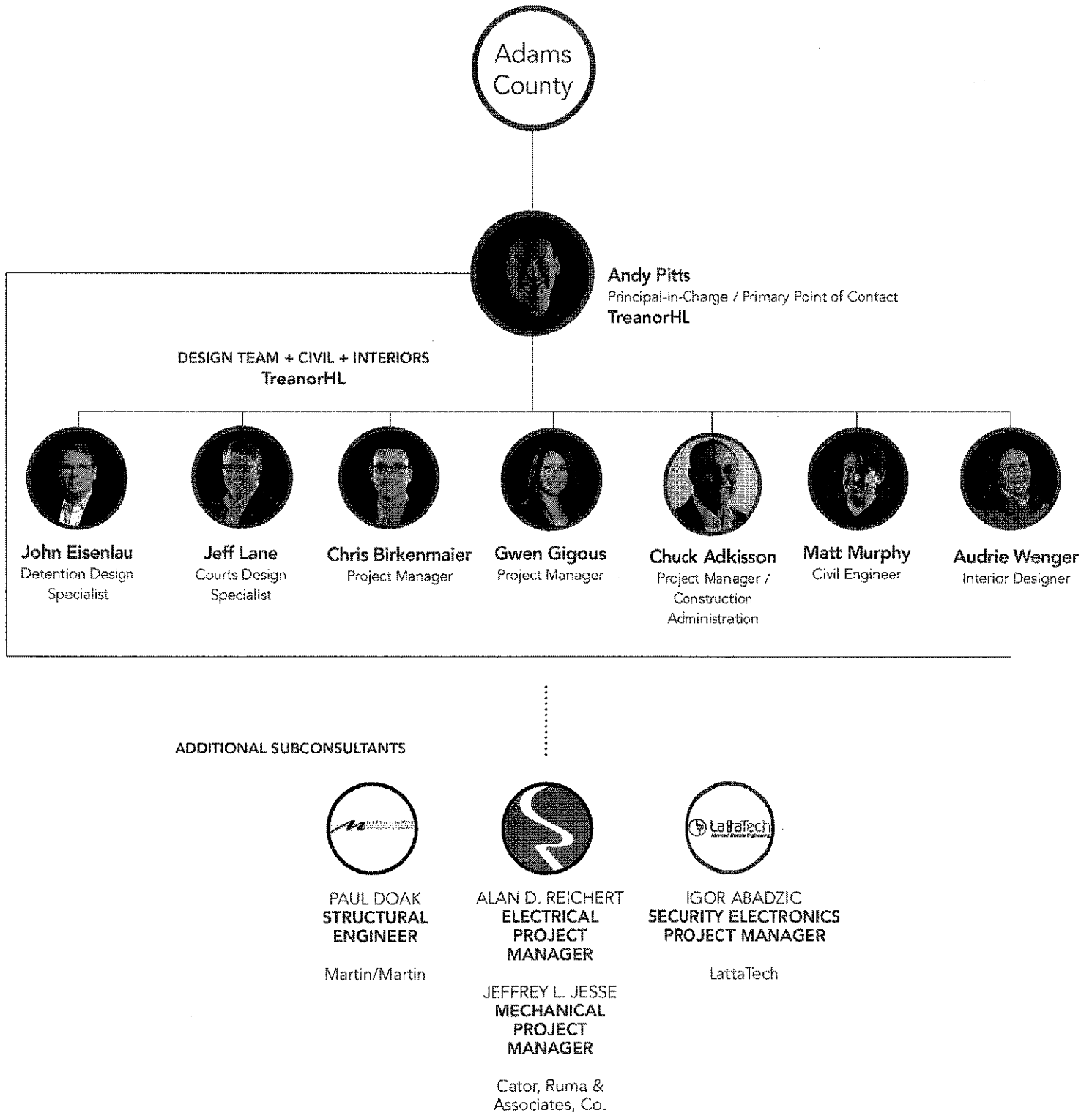
TreanorHL Civil provides a full range of civil engineering and landscape architectural services throughout multiple states within the central United States, from Texas up to the Dakotas. Our staff of engineers, landscape architects, and designers has a combined experience that spans public works improvements, street design, hike/bike pathways, master planning, and site development for a multitude of private and public clients.

TREANORHL INTERIOR DESIGN

TreanorHL Interiors believes in the complete integration of interior design into architecture. This will be utilized in the full scope of architectural services or will function independently. This collaboration produces stronger client relationships, greater creativity and innovation, and valuable design for our projects and to you.

This team regularly works with consultants to ensure the best possible project team is assembled for each project. This organizational chart displays a team we believe will provide the best result for Adams County; however, our clients are always welcome to provide input on the final selection of consultants based on their experience. We will work with Adams County to determine additional sub-consultants as deemed necessary.

Colorado license numbers can be found on each individual resume.





ANDY PITTS

PRINCIPAL-IN-CHARGE / PRIMARY POINT OF CONTACT | AIA, LEED AP BD+C
TREANORHL

EDUCATION

Master of Architectural Management, 2006
Bachelor of Architecture, 1995
University of Kansas

REGISTRATION

Colorado, Arkansas, Georgia, Illinois,
Indiana, Iowa, Kansas, Kentucky,
Louisiana, Missouri, Nebraska,
North Carolina, Oklahoma, Texas

AFFILIATIONS

American Institute of Architects
Academy of Architecture for Justice
U.S. Green Building Council
National Council of Architectural Registration
Boards

PUBLICATIONS

"The Changing Face of Juvenile Justice"

CO. LICENSE NUMBER ARC.00404048

CONTACT INFORMATION

1755 Blake, Suite 400
Denver, Colorado 80202

apitts@treatnorhl.com

o: 303.298.4700

c: 785.766.5191

f: 303.292.6437

For over 20 years, Andy has been involved extensively with managing justice related projects for cities and counties. He brings experience, knowledge and lessons learned from each project to your facility as well as leadership and communication skills, ensuring that each design decision is in line with project scope and desired outcomes. His expertise is in providing viable options that meet the specific needs of each client and exceed the standards of the industry.

**Adams County, Colorado Community
Corrections Center**
Commerce City, Colorado

CDOC Program Analysis/Evaluation
Denver / Canon City, Colorado

Blue Springs Public Safety Building
Blue Springs, Missouri

**Next Generation Juvenile Campus,
OJA**
Tecumseh, Oklahoma

**Platte County Detention Center
Assessment**
Platte City, Missouri

Gardner Police Needs Assessment
Gardner, Kansas

**Kansas City Police
North Patrol Station**
Kansas City, Missouri

**Brazos County
Adult Detention Center Expansion**
Bryan, Texas

**Christian County Courthouse
Expansion**
Ozark, Missouri

Logan County Justice Center
Paris, Arkansas

Thomas County Justice Center
Colby, Kansas

**Ellis County Law Enforcement &
Courts Needs Assessment Renovation
& Expansion**
Hays, Kansas

Benton County Jail Expansion
Bentonville, Arkansas

**Woodside Juvenile Rehabilitation
Facility**
Essex, Vermont

**Wyandotte County Jail Needs
Assessment & Feasibility Study**
Kansas City, Kansas

**Pottawatomie County Sheriff's
Department, Master Plan, Jail &
Courthouse Design**
Westmoreland, Kansas

**Brazos County Juvenile Justice Center
Expansion**
Bryan, Texas

**Jefferson County Courthouse and Jail
Masterplan**
Hillsboro, Missouri

**Johnson County Youth & Family
Services Center**
Olathe, Kansas

Greene County Jail
Springfield, Missouri

JOHN EISENLAU

DETENTION DESIGN SPECIALIST | AIA
TreasorHL



Through his experience designing justice facilities across the nation, John has an understanding of how all elements of the justice community (law enforcement, local detention, legal, prisons, etc.) interact. Using this knowledge he develops building programs that support the complexity of the whole system while improving safety and efficiency. John believes architects have an opportunity to assist in the recovery of the incarcerated through the design of secure, rehabilitative and flexible facilities.

**South Carolina Department of
Juvenile Justice Facility Renovations
via On-Call Contract**
Columbia, South Carolina

**Georgia Department of Corrections –
Georgia State Prison Renovations**
Reidsville, Georgia

**Adams County Community
Corrections Renovations**
Commerce City, Colorado

Monroe County Justice Center
Madisonville, Tennessee

**Blount County Justice Initiative Needs
Assessment and Master Plan**
Maryville, Tennessee

**Loudon County Justice Center
Expansion**
Lenoir City, Tennessee

**Douglas County Courthouse
Renovations**
Douglasville, Georgia

**Woodside Juvenile Rehabilitation
Facility**
Essex, Vermont

EDUCATION

Bachelor of Architecture
Rhode Island School of Design

REGISTRATIONS

6 states

AFFILIATIONS

American Institute of Architects
American Correctional Association
American Jail Association

JEFF LANE

COURTS DESIGN SPECIALIST | AIA, NCARB
TreasorHL



As a justice studio principal, Jeff manages projects that range from \$50,000 to \$50 million of new and renovated justice space. He has dedicated his career to justice architecture including programming, design of jails and county facilities. He has worked with a variety of clients and brings a knowledge to solving the needs of his clients.

CDOC Program Analysis/Evaluation
Denver / Canon City, Colorado

**Kansas Department of Corrections
On-Call**
Multiple Locations, Kansas

Johnson County Courthouse
Olathe, Kansas

Thomas County Justice Center
Colby, Kansas

Douglas County Courts
Lawrence, Kansas

Lyon County Courthouse
Emporia, Kansas

Shawnee County Courts
Topeka, Kansas

**Ellis County Law Enforcement
& Courts Needs Assessment &
Expansion**
Hays, Kansas

Reno County Correctional Facility
Hutchinson, Kansas

**Johnson County New Century Adult
Detention Facility**
New Century, Kansas

Johnson County Central Booking
Olathe, Kansas

EDUCATION

Bachelor of Architecture
University of Kansas

REGISTRATIONS

Colorado and Kansas

AFFILIATIONS

American Institute of Architects
American Correctional Association
American Jail Association

CO. LICENSE NUMBER
ARC.00405073



CHRIS BIRKENMAIER

PROJECT MANAGER

TreanorHL

Chris brings more than 20 years of experience in the architectural / engineering industry and more than 15 of those years have been spent exclusively working on justice projects. Chris brings an abundance of knowledge, acquired through hands-on experience, about jails and justice centers that serves clients well as they embark on justice projects.

EDUCATION

Bachelor of Science-Drafting/Design
Architectural Emphasis
Missouri State University

REGISTRATIONS

Missouri

*denotes work completed while with
another firm.

Kansas Department of Corrections,
Lansing State Prison
Topeka, Kansas

Gardner Justice Center
Gardner, Kansas

Greene County Jail
Springfield, Missouri

Northglenn Justice Center*
Northglenn, Colorado

Blackstone Corner*
Omaha, Nebraska

Olathe Public Safety Facility*
Olathe, Kansas

Kansas City Police Department, South
Patrol Station*
Kansas City, Missouri

Leawood Justice Center*
Leawood, Kansas



GWEN GIGOUS

PROJECT MANAGER | AIA

TreanorHL

Gwen brings over 14 years of experience, and is a member of the American Institute of Architects. She has worked on the Blue Springs Public Safety building, Lee's Summit police training facility and firing range, the Kansas City, Missouri North Patrol station and the Ellis County Courthouse projects.

EDUCATION

Bachelor of Architecture
University of Kansas

REGISTRATIONS

Kansas

AFFILIATIONS

American Institute of Architects

Adams County, Colorado Community
Corrections Center
Commerce City, Colorado

Gardner Justice Center
Gardner, Kansas

Greene County Jail
Springfield, Missouri

Thomas County Justice Center
Colby, Kansas

Platte County Detention Center
Assessment
Platte City, Missouri

Ellis County Law Enforcement
& Courts Needs Assessment
Renovation & Expansion
Hays, Kansas

Brazos County Juvenile Justice
Center Expansion
Bryan, Texas

Benton County Jail Expansion
Bentonville, Arkansas

Kansas City Police
North Patrol Station
Kansas City, Missouri

CHUCK ADKISSON

PROJECT MANAGER / CONSTRUCTION ADMINISTRATION
TreanorHL

Charles has over 35 years of experience in the design industry with more than twenty-five years of hands-on architectural project management, QA/QC, and on-site construction administration experience. His work in recent years has focused on healthcare facilities, including VA projects and various new and renovated health facilities. Charles is known for his high quality QA/QC processes and thoughtful design that considers energy efficiency, ease of maintenance and long-term durability.



Rocky Mountain Regional VA Medical Center

Aurora, Colorado

- Replacement Hospital
- Coordination of the Joint Venture Design team's construction phase services. Daily interaction with the General Contractor, VA Construction Facility Management group, and US Army Corp of Engineers
- Secure campus perimeter with guard stations
- Electronic building security, command center, visitor scanning & extensive video surveillance
- Secure mental health treatment.

Aurora Municipal Center

Aurora, Colorado*

- Coordinated with multiple City departments including Aurora Fire and Aurora Police
- New secure Police parking and Swat team entrance

Byron White United States Courthouse

Denver, Colorado*

- Coordinated with U.S. Marshall Service electronic & physical security requirements.

Phantom Air Flight Center

Douglas County, Colorado*

- Centennial Airport
- FAA secure perimeter, access runways

EDUCATION

Master of Architecture + Urban Design,
University of Colorado Denver

Bachelor of Environmental Design
University of Colorado Boulder

REGISTRATIONS

Colorado

CO. LICENSE NUMBER
NO. 201665

*denotes work completed
while with another firm.

AUDRIE WENGER

INTERIOR DESIGNER | IIDA, NCIDQ
TreanorHL

Audrie has 25 years of professional interior design experience and has worked locally, regionally and internationally on a wide variety of projects with a full range of budget and project types. Her portfolio includes both new construction and interior renovations of justice centers, civic buildings, corporate offices and tenant finish projects.



EDUCATION

Associate of Science Degree,
Interior Design
Miami-Dade Community College

REGISTRATIONS

Missouri

Blue Springs Public Safety Facility Expansion & Improvements

Blue Springs, Missouri

Johnson County Youth & Family Services Center New Building Interiors

Olathe, Kansas

Kansas City Police North Patrol Station

Kansas City, Missouri

Jasper County Juvenile Services Center

Joplin, Missouri

St. Louis County Courts, Juvenile Detention

Clayton, MO

Thomas County Justice Center

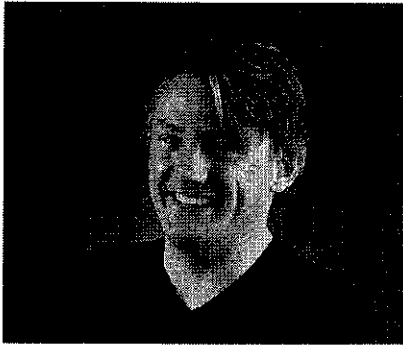
Colby, Kansas

Pottawatomie County Sheriff's Department, Jail & Courthouse Master Plan

Westmoreland, Kansas

Brown County Jail Interiors & FFE

Hiawatha, Kansas



MATTHEW L. MURPHY

CIVIL ENGINEER | PE
TrenorHL

Understanding your site is essential. Matt identifies the nuances of a site before architectural design to help the project team take advantage of the opportunities it offers and limit the cost impact of its constraints.

EDUCATION

Bachelor of Science
Civil Engineering
Texas A&M University

REGISTRATIONS

Registered PE: Colorado, Georgia,
Missouri, Arkansas, Iowa, Illinois,
Nebraska, South Dakota, Texas

CO. LICENSE NUMBER PE.0050884

**Adams County, Colorado Community
Corrections Center**
Commerce City, Colorado

**Kansas Department of Corrections
On-Call**
Multiple Locations, Kansas

**Clear Creek County Medical Center
Landscape Architecture Services**
Georgetown, Colorado

**Kansas Department of Corrections,
Lansing State Prison**
Topeka, Kansas

Del Norte New K-12 School
Del Norte, Colorado

**Pottawatomie County Sheriff's
Department, Master Plan, Jail &
Courthouse Design**
Westmoreland, Kansas

Mtn Valley SD RE-1 PreK-12 School
Saguache, Colorado

**Johnson County Youth & Family
Services Center**
Olathe, Kansas

Blue Springs Public Safety Building
Blue Springs, Missouri

Johnson County Courthouse
Olathe, Kansas



PAUL DOAK

STRUCTURAL ENGINEER | PE, SE, LEED AP
Martin/Martin

Paul has served as principal-in-charge and/or project manager for a broad range of structural systems for a variety of facilities and clients. He has worked on numerous police, judicial, courthouse, and civic center projects and is very familiar with the structural requirements of such facilities, which include durable structural systems with low maintenance and low first cost. He has performed many assessments of judicial facilities and knows approaches to the common problems of decay, corrosion, and soil movement.

EDUCATION

MS, Civil Engineering,
University of Illinois, 1985

BS, Civil Engineering, Colorado State
University, 1981

REGISTRATIONS

Professional Engineer –
CO No. 24585

AFFILIATIONS

American Concrete Institute
American Society of Civil Engineers
American Wood Council
Colorado State University
Department of Civil Engineering –
Member of Design Advisory Board

**Adams County Justice Center
Expansion**
Adams County, Colorado

**City of Denver 911 Call Center Building
Renovation**
Denver, Colorado

**Erie Police Department and Municipal
Court**
Erie, Colorado

Gunnison County Courthouse
Gunnison, Colorado

**Hinsdale County Courthouse Addition
Assessment**
Lake City, Colorado

**Summit County District Attorney's and
Probation Office**
Breckenridge, Colorado

Trinidad Correctional Facility Phase I
Model, Colorado

**Black Hawk Police Miner's Mesa
Facility (Design Only)**
Black Hawk, Colorado

JEFFREY L. JESSE
MECHANICAL PROJECT MANAGER | PE
Cator, Ruma & Associates, Co.



Jeff has 35 years of experience across a wide range of project types, including strong experience in correctional facilities. HVAC, fire protection, and plumbing systems are among some of the mechanical systems that Jeff designs on a regular basis. As Mechanical Project Manager, he will provide coordination, maintain the schedule, maintain the budget, and assist with the scope of work development. He assist with the mechanical engineering design, specification preparation, code review, and electrical cost opinion development.

**Adams County Detention Center
Plumbing Upgrades** Brighton, Colorado

**Colorado College, El Pomar Sports
Center (Includes Recreational Facili-
ties)** Colorado Springs, Colorado

**University of Colorado Anschutz
Medical Campus, Health and Wellness
Center (Includes Recreational
Facilities)**
Aurora, Colorado

**Facilities Needs Assessment
(Detention Cntr, Sheriff Office Garage,
EMS Buildings, Human Services &
Public Health Bldngs)** Grand Co, Hot
Sulphur Springs/Granby/Fraser, Colorado

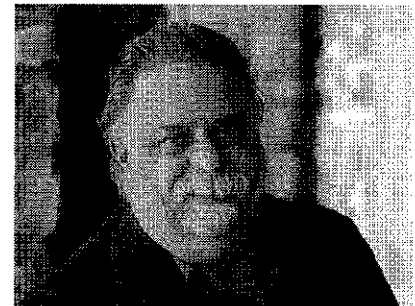
EDUCATION

Southern Illinois University at
Carbondale, Bachelor of Science in
Mechanical Engineering Technology

Lake Land College Associate Degree in
Mechanical Engineering Technology

CO. LICENSE NUMBER #30376

ALAN D. REICHERT
ELECTRICAL PROJECT MANAGER | PE
Cator, Ruma & Associates, Co.



Alan has over 30 years of experience in electrical design. His experience includes justice and correctional facilities, public buildings, military facilities, healthcare facilities, institutional facilities, and telecommunications. His depth and breadth of expertise gives him the capability to design all electrical aspects of this project including any requirements specific to public facilities. He is involved with his projects from beginning to end, providing input on all major electrical decisions and is available to the Design Team and Owner as needed.

**Adams County Community Corrections,
Residential Center Remodel**
Commerce City, Colorado

**Townsend Justice Center
Renovation/Expansion**
Natrona County, Casper, Wyoming

**Natrona County
Juvenile Detention Center**
Natrona County, Casper, Wyoming

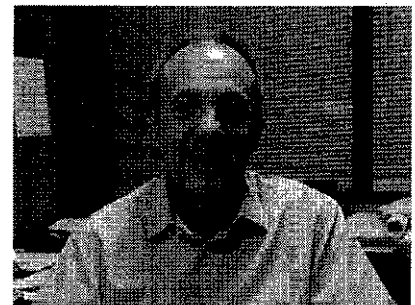
**Scottsbluff Detention Center, New
Facility**
Scottsbluff, Nebraska

EDUCATION

University of Colorado 1989
Bachelor of Science in Architectural
Engineering, Illumination Option and
Construction Option

CO. LICENSE NUMBER 31352

IGOR ABADZIC
SECURITY ELECTRONICS PROJECT MANAGER
LattaTech



Igor's current responsibilities include daily management of the firm and is lead designer on projects and provides oversight and training of technical support staff, as well as working with other team members on engineering of all projects and managing the work flow, scheduling and technology applications. His designs include multiple technologies for numerous types of security systems.

**Limon Correctional Facility - Security
Systems Upgrades**
Limon, Colorado

**Colorado Secured Juvenile Mental
Health Unit**
Pueblo, Colorado

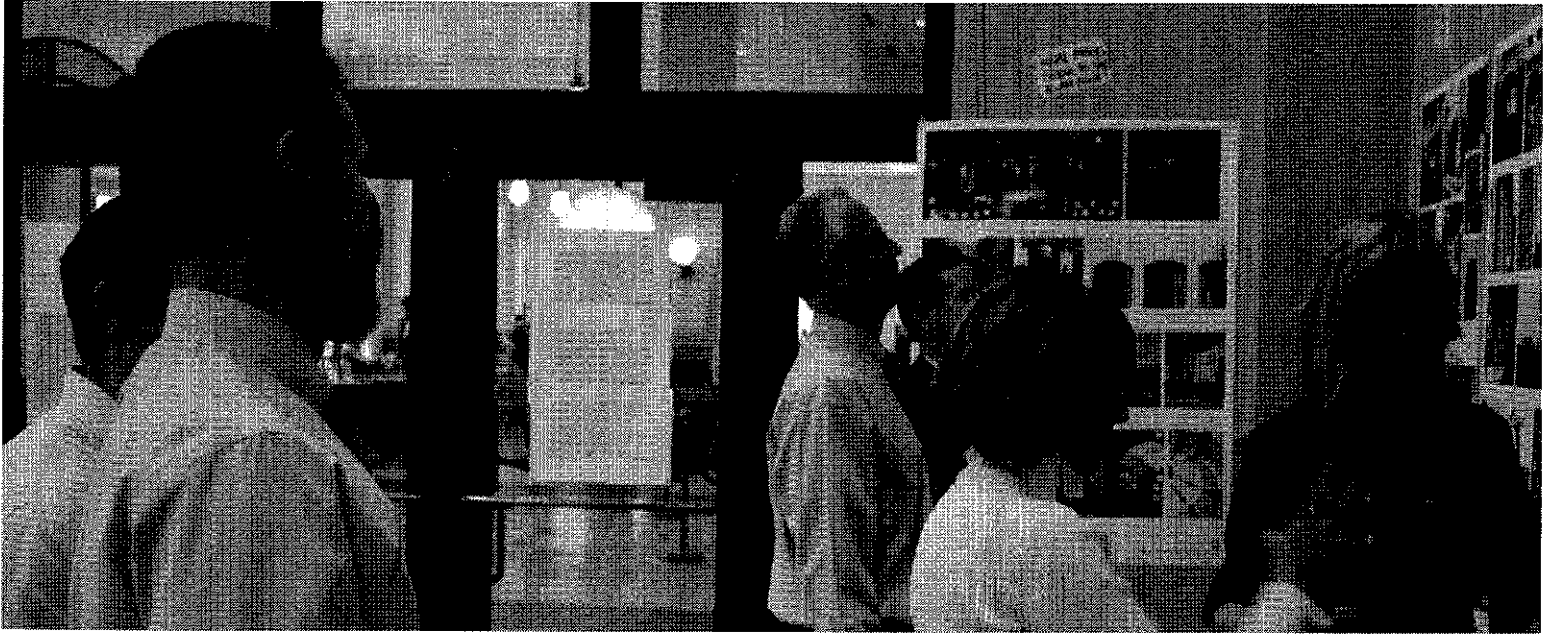
**Douglas County Justice Center
Expansion and Renovation**
Castle Rock, Colorado

**CDOC Denver Complex Perimeter
Study**
Denver, Colorado

EDUCATION

University of Sarajevo, Sarajevo,
Bosnia & Herzegovina, Bachelor of
Science, Electrical Engineering, 1990
Lake Land College Associate Degree in
Mechanical Engineering Technology

Scope of Services



Through our work with numerous clients we have developed a process based on the understanding that each facility and project is unique – a process that requires us to begin by listening and asking the right questions. Before we begin any project we review the project with you and your staff to determine what services are needed. Because our experience includes a variety of projects, we have gained knowledge about how to tailor our services to meet your specific needs.

Once assigned a project, we will setup a face-to-face meeting to discuss scope, budget, goals and objectives. In most cases and based on Adams County availability, we will schedule an initial in-person meeting shortly after the a project tis assigned. After that meeting, we will carefully evaluate all project details and prepare a proposal to provide necessary services. At this time, we identify consultants to address specific project needs.

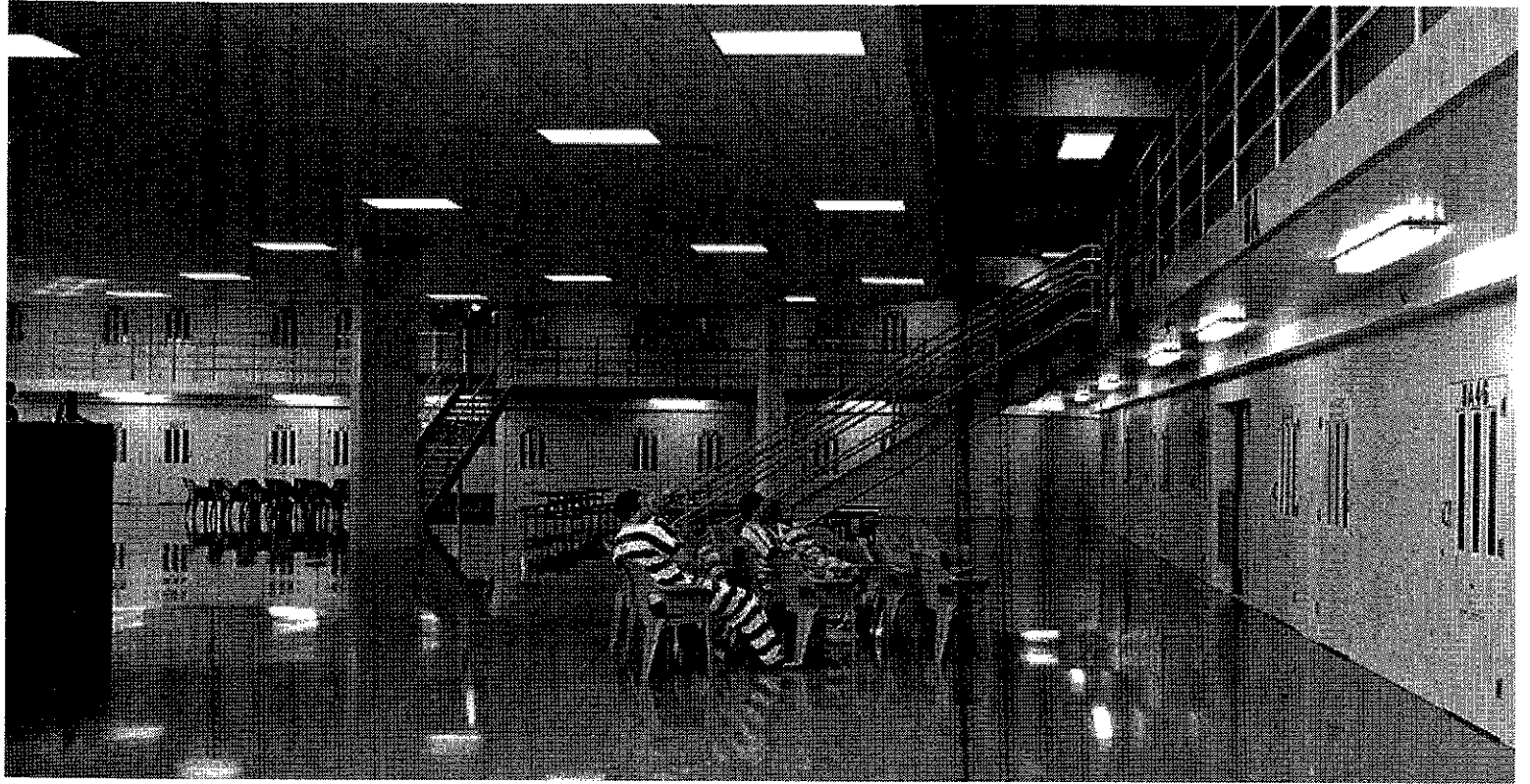
Our in-house ability and our integrated approach give us greater control over scheduling for each of our projects. Every team member, including consultants, will work together based on the same detailed management, design criteria and schedule, thereby allowing us to maintain tight control over design quality and project schedule.

The design team will meet on a weekly basis to review design and schedules and adjust workloads as needed to ensure compliance with project deadlines. In addition, we will work hand-in-hand with Adams County to develop detailed construction

documents and construction phasing prior to project bidding/procurement. This design and scheduling effort helps to ensure the timely completion of all construction, commissioning, relocation and occupancy tasks. Our detailed approach to design and scheduling along with design integration allows the project team to identify potential issues early, and adjust project assignments accordingly.

TreanorHL understands thorough documentation is the key to keeping change orders to a minimum during construction. When quality documents are produced you receive competitive bidding and quality construction. During construction document development, we produce three quality-control/quality-assurance check sets. The first check set occurs at 50 percent complete. This set is used to verify plan and vertical dimension accuracy, routing of major mechanical ducts, piping and conduit runs, site elevations and utilities. Before proceeding, we work together to resolve conflicts or discrepancies.

Our second check set occurs near 85 percent complete; this set is used to verify changes that where indicated in the first coordination set, confirm owner comments check for conflicts with all disciplines, confirm all equipment can be installed as designed, and review draft specifications. Also at this stage our team will review the cost estimate and confirm we are still on budget and check the market place by reaching out to manufacturers and detention suppliers. This is an important stage of the project to be sure we are on budget and gives the team time to review costs with the owner.



SCHEDULE & COST MANAGEMENT

TreanorHL understands that meeting the expected schedule is paramount in the design and construction process. The strength of our team fosters productive dialogue that facilitates decision-making and action. Our design team continually demonstrates a commitment to remaining on schedule.

Information-sharing is at the heart of any successful project. Our team is committed to understanding your goals at the onset of a project and how those goals relate facilities, program, budget and schedule. Integral to this process is continuing our partnership with Adams County as well as individual facility personnel, administrators, leaders or maintenance staff. Once we understand the project's goals, we can facilitate meetings and provide technical, business and design expertise to offer the best solutions. We maintain this collaborative approach throughout the project.

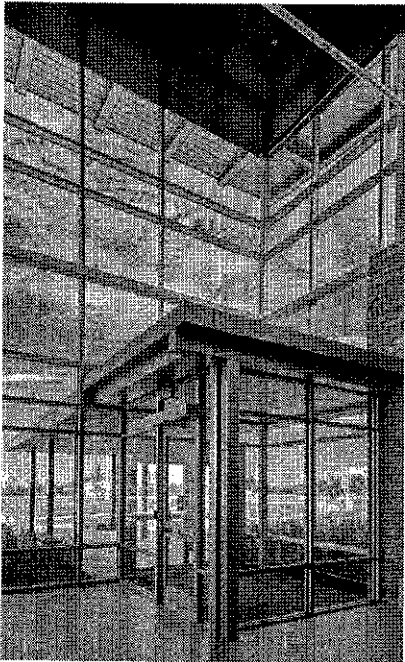
OCCUPIED FACILITIES

When planning projects that will be completed in an occupied detention, or other secure building, there are many details to consider— occupant safety, building access during construction, building usage, and construction staging to name a few.

The key to successfully planning construction for an occupied facility is a clear understanding of the owner's operations and creating documents that phase the construction to keep the building operational. We understand careful planning must occur at the beginning of the project. There are considerations to many areas including security, safety, utilities, and staging areas. We understand that the design solution may impact operations, we are mindful that if periods of shut down are required we need to coordinate the design so that minimal impact is made to operations.

TECHNOLOGY

Our firm uses a variety of software and technology to complete work. While our firm uses the latest in Revit software, how we use our software benefits not only our team but also the owner. Using Revit in the cloud allows all team members to work on the project live. While we all strive to stay on the "cutting edge" of technology, the balance is designing a building that can meet your future needs while not forgetting your current abilities.



ON-CALL EXPERIENCE

The common thread running through our on-call experience is our commitment to serve our client's specific needs. One of our greatest attributes is our ability to listen, providing us insight into your must-have needs and desired outcomes of the project. While treating each project with the care and respect it deserves, we bring the ability to question and ask "what if" in the context and understand how each client operates. As a collective team, we must understand the past and apply this to future projects to achieve even greater efficiencies and better outcomes. TreanorHL has similar on-call contracts throughout the country, but below is a list of current Colorado on-call contracts:

- State of Kansas Department of Corrections On-Call
- State of South Carolina Department of Juvenile Justice On-Call
- Children's Hospital Colorado
- St. Mary's Hospital & Regional Medical Center Multi-Phase Build-Out & Renovation Projects
- Denver Health & Hospital Authority On-Call Contract
- Saint Joseph Hospital Architect of Record Services
- Parkview Medical Center
- Lutheran Medical Center
- North Suburban Medical Center Architect of Record Services
- St. Anthony Hospital
- Avista Adventist Hospital
- Rose Medical Center
- Longmont United Hospital
- Lake County School District R-1
- URS/Peterson Air Force Base IDIQ

In addition TreanorHL has held a three-year bio-containment on-call contract and a six-year interior design on-call contract with Kansas State University, a 13-year contract with the USDA for the modernization of a research facility, and the multi-phase, 13-year Kansas Statehouse Preservation & Restoration project.

We understand the need for timely and comprehensive response and service. Our commitment to sustaining quality, long-term client relationships and providing service worthy of that longevity is a pillar of the entire TreanorHL team.

Much of TreanorHL's work is with public clients where RFP/RFQ solicitations are required. Based on client relationships and a strict service model, we are proud that 82 percent of our clients are repeat clients.

SUMMARY

The team assembled by TreanorHL has the experience, expertise and dedication required to successfully complete any project Adams County includes within this contract. Our goal is to complete all projects successfully on time and on budget. We have developed a proven process that centers on listening to the owner, participatory design meetings and complete documentation. This process has allowed our firm to leave each client with what they expect, nothing less. TreanorHL looks forward in continuing our relationship with Adams County.

Summary of Qualifications:

In addition to the breakdown of the Fee Proposal, provide a summary of corporate and personnel experience as follows (*also provide qualifications summary for each Sub-Consultant*):

Business / Corporate Information:

Current Name of Firm: TreanorHL Place of Incorporation: Lawrence, KS

Other Names / Previous Names: Treanor Architects, P.A. | H+L Architecture

Type of Business: S-Corporation Number of Years in Business: 38

Number of Employees: 175 Number of Local Employees: 50

Please Provide Breakdowns of Local Employees Only

Principals/Executives: 9 VP/Directors: 2 Project Managers: 2

Architects: 18 Engineers: 1 Support Staff: 10

Project Information (through the past 5 years):

Provide information indicating projects that the Firm was the prime design professional or a major contributor. All quantities shall be through *the past 5 years*.

Total number of Projects with specific focus on Justice functions: 78

Total number of Projects with specific focus on Courthouses: 29

Total number of Project with specific focus on Jails / Prisons: 49

Number of Projects Valued \$0 to \$1,000,000 in Construction Cost: 821

Number of Projects Valued \$1,000,000 to \$5,000,000 in Construction Cost: 184

Number of Projects Valued \$5,000,000 and over in Construction Cost: 119

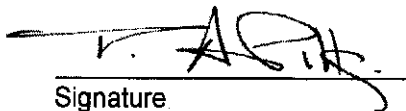
Value of Work Currently Under Contract: \$ 29,747,210 NSR

Number of Projects completed with prime Sub-consultant(s): 542
(for Subcontractors – indicate # of projects completed with the Design Lead)

Note: Adams County reserves the right to request validation or proof of any or all of the information described above or as provided in the Proposal. Proof shall consist of descriptions, narratives, references or similar information necessary to establish a substantive role of the Firm in the identified project.

Verification of Qualifications Summary:

T. Andrew Pitts, Principal
Name and Title (Printed)


Signature

2/27/2019
Date

Summary of Qualifications:

In addition to the breakdown of the Fee Proposal, provide a summary of corporate and personnel experience as follows (**also provide qualifications summary for each Sub-Consultant**):

Business / Corporate Information:

Current Name of Firm: Martin/Martin, Inc. Place of Incorporation: Lakewood, CO

Other Names / Previous Names: _____

Type of Business: Corporation Number of Years in Business: 30

Number of Employees: 242 Number of Local Employees: 228

Please Provide Breakdowns of Local Employees Only

Principals/Executives: 29 VP/Directors: 3/8 Project Managers: 58

Architects: 2 Engineers: 184 Support Staff: 34

Project Information (through the past 5 years):

Provide information indicating projects that the Firm was the prime design professional or a major contributor. All quantities shall be through **the past 5 years**.

Total number of Projects with specific focus on Justice functions: 47

Total number of Projects with specific focus on Courthouses: 20

Total number of Project with specific focus on Jails / Prisons: 15

Number of Projects Valued \$0 to \$1,000,000 in Construction Cost: 6,170

Number of Projects Valued \$1,000,000 to \$5,000,000 in Construction Cost: 114

Number of Projects Valued \$5,000,000 and over in Construction Cost: 428

Value of Work Currently Under Contract: \$ 2B+

Number of Projects completed with prime Sub-consultant(s): 200

(for Subcontractors – indicate # of projects completed with the Design Lead)

Note: Adams County reserves the right to request validation or proof of any or all of the information described above or as provided in the Proposal. Proof shall consist of descriptions, narratives, references or similar information necessary to establish a substantive role of the Firm in the identified project.

Verification of Qualifications Summary:

Paul Doak | Principal, Structural Engineering

Name and Title (Printed)



Signature

02/20/19

Date

Summary of Qualifications:

In addition to the breakdown of the Fee Proposal, provide a summary of corporate and personnel experience as follows (*also provide qualifications summary for each Sub-Consultant*):

Business / Corporate Information:

Current Name of Firm: Cator, Ruma & Associates Place of Incorporation: Lakewood, CO

Other Names / Previous Names: Clint Cator Company

Type of Business: Consulting Engineers Number of Years in Business: 60

Number of Employees: 103 Number of Local Employees: 83

Please Provide Breakdowns of Local Employees Only

Principals/Executives: 8 VP/Directors: 2 Project Managers: 37

Architects: 0 Engineers: 30 Support Staff: 12

Project Information (through the past 5 years):

Provide information indicating projects that the Firm was the prime design professional or a major contributor. All quantities shall be through *the past 5 years*.

Total number of Projects with specific focus on Justice functions: ~50

Total number of Projects with specific focus on Courthouses: ~15

Total number of Project with specific focus on Jails / Prisons: ~35

Number of Projects Valued \$0 to \$1,000,000 in Construction Cost: ~1,350

Number of Projects Valued \$1,000,000 to \$5,000,000 in Construction Cost: ~245

Number of Projects Valued \$5,000,000 and over in Construction Cost: ~110

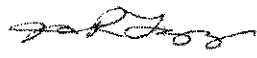
Value of Work Currently Under Contract: \$ 18,240,000

Number of Projects completed with prime Sub-consultant(s): ~330
(for Subcontractors – indicate # of projects completed with the Design Lead)

Note: Adams County reserves the right to request validation or proof of any or all of the information described above or as provided in the Proposal. Proof shall consist of descriptions, narratives, references or similar information necessary to establish a substantive role of the Firm in the identified project.

Verification of Qualifications Summary:

James R. Lazzeri, PE, President
Name and Title (Printed)


Signature

2/20/19
Date

Summary of Qualifications:

In addition to the breakdown of the Fee Proposal, provide a summary of corporate and personnel experience as follows (*also provide qualifications summary for each Sub-Consultant*):

Business / Corporate Information:

Current Name of Firm: Latta Technical Services, Inc. Place of Incorporation: Texas

Other Names / Previous Names: _____

Type of Business: Security Electronics Consulting Number of Years in Business: 30

Number of Employees: 10 Number of Local Employees: 0

Please Provide Breakdowns of Local Employees Only

Principals/Executives: _____ VP/Directors: _____ Project Managers: _____

Architects: _____ Engineers: _____ Support Staff: _____

Project Information (through the past 5 years):

Provide information indicating projects that the Firm was the prime design professional or a major contributor. All quantities shall be through *the past 5 years*.

Total number of Projects with specific focus on Justice functions: 5

Total number of Projects with specific focus on Courthouses: 8

Total number of Project with specific focus on Jails / Prisons: 60

Number of Projects Valued \$0 to \$1,000,000 in Construction Cost: N/A (generally we don't track Construction Cost totals but we have worked on a wide range of project sizes including many over the \$5 Mil range)

Number of Projects Valued \$1,000,000 to \$5,000,000 in Construction Cost: N/A

Number of Projects Valued \$5,000,000 and over in Construction Cost: N/A

Value of Work Currently Under Contract: \$ 3,352,200

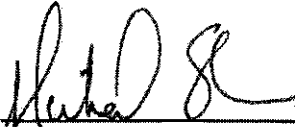
Number of Projects completed with prime Sub-consultant(s): 12

(for Subcontractors – indicate # of projects completed with the Design Lead)

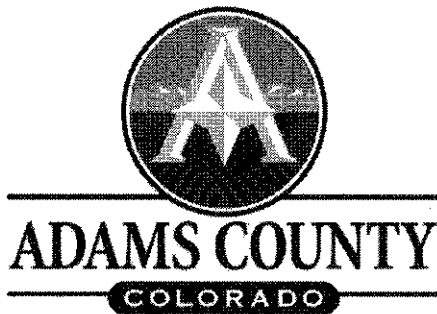
Note: Adams County reserves the right to request validation or proof of any or all of the information described above or as provided in the Proposal. Proof shall consist of descriptions, narratives, references or similar information necessary to establish a substantive role of the Firm in the identified project.

Verification of Qualifications Summary:

Michael Smith, CEO
Name and Title (Printed)


Signature

2/20/19
Date



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL SUBMISSION CHECK LIST

SUBMISSION: It is imperative you address your submittal envelope as follows:

Mailing Address:

Adams County Government Center
Purchasing Division C4000A
4430 South Adams County Parkway
Brighton, CO 80601

Hand Deliveries accepted:

Adams County Government Center
First Floor Central Lobby Receptionist
4430 South Adams County Parkway
Brighton, CO 80601

ATTN: Jen Tierney Hammer
Lead Contract Specialist
RFP-JTH 2019.307

Does your Proposal comply with all the terms and conditions of this Solicitation? If no, indicate exceptions.

YES

NO

Does your Proposal provide proposed revisions to the attached Sample Agreement and identified on the Term of Acceptance Form?

YES

NO

Does your Proposal meet or exceed all specifications, including minimum service requirements? If no, indicate exceptions.

YES

NO

Requirements met and response included?

YES

NO

May any other governmental entity avail itself of this Agreement and purchase any and all items specified?

YES

NO

Have all the addendums been acknowledged and enclosed?

YES

NO

Original and the number of copies specified enclosed including electronic copy?

YES

NO

Has a duly authorized agent of the contractor signed the Contractor's Statement?

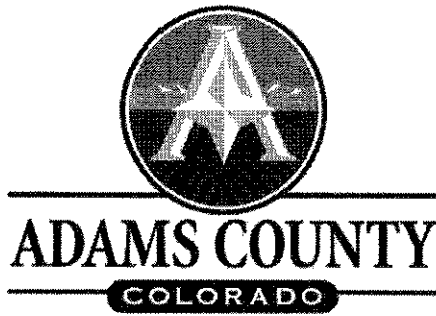
YES

NO

Is pricing form enclosed in a separate sealed envelope?

YES

NO



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S CERTIFICATION
OF COMPLIANCE**

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a Agreement for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or Agreement with an illegal alien who will perform work under the attached Agreement for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached Agreement for services.

TreanorHL

Contractor Name

T. Andrew Pitts

Printed or Typed Name

Signature

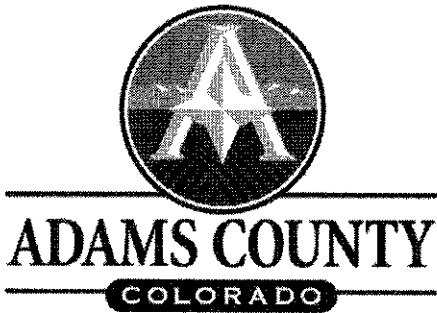
Principal

Title

2/27/2019

Date

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL CONTRACTOR'S STATEMENT

I have read and fully understand all the conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said conditions as stated or implied. In consideration of the above statement, the following Bid is hereby submitted.

If any of the documents listed on the cover page are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Contractor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Bid, (3) the Bid is being submitted on behalf of the Contractor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Contractor will accept any awards made to it as a result of the Bid submitted herein for a minimum of 120 calendar days following the date of submission.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda (list all): Addendum #1 (inclement weather), Addendum #2 (date changes),
Addendum #3 (Q&A + sign-in sheet)

TreanorHL

2/27/2019

Contractor Name

Date

Signature

T. Andrew Pitts

Printed Name

Principal

Title

1755 Blake Street, Suite 400

Address

Denver, Colorado 80202

Denver

City, State, Zip Code

County

303.298.4700

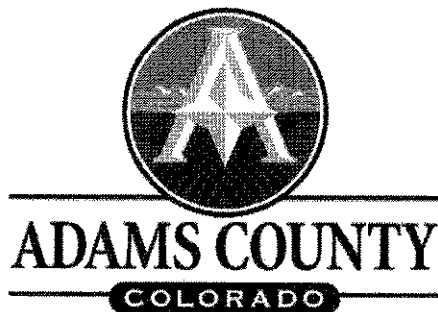
303.292.6437

Telephone

Fax

apitts@treanorhl.com

Email

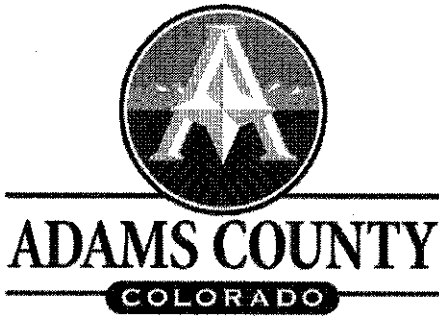


Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL REFERENCE FORM

Contractors shall furnish the names, addresses and telephone numbers of a minimum of three (3) firms or government organizations for which the Contractor has provided similar projects:

Company Name	Kansas Department of Corrections
Address	714 SW Jackson St #300, Topeka, KS 66603
Reference Name	Mike Gaito, Director of Facilities
Reference Email Address	mikeg@doc.ks.gov
Telephone Number	785.296.0883
Project Name	On-Call contract, multiple projects
Value	\$ 1.8 million
Company Name	South Carolina Department of Juvenile Justice
Address	4900 Broad River Rd, Columbia, SC 29212
Reference Name	Fred Gentner
Reference Email Address	fgentner@scdj.net
Telephone Number	(803) 896-7671
Project Name	IDIQ contract, multiple projects
Value	\$ 4.5 million
Company Name	Douglas County, Kansas
Address	1100 Massachusetts Unit 301, Lawrence, Kansas 66044
Reference Name	Sarah Plinsky, Assistant County Administrator
Reference Email Address	splinsky@douglas-county.com
Telephone Number	(785) 832-5329
Project Name	multiple projects
Value	\$ 55 million approx.



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
TERM OF ACCEPTANCE FORM**

Request for Proposal # RFP-JTH 2019.307

I, on behalf of the Contractor identified below, hereby certify that I have read a copy of the sample Agreement attached to the RFP and understand the terms and provisions contained in that Agreement. I further hereby certify that it is the Contractor's intent to comply with each and every term and provision contained in the sample Agreement and propose no modifications to the sample Agreement except as follows:

1) Article 7 Indemnification: We would request modifying this paragraph to ..."result of the Contractor's negligent performance or failure"....as noted in addendum #3.

2) _____

3) _____

I understand that the modification stated above, if any, are offered for discussion purposes only and that Adams County reserves the right to accept, reject or further negotiate any and all proposed modification to the sample Agreement.

TreanorHL

Contractor Name

Authorized Signature

T. Andrew Pitts

Printed Name

Principal

Title

2/27/2019

Date

Exhibit B

TREANORHL

2019 STANDARD BILLING RATES

EFFECTIVE FEBRUARY 1, 2019

CATEGORY	HOURLY RATE
Senior Principal.....	\$330
Principal II	\$315
Principal.....	\$250
Project Lead IV	\$225
Project Lead III.....	\$205
Project Lead II.....	\$190
Project Lead I.....	\$170
Designer IV.....	\$150
Designer III	\$125
Designer II	\$110
Designer I	\$100
Civil Engineer II	\$125
Civil Engineer I	\$110
Intern I	\$90
Admin III	\$185
Admin II	\$135
Admin I	\$105

*Markup for subconsultants shall be 10%
of the value of the contracted work.*