

**ADAMS COUNTY, COLORADO  
AMENDMENT TWO 2018.840 FOR  
HOME BASED EARLY CRISIS/INTERVENTION PROGRAM**

THIS AMENDMENT TWO TO PURCHASE OF SERVICE AGREEMENT 2016.328 is entered into this 11 day of September, 2018, by and between the Board of County Commissioners of Adams County, Colorado, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Tri-County Health Department, located at 6162 S. Willow Drive, #100, Greenwood Village, Colorado, 80111, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

**RECITALS**

WHEREAS, on January 3, 2017, the County entered into a Purchase of Service Agreement 2016.328 with Contractor; and,

WHEREAS, on June 27, 2017, the County renewed the Purchase of Service Agreement 2017.242 with Contractor to extend the agreement until May 31, 2018; and,

WHEREAS, the County and the Contractor mutually desire to amend the Service Agreement to extend the agreement.

NOW, THEREFORE, for the consideration set forth herein, the sufficiency of which is mutually acknowledged by the parties, the County and the Contractor agree as follows:

1. The Service Agreement is hereby amended to extend the term of the Agreement for one additional year from June 1, 2018 to May 31, 2019.
2. The fee schedule shall be in the not to exceed amount of one hundred eighty-nine thousand Two hundred forty-two dollars (\$189,342.00).
3. This agreement is being paid with CORE grant funds. As a material term of this Agreement, and in order to receive payment for services rendered, Contractor shall submit all invoices within 30 days it provides services. No County funds have been or will be appropriated to pay for Contractor's services pursuant to this agreement. In the event the Contractor fails to submit invoices as required by this paragraph, Contractor understands that grant funds will no longer be available for payment, and the Contractor will be barred from receiving payment for its services. Invoices for fixed rate payments are due no later than the 8<sup>th</sup> of every month. Fee for service payments are due no later than the 10<sup>th</sup> of every month.
4. The Service Agreement and this Amendment Two contain the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by both parties. Except as amended by this Amendment, and any prior amendment(s), the terms and conditions of the Agreement remain in full force and effect. In the event of any conflicts between the terms, conditions, or provisions of the Service Agreement and this

Amendment Two, the terms, conditions, and provisions of this Amendment Two shall control.

5. The Recitals contained in this Amendment Two are incorporated into the body hereof and accurately reflect the intent and agreement of the parties.
6. This Amendment Two may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute Two and the same agreement.
7. Nothing expressed or implied in this Amendment Two is intended or shall be construed to confer upon or to give to, any person other than the parties, any right, remedy, or claim under or by reason of this Amendment Two or any terms, conditions, or provisions hereof. All terms, conditions, and provisions in this Amendment Two by and on behalf of the County and the Contractor shall be for the sole and exclusive benefit of the County and the Contractor.
8. If any provision of this Amendment Two is determined to be unenforceable or invalid for any reason, the remainder of the Amendment Two shall remain in effect, unless otherwise terminated in accordance with the terms contained in the Service Agreement.
9. Each party represents and warrants that it has the power and ability to enter into this Amendment Two, to grant the rights granted herein, and to perform the duties and obligations herein described.

IN WITNESS WHEREOF, the County and the Contractor have caused their names to be affixed.

ADAMS COUNTY, COLORADO  
BOARD OF COUNTY COMMISSIONERS

Mary Hodge  
Mary Hodge

9/11/18  
Date

TRI COUNTY HEALTH DEPARTMENT

John M. Douglas, Jr., M.D.  
Executive Director

Print Name

Print Title

John M. Douglas, Jr. 8/6/18  
Signature

Date

ATTEST: STAN MARTIN  
CLERK AND RECORDER

Channa  
Deputy Clerk

APPROVED AS TO FORM:

James M. Hitt  
County Attorney



# Tri-County

## Health Department

Serving Adams, Arapahoe and Douglas Counties

### Base Expenses

Fee for a 12 month period

2018-2019 Adams County ECI

Position/Base Expense	Description	(Column A) Agreement Allocation of Time/Fee	(Column B) Amount Salary and Benefit Fee	(Column C) 10% Overhead	Total Equals Column A* (B+C)
Public Health Nurse BSN, RN	Provides direct home visitation to clients	100%	\$ 63,673.00	\$2,397	\$62,040.30
Public Health Nurse BSN, RN	Provides direct home visitation to clients	50%	\$ 22,583.00	\$2,259	\$24,844.60
Nurse Supervisor	Provides direct supervision to PHNs	25%	\$ 25,173.00	\$2,817	\$27,990.30
Program Coordinator	Provides support home visitors	5%	\$ 8,080.00	\$808	\$8,888.00
Nurse Manager	Provides support to home visitors	5%	\$ 8,435.00	\$844	\$7,078.60
Business Support	Provides support to home visitors	20%	\$ 18,522.00	\$1,652	\$16,174.20
<b>Total of Base Expenses</b>			<b>\$160,469</b>		<b>\$178,516</b>
<b>Budget Item</b>	<b>Description</b>				<b>Amount</b>
Base Expenses	Equals total of Base Expenses				\$178,516
Mileage	Reimbursement for miles traveled for staff for home visitation				\$2,200
Supplies/Printing	Supplies for home visits and reporting, printing of client education materials, communications				\$2,500
Training	Ongoing continuing education and PHN training				\$1,100
<b>Total:</b>					<b>\$186,316</b>