

**This Number Must Appear on all
Invoices, Packing Lists, and Packages**

Page - 1 of 1
Order Date: 05/03/18
Requested Date: 05/03/18
Cost Center: 3090


Vendor Address	Vendor and Shipping Information	Ship To Information
MOUNTAIN NAVIGATION, INC 1824 SOUTH ZANG COURT LAKEWOOD CO 80228 VENDOR NUMBER: 708348	Phone: FAX: e-mail: Delivery: FOB DESTINATION	ADAMS COUNTY TRANSPORTATION DEPARTMENT HIGHWAY WEST DIVISION 4955 EAST 74TH AVENUE, 1ST FLOOR COMMERCE CITY CO 80022

All pricing and survey services shall be per Project No. 2018.606 / W. 155th Mount View Park Drainage Survey as Exhibit A. attached herein. Adams County Rep: David Rausch / 720.523.6840

Ln	R	Description / Supplier Item	QTY	UOM	Unit Price	Extended Price	Account Number	Req. No.
1	0	W 155th Mount View Drainage		EA	0.0000	8,808.00	3090.7820	12038

Term	Tax Rate	Sales Tax	Total Order
Net 30 Days	*NA*	0.00	8,808.00

ACCEPTANCE OF THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS ABOVE AND ON THE REVERSE SIDE OF THIS DOCUMENT
COLORADO TAX EXEMPT #98-08569

Invoice to: Adams County A/P 4430 S. Adams County Pkwy. Suite C4000A Brighton, CO 80601-8212 720-523-6050	Inquiries to: Adams County Purchasing Department 4430 S. Adams County Parkway, Suite C4000A Brighton, CO 80601-8212 720-523-6050	 SPRAGUE, SHANNON E ADAMS COUNTY AUTHORIZED SIGNATURE
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SERVICE PURCHASE ORDER TERMS AND CONDITIONS

1. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

2. TERM: The term of this Agreement shall be for no more than one year from the date of this purchase order unless otherwise noted on the first page of this document.

3. INDEPENDENT CONTRACTOR: In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts, and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.

4. NONDISCRIMINATION: The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause.

5. INDEMNIFICATION: The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

6. INSURANCE: The Contractor agrees to maintain insurance of the following types and amounts:

6.1. Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

6.1.1. Each Occurrence \$1,000,000

6.1.2. General Aggregate \$2,000,000

6.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

6.2.1. Bodily Injury/Property Damage \$1,000,000 (each accident)

6.2.2. Personal Injury Protection Per Colorado Statutes

6.3. Workers' Compensation Insurance: Per Colorado Statutes

6.4. Adams County as "Additional Insured": The Contractor's commercial general liability, comprehensive automobile liability, and professional liability insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured," and shall include the following provisions:

6.4.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

6.4.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

6.4.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

6.5. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

6.6. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

6.7. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverages or policies required under this Agreement.

7. TERMINATION:

7.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

7.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

8. MUTUAL UNDERSTANDINGS:

8.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with the 17th Judicial District, Colorado.

8.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, and that no violation of such provisions are present. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) when exposed to or provided with any data or records under this Agreement that are considered to be "Protected Health Information."

8.3. OSHA: Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

8.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized federal, state, or County personnel.

8.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.

8.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

8.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

8.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: (1) three (3) days after the same shall have been mailed by certified mail, return receipt requested; (2) immediately upon hand delivery; or (3) immediately upon receipt of confirmation that a facsimile was received.

8.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

8.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

9. CHANGE ORDERS OR EXTENSIONS:

9.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. Such changes, including any increases or decreases in the amount of the Contractor's compensation, must be mutually agreed upon in writing by the County and the Contractor. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.

9.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

10. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, et. seq., as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

10.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

10.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

10.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

10.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

10.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.

10.6. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

10.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

10.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

10.9. Contractor's Certification of Compliance must be on file with the Adams County Purchasing Office prior to the commencement of any work.

11. Quality: Seller warrants that the goods delivered hereunder will conform to the description stated in this Order and that the goods will be merchantable, of good workmanship and materials, and free from defects. These warranties shall survive inspection, testing and/or acceptance of the goods. At Buyer's option, and without prejudice to any other rights Buyer may have, Seller shall remedy any defective goods or reimburse Buyer for its costs for remedying or replacing defective goods.

12. Appropriation Clause: The payment of Buyer's obligation hereunder in fiscal years subsequent to the current year are contingent upon funds for this Order being appropriated and budgeted. If funds for this Order are not appropriated and budgeted in the year subsequent to the fiscal year of issuance of this Order, the Buyer may terminate this Order. Buyer's fiscal year is the calendar year. Termination under this provision shall not result in any penalty being imposed against Buyer.

EXHIBIT A.



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
COVER SHEET**

RFP Issue Date: 2/6/2018
RFP Number: RFP-SS-2018.606
RFP Title: **W. 155th MOUNT VIEW PARK DRAINAGE SURVEY
PROJECT SERVICES**
RFP Questions Due: 2/14/2018 400 PM MT
Proposal will be received until: 2/21/18 2:00 PM MT, Our Clock
Emailed To Contract Specialist: ssprague@adcogov.org

Goods or services to be delivered to or performed at: Various Adams County Locations (See Attachment A. - Scope of Services)

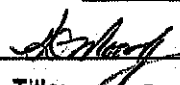
For additional information please contact: Shannon E. Sprague, CPPB, Contract Specialist II
720-523-6052

Email Address: ssprague@adcogov.org

If any of the documents listed above are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Surveyor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Proposal, (3) the Proposal is being submitted on behalf of the Surveyor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Surveyor will accept any awards made to it as a result of the Proposal submitted herein for a minimum of 120 calendar days following the date of submission.

PRINT OR TYPE YOUR INFORMATION

Name of Surveyor: Mountain Navigation Inc. Fax: _____
Address: 1824 South Zang Court City/State: Lakewood, CO Zip: 80228
Contact Person: George Moody Title: Vice President Phone: 303.514.5232
Authorized Representative's Signature:  Phone: 303.514.5232
Printed Name: George Moody Title: Vice President Date: 3-20-18
Email Address: george.moody@mountainnav.com



Mountain Navigation Inc.

Adams County, Colorado
RFP-SS 2018.606
Mount View Park Drainage Survey Project
3-21-18

Presented by:
George C. Moody, PLS
Mountain Navigation Inc.

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- 8. Professional Wage Hourly Rates per Position Title**
- 9. UAV/Drone Mapping Data Samples**
- 10. UAV/Drone Mapping Data Samples**
- 11. Certificate of Insurance and Related Documents**
- 12. Contractors Certification of Compliance**
- 13. Contractors Statement**
- 14. Reference Form**
- 15. Term of Acceptance Form**

Project Overview

It is our understanding that Adams County Colorado is requesting Land Surveying Services and Topographic Mapping for approximately 6000 LF of roadway and adjacent drainage ditches. The survey location is in the Mont View Park Subdivision located in the vicinity from 152nd Avenue to 155th Place along Uravana Street and Telluride Street as detailed in the RFP. As a part of the requested services, sub contract utility location services will be provided and included in the total proposed cost to the County. The referenced underground utility locations and markings will be mapped for design evaluation and general information on the survey.



Project Approach

Mountain Navigation Inc. is proposing to establish a minimum of four (4) survey control monuments positioned by static observation GNSS procedures, referenced to the Colorado State Plane Coordinate System and referenced to the NAVD88 vertical datum for project control and future improvements.

The project is located in the Southeast $\frac{1}{4}$ of Section 9, Township 1 South-Range 66 West of the 6th P.M. It appears the C $\frac{1}{4}$ corner and the S $\frac{1}{4}$ corner of the section are present and will be included in the mapping and used in reference to establishment of Right of Way.

Our technical approach is to operate two GNSS/GPS Survey rovers simultaneously to provide the most efficient field mapping production by our standard two (2) man survey crew. We estimate to cut the overall field data collection time by 40% utilizing this two GNSS rover mapping approach. All elevation contour generation and mapping feature locations will be obtained by this method.

Per the RFP, **Mountain Navigation Inc.** is proposing to sub-contract the underground utility location services to **Adept Utility Locators**. The utility locations provided will be included in the mapping final deliverable on designated drawing layers.

In addition to the terrestrial GNSS mapping, **Mountain Navigation Inc.** is proposing to utilize our UAV Drone Mapping capability to provide real time overflight mapping of the project area to supplement the deliverables to the county. This added service by MNI will provide the county with seamless ortho-mosaic imagery, and a detailed Digital Surface Model (DSM) to aid in the overall drainage data analysis, planning and improvements for the future.

Mountain Navigation Inc., per the RFP, will formulate a letter and distribute to each property owner along the survey corridor informing them of the intended surveying and mapping activities, the intended dates of the survey, prior to any survey and mapping activities a minimum of 1 week in advance of such activities.

Executive Summary

Mountain Navigation Inc. is a family owned and operated small emerging land survey firm in Lakewood Colorado. We operate on a philosophy that providing a select base of clients personal service and professional land survey services. We specialize in the utilization of advanced measurement technologies and provide professional training of our staff. Our clients include commercial land developers, large multi-national construction companies, private engineering companies and local citizens. We have a unique set of survey and mapping disciplines honed by over 30 years of surveying experiences in Colorado and the west. We sincerely feel Mountain Navigation Inc. can provide Adams County the same personal service and professional land surveying services that we provide all our select clients.

Business Profile:

Mountain Navigation Inc. is a privately held Colorado Company. It was incorporated in 2005 as an S Corporation in the State of Colorado. MNI is 51% woman owned by Lisa Syren-Moody, President and recently certified as an Emerging Small Business (ESB) and Woman Business Enterprise, (WBE) by the City and County of Denver. The remaining 49% is owned by George Moody, a Colorado Professional Land Surveyor, and Vice President. Our primary focus is providing Land Surveying support and services within the State of Colorado.

All services for Adams County will originate from our Lakewood, Colorado office and primarily staffed by George Moody- PLS, Christian Moody-Survey Supervisor and Connor Woodland-Instrument Operator.

Scope of Services /Section II:

I. Objective:

I. Obtain a complete topographic survey of the drainage ditches, pipes, culverts, and conveyances for the following areas / streets.

1. 155th place from Uravan to telluride St. (655' cl length)
2. Telluride St from 152nd Ave to Southern St. (2,450' cl length)
3. Uravan St from E 152nd Ave to E 155th Pl (2,250' cl length)
4. E 154th PL from Telluride St to Uravan St. (640' cl length)

II. Minimum Survey Service Requirements:

- -Both sides of streets and drainage ditches named shall be surveyed.
- -The survey shall be a continuous and uninterrupted for the areas identified above.
- -The surveyor shall contact property owners for the permission to access the properties adjacent to the areas above prior to service commitment.
- -The surveyor will perform the following work and produce the subsequent documentation to be obtained and retained by Adams County Public Works Department.

III. Service/Work Items:

- All visible improvements will be located if items fall within defined limits, including:
- Develop one (1)-foot contours across defined limits.
- Set two control points (#5 rebar, 18" long with a 2" aluminum cap)
- Existing signage
- Ditch flowline and top of bank as breaklines.

- Search and locate the extents of any areas of ponding. Including cross sections of the ponded area.
- Locate and provide any obstructions to the flow path of the road side drainage ditches, to include all types of trees and large bushes, to include type, height, and diameter.
- Survey control based on Colorado State Plane Coordinate system and NAVD88 vertical datum.
- Private utility marking firm to locate utilities and schedule located prior to survey.
- Survey any and all underground utility locations based on markings.
- No title commitments will be acquired, the work is assumed to be in the ROW.
- No property corners will be set.

IV. Deliverables:

- Electronic AutoCAD Civil 3D drawing.
- Point file in text PNEZD format.

(Additional Deliverables from Mountain Navigation, UAV/Drone Mapping)

- Ortho Mosaic Imagery (true color)
- Digital Surface Model (DSM-elevation contour color)

V. Schedule:

Mountain Navigation Inc, estimates **26 days** from the award and notice to proceed is received from Adams County.

Proposal Items for Evaluation:**Pricing Itemized Sheet:**

Task No.	Task Description:	Position Title-1	Position Title-2	Total Task Project Hours	Average Cost per Hour	Overall Total Cost of Project Task
1.	Administrative "Property owners notification of intent to survey"	Administrative Assistant		4	\$65.00	\$260.00
2.	Survey Project Control	Survey Supervisor	Instrument Operator	2	\$135.00	\$270.00
3.	Terrestrial Topographic Mapping	Survey Supervisor	Instrument Operator	24	\$135.00	\$3240.00
4.	Search/Locate PLSS Land Corners (2) - Section Corner Monuments	Survey Supervisor	Instrument Operator	2	\$135.00	\$270.00
5.	Utility Locates Adept Utility Locators (Sub-Contract services)	Technician		28	\$93.50	\$2618.00
6.	UAV/Drone Mapping-field data collection	UAV Pilot 1	UAV Pilot 2	4	\$155.00	\$620.00
7.	Data Processing/AutoCAD	Technician		18	\$85.00	\$1530.00
Overall Survey Services Project Amount:						\$8,808.00

Professional Wage Hourly Rates:

Position Title:	Regular Rate:	Overtime Rate:
2 Man Survey Crew w/Equipment	\$135.00	\$162.00
Professional Land Surveyor	\$110.00	\$110.00
Survey Supervisor	\$65.00	\$78.00
Survey Instrument Operator	\$42.00	\$50.40
UAV/Drone Pilot	\$95.00	\$114.00
CADD Technician	\$85.00	\$102.00
Administrative Assistant	\$65.00	\$78.00

UAV/Drone Mapping-Sample Deliverables:

Ortho-Imagery-True Color:



Digital Surface Model (DSM-Elevation Contour Color):





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Assurance Risk Managers, Inc. 10651 East Bethany Drive Suite 300 Aurora CO 80014-2688	CONTACT NAME: Maribeth Sugg PHONE (A/C, No, Ext): (303)454-9562 FAX (A/C, No): (303)454-9564 E-MAIL ADDRESS: maribeth.sugg@arm-i.com														
INSURED Mountain Navigation Inc 1824 South Zang Court Lakewood CO 80228	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Citizens Insurance Co of America</td><td>31534</td></tr><tr><td>INSURER B: RLI Insurance Co</td><td>13056</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Citizens Insurance Co of America	31534	INSURER B: RLI Insurance Co	13056	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES **CERTIFICATE NUMBER:** 17-18 GL EO 18-19 AL WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		OB4 A100547 04	09/05/2017	09/05/2018	<table><tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 300,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ Included</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ Included	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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GENERAL AGGREGATE	\$ 2,000,000																			
PRODUCTS - COMP/OP AGG	\$ 2,000,000																			
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B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		PSA0002318	02/21/2018	02/21/2019	<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 1,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000																			
BODILY INJURY (Per person)	\$																			
BODILY INJURY (Per accident)	\$																			
PROPERTY DAMAGE (Per accident)	\$																			
	\$																			
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					<table><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$								
EACH OCCURRENCE	\$																			
AGGREGATE	\$																			
	\$																			
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	PSW0003851	02/21/2018	02/21/2019	<table><tr><td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 500,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 500,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 500,000</td></tr></table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER		E.L. EACH ACCIDENT	\$ 500,000	E.L. DISEASE - EA EMPLOYEE	\$ 500,000	E.L. DISEASE - POLICY LIMIT	\$ 500,000						
<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER																				
E.L. EACH ACCIDENT	\$ 500,000																			
E.L. DISEASE - EA EMPLOYEE	\$ 500,000																			
E.L. DISEASE - POLICY LIMIT	\$ 500,000																			
B	Professional Liability Claims Made Policy		RDP0030900	12/17/2017	12/17/2018	<table><tr><td>Each Claim</td><td>1,000,000</td></tr><tr><td>Aggregate</td><td>1,000,000</td></tr></table>	Each Claim	1,000,000	Aggregate	1,000,000										
Each Claim	1,000,000																			
Aggregate	1,000,000																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

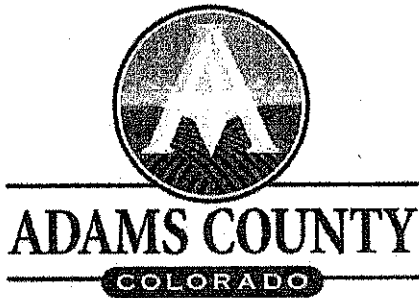
Adams County 4430 S Adams County Pkwy Brighton CO 80801

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ken Kester



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S CERTIFICATION
OF COMPLIANCE**

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a Agreement for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or Agreement with an illegal alien who will perform work under the attached Agreement for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached Agreement for services.

Mountain Navigation Inc

Contractor Name

George Moody

Printed or Typed Name

Signature

Vice President

Title

3-20-18

Date

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Mountain Navigation Inc		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 1824 South Zang Court	Requester's name and address (optional)	
6 City, state, and ZIP code Lakewood, Co 80228		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
2	0	-	0	1	6	1	9	6	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

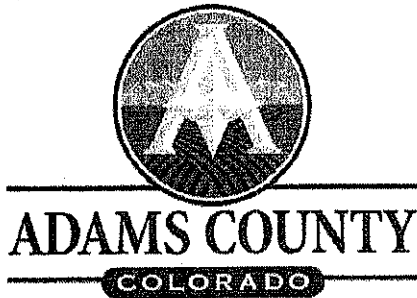
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL CONTRACTOR'S STATEMENT

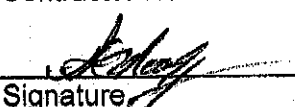
I have read and fully understand all the conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said conditions as stated or implied. In consideration of the above statement, the following Bid is hereby submitted.

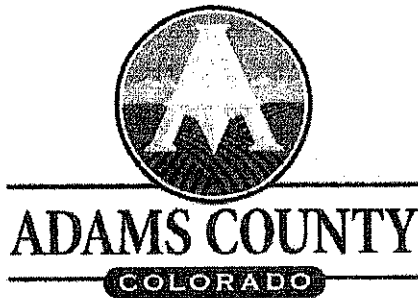
If any of the documents listed on the cover page are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Contractor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Bid, (3) the Bid is being submitted on behalf of the Contractor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Contractor will accept any awards made to it as a result of the Bid submitted herein for a minimum of 120 calendar days following the date of submission.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda (list all): RFP-SS-2018.606 complete.

<u>Mountain Navigation Inc</u>	<u>3-20-18</u>
Contractor Name	Date
<u></u>	<u>George Moody</u>
Signature	Printed Name
<u>Vice President</u>	
Title	
<u>1824 South Zang Court</u>	
Address	
<u>Lakewood, CO 80228</u>	<u>Jefferson</u>
City, State, Zip Code	County
<u>303.514.5232</u>	
Telephone	<u>Fax</u>
<u>george.moody@mountainnav.com</u>	
Email	



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

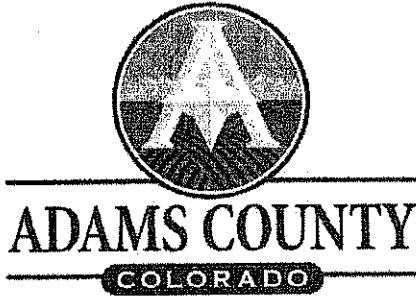
REQUEST FOR PROPOSAL REFERENCE FORM

Surveyors shall furnish the names, addresses and telephone numbers of a minimum of three (3) firms or government organizations for which the Surveyor has provided similar projects:

Company Name	General Shale Brick
Address	1845 West Dartmouth Avenue, Denver CO 80110-1308
Reference Name	Jason McGraw, mine supervisor
Reference Email Address	Jason.McGraw@generalshale.com
Telephone Number	303.783.3058 office 303.435.3279 cell
Project Name	Multiple projects-long term client with mining operations
Value	\$ 15,000 annual

Company Name	Esco Construction Company
Address	6106 South Brook Forest Road , Evergreen, CO 80439
Reference Name	Brett Clark, Project Superintendent/manager
Reference Email Address	Bclark@escomailbox.com
Telephone Number	303.974.0191
Project Name	East Cherry Creek Valley W&S Brine Pipeline/ South Adams County W&S 30" Irrigation Pipeline
Value	\$ 9000, and \$15,000

Company Name	Baker Builders
Address	451 Oak Street , Frederick Co 80530
Reference Name	Dustin Baker, President/Owner
Reference Email Address	dbaker@bakerbuildersco.com
Telephone Number	720.491.3427 Office 720.272.3260 Cell
Project Name	Meadow Lark Business Park and Home Base@ Indian Peaks
Value	\$ 10,000 and \$9000



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
TERM OF ACCEPTANCE FORM**

Request for Proposal # 2018.606 / W. 155th MOUNT VIEW PARK DRAINAGE SURVEY PROJECT SERVICES

I, on behalf of the Contractor identified below, hereby certify that I have read a copy of the sample Agreement attached to the RFP and understand the terms and provisions contained in that Agreement. I further hereby certify that it is the Contractor's intent to comply with each and every term and provision contained in the sample Agreement and propose no modifications to the sample Agreement except as follows:

- 1) N/A
- 2)
- 3)

I understand that the modification stated above, if any, are offered for discussion purposes only and that Adams County reserves the right to accept, reject or further negotiate any and all proposed modification to the sample Agreement.

Mountain Navigation Inc

Contractor Name


Authorized Signature

George Moody

Printed Name

Vice President

Title

3-20-18

Date