

Purchase Order Number 16149

ADAMS COUNTY PURCHASE ORDER

This Number Must Appear on all
Invoices, Packing Lists, and Packages
 Page - 1 of 1
 Order Date: 09/04/18
 Requested Date: 09/30/18
 Cost Center: 4304

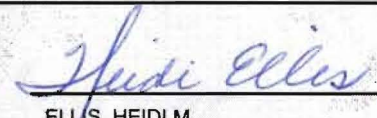
Vendor Address	Vendor and Shipping Information	Ship To Information
DENVER MANAGER OF FINANCE AIRPORT OFFICE BUILDING FINANCE OFFICE 8TH FLOOR 8500 PENA BLVD ATTN: ANNI FASSEL DENVER CO 80249 VENDOR NUMBER: 88843 <i>Attn: Kris Deutmeier</i>	Phone: 720-913-8100 FAX: e-mail: Delivery: FOB DESTINATION	ADAMS COUNTY FRONT RANGE AIRPORT 5200 FRONT RANGE PARKWAY WATKINS CO 80137-7131 <i>Attn: Bob Lewan</i>

Ln	R	Description / Supplier Item	QTY	UOM	Unit Price	Extended Price	Account Number	Req. No.
1	2	2005 Intl Snowplow Truck Purchase Order is being issued to purchased 2005 INTL 7400 SFA 4x2 Truck/Dump 10' PENA- VIN:1HTWDAZRX5J054559 for Adams County Front Range Airport located at 5200 Front Range Parkway, Watkins, Colorado 80137. Reference Vendors attached Quote/Invoice dated 08.16.18. Coordinate delivery/pickup services with Bob Lewan, Project Manager at 303.261.9103		EA	0.0000	20,000.00	4304.9175 W43041804	12682

Original

Term Net 30 Days	Tax Rate *NA*	Sales Tax 0.00	Total Order 20,000.00
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 ACCEPTANCE OF THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS ABOVE AND ON THE REVERSE SIDE OF THIS DOCUMENT
 COLORADO TAX EXEMPT #98-03569

Invoice to: Adams County A/P 4430 S. Adams County Pkwy. Suite C4000A Brighton, CO 80601-8212 720-523-6050	Inquiries to: Adams County Purchasing Department 4430 S. Adams County Parkway, Suite C4000A Brighton, CO 80601-8212 720-523-6050	 ELLIS, HEIDI M ADAMS COUNTY AUTHORIZED SIGNATURE
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ADAMS COUNTY PURCHASE ORDER TERMS AND CONDITIONS

Quality: Vendor warrants that the goods delivered hereunder will conform to the description stated in this Order and that the goods will be merchantable, of good workmanship and materials, and free from defects. These warranties shall survive inspection, testing and/or acceptance of the goods. At County's option, and without prejudice to any other rights County may have, Vendor shall remedy any defective goods or reimburse County for its costs for remedying or replacing defective goods.

Packing Charges: No charges will be allowed for transportation, boxing, crating or other packaging unless set forth in writing in this Order.

Terms of Payment: Payment in full by County shall be made within thirty (30) days after receipt of invoice from Vendor.

Tax Exempt: County is a tax-exempt government entity, a body politic and corporate. No sales, use or excise taxes shall be included in or added to the prices of materials or goods on this Order. County's tax exempt number is 98-03569.

Appropriation Clause: The payment of County's obligation hereunder in fiscal years subsequent to the current year are contingent upon funds for this Order being appropriated and budgeted. If funds for this Order are not appropriated and budgeted in the year subsequent to the fiscal year of issuance of this Order, the County may terminate this Order. County's fiscal year is the calendar year. Termination under this provision shall not result in any penalty being imposed against County.

Cancellation for Cause: This Order is to be acknowledged properly, and the date of shipment shall be stated definitely in the acknowledgment by Vendor. In the event of Vendor's failure to deliver as and when specified, County reserves the right to cancel this Order, or any part thereof, without affect to its other rights, and Vendor agrees that County may return part or all of any shipment so made and may charge Vendor with any loss or expense sustained as a result of such failure to deliver.

Risk of Loss: If the risk of loss passes at the shipping point, and if Vendor fails to pack the goods in an appropriate manner or to ship them in the manner or route directed by County, Vendor shall reimburse County for any loss resulting from that failure.

Compliance: Vendor represents and warrants that it is in compliance with all applicable laws, rules and regulations that affect this Order.

Patents and Copyrights: Vendor shall indemnify, hold harmless, and defend County, its directors, officers, agents and employees for, from and against any suit, claim or demand alleging infringement of any patent or copyright or misappropriation of any confidential information or trade secret in the United States, in the country of source or country of destination, based on the manufacture, assembly, sale, lease or use of goods, machinery, equipment, apparatus, materials or processes supplied hereunder.

Indemnification: Vendor shall fully protect, indemnify, hold harmless and defend County, its directors, officers, agents and employees for, from and against any and all loss, cost, damage, injury, liability, claims, liens, demands, taxes, penalties, interest or causes of action of every nature whatsoever, including but not limited to those of Vendor's subcontractors, which in any manner arise out of, are incident to, or are in connection with Vendor's performance under this Order.

Jurisdiction and Venue: The laws of the State of Colorado shall govern the interpretation, validity and effect of this Order. Jurisdiction and venue for any disputes arising under this Order shall be with the District Court of Adams County, Colorado.

Assignment: This Order shall not be assigned in whole or in part without the prior written approval of County.

No Waiver of Rights: No actions or lack of action by County shall be deemed a waiver of any of the provisions, terms or conditions set forth herein. Any waiver by County must be in writing.

Entire Agreement: This Order, properly signed, constitutes the entire agreement between County and Vendor. Any alterations, changes, variations, or additional terms by Vendor are rejected unless expressly assented to in writing by County. Acceptance is expressly limited to the terms of this Order; any additional or different terms are of no force and effect and notification of objection to such additional terms is hereby given.

Supplier #88843
Req. #
GL Code: 4304.9175
Subledger: 43041804
\$20,000.00

DEPARTMENT OF GENERAL SERVICES INVOICE

Purchasing Division
Webb Municipal Bldg.
201 W. Colfax, Dept. 304
Denver, CO 80202
(720) 913-8100

SALE OF CITY & COUNTY OF DENVER SURPLUS

August 16, 2018

Adams County / Front Range Airport
5200 Front Range Parkway
Watkins, CO 80137

Quantity	Description of Article or Service	Unit Price	TOTAL
1 Each	2005 INTL 7400 SFA 4X2 TRUCK/DUMP/10/PENA VIN: 1HTWDAZR5J054559 Mileage: 36K Unit: W-06-016	\$20,000.00	\$20,000.00
TOTAL CHARGE:			\$20,000.00

Units sold "As Is, Where Is" with no warranty or guaranty expressed or implied.

Buyer is responsible for all facets of the removal of the equipment.

Check is to be made payable to: Denver Manager of Finance

Check is to be remitted to:

Remit By: September 15, 2018

Purchasing Division
City and County of Denver
201 W. Colfax Dept. 304
Denver, CO 80202

Attn: Kris Deutmeyer

Once payment has been received, please contact Samantha Wells with the Denver International Airport at 303-342-2979 or email: Samantha.Wells@flydenver.com to arrange for removal of the equipment.

Thank you.

Previous PO
15014
w/ 55 Form



2018 DEN Surplus Sale

Following today's sale you will be issued an invoice from DEN for the equipment

Funds need to be paid in full by **September 15, 2018**

Make checks payable to: **Denver Manager of Finance**

Remit to:

Purchasing Division
City and County of Denver
201 W. Colfax Ave. -Dept 304
Denver, CO 80202
ATTN: Kris Deutmeyer

Equipment may be removed after payment has been made.

All equipment needs to be removed by **September 15, 2018**

To coordinate pick up of your purchased equipment please contact:

Samantha Wells

303-342-2979

samantha.wells@flydenver.com

**DO NOT ARRIVE TO PICK UP EQUIPMENT
WITHOUT ARRANGING WITH SAMANTHA FIRST**

State Surplus Grant Reimbursement

All surplus grants will be entered into WIMS by the end of the week by Aeronautics Staff.

In order to receive grant reimbursement you will need to submit a claim just like any other grant

Please attach the following document to the claim in order to be reimbursed:

Copy of the check to DIA

After we have received the claims with the appropriate back up, the agreed upon reimbursement will be made. The state will reimburse **80%** for your first pick and **50%** for picks two and three. If the airport purchases more than 3 pieces of equipment those pieces are not eligible for reimbursement.

For additional questions please call Kaitlyn Westendorf at 303-512-5258



COLORADO
Department of Transportation
Division of Aeronautics



COLORADO

Department of Transportation

Division of Aeronautics

Colorado Surplus Airport Equipment Program Assurance

The purpose of the Colorado Surplus Airport Equipment Program is to support and improve the State Aviation System. Eligibility requirements for the Colorado Surplus Airport Equipment Program are as follows:

1. Must be an owner or sponsor of a Colorado Public-Use Airport.
2. Equipment purchased through the Colorado Surplus Airport Equipment Program must be exclusively used on a Colorado Public-Use Airport.

Each airport sponsor is responsible for the purchase, receipt, and control of surplus equipment purchased through the Surplus Equipment Program. Surplus equipment is defined as used, non-expendable property with a useful life. Surplus equipment will have a 2-year useful life unless otherwise determined by the Division of Aeronautics.

Surplus equipment purchased through the Surplus Equipment Program shall be used on COLORADO PUBLIC-USE AIRPORTS ONLY and will be maintained by the airport entity for the useful life of the equipment. The Division of Aeronautics, as manager of the program may view the equipment during visits to the airport to ensure the equipment is being used for the aviation purposes intended.

Surplus equipment purchased through the Surplus Equipment Program may be disposed of, traded, or sold by the airport at any time after the pre-determined useful life of the equipment. Approval is needed if purchased surplus equipment is disposed of, traded, or sold before the end of its pre-determined useful life. A letter to the Division of Aeronautics is needed stating the justification for the disposal and the intent of the proceeds of the sale, if any.

I will comply with the above assurances regarding the Surplus Equipment Program. Upon disposal of the equipment I will coordinate with the Division of Aeronautics. Noncompliance with the above assurances may affect my ability to receive State aviation grant funds in the future.

Signature

Date

8-16-18

Front Range Airport

Printed Name & Title

Signature

Date

8-16-18

Kaitlyn Westendorf Division of Aeronautics



COLORADO
Department of Transportation
Division of Aeronautics



Airport Surplus Equipment Registry 2018 DEN Surplus Sale

Airport: Front Range Airport

Sponsor: Adams County

Sale Date: August 16, 2018

Grant Number: 19-FTG-S01

Equipment Description	Equipment #	Sale Price	State Share	Local Share	Useful Life
1 2005 INTL 7400 SFA 4X2 TRUCK/DUMP/10'/PENA	W-06-016	\$ 20,000.00	\$16,000.00	\$4,000.00	2 Years
2		\$	\$	\$	2 Years
3		\$	\$	\$	2 Years
4		\$	\$	\$	2 Years
5		\$	\$	\$	2 Years
Totals:		\$20,000.00	\$16,000.00	\$4,000.00	

Sponsoring Agency Representative: Randy Taylor Maintenance Tech
PRINT FULL NAME & TITLE


Signature [Signature] Date 8-16-18

By signing this form you are certifying that local funds are available for the CDAG Grant

Signature [Signature]
Victor Lovato - DEN Sale Representative

Signature [Signature]
Kaitlyn Westendorf - Division of Aeronautics

Kevin Campbell

 ADAMS COUNTY COLORADO	APPENDIX F SINGLE, EMERGENCY, OR COOPERATIVE SOURCE FORM <i>(Use this form for requests over \$5,000)</i>	Approval Date 10/31/12
	DIVISION AND POLICY NUMBER PURCHASING	Revision Date 09/10/2014

REQUESTED BY (Name): Robert W. Lewan, Operations /Maintenance Manager DATE: 8-27-2018

SUPPLIER & COMMODITY OR SERVICE: Purchase Snow plow at DIA auction

APPROVED BY (Mgr. or Elected Official): D.E. Ruppel, Airport Director

PURCHASING POLICY EXCEPTION ITEM	CHECK ONE
1. Item(s) or service has been formally awarded to a vendor by the State of Colorado, MAPO, or other cooperative purchasing group and the product meets the needs of Adams County.	<input type="checkbox"/>
2. The product or service is of a unique nature, or allows for standardization with existing equipment and will provide exceptional value to Adams County.	<input checked="" type="checkbox"/>
3. Emergency purchases where the well being of the citizens, employees or County property may be endangered if the purchase is delayed.	<input type="checkbox"/>
4. Adams County currently has a contract in place with a vendor for like products or services and the compatibility and/or continuity of those products or services are paramount to the success of the department or elected officials function. Use of this exception requires the approval of the Elected Official, Department Director, the Finance Director, Adams County Manager, or the BOCC in accordance with the value of the purchase and Adams County (see <u>Policy #1010</u>).	<input type="checkbox"/>

The Department/Elected Official must provide written justification (including total cost) to Purchasing for review and forwarding to Adams County Manager, who may request BOCC approval. Attach additional sheets as required.

Purchase a used snow plow at the Denver International Airport auction. This auction is exclusive to Colorado airports. CDOT division of aeronautics reimburses these purchases through a grant program at 80% of the purchase price. Snow plow cost is \$20,000. CDOT to reimburse \$16,000 to the airport. Total cost to airport \$4,000.

Request is:

☒ Approved ☐ Denied

Purchasing Agent:

Hadi Ellis

Date:

8/28/18

☒ Approved ☐ Denied

Purchasing Manager:

Kim Polan

Date:

8/28/18

☒ Approved ☐ Denied

County Manager:

[Signature]

Date:

9.4.18

Comment:

Reg# 12682
Log# 2018.384

This purchase is from a grant to the Airport that is 80% funded. Purchase is good until 7/15/18 per the attached quoted invoice.

Adams County Open Requisitions

Date Printed: 8/28/2018

Dept # 4304: Airport Operations/Maintenance

Req No.	Line No.	Trans Date	G/L Date	Description	Extended Price	Status	Requested By
12682	OU	1.00	08/17/2018	08/17/2018 2005 Intl Snowplow Truck	20,000.00	Approved	COIN, PATTI J
Total Open Lines for Dept 4304:							1

request SS form

- old form completed
email the current form to end user
for future reference!

log# 2018-384

PO# 16149

Heidi Ellis

From: Heidi Ellis
Sent: Tuesday, August 28, 2018 11:26 AM
To: Jeri Coin
Subject: Response- RE: Request for More Information for the 2018 Surplus Sale Purchase of a 2005 Dump Truck

Hi Jeri,

No, I will process the copy you submitted, unless Kim returns to me. I will let her know I provided you a current copy for your Team at the Airport. Thanks for asking.

Heidi

From: Jeri Coin
Sent: Tuesday, August 28, 2018 9:13 AM
To: Heidi Ellis
Subject: RE: Response- RE: Request for More Information for the 2018 Surplus Sale Purchase of a 2005 Dump Truck

Heidi,

Thank you, and Bob is the one who submitted the form, gave it to me fully completed, where I attained Dave Ruppel's signature. He is the one who needs to be emailed. Does he need to do it over, and if so would you please let him know?

Jeri Coin

From: Heidi Ellis
Sent: Tuesday, August 28, 2018 9:10 AM
To: Jeri Coin
Cc: Bob Lewan
Subject: Response- RE: Request for More Information for the 2018 Surplus Sale Purchase of a 2005 Dump Truck

Hi Jeri,

I am attaching a copy of the **current Single Source form** for future reference. I am not sure how you are uploading the wrong form. Please add the attachment to your records. Thanks.

Heidi

From: Jeri Coin
Sent: Monday, August 27, 2018 1:44 PM
To: Heidi Ellis
Cc: Bob Lewan
Subject: RE: Request for More Information for the 2018 Surplus Sale Purchase of a 2005 Dump Truck

Heidi,

Please find attached the Single and sole Source form for the snow plow that we purchased from DIA.

Jeri Coin

From: Heidi Ellis
Sent: Monday, August 27, 2018 11:07 AM
To: Jeri Coin
Subject: Request for More Information for the 2018 Surplus Sale Purchase of a 2005 Dump Truck

Hi Jeri,

I am trying to process your request for the **2018 Surplus Sale for the purchase of 2005 Dump Truck being purchased through the City and County of Denver**. We talked last week, and I have searched for a similar purchase for the Airport. I could not find anything outside of two (2) quotes, where three (3) vendors were solicited. Can you provide me the information where we issued a PO for trucks without a Single Source Form or three quotes to enable me to review and issue your PO today? Thanks,



Heidi Ellis, PHM
Contract Specialist II, Adams County Finance / Purchasing Division
ADAMS COUNTY, COLORADO
4430 South Adams County Parkway, 4th Floor, Suite C4000A
Brighton, CO 80601-8212
720.523.6053 | HEllis@adcogov.org | adcogov.org

Heidi Ellis

From: Heidi Ellis
Sent: Tuesday, September 04, 2018 2:24 PM
To: Bob Lewan
Cc: Jeri Coin; Dave Ruppel
Subject: FW: Fully Executed PO #16149 for the Purchase of a 2005 Surplus Dump/Truck - Adams County Front Range Airport
Attachments: PO#16149 2005 Dump Trump (Surplus) Denver Manager of Finance.pdf

Hi Bob,

The below email and attached PO was emailed to Denver Manager of Finance this afternoon to the attention of Samantha, please review, file for your records and to process invoices. Thanks.

Heidi

From: Heidi Ellis
Sent: Tuesday, September 04, 2018 2:23 PM
To: 'samantha.wells@flydenver.com'
Subject: Fully Executed PO #16149 for the Purchase of a 2005 Surplus Dump/Truck - Adams County Front Range Airport

Good afternoon Samantha, Kris, and Anni,

Attached is a fully executed copy of PO# 16149 for the above subject purchase of a 2005 Surplus Dump Truck for your review, records and invoice submittal. Please contact Bob Lewan (contact info is on Purchase Order) regarding any questions on this purchase. Thanks.



Heidi Ellis, PHM

Contract Specialist II, *Adams County Finance / Purchasing Division*
ADAMS COUNTY, COLORADO
4430 South Adams County Parkway, 4th Floor, Suite C4000A
Brighton, CO 80601-8212

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