

ADAMS COUNTY, COLORADO  
SERVICE AGREEMENT

**AMENDMENT THREE**  
Mental Health Consultation Services

THIS AMENDMENT THREE ("Amendment Three") is made this 19 day of JUNE 2018, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and **DENVER CHILDREN'S ADVOCACY CENTER**, located at 2149 Federal Blvd, Denver, Colorado 80211, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

RECITALS

WHEREAS, on October 11, 2016, the County entered into Agreement #RFP 2016.327 with Denver Children Advocacy Center, on February 10, 2017, issued Amendment One #2016.380 to increase the agreement amount for additional consultant work week hours to provide mental health consultation services to eligible Adams County families, and on January 2, 2018, issued Amendment Two # 2017.734 to extend the term for one additional year, and,

WHEREAS, the County and the Contractor mutually desire to amend the Service Agreement to increase the agreement amount by \$15,840.00 to continue consultant services until October 10, 2018, pursuant to **Section 12 Change Orders and Section 4 Payment and Fee Schedule**.

NOW, THEREFORE, for the consideration set forth herein, the sufficiency of which is mutually acknowledged by the parties, the County and the Contractor agree as follows:

1. The County shall pay the Contractor to continue consultant services until October 10, 2018 under Amendment Three in accordance with **Section 12 Change Order and Section 4. Payment and Fee Schedule** for an additional sum not to exceed fifteen thousand, eight hundred-forty dollars and no cents (\$15,840.00), per Amendment Two renewal year.
2. The amount of the Service Agreement is being changed from \$132,000.00 to \$147,840.00.
3. The term of the Service Agreement is unchanged.
4. The Service Agreement, Amendment One, Amendment Two, and Amendment Three contain the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by both parties. Any terms, conditions, or provisions of the Service Agreement, Amendment One, and Amendment two that are not amended or modified by Amendment Three shall remain in full force and effect. In the event of any conflicts between the terms, conditions, or provisions of the Service Agreement, Amendment One, Amendment Two, and Amendment Three the terms, conditions, and provisions of Amendment Three shall prevail.
5. The Recitals contained in Amendment Three are incorporated into the body hereof, and accurately reflect the intent and agreement of the parties.

6. Amendment Three may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one and the same agreement.
7. Nothing expressed or implied in Amendment Three is intended or shall be construed to confer upon or to give to, any person other than the parties, any right, remedy, or claim under or by reason of Amendment Three or any terms, conditions, or provisions hereof. All terms, conditions, and provisions in Amendment Three by and on behalf of the County and the Contractor shall be for the sole and exclusive benefit of the County and the Contractor.
8. If any provision of Amendment Three is determined to be unenforceable or invalid for any reason, the remainder of Amendment Three shall remain in effect, unless otherwise terminated in accordance with the terms contained in the Service Agreement.
9. Each party represents and warrants that it has the power and ability to enter into Amendment Three, to grant the rights granted herein, and to perform the duties and obligations herein described.

IN WITNESS WHEREOF, the County and the Contractor have caused their names to be affixed.

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO**

By:

Mary [Signature]  
Chair

6/19/18  
Date

**CONTRACTOR:  
DENVER CHILDREN'S ADVOCACY CENTER**

By:

QIZANE INDAOT  
Name (Print or Type)

6.3.2018  
Date

[Signature]  
Authorized Signature

EXECUTIVE DIRECTOR  
Title

**ATTEST:**  
Stan Martin  
Clerk and Recorder

Stanna [Signature]

**APPROVED AS TO FORM**  
Adams County Attorney's Office

By: [Signature]  
Attorney Signature

ADAMS COUNTY  
PURCHASE ORDER

Vendor Address	Vendor and Shipping Information	Ship To Information
DENVER CHILDREN'S ADVOCACY CTR 2149 FEDERAL BLVD DENVER CO 80211  <i>attn: Amber Stead</i>	Phone: FAX: e-mail: Delivery:	ADAMS COUNTY HEAD START ADMINISTRATION HUMAN SERVICES CENTER 11840 NORTH PECOS STREET, SUITE 1339 WESTMINSTER CO 80234  <i>attn: Monica Lujan</i>

VENDOR NUMBER: 45567

Part 2 of Denver Advocacy PO.

Ln	R	Description / Supplier Item	QTY	UOM	Unit Price	Extended Price	Account Number	Req. No.
1	1	Mentall Health Consultation  Purchase Order is being issued for Contractor to provide all labor and materials for Mental Health Consultation Services for Adams County  Human Services Department, Head Start Program for the 2017-2018 School Year, per Amendment Two #2017.734 dated 01.02.18. Coordinate services with Leslie Oliver, Health and Nutrition Manager at 720.523.4607.		EA	0.0000	40,000.00	935117.7635 C 5500  C 5500	11173
2	3	Denver Advocacy  Same As Line Item One above.		EA	0.0000	26,000.00	935118.7635 C 5500	11174
3	5	Change Order One-Add'l Funds  Change Order One is being issued to add additional funds to process invoices for Mental Health Consultation Services for Adams County Human Services Department, Head Start Program for the 2018 School Year, per Amendment Three #2018.351 dated 06.19.18. Coordinate services with Monica Lujan, at 720.523.4614. All services remains the same as line item one above.		EA	0.0000	15,840.00	935118.7635 C 5500	12255

Term Net 30 Days	Tax Rate *NA*	Sales Tax 0.00	Total Order 81,840.00
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ACCEPTANCE OF THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS ABOVE AND ON THE REVERSE SIDE OF THIS DOCUMENT  
COLORADO TAX EXEMPT #98-03569Invoice to:  
Adams County A/P  
4430 S. Adams County Pkwy.  
Suite C4000A  
Brighton, CO 80601-8212  
720-523-6050Inquiries to:  
Adams County Purchasing Department  
4430 S. Adams County Parkway,  
Suite C4000A  
Brighton, CO 80601-8212  
720-523-6050*Heidi Ellis*

ELLIS, HEIDI M

ADAMS COUNTY AUTHORIZED SIGNATURE

## SERVICE PURCHASE ORDER TERMS AND CONDITIONS

**1. RESPONSIBILITIES OF THE COUNTY:** The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

**2. TERM:** The term of this Agreement shall be for no more than one year from the date of this purchase order unless otherwise noted on the first page of this document.

**3. INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts, and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

**4. NONDISCRIMINATION:** The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause.

**5. INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

**6. INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

6.1. Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

6.1.1. Each Occurrence \$1,000,000

6.1.2. General Aggregate \$2,000,000

6.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

6.2.1. Bodily Injury/Property Damage \$1,000,000 (each accident)

6.2.2. Personal Injury Protection Per Colorado Statutes

6.3. Workers' Compensation Insurance: Per Colorado Statutes

6.4. Adams County as "Additional Insured": The Contractor's commercial general liability, comprehensive automobile liability, and professional liability insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured," and shall include the following provisions:

6.4.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so effected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

6.4.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

6.4.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

6.5. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

6.6. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

6.7. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverages or policies required under this Agreement.

### **7. TERMINATION:**

7.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

7.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

## **8. MUTUAL UNDERSTANDINGS:**

8.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with the 17th Judicial District, Colorado.

8.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, and that no violation of such provisions are present. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) when exposed to or provided with any data or records under this Agreement that are considered to be "Protected Health Information."

8.3. OSHA: Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

8.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized federal, state, or County personnel.

8.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.

8.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

8.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

8.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: (1) three (3) days after the same shall have been mailed by certified mail, return receipt requested; (2) immediately upon hand delivery; or (3) immediately upon receipt of confirmation that a facsimile was received.

8.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

8.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

## **9. CHANGE ORDERS OR EXTENSIONS:**

9.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. Such changes, including any increases or decreases in the amount of the Contractor's compensation, must be mutually agreed upon in writing by the County and the Contractor. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.

9.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

## **10. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08:**

10.1. Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, et. seq., as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

10.2. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

10.3. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

10.4. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

10.5. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.

10.6. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.

10.7. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

10.8. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

10.9. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

11. **Quality:** Seller warrants that the goods delivered hereunder will conform to the description stated in this Order and that the goods will be merchantable, of good workmanship and materials, and free from defects. These warranties shall survive inspection, testing and/or acceptance of the goods. At Buyer's option, and without prejudice to any other rights Buyer may have, Seller shall remedy any defective goods or reimburse Buyer for its costs for remedying or replacing defective goods.

12. **Appropriation Clause:** The payment of Buyer's obligation hereunder in fiscal years subsequent to the current year are contingent upon funds for this Order being appropriated and budgeted. If funds for this Order are not appropriated and budgeted in the year subsequent to the fiscal year of issuance of this Order, the Buyer may terminate this Order. Buyer's fiscal year is the calendar year. Termination under this provision shall not result in any penalty being imposed against Buyer.



ADAMS COUNTY, COLORADO  
SERVICE AGREEMENT

**AMENDMENT THREE**  
Mental Health Consultation Services

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RECITALS

WHEREAS, on October 11, 2016, the County entered into Agreement #RFP 2016.327 with Denver Children Advocacy Center, on February 10, 2017, issued Amendment One #2016.380 to increase the agreement amount for additional consultant work week hours to provide mental health consultation services to eligible Adams County families, and on January 2, 2018, issued Amendment Two # 2017.734 to extend the term for one additional year, and,

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9. Each party represents and warrants that it has the power and ability to enter into Amendment Three, to grant the rights granted herein, and to perform the duties and obligations herein described.

IN WITNESS WHEREOF, the County and the Contractor have caused their names to be affixed.

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO**

By:

Mary Stolz  
Chair

6/19/18  
Date

**CONTRACTOR:  
DENVER CHILDREN'S ADVOCACY CENTER**

By:

QIZANE INDRYT  
Name (Print or Type)

6.4.2018  
Date

[Signature]  
Authorized Signature

D. Director  
Title

**ATTEST:**  
Stan Martin  
Clerk and Recorder

[Signature]

**APPROVED AS TO FORM**  
Adams County Attorney's Office

By: [Signature]  
Attorney Signature



# Adams County Open Requisitions

Date Printed: 6/20/2018

Dept # 935118: HHS Grant

Req No.	Line No.	Trans Date	G/L Date	Description	Extended Price	Status	Requested By
12255	CR	2.00	05/23/2018	05/23/2018 add to Option year 1	15,840.00	Approved	SANDOVAL, GABRIEL

Total Open Lines for Dept 935118: 1

V# 45567

PO# 15253

Amendment 3

2018.351  
DACA

eff

6-19-18

THRU

10/10/18

**Heidi Ellis**

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PO# 15253  
2018.351  
Completed

**From:** Heidi Ellis  
**Sent:** Thursday, June 21, 2018 10:21 AM  
**To:** Monica Lujan  
**Cc:** Isebel Arellano; Gabriella Sandoval  
**Subject:** FW: Fully Executed Change Order PO# 15253 for Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department  
**Attachments:** PO#15253 Mental Health Consultation with DCAC.pdf

Hi Monica,

Attached is a copy of the fully executed change order PO for Amendment Three that was emailed to DCAC this morning to Amber Stead attention, for your review, records and invoice payments. Please call me with any questions you have regarding this email or the attachments. Thanks.

Heidi

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**From:** Heidi Ellis  
**Sent:** Thursday, June 21, 2018 10:19 AM  
**To:** 'Dr. Gizane Indart'; 'Angela Davidson'  
**Cc:** 'Amber Stead'  
**Subject:** Fully Executed Change Order PO# 15253 for Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

Good morning Amber,

Attached is a fully executed change order copy of PO# 15253 for Amendment Three for your review, records and invoice submittals. Please contact me with any questions regarding this email or the attachments. Thanks.

Heidi

**From:** Heidi Ellis  
**Sent:** Wednesday, June 20, 2018 3:09 PM  
**To:** Dr. Gizane Indart; Angela Davidson  
**Subject:** FW: Fully Executed Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

FYI....

Heidi

**From:** Heidi Ellis

**Sent:** Wednesday, June 20, 2018 3:08 PM

**To:** 'Amber Stead'

**Subject:** Fully Executed Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

Good afternoon Amber,

Attached is a cover letter and a fully executed copy of Amendment Three for your review, records and invoice submittals. Please contact me with any questions regarding this email or the attachments. Thanks.



**Heidi Ellis, PHM**

Contract Specialist II, *Adams County Finance / Purchasing Division*

ADAMS COUNTY, COLORADO

4430 South Adams County Parkway, 4th Floor, Suite C4000A

Brighton, CO 80601-8212

720.523.6053 | [HEllis@adcogov.org](mailto:HEllis@adcogov.org) | [adcogov.org](http://adcogov.org)

**From:** Amber Stead [<mailto:amber@denvercac.org>]

**Sent:** Monday, June 04, 2018 9:41 AM

**To:** Heidi Ellis

**Cc:** Dr. Gizane Indart; Angela Davidson

**Subject:** RE: Request to Review and Sign Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

Heidi,

Please see attached signed copy of Amendment Three. Two signed hardcopies, as requested, will go out to you in today's mail. Please forward a fully executed copy for our records once available.

Thank you,  
Amber

## Amber Stead, CPA

Director of Finance & Operations

Denver Children's Advocacy Center

2149 Federal Blvd. Denver, CO 80211

P: 303.825.3850 ext. 306 | Direct: 303.996.8588

[Amber@DenverCAC.org](mailto:Amber@DenverCAC.org) | [www.DenverCAC.org](http://www.DenverCAC.org)



### CONFIDENTIALITY NOTICE:

This electronic mail transmission and any attachments contain information belonging to the sender which may be confidential and legally privileged. This information is intended only for the use of the individual or entity to whom this electronic mail transmission was sent as indicated above. If you are not the intended recipient, any disclosure, copying, distribution, or action taken in reliance on the contents of the information contained in this transmission is strictly prohibited. If you have received this transmission in error, please immediately inform me by "reply" email and delete the message. Thank you.

**From:** Heidi Ellis <[HEllis@adcogov.org](mailto:HEllis@adcogov.org)>

**Sent:** Wednesday, May 23, 2018 11:45 AM

**To:** Amber Stead <[amber@denvercac.org](mailto:amber@denvercac.org)>

**Cc:** Dr. Gizane Indart <[gizane.indart@denvercac.org](mailto:gizane.indart@denvercac.org)>

**Subject:** Request to Review and Sign Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

Good morning Ms. Stead,

Attached is a copy of the above subject Amendment with a cover letter for your review and signature to return by close of business on Wednesday, June 6, 2018 to my attention. Please call me with any questions you have regarding this email request.



**Heidi Ellis, PHM**

Contract Specialist II, *Adams County Finance / Purchasing Division*

ADAMS COUNTY, COLORADO

4430 South Adams County Parkway, 4th Floor, Suite C4000A

Brighton, CO 80601-8212

720.523.6053 | [HEllis@adcogov.org](mailto:HEllis@adcogov.org) | [adcogov.org](http://adcogov.org)

2018.351  
Completed

Heidi Ellis

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**From:** Heidi Ellis  
**Sent:** Wednesday, June 20, 2018 3:16 PM  
**To:** Monica Lujan  
**Cc:** Gabriella Sandoval; Isebel Arellano  
**Subject:** FW: Fully Executed Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department  
**Attachments:** 2018.351 Fully Executed Amendment Three- Mental Health Consultation Services(DCAC).pdf

Hi Monica,

Attached is a copy of the fully executed Amendment for the above subject change order for your review, records and invoice payments. Please call me with any questions you have regarding this email or the attachments. Thanks.

Heidi

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**Sent:** Wednesday, June 20, 2018 3:09 PM  
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Heidi

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Contract Specialist II, *Adams County Finance / Purchasing Division*

ADAMS COUNTY, COLORADO

4430 South Adams County Parkway, 4th Floor, Suite C4000A

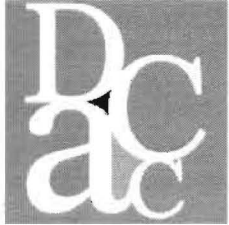
Brighton, CO 80601-8212

720.523.6053 | [HEllis@adcogov.org](mailto:HEllis@adcogov.org) | [adcogov.org](http://adcogov.org)

---

**From:** Amber Stead [<mailto:amber@denvercac.org>]

**Sent:** Monday, June 04, 2018 9:41 AM



**To:** Heidi Ellis

**Cc:** Dr. Gizane Indart; Angela Davidson

**Subject:** RE: Request to Review and Sign Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

Heidi,

Please see attached signed copy of Amendment Three. Two signed hardcopies, as requested, will go out to you in today's mail. Please forward a fully executed copy for our records once available.

Thank you,  
Amber

**Amber Stead, CPA**

Director of Finance & Operations

Denver Children's Advocacy Center

2149 Federal Blvd. Denver, CO 80211

P: 303.825.3850 ext. 306 | Direct: 303.996.8588

[Amber@DenverCAC.org](mailto:Amber@DenverCAC.org) | [www.DenverCAC.org](http://www.DenverCAC.org)



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**From:** Heidi Ellis <[HEllis@adcogov.org](mailto:HEllis@adcogov.org)>

**Sent:** Wednesday, May 23, 2018 11:45 AM

**To:** Amber Stead <[amber@denvercac.org](mailto:amber@denvercac.org)>

**Cc:** Dr. Gizane Indart <[gizane.indart@denvercac.org](mailto:gizane.indart@denvercac.org)>

**Subject:** Request to Review and Sign Amendment Three #2018.351 (Increasing the Agreement Amount) for Mental Health Consultants Services with Adams County Human Services Department

Good morning Ms. Stead,

Attached is a copy of the above subject Amendment with a cover letter for your review and signature to return by close of business on Wednesday, June 6, 2018 to my attention. Please call me with any questions you have regarding this email request.



**Heidi Ellis, PHM**

Contract Specialist II, *Adams County Finance / Purchasing Division*

ADAMS COUNTY, COLORADO

4430 South Adams County Parkway, 4th Floor, Suite C4000A

Brighton, CO 80601-8212

720.523.6053 | [HEllis@adcogov.org](mailto:HEllis@adcogov.org) | [adcogov.org](http://adcogov.org)

**PURCHASING DIVISION  
FINANCE DEPARTMENT  
4430 SOUTH ADAMS COUNTY PARKWAY, C4000A  
BRIGHTON, COLORADO**

**LETTER OF TRANSMITTAL**

TO: Erica for BOCC Chair

DEPARTMENT: BOCC

DATE: June 11, 2018

RE: 2018.351 Denver Children's Advocacy Center

PRESENTATION DATE: May 22, 2018

We are sending the following:

COPIES	DESCRIPTION
2	Amendment 3 – Denver Children's Advocacy Center

These are transmitted as checked below:

- ☐ For approval as to form
- ☒ Chairperson of the BOCC Signature
- ☐ County Manager Signature
- ☐ Director Signature
- ☐ As requested

REMARKS: Please sign and return. Thank you.

Signature:   
Kim Roland, Procurement & Contract Manager  
X6057

May 22, 2018  
New Business -  
County Manager  
approval  
moved - Tedesco  
seconded - Henry