

**ADAMS COUNTY, COLORADO
AMENDMENT FOUR TO AGREEMENT FOR
LEGISLATIVE MANAGEMENT SERVICES SOFTWARE SYSTEM (2014.215)**

THIS AMENDMENT FOUR TO PROFESSIONAL/PURCHASE OF SERVICE AGREEMENT 2014.215 is entered into this 4 day of September, 2018, by and between the Board of County Commissioners of Adams County, Colorado, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Granicus, Inc., located at 707 17th Street, Suite 4000, Denver, Colorado 80202, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

RECITALS

WHEREAS, on December 31, 2014, the County entered into a Professional/Purchase of Service Agreement 2014.215 with Contractor for an initial eighteen month term; and,

WHEREAS, the County and the Contractor mutually agreed to include additional software services to the Service Agreement in Amendment One dated April 10, 2015; and,

WHEREAS, the County and the Contractor mutually agreed to renew the Service Agreement in Amendment Two dated January 31, 2017; and,

WHEREAS, the County and the Contractor mutually agreed to renew the Service Agreement in Amendment Three dated October 31, 2017; and,

WHEREAS, the County and the Contractor mutually desire to amend the Service Agreement to extend the term and add VoteCast software services to the Agreement.

NOW, THEREFORE, for the consideration set forth herein, the sufficiency of which is mutually acknowledged by the parties, the County and the Contractor agree as follows:

1. The Service Agreement is hereby amended to extend the term for one additional year for the period of July 1, 2018 through June 30, 2019 (last renewal option).
2. The fee schedule shall be \$47,810.00 per the attached quote #Q-31419, dated August 21, 2018. This price does not include the cost of the Boards and Commissions module which will be paid with a separate purchase order by the County Manager's Office.
3. This Amendment Four adds the VoteCast module to the agreement which includes the one-time fee of \$1,040 for the VoteCast solution in the fee schedule.
4. The Service Agreement and this Amendment Four contain the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by both parties. Except as amended by this Amendment, and any prior amendment(s), the terms and conditions of the Agreement remain in full force and effect. In the event of any conflicts between the terms, conditions, or provisions of the Service Agreement and this Amendment Four, the terms, conditions, and provisions of this Amendment Four shall control.
5. The Recitals contained in this Amendment Four are incorporated into the body hereof and accurately reflect the intent and agreement of the parties.

6. This Amendment Four may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one and the same agreement.
7. Nothing expressed or implied in this Amendment Four is intended or shall be construed to confer upon or to give to, any person other than the parties, any right, remedy, or claim under or by reason of this Amendment Four or any terms, conditions, or provisions hereof. All terms, conditions, and provisions in this Amendment Four by and on behalf of the County and the Contractor shall be for the sole and exclusive benefit of the County and the Contractor.
8. If any provision of this Amendment Four is determined to be unenforceable or invalid for any reason, the remainder of the Amendment Four shall remain in effect, unless otherwise terminated in accordance with the terms contained in the Service Agreement.
9. Each party represents and warrants that it has the power and ability to enter into this Amendment Four, to grant the rights granted herein, and to perform the duties and obligations herein described.

IN WITNESS WHEREOF, the County and the Contractor have caused their names to be affixed.

ADAMS COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS

Mary Nagy
Chair

9/4/18
Date

GRANICUS, INC.

Dawn Kubat
Signature

8/30/2018
Date

Dawn Kubat
Print Name

Vice President of Legal
Print Title

ATTEST: STAN MARTIN
CLERK AND RECORDER

Stan Martin
Deputy Clerk

APPROVED AS TO FORM:

D. East
Adams County Attorney



Granicus Proposal for Adams County CO

Granicus Contact

Name: Nicholas Levine

Phone: +1 3035940854

Email: nicholas.levine@granicus.com

Proposal Details

Quote Number: Q-31419

Prepared On: 8/21/2018

Valid Through: 8/31/2018

Pricing

Payment Terms: Net 30

Currency: USD

Period of Performance: 7/1/2018 - 6/30/2019

Contract End Date: ~~6/30/2021~~ (AF)

One-Time Fees

Solution	Billing Frequency	Quantity/Unit	One-Time Fee
VoteCast Display Design and Configuration Services	Upon Delivery	4 Hours	\$0.00
VoteCast Tablet Configuration Services (ME)	Upon Delivery	4 Hours	\$0.00
Votecast - Onsite Training	Upon Delivery	2 Days	\$0.00
VoteCast Display CPU (Dell) (ME)	50% Up Front 50% Upon Delivery	1 Each	\$980.00
US Shipping Charge B - Medium Item	50% Up Front 50% Upon Delivery	1 Each	\$60.00
SUBTOTAL:			\$1,040.00



Annual Fees for Renewing Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
Boards and Commissions (County)	Quarterly	1 Each	\$3,780.00
Legistar	Quarterly	1 Each	\$19,530.00
Granicus Encoding Appliance Software (GT)	Quarterly	1 Each	\$0.00
Meeting Efficiency Suite	Quarterly	1 Each	\$8,820.00
Open Platform Suite	Quarterly	1 Each	\$0.00
Government Transparency Suite	Quarterly	1 Each	\$8,820.00
SUBTOTAL:			\$40,950.00

Billed Separately (AF)

Annual Fees for New Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
VoteCast Standard Package (Tablet) (ME)	Quarterly	1 Each	\$9,600.00
SUBTOTAL:			\$9,600.00

2018/2019 Total = \$ 47,810

Remaining Period(s)		
Solution	7/1/2019 - 6/30/2020	7/1/2020 - 6/30/2021
Boards and Commissions (County)	\$3,969.00	\$4,167.45
Legistar	\$20,506.50	\$21,531.83
Granicus Encoding Appliance Software (GT)	\$0.00	\$0.00
Meeting Efficiency Suite	\$9,261.00	\$9,724.05
Open Platform Suite	\$0.00	\$0.00
Government Transparency Suite	\$9,261.00	\$9,724.05
VoteCast Standard Package (Tablet) (ME)	\$10,080.00	\$10,584.00
TOTAL:	\$53,077.50	\$55,731.38

(AF)



Product Descriptions

Name	Description
Boards and Commissions (County)	<p>Boards and Commissions is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the citizen application and appointment to boards process of the clerk's office. Boards and Commissions includes:</p> <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited boards, commissions, committees, and subcommittees • Unlimited storage of citizen applications • Access to one Granicus platform site • Access to one Boards and Commissions site • Access to customizable, embeddable iFrame websites for displaying information to citizens • Access to a customizable online citizen application form including board-specific questions • Customizable forms for board details, appointment details, and internal tracking details. • Pre-designed document PDFs for applications, board details and rosters, and vacancy reports • Downloadable spreadsheets for easy reporting • Optional custom templates for document or report generation (additional upfront charge applies)
Legistar	<p>Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire Legislative process of the clerk's office. By leveraging Legistar, the client will be able to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes:</p> <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited meeting bodies and meeting types • Unlimited data storage and retention • Configuration services for one meeting body\type • One Legistar database • One InSite web portal • Design services for one agenda report template • Design services for one minute's report template
Granicus Encoding Appliance Software (GT)	<p>Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.</p>



Product Descriptions

Name	Description
Meeting Efficiency Suite	<p>Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word or HTML, and publish online with the click of a button. Meeting Efficiency includes:</p> <ul style="list-style-type: none">• Unlimited user accounts• Unlimited meeting bodies• Unlimited storage of minutes documents• Access to one Granicus platform site• Access to the LiveManager software application for recording information during meetings• Access to the Word Add-in software component for minutes formatting in MS Word if desired• One MS Word or HTML minutes template (additional templates can be purchased if needed)
Open Platform Suite	<p>Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.</p>
Government Transparency Suite	<p>Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, indexing of event, creation of minutes.</p>
VoteCast Standard Package (Tablet) (ME)	<p>VoteCast is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to streamline the meeting process for both the clerk's office as well as elected officials. By leveraging this solution, the client will be able to automate meeting data capture and display – improving accuracy and keeping all attendees informed of meeting proceedings. Available on a variety of hardware as well as the iLegislate platform, elected officials can use their touchscreens or tablets to motion, second, vote, and request to speak. This data automatically populates to the clerk software (LiveManager) ensuring accuracy and reducing workload. As action items occur during the meeting, TVs or projectors hooked up to VoteCast Display will automatically show the current agenda item, motion on the floor, vote result, and speaker timer as well as speaker name. VoteCast includes:</p> <ul style="list-style-type: none">• Unlimited user accounts• Unlimited meeting bodies• Access to one Granicus platform site• Access to the VoteCast software application for elected officials• Access to the VoteCast Display software application to output meeting proceedings to TVs or projectors in the meeting room



Product Descriptions	
Name	Description
VoteCast Display Design and Configuration Services	<p>Implementation includes:</p> <ul style="list-style-type: none"> • Access to an implementation consultant until project acceptance • VoteCast installation on one of the following hardware setups: Dell CPU and ELO Touchscreens, Microsoft Surface tablets, or iLegislate-enabled devices • Design service for VoteCast Display template updates • Access to video-based trainings around standard account functions and capabilities • One day of onsite training (additional online or onsite training can be purchased if desired) <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>
VoteCast Tablet Configuration Services (ME)	<p>Implementation includes:</p> <ul style="list-style-type: none"> • Access to an implementation consultant until project acceptance • VoteCast installation on one of the following hardware setups: Dell CPU and ELO Touchscreens, Microsoft Surface tablets, or iLegislate-enabled devices • Design service for VoteCast Display template updates • Access to video-based trainings around standard account functions and capabilities • One day of onsite training (additional online or onsite training can be purchased if desired) <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>
VoteCast - Onsite Training	onsite training for VoteCast, which allows clients to have a Granicus trainer onsite to show both clerks and elected officials how to use the voting system during a meeting.
VoteCast Display CPU (Dell) (ME)	Dell CPU hardware for VoteCast Display that outputs meeting information like current agenda item or vote results to displays in the meeting room such as TVs or projectors.
US Shipping Charge B - Medium Item	US shipping of a medium item