

**ADAMS COUNTY
PROFESSIONAL SERVICE AGREEMENT**

THIS AGREEMENT ("Agreement") is made this 17 day of June 2017, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Armored Knights Inc., located at 375 Yuma Street, Denver, Colorado 80223, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached RFP 2017.603 and the Contractor's response to the RFP 2017.603 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

- 3.1. Term of Agreement: The Term of this Agreement shall be for one-year from above fully executed date.
- 3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to two, one year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Contractor.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement as per Exhibit A pricing schedule submitted by Contractor, an annual not to exceed amount of forty four thousand seven hundred ninety-six dollars and eighty cents (\$44,796.80).

- 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that

funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.

6. **NONDISCRIMINATION:**

6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

8.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. **Comprehensive Automobile Liability Insurance:** to include all motor vehicles owned, hired, leased, or borrowed.

- 8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)
- 8.2.2. Personal Injury Protection: Per Colorado Statutes
- 8.3. Workers' Compensation Insurance: Per Colorado Statutes
- 8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.
- 8.4.1. Each Occurrence: \$1,000,000
- 8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.
- 8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:
- 8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
- 8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.
- 8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.
- 8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
- 8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS

- 9.1. Notwithstanding anything else set forth in this Agreement, if Contractor fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in a workmanlike manner in accordance with all codes, plans, specifications and industry

standards, Contractor shall be liable to County for all damages arising from the breach, including but not limited to, all attorney fees, costs and other damages.

10. WARRANTY:

10.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

11. TERMINATION:

11.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

11.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

12. MUTUAL UNDERSTANDINGS:

12.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

12.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

12.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and

Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

- 12.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 12.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 12.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 12.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 12.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Purchasing
Contact: Shawn Hartmann
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6279
E-mail: Shartmann@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Armored Knights
Contact: Ryan Knight
Address: 375 Yuma Street
City, State, Zip: Denver, Colorado 80223
Phone: 402.341.2600
E-mail: Ryan@armoredknights.com

- 12.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.
- 12.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 12.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.
- 12.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

13. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

- 13.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.
- 13.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

14. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 14.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 14.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

- 14.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 14.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 14.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 14.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 14.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

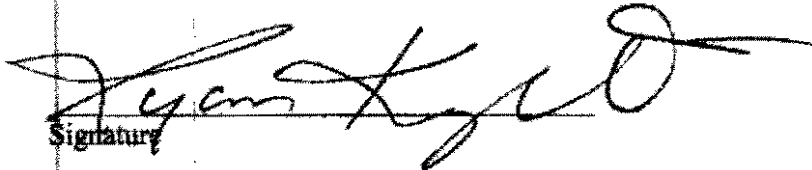
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CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Armored Knights Inc 5/30/17
Company Name Date


Signature

Ryan Knight
Name (Print or Type)

Account Executive
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

Interim County Manager

[Signature] 12 June 2017
Ray Gonzales Date

Armored Knights Inc.

[Signature] 5/30/17
Signature Date

Ryan Knight Account Executive
Printed Name Title

Attest:

Stan Martin, Clerk and Recorder
Deputy Clerk

Approved as to Form: [Signature]
Adams County Attorney's Office

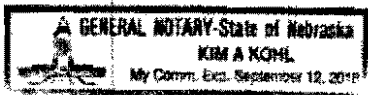
NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF Douglas

STATE OF Nebraska)SS.

Signed and sworn to before me this 30th day of May, 2017.

by Kim A. Kohl



Kim A. Kohl

Notary Public

My commission expires on: September 12, 2018

**ADAMS COUNTY FORMAL INVITATION FOR BID
IFB-SPH-2017.603**

Armored Car Services

**All documents and Addendum related to this BID
will be posted on the Rocky Mountain Bid System at:
<http://www.bidnetdirect.com/colorado/solicitations/open-bids>**

Written questions will be accepted through March 13, 2017

**An Addendum to answer submitted questions will be
issued no later than March 15, 2017**

**Bid Opening Date: March 27, 2017
Time: 2:00 p.m.**

**Location: Adams County Government Center
4430 South Adams County Parkway
4th Floor, C4000A
Brighton, CO 80601**



GENERAL INSTRUCTIONS

1. The Adams County Board of Commissioners by and through its Purchasing Division of the Finance Department is accepting proposals for Armored Car Services.
2. **All documents related to this IFB will be posted on the Rocky Mountain Bid System at:**
<http://www.bidnetdirect.com/colorado/solicitations/open-bids>
 - 2.1. Interested parties must register with this service to receive these documents.
 - 2.2. This service is offered free or with an annual fee for automatic notification services.
3. Written questions may be submitted through March 13, 2017. All questions are to be submitted to Shawn Hartmann, Purchasing Agent II by email at Shartmann@adcogov.org.
4. An Addendum to answer all questions will be issued no later than March 15, 2017.
5. Proposals
 - 5.1. Sealed proposals for consideration will be received at the office of the Purchasing Division of the Finance Department at the Adams County Government Center, 4430 South Adams County Parkway, Front Lobby, Brighton Colorado 80601, up to 2:00 p.m. on March 27, 2017.
 - 5.2. The proposal opening time shall be according to our clock.
 - 5.3. Proposals will be publicly opened and the names of the companies submitting proposals will be read aloud.
 - 5.4. Proposals may be mailed or delivered in person and **must be** in a sealed envelope clearly labeled with Company Name, Proposal Number and Project Title.
 - 5.5. No proposals will be accepted after the time and date established above except by written addenda.
 - 5.6. The proposal must be submitted on a CD or Flashdrive in a single PDF file not to exceed 20 pages. Brochures or other supportive documents may be included with the proposal narrative.
 - 5.7. The two proposal signature pages "**CONTRACTOR'S CERTIFICATION OF COMPLIANCE**" pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, and the "**PROPOSAL FORM**" acknowledging the receipt of addendum(s) must be signed and included as hard copy with the CD or Flashdrive. These are the **last two pages of the IFB**.

- 5.8. Proposals may not be withdrawn after date and hour set for closing. Failure to enter contract or honor the purchase order will be cause for removal of supplier's name from the Vendor's List for a period of twelve (12) months from the date of this opening.
- 5.9. In submitting the proposal, the vendor agrees that acceptance of any or all proposals by the Purchasing Manager within a reasonable time or period constitutes a contract. No delivery shall become due or be accepted unless a purchase order shall first have been issued by the Purchasing Division.
- 5.10. The County assumes no responsibility for late deliveries of mail on behalf of the United States Post Office or any other delivery system.
- 5.11. The County assumes no responsibility for a proposal being either opened early or improperly routed if the envelope is not clearly marked on the outside: IFB-SPH-2017.603 – Armored Car Services.
- 5.12. In the event of a situation severe enough to cause the Adams County Board of Commissioners to close the County offices for any reason, the Purchasing Manager has the prerogative of rescheduling the proposal opening time and date. No proposal will be considered above all other proposals by having met the proposal opening time and date requirements to the exclusion of those who were unable to present their proposal due to a situation severe enough to cause the Board of Commissioners to close the County offices.
- 5.13. Proposal must be submitted in the format supplied and/or described by the County. Failure to submit in the format provided may be cause for rejection of the proposal. Proposals must be furnished exclusive of taxes.
- 5.14. No award will be made to any person, firm, or corporation, which is in arrears upon any obligation to the County.
- 5.15. If submitting a joint venture proposal or a proposal involving a partnership arrangement, articles of partnership stating each partner's responsibilities shall be furnished and submitted with the proposal.
- 5.16. The County reserves the right to waive any irregularities or informalities, and the right to accept or reject any and all proposals, including but not limited to:
 - 5.16.1. Any Proposal which does not meet bonding requirements, or,
 - 5.16.2. Proposals which do not furnish the quality, or,
 - 5.16.3. Offer the availability of materials, equipment or services as required by the specifications, description or scope of services, or,
 - 5.16.4. Proposals from offerors who lack experience or financial responsibility, or,
 - 5.16.5. Proposals which are not made to form.

- 5.17. The Board of County Commissioners may rescind the award of any proposal within one week thereof or at its next regularly scheduled meeting; whichever is later, when the public interest will be served thereby.
- 5.18. Issuance of this solicitation does not commit the County to award any Agreement or to procure or Agreement for any equipment, materials or services.
- 5.19. If a formal Agreement is required, the Contractor agrees and understands that a Notice of Award does not constitute an Agreement or create a property interest of any nature until an Agreement is signed by the Awardee and the Board of County Commissioners and/or their authorized designee.
- 5.20. Only sealed proposals received by the Purchasing Division of the Finance Department will be accepted; proposals submitted telephone, email, or facsimile machines are not acceptable.
- 5.21. All documentation submitted in response to this solicitation will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et. seq.* ("CORA"). Accordingly, respondents are discouraged from providing information that they consider confidential, privileged, and/or trade secrets as part of a response to this solicitation. Any portions of submissions that are reasonably considered confidential should be clearly marked. The County does not guarantee the confidentiality of any records.
6. Adams County is an equal opportunity employer.
7. The County ensures that disadvantaged business enterprises will be afforded full opportunity to submit bids in response to all invitations and will not be discriminated against on the grounds of race, color, national origin, age, gender, or disability in consideration for an award.
8. **COOPERATIVE PURCHASING:** Adams County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Contractor(s) may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Adams County in the current term or in any future terms.

The Contractor(s) must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, contractual disputes, invoices, and payments. Adams County shall not be liable for any costs or damages incurred by any other entity.

9. INSURANCE: The Contractor agrees to maintain insurance of the following types and amounts:

9.1. Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

9.1.1. Each Occurrence \$1,000,000

9.1.2. General Aggregate \$2,000,000

9.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

9.2.1. Bodily Injury/Property Damage \$1,000,000 (each accident)

9.2.2. Personal Injury Protection Per Colorado Statutes

9.3. Workers' Compensation Insurance: Per Colorado Statutes

9.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services.

9.4.1. Each Occurrence \$1,000,000

9.4.2. This insurance requirement applies only to Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

9.5. The Contractor's commercial general liability, and comprehensive automobile liability insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured," and shall include the following provisions:

9.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

9.5.2. The insurance companies issuing the policy or policies shall have no response against the County for payment of any premiums due or for any assessments under any form of any policy.

9.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

9.6. All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

- 9.7. Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
 - 9.8. At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage's or policies required under this Agreement.
 - 9.9. The Contractor shall not commence work under this contract until they have submitted to the County and received approval thereof, certificates of insurance showing that they have complied with the foregoing insurance.
 - 9.10. All referenced insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured." The name of the proposal or project must appear on the certificate of insurance.
 - 9.11. Underwriters shall have no right of recovery or subrogation against the County; it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the described insurance.
 - 9.12. The clause entitled "Other Insurance Provisions" contained in any policy including the County as an additional insured shall not apply to The County.
 - 9.13. If any of the said policies shall be or at any time become unsatisfactory to the County as to form or substance, or if a company issuing any such policy shall be or at any time become unsatisfactory to the County, the Contractor shall promptly obtain a new policy, submit the same to the Purchasing Manager of Adams County for approval and thereafter submit a certificate of insurance as herein above provided. Upon failure of the Contractor to furnish, deliver and maintain such insurance as provided herein, this contract, at the election of the County, may be immediately declared suspended, discontinued or terminated.
10. Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
 11. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended 5/13/08, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:
 - 11.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the

employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

- 11.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 11.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 11.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 11.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 11.6. If Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 11.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 11.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

End General Information

The remainder of this page is left blank intentionally.

Scope of Work

Contractor Requirements

1. The successful contractor shall supply all materials, uniforms, personnel, equipment, transportation and insurance for armored transport of cash and negotiable instruments in accordance with the attached delivery schedule. See Attachment A.
2. All deposits must be picked-up and delivered at respective locations as designate on Attachment A. – Human Services will be relocating to 11860 Pecos Street, Westminster, CO 80234 mid 2017.
3. Contractor shall procure, at their own expense, all necessary licenses and permits required. In addition, contractor shall conform to all laws, regulations and ordinances applicable under the performance of this agreement.
4. Contractor shall provide Bill of Lading forms to each pick-up location; the cost of the forms shall be included in the bid price. All Bills of Lading shall be completed in a legible manner including dollar amount.
5. The successful contractor shall provide and maintain records of cash and non-cash pickups for each pick-up location. A receipt of each pick-up shall be provided for each pick-up transaction.
6. Contractor shall not subcontract any portion of this agreement without the written approval of the Board of County Commissioners.
7. Brochures or other supportive documents may be included with the proposal narrative.

Term

8. The term of this agreement will be for one year with an option to renew for two additional one year terms.

Submittal Requirements

9. The successful contractor shall complete and submit the attached Bid Form Signature pages and a minimum of three (3) current service contract references.

County Requirements

10. County shall provide locking money bags.

Attachment A

All items picked up at the locations listed below are to be delivered the same day, before 2:30 p.m. to the Adams County Treasurer's Office, 4430 South Adams County Parkway, 2nd Floor, Suite C2436, Brighton, Colorado, 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Human Services Building 3 rd Floor, Investigations & Recovery 7190 Colorado Boulevard Commerce City, CO 80022	\$40,000	Monday – Friday
Parks & Community Resources 9755 Henderson Road, 2 nd Floor Brighton, CO 80601	\$20,000	Friday after 9:00 a.m.
Riverdale Dunes & Knolls Golf Course 13300 Riverdale Road Brighton, CO 80601	\$60,000 \$5,000	April – September – in season Monday-Friday October – March – off season Monday & Friday only
Animal Shelter 10705 Fulton Street Brighton, CO 80601	\$12,500	Wednesday after 10:00 a.m.
Sheriff's Supervised Release 8031 I-76 Frontage Road Henderson, CO 80640	\$20,000	Tuesday after 9:00 a.m.
Sheriff's Headquarters 332 North 19 th Avenue Brighton, CO 80601	\$20,000	Thursday after 9:00 a.m.
Sheriff's Substation 4201 east 72 nd Avenue Commerce City, CO 80022	\$20,000	Tuesday & Thursday after 9:00 a.m.
Civil Section 1100 Judicial Center Dr Brighton, CO 80601	\$20,000	Thursday after 9:00 a.m.

All items picked up at the locations listed below are to be delivered on the same day, before 4:30 p.m. to First Bank, 410 Bromley Lane, Brighton, Colorado 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Aurora Motor Vehicle 3449 N. Chambers Road Aurora, CO 80011	\$200,000	Monday – Friday 10:00 a.m. to 12:00 p.m.
North Pecos Motor Vehicle 12200 Pecos Street Westminster, CO 80234	\$200,000	Monday – Friday 11:00 a.m. to 2:00 p.m.
Commerce City Motor Vehicle 4201 E. 72 nd Avenue Commerce City, CO 80022	\$300,000	Monday – Friday 11:00 a.m. to 2:00 p.m.
Brighton Motor Vehicle 4430 South Adams County Parkway 1 st Floor, Suite E2001 Brighton, CO 80601	\$300,000	Monday – Friday 10:00 a.m. – 12:00 p.m.
Bennett Motor Vehicle 3449 Chambers Road Bennett, CO 80102	\$200,000	Monday – Friday 11:00 a.m. – 2:00 p.m.
Westminster Motor Vehicle 8452 Federal Boulevard Westminster, CO 80030	\$200,000	Monday – Friday 11:00 a.m. – 2:00 p.m.

All items picked up at the locations listed below are to be delivered on the same day, before 4:30 p.m. to Valley Bank & Trust, 30 North 4th Avenue, Brighton, CO 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Treasurer's Office 4430 South Adams County Parkway, 2 nd Floor, Suite C2436 Brighton, Colorado, 80601	\$50,000	Monday- Friday 10:00 a.m. – 2:00 p.m.

All items picked up at the locations listed below are to be delivered on the same day, before 4:30 p.m. to Wells Fargo Bank, 15 South Main Street, Brighton, Colorado 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Treasurer's Office 4430 South Adams County Parkway, 2 nd Floor, Suite C2436 Brighton, Colorado, 80601	\$50,000	Monday- Friday 10:00 a.m. – 2:00 p.m.

The County is requesting that additional deposit and withdrawal services for the annual County Fair that will take place during one week in August. The withdrawal service will be from our bank (First Bank) and delivered to the fairgrounds (9755 Henderson Road, Brighton, Colorado 80601). The deposit will be a cash pickup from the fairgrounds (9755 Henderson Road, Brighton, Colorado 80601) and delivered to our bank (First Bank) for deposit.

Submittal Checklist

- Response to IFB
- W-9
- Contractor's Certification of Compliance
- Proposal Form/Contractor's Statement
- References
- 2 number of paper copies
- One CD or Flashdrive of submitted proposal in a single PDF document

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et.seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

Date

Name (Print or Type)

Signature

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



PROPOSAL FORM
2017.603 Armored Car Services

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # _____ Addenda # _____

If None, Please write NONE.

Company Name	Date
Address	Signature
City, State, Zip Code	Printed Name
County	Title
Telephone	Fax
Email Address	



ADAMS COUNTY
COLORADO

BID FORM

2017.603 ARMORED CAR SERVICES

PAGE 1 OF 3

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following bid is hereby submitted.

Human Services Building

Written Amount \$ _____
Dollars

Parks & Community Resources

Written Amount \$ _____
Dollars

Riverdale Dunes & Knolls Golf Course – in season

Written Amount \$ _____
Dollars

Riverdale Dunes & Knolls Golf Course – off season

Written Amount \$ _____
Dollars

Animal Shelter

Written Amount \$ _____
Dollars

Sheriff's Supervised Release

Written Amount \$ _____
Dollars

Sheriff's Headquarters

Written Amount \$ _____
Dollars

Sheriff's Substation

Written Amount \$ _____
Dollars

**BID FORM
ARMORED CAR SERVICES
PAGE 2 OF 3**

Civil Section

Written Amount \$ _____
Dollars

Aurora Motor Vehicle

Written Amount \$ _____
Dollars

North Pecos Motor Vehicle

Written Amount \$ _____
Dollars

Commerce City Motor Vehicle

Written Amount \$ _____
Dollars

Brighton Motor Vehicle

Written Amount \$ _____
Dollars

Westminster Motor Vehicle

Written Amount \$ _____
Dollars

Bennett Motor Vehicle

Written Amount \$ _____
Dollars

Treasurer's Office- deliver to Valley Bank & Trust

Written Amount \$ _____
Dollars

Treasurer's Office- deliver to Wells Fargo

Written Amount \$ _____
Dollars

County Fair Services – Daily Rate

Written Amount \$ _____
Dollars

**BID FORM – REFERENCE SHEET
ARMORED CAR SERVICES
PAGE 3 OF 3**

A minimum of three references (of current customers) are required as part of the bid document.

1. _____
Company Name

Company Address (include City, State and Zip)

_____	_____
Contact Name	Phone Number
_____	_____
# Years providing service	Fax Number

2. _____

Company Name

Company Address (include City, State and Zip)

_____	_____
Contact Name	Phone Number
_____	_____
# Years providing service	Fax Number

3. _____

Company Name

Company Address (include City, State and Zip)

_____	_____
Contact Name	Phone Number
_____	_____
# Years providing service	Fax Number

SAMPLE OF PURCHASE OF SERVICE AGREEMENT

ADAMS COUNTY PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT ("Agreement") is made this ____ day of _____ 2017, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Company Name, located at Address123, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached IFB 2017.603 and the Contractor's response to the IFB 2017.603 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

- 3.1. Term of Agreement: The Term of this Agreement shall be for one-year from DATE through DATE.
- 3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to two, one year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Contractor.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of:

- 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that

funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.
6. **NONDISCRIMINATION:**
- 6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**
- 6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.
8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:
- 8.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.
- 8.1.1. Each Occurrence: \$1,000,000
- 8.1.2. General Aggregate: \$2,000,000
- 8.2. **Comprehensive Automobile Liability Insurance:** to include all motor vehicles owned, hired, leased, or borrowed.

- 8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)
- 8.2.2. Personal Injury Protection: Per Colorado Statutes
- 8.3. Workers' Compensation Insurance: Per Colorado Statutes

- 8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.
 - 8.4.1. Each Occurrence: \$1,000,000
 - 8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

- 8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:
 - 8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
 - 8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.
 - 8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

- 8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

- 8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

- 8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS

- 9.1. Notwithstanding anything else set forth in this Agreement, if Contractor fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in a workmanlike manner in accordance with all codes, plans, specifications and industry

standards, Contractor shall be liable to County for all damages arising from the breach, including but not limited to, all attorney fees, costs and other damages.

10. WARRANTY:

10.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

11. TERMINATION:

11.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

11.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

12. MUTUAL UNDERSTANDINGS:

12.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

12.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

12.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and

Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

- 12.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 12.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 12.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 12.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 12.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County (department name)
Contact:
Address:
City, State, Zip:
Phone:
E-mail:

Department: Adams County Purchasing
Contact: Shawn Hartmann
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6279
E-mail: Shartmann@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway

City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Winner123
Contact:
Address:
City, State, Zip:
Phone:
E-mail:

12.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

12.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

12.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

12.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

13. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

13.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.

13.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

14. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

14.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its

successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

- 14.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 14.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 14.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 14.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 14.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

The remainder of this page is left blank intentionally.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

Board of County Commissioners

Chair Date

Contractor

Signature Date

Printed Name Title

Attest:

Stan Martin, Clerk and Recorder

Deputy Clerk

Approved as to Form: _____
Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF _____)

STATE OF _____)SS.

Signed and sworn to before me this _____ day of _____, 2017,

by _____,

Notary Public

My commission expires on: _____

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et.seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

Date

Signature

Name (Print or Type)

Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering



ARMORED KNIGHTS INCORPORATED

Account Executive • Ryan Knight • (402) 312-5489
2330 Paul Street • Omaha, Nebraska 68102 • (402) 341-2600
375 Yuma Street • Denver, Colorado 80223 • (303) 733-2029
www.Armoredknights.com

ADAMS COUNTY

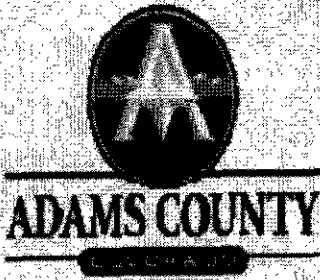


IFB-SPH-2017.603
ARMORED CAR SERVICES
BID OPENING DATE: MARCH 27TH, 2017
TIME: 2:00 P.M.



ADAMS COUNTY

LRK



ARMORED KNIGHTS INCORPORATED



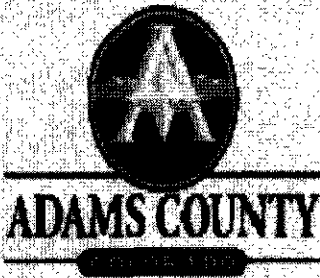
Table of Contents

Cover Page

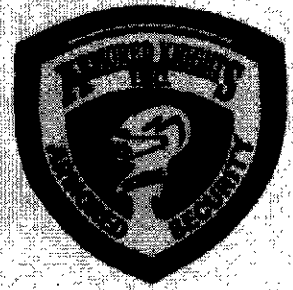
Table of Contents	1
Cover Letter	2
Vendor Profile	3
Vendor Profile Continued	4
Ryan Knight, Account Executive, Resume	5
Response to IFB	6-11
W-9	*12-16
Contractor's Certificate of Compliance	*17
Proposal Form/Contractor's Statement	*18
References	*19
2 number of paper copies	*20
One CD or Flash drive of submitted proposal in a single PDF document *	*

“ * ” Indicates included with bid response as required

JRK



ARMORED KNIGHTS INCORPORATED



Cover Letter

March 23rd, 2017

Attn:
Shawn Hartmann
Purchasing Agent II
Adams County Colorado
Purchasing Division of the Finance Department

Dear Mr. Hartmann and Members of the Finance Department,

From all of us at Armored Knights Inc. (AKI), we thank you and your decision team for your consideration of our proposal to continue to be Adams County's chosen Armored Car Provider. We feel it is an honor to have provided armored car services to the many facilities within Adams County and it has helped strengthen our emerging small business within Adams County, and other areas of the Great State of Colorado. For that we are extremely grateful.

Please find below the information you have requested in the bid documentation that was issued on March 6th, 2017. We fully understand the requirements and scope of services, and have serviced the current scope of work for three full years and four months.

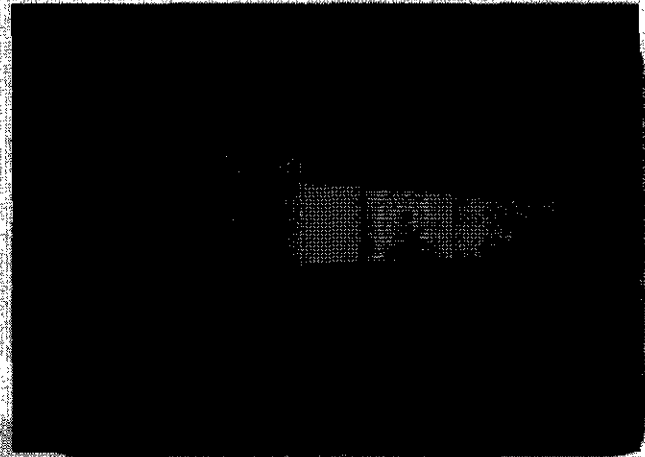
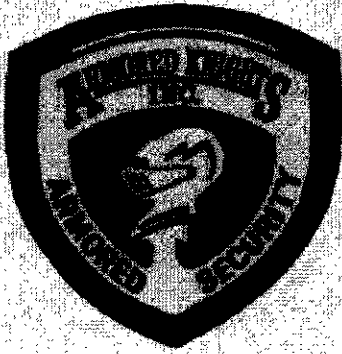
If you need anything at all, or if I can be of any assistance, please don't hesitate contact me day and night. Our main goal is to continue to strengthening Adams County's ability to have efficient logistics with security at mind, and that we are able to keep your trust in doing business.

With Great Respect,

Ryan Knight
Account Executive
Armored Knights Inc.
375 Yuma Street
Denver, CO 80223
Cell (402) 312-548
ryan@armoredknights.com



3RK



Vendor Profile

Organization Background and Overview:

Established in April of 1988, Armored Knights Incorporated (AKI) is one of the areas only locally owned and operated Armored Car Service. AKI provides a full line of services including; Armored Transportation, Vault Storage, Delivery services, ATM services, Governmental services, Guard services, Private Investigation, Bank Robbery Training, and Smart Safe Distributor & Experts. AKI provides leading edge technology to effectively manage your cash logistics and high value transportation needs. We provide our customers with unparalleled security, excellence of operations, and superior customer service.

AKI is an armored car company whose mission is to be the best in class provider of armored services in the Midwest. The company's strategy is to consolidate its excellent customer and client service by making timely deliveries in the most secure environment, hiring the best drivers, and having a competitive pricing structure. AKI has acquired the best and most modern equipment for the job. In addition, AKI has built its own terminal facility to the specific needs of the armored car industry.

We attract and hire the most qualified personnel in the industry. Extensive background checks are performed, including criminal, driving, credit, drug screening, and reference checks. AKI has made sure to have among the highest paid wages in the industry, which helps us have a low turnover rate and increases customer satisfaction.



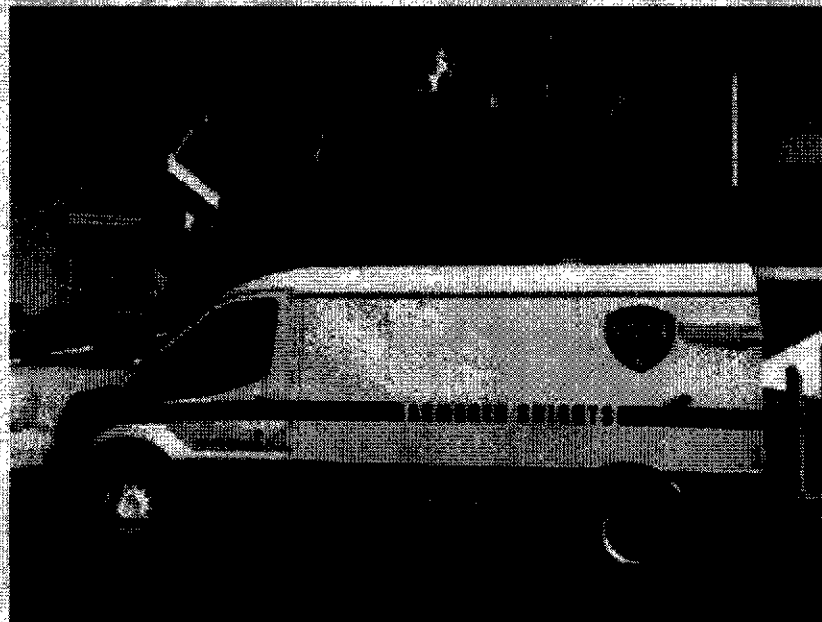
4R1K

Vendor Profile Continued

AKI has had tremendous growth in the governmental municipal sector over the last 29 years. This has been done by providing dedicated services to each account, and providing those services at the greatest value to each account. Our success can be attributed to timely pickups, and deliveries, friendly staff and employees, security standards and training, newer equipment, and communication from our management team to the customer. We believe our references listed in this response, would feel the same, and give you good feed back to the validity of this statement

All of the references listed on the Bid Form -- Reference Sheet Page 3 of 3, demonstrate how Armored Knights Inc. has successfully provided services products same or similar to those required in the IFB. Furthermore, all were completed on schedule and within budget. Our success can be attributed to accurately understanding the scope of work, having pre-planning meetings with purchasing, providing dry-runs with each governmental location, and fully explaining and answering any questions prior to the commencement of any work being performed. With our expertise in providing services to governmental municipalities, we are able to add value to Adams County, by provided dedicated, streamlined services.

In addition to the references that were listed on the Bid Form- Reference Sheet, Armored Knights Inc. has successfully been awarded the following relevant in size government contracts in last 5 years (Douglas County Colorado, City of Denver, City of Arvada, City of Broomfield, City of Colorado Springs, City of Lakewood, Aurora Public Schools, Saint Vrain Valley Schools, Littleton Public Schools, Poudre School District, and many others including The University of Colorado Denver, Aurora, and Parker campus locations). We hope to continue to have the trust of Adams County as your chosen provider.



SRK

Ryan Knight

Account Executive Armored Knights Inc

ryan@armoredknights.com

Projects

Smart Safe Cash Logistics

2012 to Present

Members: Ryan Knight, Kim Kohl, Dan Knight, Trevor Millikan, Joe Coyne, DAVID KNIGHT

Armored Knights offers Smart Safe Technology. Our Smart Safe Rental Program can provide your company with increased security and accuracy of your cash deposit. The AKI Smart-Safe is a remarkably fast, cash counting and tracking, secure, and accurate system for cash-intensive environments. The AKI Smart-Safe allows retailers to spend less time counting money and more time on the sales floor. Retailers can quickly secure cash and dramatically reduce both internal and external theft by eliminating cash touch points.

!!Reduce Cash Management Costs!!

Traditional cash management involves a number of cumbersome steps for store managers. The AKI Smart-Safe can automatically combine and perform these steps efficiently and effectively. Call us for more information! (402) 341-2600.

Bank Robbery Awareness Training

May 2010 to Present

Members: Ryan Knight, Kim Kohl, DAVID KNIGHT, Dan Knight, Trevor Millikan, Joe Coyne

Armored Knights offers, "Bank Robbery Awareness Training" that is designed to help bank personnel become more knowledgeable about the risks of the banking industry, and how to prevent, respond, and react to robbery scenarios. The session includes: a power point presentation depicting statistical analysis from the Federal Bureau of Investigations, terms and need to know knowledge about what to do before, during, and after a robbery. The two types of robberies that will be covered are the, "Demand Note Job" and "Bank Takeover". The presentation also includes weapon recognition training, and real mock robbery training scenarios with bank employees and personnel. This program is designed to insure the safety of employees, and to help prevent loss of lives, financial assets, and property. The program can be delivered in multiple sessions, to accommodate all staff members. If you have any further questions or need more information, and pricing, please contact us. Your safety, and smooth operation of your business, is our top concern.

Government Contract Acquisition in the United States

January 2015 to Present

Members: Ryan Knight

AKI is actively pursuing offers to perform Armored Car, and Security Guard Services, described in a contract/bid, at a specified cost, and statement of work, for the Government. Government bids are generally cost-specific, based on the cost of labor, materials, profit, and overhead. Bids are normally not negotiated.

and cannot be changed once accepted by the owner. Bids are time sensitive and are generally good for 30 to 60 days after the bid opening.

Part of my duties include: preparing, and responding to the advertisement or invitation to bid, instructions to bidders, the bid form, and the proposed contract documents including acknowledgement of any addenda issued prior to receipt of bids

Furthermore, my key role is management of all actions after the award of a contract that must be taken to assure compliance with the contract; e.g., timely delivery, acceptance, payment, closing contract, security measures, and maintaining performance based references.

AKI has been acquiring Federal Government contracts for more than twenty Five years. My experience extends over the last eight most recent of those years, resulting to multiple long term deals exceeding millions of dollars in service related contracts.

Experience

Account Executive at Armored Knights Inc

July 2007 - Present (9 years 9 months)

Armored Knights Incorporated (AKI) is one of the areas only locally owned and operated armored car service. AKI provides a full line of services including; armored transportation, vault storage, smart safe experts and provider, delivery services, ATM services, governmental services, guard services, and private investigation. AKI provides leading edge technology to effectively manage your cash logistics and high value transportation needs. We provide our customers with unparalleled security, excellence of operations, and superior customer service.

AKI is an armored car company whose mission is to be the best in class provider of armored services in the Midwest. The company's strategy is to consolidate its excellent customer and client service by making timely deliveries in the most secure environment, hiring the best drivers, and having a competitive pricing structure. AKI has acquired the best and most modern equipment for the job.

ATM Technician at Armored Knights Inc

January 2001 - July 2007 (6 years 7 months)

Including; Replenishment services, 1st line maintenance, 2nd line maintenance, and Installations.

Automated Teller Machine (ATM) Technicians, also called ATM techs, diagnose, repair and install ATM machines. ATM field technicians travel to client locations, diagnose and fix the problem on-site, or remove the machine and take it back to the shop where it will be worked on by ATM bench technicians. Using equipment that includes multimeters, diagnostic software and hand tools, ATM Technician diagnose and fix problems such as worn card readers and malfunctioning cash dispensing systems.

Field technicians, who visit client locations, need communications skills, a professional appearance and a driver's license. Technicians also need to be agile enough to work in odd postures and strong enough to lift heavy equipment. Entry-level ATM Technicians generally need an Associate of Applied Science degree, which may include courses such as programming fundamentals, microprocessors, electromechanical systems, physics, chemistry and calculus. In addition, large companies usually require several months of on-the-job training. Employers are particularly interested in applicants with additional certification.

Security Guard at Armored Knights Inc

January 2001 - July 2007 (6 years 7 months)

Types of security; Executive protection, construction site, corporate office, concert control, neighbor hood watch patrol, bank lobby, grocery store, bar and tavern, governmental facilities, and special events.

The duties involved:

- 1) Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.
- 2) Answer alarms and investigate disturbances.
- 3) Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises.
- 4) Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.
- 5) Call police or fire departments in cases of emergency, such as fire or presence of unauthorized persons.
- 6) Circulate among visitors, patrons, and employees to preserve order and protect property.
- 7) Answer telephone calls to take messages, answer questions, and provide information during non-business hours or when switchboard is closed.
- 8) Warn persons of rule infractions or violations, and apprehend or evict violators from premises, using force when necessary.
- 9) Operate detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas.

- 10) Escort or drive motor vehicle to transport individuals to specified locations and to provide personal protection.
- 11) Inspect and adjust security systems, equipment, and machinery to ensure operational use and to detect evidence of tampering.
- 12) Drive and guard armored vehicle to transport money and valuables to prevent theft and ensure safe delivery.
- 13) Monitor and adjust controls that regulate building systems, such as air conditioning, furnace, or boiler.

Armored Car Driver And Messenger at Armored Knights Inc

January 2001 - July 2007 (6 years 7 months)

An armored driver or messenger transports currency, valuable goods and confidential documents on behalf of financial service institutions, retailers and government agencies. Within most organizations, these are separate roles that work in tandem to carry out all required duties.

Armored Driver-The driver of an armored car operates the vehicle and maintains delivery logs. He also assists and guards the messenger in loading and unloading the vehicle.

Armored Messenger-An armored car messenger collects and delivers goods of worth. To ensure that each transaction is completed in a secure manner, they maintain constant communication with the armored vehicle driving team.

Background Screenings-In order to obtain employment as an armored driver or messenger, a candidate must successfully pass a thorough criminal background and drug screening. As this position requires the handling of goods of extraordinary value, each applicant also must have a good credit history.

Certifications

Bank Robbery Awareness Training

Armored Knights Inc May 2010 to April 2014

Effective Personal Productivity

Leadership Resources, LLC

Capture Planning Must-Win Seminar

Nebraska Business Development Center

Open Carry Firearms Certification

National Safety Council, Greater Omaha November 2007

Active Shooter: Be Prepared

GuardCardCourses.com License 73436 December 2015

Security Guard Safety

GuardCardCourses.com License 73616 December 2015

Driver Safety

GuardCardCourses.com License 73603 December 2015

Skills & Expertise

Customer Service

Security

Management

Strategy

New Business Development

Sales Management

Customer Satisfaction

Leadership

Sales Operations

Logistics

Retail

Inventory Management

Marketing

Budgets

B2B

Contract Negotiation

Accounting

Financial Forecasting

Microsoft Excel

Transportation

Event Management

Account Management

Business Development

Team Building

Sales

Training

Team Leadership

Operations Management

Cold Calling

Sales Process

Strategic Planning

Customer Retention

Smart Safe Total Cash Solution Expert

Bank Robbery Awareness Training

Direct Sales

Selling

Languages

Spanish

Education

University of Nebraska at Omaha

Bachelor of Science, Business Administration, 2005 - 2008

Activities and Societies: President of Rho Epsilon Real Estate Club, Real Estate & Land Use Economics, Real Estate Law, Brokerage Management, Real Estate Finance and Investments, Income Property Appraisal, Marketing, Management, Fundamentals of Organizational Behavior, Business Communication, Managerial Accounting, Macroeconomics, Microeconomics, Essentials Of Statistics For Business And Economics

University of Iowa

Business Administration, 2004 - 2005

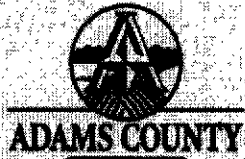
Activities and Societies: Division I Wrestling, Business Law, Advertising, Creative Writing

Dana College

2002 - 2003

Activities and Societies: Qualified for the National NAIA Wrestling Tournament at 157 pounds, Won most falls at the UNO Kaufman-Brands Opens, Studied 3D Design, Geometry, Trigonometry, Algebra, Business Technology, Information Systems, Principles of Accounting

Millard North



ADAMS COUNTY

BID FORM

2017.603 ARMORED CAR SERVICES

PAGE 1 OF 3

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following bid is hereby submitted.

Human Services Building

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Parks & Community Resources

Sixty Seven ⁴¹/₁₀₀
Written Amount

\$ 67.⁴¹
Dollars

Riverdale Dunes & Knolls Golf Course - in season

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Riverdale Dunes & Knolls Golf Course - off season

One Hundred Thirty Three ²⁸/₁₀₀
Written Amount

\$ 133.²⁸
Dollars

Animal Shelter

Sixty Seven ⁴¹/₁₀₀
Written Amount

\$ 67.⁴¹
Dollars

Sheriff's Supervised Release

Sixty Seven ⁴¹/₁₀₀
Written Amount

\$ 67.⁴¹
Dollars

Sheriff's Headquarters

Sixty Seven ⁴¹/₁₀₀
Written Amount

\$ 67.⁴¹
Dollars

Sheriff's Substation

One Hundred Thirty Three ²⁸/₁₀₀
Written Amount

\$ 133.²⁸
Dollars

12Rk

**BID FORM
ARMORED CAR SERVICES
PAGE 2 OF 3**

Civil Section

Sixty Seven ⁴¹/₁₀₀
Written Amount

\$ 67.⁴¹
Dollars

Aurora Motor Vehicle

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

North Pecos Motor Vehicle

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Commerce City Motor Vehicle

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Brighton Motor Vehicle

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Westminster Motor Vehicle

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Bennett Motor Vehicle

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Treasurer's Office - deliver to Valley Bank & Trust

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

Treasurer's Office - deliver to Wells Fargo

Three Hundred Thirty Two ⁴⁴/₁₀₀
Written Amount

\$ 332.⁴⁴
Dollars

County Fair Services - Daily Rate

Sixty Five ⁰⁰/₁₀₀
Written Amount

\$ 65.⁰⁰
Dollars

13211

Attachment A

All items picked up at the locations listed below are to be delivered the same day, before 2:30 p.m. to the Adams County Treasurer's Office, 4430 South Adams County Parkway, 2nd Floor, Suite C2436, Brighton, Colorado, 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Human Services Building 3 rd Floor, Investigations & Recovery 7190 Colorado Boulevard Commerce City, CO 80022	\$40,000	Monday - Friday
Parks & Community Resources 9755 Henderson Road, 2 nd Floor Brighton, CO 80601	\$20,000	Friday after 9:00 a.m.
Riverdale Dunes & Knolls Golf Course 13300 Riverdale Road Brighton, CO 80601	\$60,000 \$5,000	April - September - in season Monday-Friday October - March - off season Monday & Friday only
Animal Shelter 10705 Fulton Street Brighton, CO 80601	\$12,500	Wednesday after 10:00 a.m.
Sheriff's Supervised Release 8031 I-76 Frontage Road Henderson, CO 80640	\$20,000	Tuesday after 9:00 a.m.
Sheriff's Headquarters 332 North 19 th Avenue Brighton, CO 80601	\$20,000	Thursday after 9:00 a.m.
Sheriff's Substation 4201 east 72 nd Avenue Commerce City, CO 80022	\$20,000	Tuesday & Thursday after 9:00 a.m.
Civil Section 1100 Judicial Center Dr Brighton, CO 80601	\$20,000	Thursday after 9:00 a.m.

142K

All items picked up at the locations listed below are to be delivered on the same day, before 4:30 p.m. to First Bank, 410 Bromley Lane, Brighton, Colorado 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Aurora Motor Vehicle 3449 N. Chambers Road Aurora, CO 80011	\$200,000	Monday - Friday 10:00 a.m. to 12:00 p.m.
North Pecos Motor Vehicle 12200 Pecos Street Westminster, CO 80234	\$200,000	Monday - Friday 11:00 a.m. to 2:00 p.m.
Commerce City Motor Vehicle 4201 E. 72 nd Avenue Commerce City, CO 80022	\$300,000	Monday - Friday 11:00 a.m. to 2:00 p.m.
Brighton Motor Vehicle 4430 South Adams County Parkway 1 st Floor, Suite E2001 Brighton, CO 80601	\$300,000	Monday - Friday 10:00 a.m. - 12:00 p.m.
Bennett Motor Vehicle 3449 Chambers Road Bennett, CO 80102	\$200,000	Monday - Friday 11:00 a.m. - 2:00 p.m.
Westminster Motor Vehicle 8452 Federal Boulevard Westminster, CO 80030	\$200,000	Monday - Friday 11:00 a.m. - 2:00 p.m.

All items picked up at the locations listed below are to be delivered on the same day, before 4:30 p.m. to Valley Bank & Trust, 30 North 4th Avenue, Brighton, CO 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Treasurer's Office 4430 South Adams County Parkway, 2 nd Floor, Suite C2436 Brighton, Colorado, 80601	\$50,000	Monday- Friday 10:00 a.m. - 2:00 p.m.

15211

All items picked up at the locations listed below are to be delivered on the same day, before 4:30 p.m. to Wells Fargo Bank, 15 South Main Street, Brighton, Colorado 80601.

<u>LOCATION</u>	<u>MAXIMUM LIABILITY</u>	<u>PICKUP FREQUENCY</u>
Treasurer's Office 4430 South Adams County Parkway, 2 nd Floor, Suite C2436 Brighton, Colorado, 80601	\$50,000	Monday- Friday 10:00 a.m. - 2:00 p.m.

The County is requesting that additional deposit and withdrawal services for the annual County Fair that will take place during one week in August. The withdrawal service will be from our bank (First Bank) and delivered to the fairgrounds (9755 Henderson Road, Brighton, Colorado 80601). The deposit will be a cash pickup from the fairgrounds (9755 Henderson Road, Brighton, Colorado 80601) and delivered to our bank (First Bank) for deposit.

1022

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the
 requester. Do not
 send to the IRS.

1 Name (as shown on your income tax return). Name is entered on this line; do not leave this line blank.
Armored Knights Inc

2 Business name disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, Partnership) in _____
 Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) P _____

4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3).
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
 Applies to accounts mentioned outside the U.S. _____

5 Address (number, street, and apt. or suite no.)
2330 Paul Street

6 City, state, and ZIP code
Omaha, NE 68102

7 List account number(s) here (optional)

Print or type name. See Specific Instructions on page 2.

TIN Taxpayer Identification Number (TIN)
 Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number
 _____ - _____ - _____


OR
 Employer identification number
47-0715981

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Certification
 Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here
 Signature of U.S. person:  Date: **3/3/2017**

General Instructions
 Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form
 An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1099 (home mortgage interest, 1099-E (student loan interest), 1099-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filed-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

17AK

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Adams Knights Inc
Company Name

March 27th, 2017
Date

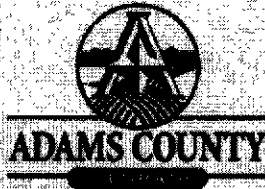
Ryan Knight
Name (Print or Type)

Ryan Knight
Signature

Account Executive
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.

1821C



PROPOSAL FORM
Armored Car Services

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # NONE Addenda # NONE
If None, Please write NONE.

<u>Armored Knights Inc.</u>	<u>March 23rd 2017</u>
Company Name	Date
<u>375 Yuma Street</u>	<u>[Signature]</u>
Address	Signature
<u>Denver CO 80223</u>	<u>Ryan Knight</u>
City, State, Zip Code	Printed Name
<u>Denver County</u>	<u>Account Executive</u>
County	Title
<u>(402) 341-2600</u>	<u>402 341-0453</u>
Telephone	Fax
<u>ryan@armoredknights.com</u>	
Email Address	

192K

BID FORM - REFERENCE SHEET
ARMORED CAR SERVICES
PAGE 3 OF 3

A minimum of three references (of current customers) are required as part of the bid document.

1. City of Thornton Colorado
Company Name
9500 Civic Center Drive, Thornton, CO 80229
Company Address (include City, State and Zip)
Susan White (303) 538-7588
Contact Name Phone Number
3 years - 2014 (303) 538-7556
Years providing service Fax Number

2. Aurora Public Schools
Company Name
15701 E 1st Ave Suite 106, Aurora, CO 80011
Company Address (include City, State and Zip)
Louise Tipton (303) 365-5810 ext 28925
Contact Name Phone Number
3 years - 2014 (303) 326-1819
Years providing service Fax Number

3. Douglas County
Company Name
1819 Farnam Street, Room 902 Omaha, NE 68183
Company Address (include City, State and Zip)
Lisa Anderson (402) 444-7156
Contact Name Phone Number
10+ years (402) 444-4992
Years providing service Fax Number

20RK