

ADAMS COUNTY
PROFESSIONAL SERVICE AGREEMENT 2017.438 FOR HMI/PLC UPGRADE

THIS AGREEMENT ("Agreement") is made this 31st day of October 2017, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and CML Security, LLC, located at 400 Young Court, Unit #1, Erie, Colorado, 80516, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

1.1. All work shall be in accordance with the attached RFP 2017.438 and the Contractor's response to the RFP 2017.438 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.

1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

3.1. Term of Agreement: The Term of this Agreement shall be for one-year from the date of the Agreement April 30, 2018

3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to three, one year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Contractor.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for

those services, the sum of: Three hundred ninety-two thousand six hundred and eighty dollars (\$392,680.00).

4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. **NONDISCRIMINATION:**

6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

8.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. **Comprehensive Automobile Liability Insurance:** to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

8.3. **Workers' Compensation Insurance:** Per Colorado Statutes

8.4. **Professional Liability Insurance:** to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.

8.4.1. Each Occurrence: \$1,000,000

8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

8.5. **Adams County as "Additional Insured":** The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:

8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

- 8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
- 8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS

- 9.1. Notwithstanding anything else set forth in this Agreement, if Contractor fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in a workmanlike manner in accordance with all codes, plans, specifications and industry standards, Contractor shall be liable to County for all damages arising from the breach, including but not limited to, all attorney fees, costs and other damages.

10. WARRANTY:

- 10.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

11. TERMINATION:

- 11.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement,

upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

- 11.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

12. MUTUAL UNDERSTANDINGS:

- 12.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.
- 12.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 12.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
- 12.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.

- 12.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 12.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 12.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 12.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective:
- 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested;
 - 2) Immediately upon hand delivery; or
 - 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Sheriff's Office
Contact: Scott Miller
Address: 150 North 19th Avenue
City, State, Zip: Brighton, Colorado 80601
Phone: 303-655-3415
E-mail: smiller@adcogov.org

Department: Adams County Purchasing
Contact: Jen Tierney-Hammer
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720-523-6049
E-mail: jtierney@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: CML Security, LLC

Contact: Keith Thoene
Address: 400 Young Court, Unit 1
City, State, Zip: Erie, Colorado 80601
Phone: 720-466-3650
E-mail: kthoene@cmlsecurity.us

- 12.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.
- 12.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 12.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.
- 12.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

13. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

- 13.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.
- 13.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

14. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 14.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the

Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

- 14.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 14.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 14.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 14.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 14.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

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IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

Board of County Commissioners

Eva J. Henry
Eva J. Henry, Chair
Date 10/31/17

CML Security, LLC

[Signature]
Signature
Date 10/25/17

Keith Thoene
Printed Name
Title 10/25/17

Attest:

Stan Martin, Clerk and Recorder
[Signature]
Deputy Clerk

Approved as to Form: *[Signature]*
Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF ADAMS

STATE OF Colorado)SS.

Signed and sworn to before me this 25th day of OCTOBER, 2017,

by Keith Thoene

[Signature]
Notary Public

LAURIE ARELLANO
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20094014209
MY COMMISSION EXPIRES 04/11/2018

My commission expires on: 4-11-18

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

Date

Signature

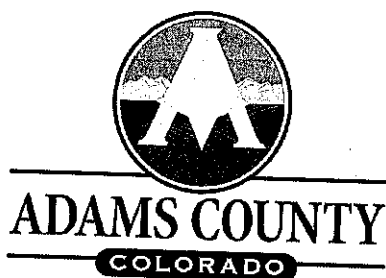
Name (Print or Type)

Title

Note: Registration for the E-Verify Program can be completed at:
<https://www.vis-dhs.com/employerregistration>.

It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.

EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
COVER SHEET**

RFP Issue Date: July 25, 2017
RFP Number: RFP-JT-2017.438
RFP Title: HMI System Upgrade at the Adams County Detention Facility
Mandatory Pre-Proposal Meeting: **August 3, 2017-2:00 p.m.**
Adams County Detention Center
150 North 19th Avenue, Brighton, CO 80602
RFP Questions Due: **August 7, 2017-2:00 p.m.**
Proposal will be received until: **August 22, 2017- 2:00 MT, Our Clock**
4430 South Adams County Parkway, Front Lobby
Brighton, CO 80601

Goods or services to be delivered to or performed at: 150 North 19th Avenue, Brighton, CO
For additional information please contact: Jennifer Tierney Hammer, Contract Specialist III
720-523-6049
Email Address: jtierney@adcogov.org

Documents included in this package:
Proposal Instructions
General Terms and Conditions
Scope of Work (SOW)/ Specifications
Pricing Form
Submission Form
Contractor's Certificate of Compliance
Contractor's Statement
Reference Form
Term of Acceptance Form
Appendix A – Sample Agreement

If any of the documents listed above are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

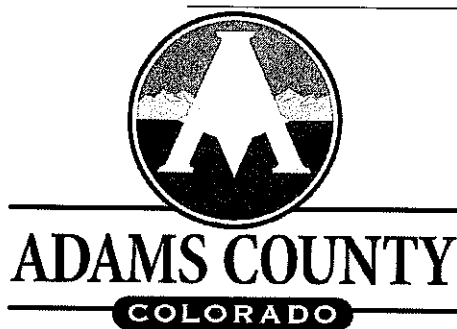
The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Contractor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Proposal, (3) the Proposal is being submitted on behalf of the Contractor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Contractor will accept any awards made to it as a result of the Proposal submitted herein for a minimum of 120 calendar days following the date of submission.

PRINT OR TYPE YOUR INFORMATION

Name of Contractor: _____ Fax: _____
Address: _____ City/State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone: _____
Authorized Representative's Signature: _____ Phone: _____
Printed Name: _____ Title: _____ Date: _____

EXHIBIT A

Email Address: _____



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
PROPOSAL INSTRUCTIONS**

1. **PURPOSE:** Contractor shall be the coordinator and be responsible for the upgrade of the HMI (Human Management Interface) system at the Adams County Detention Facility.
2. **SUBMISSION OF PROPOSALS:** The proposal must be received before the due date and time as specified in this solicitation. The Contractor is responsible for addressing the envelope as indicated below. If the submittal arrives late, it may be returned unopened. Address the envelope as follows:

Mailing Address:

Adams County Government Center
Purchasing Division
4430 South Adams County Parkway
Brighton, CO 80601

Hand Deliveries accepted:

Adams County Government Center
First Floor Central Lobby Receptionist
4430 South Adams County Parkway
Brighton, CO 80601

ATTN: Jennifer Tierney Hammer
Contract Specialist III
RFP-JT-2017.438

3. The Adams County Board of Commissioners by and through its Purchasing Division of the Finance Department is accepting proposals for HMI System Upgrade at the Adams County Detention Facility.
4. All documents related to this RFP will be posted on the Rocky Mountain Bid System (BidNet) at: <http://www.bidnetdirect.com/colorado/solicitations/open-bids>
 - 4.1. Interested parties must register with this service to receive these documents.
5. **TERM OF AGREEMENT:** All Work for this agreement shall be completed by December 31, 2017
6. **CONTRACTUAL OBLIGATIONS**
 - 6.1. The successful Contractor will be required to sign an Agreement substantially similar to the Agreement form in Appendix A. The County reserves the right to add or delete provisions to the form prior to Agreement execution.
 - 6.2. Issuance of this solicitation does not commit the County to award any Agreement or to procure or Agreement for any equipment, materials or services.

EXHIBIT A

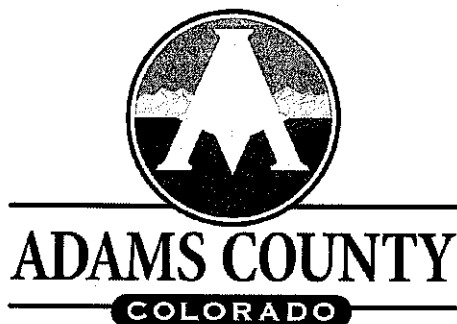
- 6.3. If a formal Agreement is required, the Contractor agrees and understands that a Notice of Award does not constitute an Agreement or create a property interest of any nature until an Agreement is signed by the Awardee and the Board of County Commissioners and/or their authorized designee.
 - 6.4. Contractor is responsible for reviewing the form Agreement and understanding the terms and conditions contained therein, including, but not limited to, insurance requirements, indemnification, illegal aliens, equal opportunity, non-appropriation, and termination.
 - 6.5. Contractor's Response must state its willingness to enter into the form Agreement or Contractor shall identify and include any proposed revisions they have for the form Agreement. Any proposed revisions made by the Contractor after the County Notice of Intent to Award the Solicitation may be grounds for rescinding said Notice. The identification of willingness to enter into the standard Agreement is for general purposes at this time, but is part of the evaluation process and must be included. There may be negotiations on a project-by-project basis that provide further clarification.
 - 6.6. **Incorrect Pricing.** As part of any award resulting from this process, Contractor(s) will discount all transactions as agreed. In the event the County discovers, through its Agreement monitoring process or formal audit process, that material or services were priced incorrectly, Contractor(s) agree to promptly refund all overpayments and to pay all reasonable audit expenses incurred as a result of the non-compliance.
 - 6.7. The County may, during the term of the Agreement and any extensions, request additional work at other locations throughout Adams County by the successful Contractor.
- 7. PRE-PROPOSAL MEETING AND WALK-THROUGH IS AUGUST 3, 2017:**
- 7.1. A mandatory pre-proposal meeting will be held on August 3, 2017 at 2:00 p.m. at the Adams County Detention Center 150 North, 19th Ave. Brighton, Colorado, to discuss the Scope of Work. The pre-bid will begin precisely at 2:00 p.m. late arrivals will not be allowed to attend. Check-in prior to the pre-bid is required, please allow yourself plenty of time for this process. A driver's license or other picture identification is required. A representative of the Contractor must attend this **mandatory** conference in order to qualify to respond to this Agreement
 - 7.2. **Contractor shall take all necessary precautions with going through secure facility, i.e. tools, camera, etc.**
 - 7.3. Pricing **MUST** be submitted in a separate sealed envelope.
- 8. METHOD OF AWARD** - It is the intent of the County to award an Agreement to the Contractor who provides the best value for Adams County.
- 8.1. The top Contractors may be asked to provide a proof of concept demonstration of the proposed solution. The proof of concept demonstration should include, but not limited to addressing the requirements stated in the RFP.

EXHIBIT A

- 8.2. Evaluation criteria, other than costs, are evaluated first. After rating the written Responses, costs are then considered against trade-offs such as satisfaction of requirements in the Solicitation, qualifications and financial condition of the Contractor, risk and incentives.
- 8.3. If it is in the best interest of the County, the Evaluation Committee may invite a limited number of Contractors to provide an oral presentation.
- 8.4. The County reserves the right to conduct negotiations with Contractors and to accept revisions of Responses. During this negotiation period, the County will not disclose any information derived from Responses submitted, or from discussions with other Contractors. Once an award is made, the Solicitation file and the Responses contained therein are in the public record.
- 8.6 Questions which arise during the Response preparation period regarding issues around this Solicitation, purchasing and/or award should be directed, via e-mail, to Jennifer Tierney Hammer, Contract Specialist III Purchasing Division, Adams County, jtierney@adcogov.org. The Contractor submitting the question(s) shall be responsible for ensuring the question(s) is received by the County by the date listed above in the schedule of activities for submitting the question(s) regardless of the method of delivery.
9. Any official interpretation of this RFP must be made by an agent of the County's Purchasing Division who is authorized to act on behalf of the County. The County shall not be responsible for interpretations offered by employees of the County who are not agents of the County's Purchasing Division.
10. COOPERATIVE PURCHASING: Adams County encourages cooperative purchasing in an effort to assist other agencies to reduce their cost of bidding and to make better use of taxpayer dollars through volume purchasing. Contractor(s) may, at their discretion, agree to extend the prices and/or terms of the resulting award to other state or local government agencies, school districts, or political subdivisions in the event they would have a need for the same product/service. Usage by any entity shall not have a negative impact on Adams County in the current term or in any future terms.
11. The Contractor(s) must deal directly with any governmental agency concerning the placement of purchase orders/agreements, freight/delivery charges, Contractual disputes, invoices, and payments. Adams County shall not be liable for any costs or damages incurred by any other entity.
12. BUDGET: Budget will not be disclosed.
13. DEBARMENT: By submitting this proposal, the Contractor warrants and certifies that he/she is eligible to submit a proposal because he/she is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in a transaction by any Federal, State, or local department or agency.

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EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL
GENERAL TERMS AND CONDITIONS

1. **APPLICABILITY:** These General Terms and Conditions apply, but are not limited, to all bids, Proposals, proposals, qualifications and quotations (hereinafter referred to as "Proposal" or "Response") made to Adams County (hereinafter referred to as "County") by all prospective Contractors, Contractors, bidders, firms, companies, publishers, consultants, or suppliers (herein after referred to as "Contractor" or "Contractors") in response, but not limited, to all Invitations to Bid, Requests for Proposals, Requests for Qualifications, and Requests for Quotations (hereinafter referred to as "Solicitation" or "Solicitations").
2. **CONTENTS OF PROPOSAL**
 - 2.1. **GENERAL CONDITIONS:** Contractors are required to submit their Proposals in accordance with the following expressed conditions:
 - 2.1.1. Contractors shall make all investigations necessary to thoroughly inform themselves regarding the plant and facilities affected by the delivery of materials and equipment as required by the conditions of the Solicitation. No plea of ignorance by the Contractor of conditions that exist or that may hereafter exist will be accepted as the basis for varying the requirements of the County or the compensation to the Contractor.
 - 2.1.2. Contractors are advised that all County Solicitations and Agreements are subject to all requirements contained in the County's Purchasing Division's Policies and state and federal statutes. When conflicts occur, the highest authority will prevail.
 - 2.1.3. Contractors are required to state exactly what they intend to furnish to the County in their Proposal and must indicate any variances to the terms, conditions, and specifications of this Solicitation no matter how slight. If variations are not stated in a Contractor's Proposal, it shall be construed that the Contractor's Proposal fully complies with all conditions identified in this Solicitation.
3. **Equal Opportunity:** The County intends and expects that the Contracting processes of the County and its Contractors provide equal opportunity without regard to gender, race, ethnicity, religion, age or disability and that its Contractors make available equal opportunities to the extent third parties are engaged to provide goods and services to the County as sub Contractors, Contractors, or otherwise. Accordingly, the Contractor shall not discriminate on any of the foregoing grounds in the performance of any Agreement awarded to the Contractor, and shall make available equal opportunities to the extent third parties are engaged to provide goods and services in connection with performance of the Agreement. If submitting a joint venture proposal, or a proposal involving a partnership arrangement, articles of partnership stating each partner's responsibilities shall be furnished and submitted with the Response.

EXHIBIT A

4. **Colorado Open Records Act:** All documentation submitted in response to this solicitation will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act. C.R.S. 24-72-201 *et. seq.* ("CORA"). Accordingly, respondents are discouraged from providing information that they consider confidential, privileged, and/or trade secrets as part of a response to this solicitation. Any portions of submissions that are reasonably considered confidential should be clearly marked as such. The County does not guarantee the confidentiality of any record(s).

Careful consideration should be given before submitting confidential information to the County. The Colorado Open Records Act permits public scrutiny of most materials collected in this solicitation process.

5. CLARIFICATION AND MODIFICATIONS IN TERMS AND CONDITIONS

- 5.1. Where there appears to be variances or conflicts between the General Terms and Conditions, any Special Terms and Conditions and the Scope of Work/Specifications outlined in this Solicitation, the Scope of Work/ Specifications, and then the Special Terms and Conditions, will prevail.

5.1.1. If any Contractor contemplating submitting a Proposal under this Solicitation is in doubt as to the true meaning of the Scope of Work or any other portion of the Solicitation, the Contractor must submit a **written request** via email for clarification to the Point of Contact listed on the first page of this Solicitation. The Contractor submitting the request shall be responsible for ensuring that the request is received by the County prior to the deadline for submitting questions.

5.1.2. The County shall issue a written addendum if substantial changes which impact the technical submission of Proposals are required. A copy of such addenda will be available at the Rocky Mountain E-Purchasing System (BIDNET) website. In the event of conflict with the original Solicitation documents, addenda shall supersede to the extent specified. Subsequent addenda shall supersede prior addenda only to the extent specified.

5.1.3. **ADDENDA: CONTRACTOR IS RESPONSIBLE FOR OBTAINING AND ACKNOWLEDGING ALL SUBSEQUENT ADDENDA VIA THE ROCKY MOUNTAIN E-PURCHASING SYSTEM (BIDNET). FAILURE TO SUBMIT ANY AND ALL SUBSEQUENT ADDENDUM/ADDENDA MAY DEEM THE CONTRACTOR NON-RESPONSIVE. EACH AND EVERY ADDENDUM TO BE SEPARATELY ACKNOWLEDGED.**

5.2. PRICES CONTAINED IN PROPOSAL-DISCOUNTS, TAXES, COLLUSION

5.2.1. Contractors may offer a cash discount for prompt payment. Discounts will be considered in determining the lowest net cost for the evaluation of Proposals; discounts for periods of less than twenty days, however, will not be considered in making an award. If no prompt payment discount is being offered, the Contractor shall enter a zero (0) for the percentage discount to indicate net thirty days. If the

EXHIBIT A

Contractor does not enter a percentage discount, it is hereby understood and agreed that the payment terms shall be net thirty days, effective on the date that the County receives an accurate invoice or accepts the products, whichever is the later date. Payment is deemed to be made on the date of the mailing of the check.

5.2.2. Contractors shall not include federal, state, or local excise or sales taxes in prices offered, as the County is exempt from payment of such taxes.

5.2.2.1. Federal Identification Number: 20-1971780

5.2.2.2. State of Colorado Tax Exempt Number: 98-03569

6. SIGNING PROPOSAL

6.1. Contractor, by affixing its signature to this Solicitation, certifies that its Proposal is made without previous understanding, agreement, or connection either with any persons, firms or corporations making a Proposal for the same items, or with the County. The Contractor also certifies that its Proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action. To insure integrity of the County's public procurement process, all Contractors are hereby placed on notice that any and all Contractors who falsify the certifications required in conjunction with this section will be prosecuted to the fullest extent of the law.

7. PREPARATION AND SUBMISSION OF PROPOSAL

7.1. PREPARATION

7.1.1. The Proposal must be typed or legibly printed in ink. The use of erasable ink is not permitted. All corrections made by the Contractor must be initialed by the authorized agent of the Contractor.

7.1.2. Proposals must contain a manual signature of an authorized agent of the Contractor in the space provided on the Solicitation cover page. The original cover page of this Solicitation must be included in all Proposals. If the Contractor's authorized agent fails to sign and return the original cover page of the Solicitation, its Proposal may be invalid and may not be considered.

7.1.3. The County logo is trademarked and property solely of the County. Contractors do not have permission to use the County's logo on any documentation or presentation materials and to do so would be a violation of the County's trademark

7.1.4. Alternate Proposals will not be considered unless expressly permitted in the Scope of Work.

7.1.5. The accuracy of the Proposal is the sole responsibility of the Contractor. No changes in the Proposal shall be allowed after the date and time that submission of the Proposals is due.

7.2. SUBMISSION

EXHIBIT A

- 7.2.1. The Proposal shall be sealed in an envelope with the Contractor's name and the Solicitation number on the outside. The County's Pricing Form, which is attached to this Solicitation, must be used when the Contractor is submitting its Proposal. The Contractor shall not alter this form (e.g. add or modify categories for posting prices offered) unless expressly permitted in the Solicitation or in an addendum duly issued by the County. Only sealed proposals received by the Purchasing Division of the Finance Department will be accepted; proposals submitted telephone, email, or facsimile machines are not acceptable.
- 7.2.2. Each Proposal must be submitted at the time and place, and number of copies as specified in this Solicitation. Failure to submit the required number of copies may deem the Contractor's Proposal non-responsive.
- 7.2.3. Failure to provide any requested information may result in the rejection of the Proposal as non-responsive.
- 7.2.4. Proposal must be submitted in the format supplied and/or described by the County. Failure to submit in the format provided may be cause for rejection of the proposal. Proposals must be furnished exclusive of taxes.
- 7.2.5. Contractor is responsible for ensuring their Proposal is received by the Purchasing Division prior to the deadline outlined in the solicitation regardless of the method of delivery.
- 7.2.6. Contractors, which qualify their Proposal by requiring alternate Contractual terms and conditions as a stipulation for Agreement award, must include such alternate terms and conditions in their Response. The County reserves the right to declare a Contractor's Proposal as non-responsive if any of these alternate terms and conditions is in conflict with the County's terms and conditions, or if they are not in the best interests of the County.

8. LATE PROPOSALS

- 8.1. Proposals received after the date and time set for the opening shall be considered non-responsive and may be returned unopened to the Contractor.
- 8.2. The County assumes no responsibility for late deliveries of mail on behalf of the United States Post Office or any other delivery system.
- 8.3. The County assumes no responsibility for a Proposal being either opened early or improperly routed if the envelope is not clearly marked on the outside: HMI System Upgrade at the Adams County Detention Facility and RFP-JT-2017.438.
- 8.4. In the event of a situation severe enough to cause the Adams County Board of Commissioners to close the County offices for any reason, the Purchasing Manager has the prerogative of rescheduling the proposal opening time and date. No proposal will be considered above all other proposals by having met the proposal opening time and date requirements to the exclusion of those who were unable to present their proposal due to a situation severe enough to cause the Board of Commissioners to close the County offices.

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9. MODIFICATION OR WITHDRAWAL OF PROPOSALS

9.1. MODIFICATIONS TO PROPOSALS. Proposals may only be modified in the form of a written notice on Contractor letterhead and must be received prior to the time and date set for the Proposals to be opened. Each modification submitted to the County's Purchasing Division must have the Contractor's name and return address and the applicable Solicitation number and title clearly marked on the face of the sealed envelope. If more than one modification is submitted, the modification bearing the latest date of receipt by the County's Purchasing Division will be considered the valid modification.

9.2. WITHDRAWAL OF PROPOSALS

9.2.1. Proposals may be withdrawn in the form of a written notice on Contractor letterhead and must be received prior to the time and date set for the opening of Proposals. Any withdrawal of a Proposal submitted to Adams County Purchase Division must have the Contractor's name, return address, and the applicable Solicitation number and title clearly marked on the face of the envelope and on the withdrawal letter.

9.2.2. Proposals may not be withdrawn after the time and date set for the opening for a period of ninety calendar days. If a Proposal is withdrawn by the Contractor during this ninety-day period, the County may, at its option, suspend the Contractor and may not accept any Proposal from the Contractor for a six-month period following the withdrawal.

10. REJECTION OF PROPOSALS

10.1. REJECTION OF PROPOSALS. The County may, at its sole and absolute discretion:

10.1.1. Reject any and all, or parts of any or all, Proposals submitted by prospective Contractors;

10.1.2. Re-advertise this Solicitation;

10.1.3. Postpone or cancel the process;

10.1.4. Waive any irregularities in the Proposals received in conjunction with this Solicitation; and/or

10.2. REJECTION OF A PARTICULAR PROPOSAL. In addition to any reason identified above, the County may reject a Proposal under any of the following conditions:

10.2.1. The Contractor misstates or conceals any material fact in its Proposal;

10.2.2. The Contractor's Proposal does not strictly conform to the law or the requirements of the Solicitation;

10.2.3. The Proposal expressly requires or implies a conditional award that conflicts with the method of award stipulated in the Solicitation;

EXHIBIT A

10.2.4. The Proposal does not include documents, including, but not limited to, certificates, licenses, and/or samples, which are required for submission with the Proposal in accordance with the Solicitation; and/or

10.2.5. The Proposal has not been executed by the Contractor through an authorized signature on the Specification's Cover Sheet.

10.3. The County reserves the right to waive any irregularities or informalities, and the right to accept or reject any and all proposals.

11. ELIMINATION FROM CONSIDERATION

11.1. A Proposal may not be accepted from, nor any Agreement be awarded to, any person or firm which is in arrears to the County upon any debt or Agreement or which is a defaulter as surety or otherwise upon any obligation to the County.

11.2. A Proposal may not be accepted from, nor any Agreement awarded to, any person or firm who has failed to perform faithfully any previous Agreement with the County or other governmental entity, for a minimum period of three years after the previous Agreement was terminated for cause.

11.3. Any communications in regards to this RFP must go through the Adams County Purchasing Division only. Any contact with other County personnel or County Contractors may be cause for disqualification.

11.4. No damages shall be recoverable by any challenger as a result of the determinations listed in this Section or decisions by the County.

11.5. The Board of County Commissioners may rescind the award of any proposal within one week thereof or at its next regularly scheduled meeting; whichever is later, when the public interest will be served thereby.

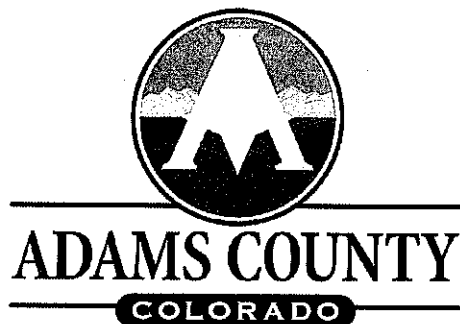
12. QUALIFICATIONS OF CONTRACTOR: The County may make such investigations as deemed necessary to determine the ability of the Contractor to perform work, and the Contractor shall furnish all information and data for this purpose as the County requests. Such information includes, but is not limited to: current/maximum bonding capabilities, current licensing information, audited financial statements, history of the firm on assessments of liquidated damages, Agreements cancelled prior to completion and/or lawsuits and/or pending lawsuits against the firm and/or its principals. The County reserves the right to reject any Proposal if the evidence submitted by, or investigation of, such Contractor fails to satisfy the County that such Contractor is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein. Conditional Proposals will not be accepted.

13. AWARD OF SOLICITATION: The County shall award this Solicitation to the successful Contractor through the issuance of a Notice of Intent to Award. All Contractors that participated in the Solicitation process will be notified of Contractor selection. No services or goods shall be provided, and no compensation shall be paid, until and unless an Agreement has been signed by an authorized representative of the County and the Contractor.

EXHIBIT A

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EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
SCOPE OF WORK**

I. INTRODUCTION

Adams County is seeking responses from responsible contractors for the Upgrade of the HMI (human Management Interface) System at the Adams County Detention Facility.

II. REQUIRED DOCUMENTATION

1. Approach to Providing Services: Provide a description of the means and methods proposed to execute the scope of work for this project. Include all staffing, and the timeframe to complete the project.
2. Team Information: Provide resume information concerning the key individuals to be assigned to this project. Names, titles, experience, job descriptions, professional training, functional role, professional licenses and/or associations of individuals, shall be included.
3. Past Experience: Provide brief project/work descriptions and histories that delineate your ability completed in the past three years with a similar size and scope to this work
4. Proposed Fees: Provide a total fee for the project on your own form, include a breakdown of the lump sum price by line item descriptions and amounts. **Fee sheet shall be in a separate sealed marked envelope.**
5. References (on attached form)

III. RESPONSE FORMAT

Failure to respond in the required format may deem your submittal non-responsive.
Failure to provide required information may deem your submittal non-responsive.

SUBMISSION OF PROPOSALS: ONE (1) hardcopy ORIGINAL, ONE (1) electronic ORIGINAL (USB or CD-single PDF document) and THREE (3) HARDCOPIES, TOTAL OF FIVE (5) submittals of each Proposal must be received at the time and place specified in this Solicitation. Submittals should be prepared simply and economically providing a straightforward, concise description of the Contractor's ability to perform the requirements of this solicitation. Failure to submit the required number of copies may deem the Contractor non-responsive.

PRICING MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE. THERE MUST NOT BE ANY PRICING INFORMATION WITHIN THE PROPOSAL SUBMITTAL ENVELOPE.

EXHIBIT A

Electronic copy shall be an EXACT reproduction of the original documents provided. All sections shall be combined into a single PDF electronic document.

1. Provide submittal without reference to Adams County logo or company logo.
2. Label cover of Original submittal
3. Submit proposal in a tab format
4. Table of Contents – Include a clear identification of the material by section and by page number. , i.e. Mandatory Requirements section, etc.
5. Executive Summary - The executive summary should give in brief concise terms a summation of your submittal. Identify the points that make your firm uniquely qualified for this engagement.
6. Profile of the Firm – State whether your firm is local, national, or international. Also include the following for the office this work would originate from:
 - a. Size of the Firm and size of local office (if applicable)
 - b. Location of the office, where the work on this engagement is to be performed
 - c. Number and nature of the professional staff to be assigned to the project on a full-time basis.
 - d. Number and nature of staff to be assigned to this project on a part-time basis.
 - e. Identify the supervisory and management staff who will be assigned to the engagement. Provide resumes for each person that will be assigned to this engagement.
 - f. Provide any substantiated complaints against the firm in the last 3 years and any outstanding litigation.
7. Provide documentation that satisfies the Required Document requests.
8. Provide documentation that satisfies the criteria to be evaluated.

IV. Detailed Scope/Specification Requirements

1. **Background:** The Adams County Detention Facility 342,000 square foot facility that houses on average 1000 inmates.
2. **Objective:** The Adams County Sheriff's Office is seeking Contractors to identify and provide a solution to upgrade the HMI system at the Adams County Detention Facility. The Contractor must be organized for the purpose of providing network services, and have previous experience with proven effectiveness in the Information Technology field
3. **Project Description/Issues:** The detention facility is equipped with control panels for ingress and egress controlled using Indusoft Software. On numerous occasions, staff has lost the ability to control access points throughout the facility with the current system. Also, control panels are showing false readings on the status of door security. The digital recording system is a mix between analog and digital devices. We have had difficulties obtaining clear/timely videos. Currently, the system needs repaired on a regular basis.

EXHIBIT A

4. Scope of Work: The contractor will have the responsibility to identify the problem(s) and provide a solution to fix the issues the Sheriff's Office is experiencing. Among things that should be considered is:

- Network infrastructure
- Programming
- Ethernet backbone,
- Hardware
- Digital recording system ability to function effectively in a mixed environment of IP and Analog based cameras
- Computers/monitors/switches to run the system.

V. Security and Working Conditions

1. All prospective contract personnel will have an NCIC/CCIC clearance run by the Sheriff's Office prior to be considered for employment. The Contractor shall be responsible for any costs imposed by the Colorado Bureau of Investigation (CBI) for processing fingerprints on applicants. Once the initial clearance is completed the prospective employee must complete the background package supplied by the Sheriff's Office with supporting documentation including, but not limited to, copies of birth certificate, driver's license, social security card, GED or high school diploma, professional licenses and military service if applicable. The Contractor will also be asked to furnish a signed statement indicating that the company has completed a reasonable background on each applicant as well as provide Affirmation of Legal work Status. The applicant will be required to sign a statement agreeing to abide by the rules of the facility. The Sheriff's Office upon receipt of the completed package shall review the information and schedule and integrity interview with the applicant. When this process is complete, normally in 14-21 days, the contractor will be advised that the applicant may begin working and a picture ID badge will be issued by the Sheriff's Office. No employee will be allowed to work prior to this process being completed without the expressed consent of the contract liaison or designee. Persons completing an actual internship shall be required to comply with the complete background process prior to working.
2. Contractor will be informed immediately if any prospective contract employee is refused clearance for any reason.
3. The Sheriff's Office retains the right to withdraw the security clearance of any contract personnel at any time.
4. When an employee resigns or is terminated by the Contractor, the Sheriff's Office will be notified immediately. Terminated employees are required to return their ID badge and access card (if applicable) prior to leaving the building on their last day. It is the responsibility of the Contractor to retrieve the badge and access card within 24 hours if the employee is not on site when they resign or are terminated.
5. The Sheriff's Office reserves the right of inspection of all personal effects and contents any time of the day or night. Contractors are requested to carry personal items in clear tote bags as much as possible.

EXHIBIT A

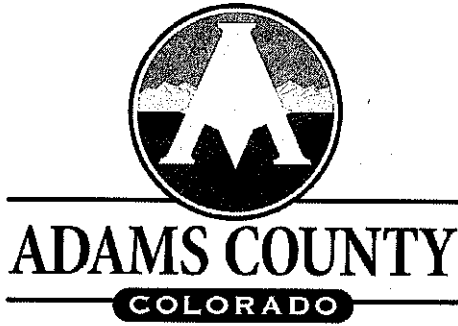
7. Contract employees are never to bring in their own instruments if they are sharp, edged or bladed, such as scissors and knives.
8. The Facility may withdraw the security clearance of any Contractor personnel at any time.
9. All tools to perform the job are required to be checked and accounted for before leaving the work area, and are to be checked at the start and finish of each day until the job is completed. It is the contractors responsibility to insure all tools checked into the facility are accounted for and if found missing. The county preference is that tools are left on site in a job box in a secured location.
10. Work hours are 7:00 a.m. to 3:30 p.m. The Contractor may be required to work nights or weekends, this will be at the discretion of the Project Manager.
11. Contractors are not allowed to conduct any type of conversation with any inmates.
12. The safety for staff and inmates is held to a high standard, and must be followed at all times. If any contractor or vendor is not able to provide a safe and secured working environment they will then be asked to leave the premises.

VI. Evaluation Criteria

Pricing
Problem Identification/Solution
Experience of Staff working on the Project
Timeframe to complete the project
References

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EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL
SUBMISSION FORM

SUBMISSION: It is imperative you address your submittal envelope as follows:

Mailing Address:

Adams County Government Center
Purchasing Division C4000A
4430 South Adams County Parkway
Brighton, CO 80601

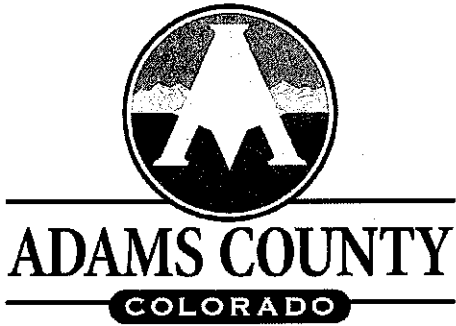
Hand Deliveries accepted:

Adams County Government Center
First Floor Central Lobby Receptionist
4430 South Adams County Parkway
Brighton, CO 80601

ATTN: Jennifer Tierney Hammer
Contract Specialist III
RFP-JT-2017.437

Does your Proposal comply with all the terms and conditions of this Solicitation? If no, indicate exceptions.	YES	NO
Does your Proposal provide proposed revisions to the attached Sample Agreement and identified on the Term of Acceptance Form?	YES	NO
Does your Proposal meet or exceed all specifications, including minimum service requirements? If no, indicate exceptions.	YES	NO
Requirements met and response included?	YES	NO
May any other governmental entity avail itself of this Agreement and purchase any and all items specified?	YES	NO
Have all the addendums been acknowledged and enclosed?	YES	NO
Original and the number of copies specified enclosed including electronic copy?	YES	NO
Has a duly authorized agent of the contractor signed the cover sheet ?	YES	NO
Is pricing form enclosed in a separate sealed envelope?	YES	NO

EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S CERTIFICATION
OF COMPLIANCE**

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a Agreement for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or Agreement with an illegal alien who will perform work under the attached Agreement for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached Agreement for services.

Contractor Name

Printed or Typed Name

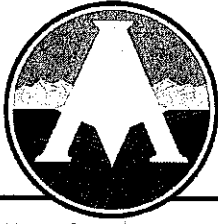
Signature

Title

Date

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.

EXHIBIT A



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S STATEMENT**

I have read and fully understand all the conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda (list all): _____

Contractor Name _____ Date _____

Signature _____ Printed Name _____

Title _____

Address _____

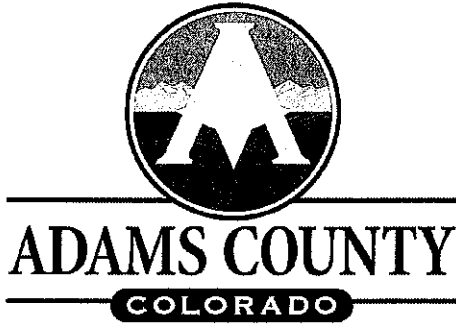
City, State, Zip Code _____ County _____

Telephone _____ Fax _____

Email _____

EXHIBIT A

EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
REFERENCE FORM**

Contractors shall furnish the names, addresses and telephone numbers of a minimum of three (3) firms or government organizations for which the Contractor has provided similar projects:

Company Name _____

Address _____

Reference Name _____

Reference Email Address _____

Telephone Number _____

Project Name _____

Value \$ _____

Company Name _____

Address _____

Reference Name _____

Reference Email Address _____

Telephone Number _____

Project Name _____

Value \$ _____

Company Name _____

Address _____

Reference Name _____

Reference Email Address _____

Telephone Number _____

Project Name _____

Value \$ _____

EXHIBIT A



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
TERM OF ACCEPTANCE FORM**

Request for Proposal # _____

I, on behalf of the Contractor identified below, hereby certify that I have read a copy of the sample Agreement attached to the RFP and understand the terms and provisions contained in that Agreement. I further hereby certify that it is the Contractor's intent to comply with each and every term and provision contained in the sample Agreement and propose no modifications to the sample Agreement except as follows:

- 1) _____
- 2) _____
- 3) _____

I understand that the modification stated above, if any, are offered for discussion purposes only and that Adams County reserves the right to accept, reject or further negotiate any and all proposed modification to the sample Agreement.

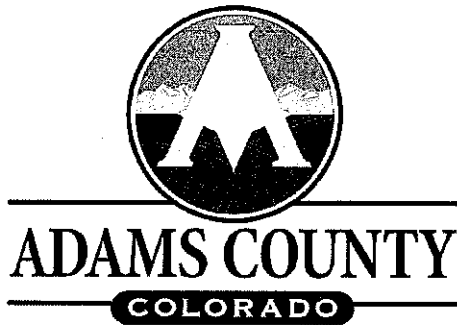
Contractor Name _____

Authorized Signature _____

Printed Name _____

Title _____

Date _____



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
APPENDIX A
SAMPLE AGREEMENT FOR SERVICES**

The Sample Agreement for Services is included in this solicitation for informational and reference purposes only.

**ADAMS COUNTY
PROFESSIONAL SERVICE AGREEMENT**

THIS AGREEMENT ("Agreement") is made this _____ day of _____ 2017, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Company Name, located at Address 123, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

1.1. All work shall be in accordance with the attached RFP xxxxx and the Contractor's response to the RFP xxxxx attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.

1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

- 3.1. Term of Agreement: The Term of this Agreement shall be for one-year from DATE through DATE.
- 3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to two, one year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Contractor.
- 4. PAYMENT AND FEE SCHEDULE:** The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of:
- 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.
- 5. INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**
- 6. NONDISCRIMINATION:**
- 6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**
- 6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. INDEMNIFICATION: The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. INSURANCE: The Contractor agrees to maintain insurance of the following types and amounts:

8.1. Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

8.1.2. General Aggregate: \$2,000,000

8.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

8.3. Workers' Compensation Insurance: Per Colorado Statutes

8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.

8.4.1. Each Occurrence: \$1,000,000

8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:

8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.

8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS

9.1. Notwithstanding anything else set forth in this Agreement, if Contractor fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in a workmanlike manner in accordance with all codes, plans, specifications and industry standards, Contractor shall be liable to County for all damages arising from the breach, including but not limited to, all attorney fees, costs and other damages.

10. WARRANTY:

10.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

11. TERMINATION:

11.1.For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.

11.2.For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

12. MUTUAL UNDERSTANDINGS:

12.1.Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.

12.2.Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

12.3.OSHA: The Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

12.4.Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.

12.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.

12.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.

12.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.

12.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County (department name)
Contact:
Address:
City, State, Zip:
Phone:
E-mail:

Department: Adams County Purchasing
Contact:
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone:
E-mail:

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Winner123
Contact:
Address:
City, State, Zip:
Phone:
E-mail:

12.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

12.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

12.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

12.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

13. AMENDMENTS, CHANGE ORDERS OR EXTENSIONS:

13.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.

13.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

14. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08:

Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

14.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.

14.2. The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

- 14.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- 14.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 14.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 14.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien, and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- 14.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 14.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.

Remainder of this page is left blank intentionally.

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

Board of County Commissioners

Chair Date

Contractor

Signature Date

Printed Name Title

Attest:

Stan Martin, Clerk and Recorder

Deputy Clerk

Approved as to Form: _____
Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF _____)

STATE OF _____)SS.

Signed and sworn to before me this _____ day of _____, 2017,

by _____,

Notary Public

My commission expires on: _____

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Company Name

Date

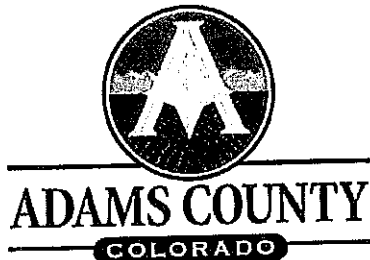
Signature

Name (Print or Type)

Title

Note: Registration for the E-Verify Program can be completed at:
<https://www.vis-dhs.com/employerregistration>.

It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.



Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

REQUEST FOR PROPOSAL COVER SHEET

RFP Issue Date: July 25, 2017
RFP Number: RFP-JT-2017.438
RFP Title: HMI System Upgrade at the Adams County Detention Facility
Mandatory Pre-Proposal Meeting: **August 3, 2017-2:00 p.m.**
Adams County Detention Center
150 North 19th Avenue, Brighton, CO 80602

RFP Questions Due: **August 7, 2017-2:00 p.m.**
Proposal will be received until: **August 22, 2017- 2:00 MT, Our Clock**
4430 South Adams County Parkway, Front Lobby
Brighton, CO 80601

Goods or services to be delivered to or performed at: 150 North 19th Avenue, Brighton, CO
For additional information please contact: Jennifer Tierney Hammer, Contract Specialist III
720-523-6049
Email Address: jtierney@adcogov.org
Documents included in this package:
Proposal Instructions
General Terms and Conditions
Scope of Work (SOW)/ Specifications
Pricing Form
Submission Form
Contractor's Certificate of Compliance
Contractor's Statement
Reference Form
Term of Acceptance Form
Appendix A – Sample Agreement

If any of the documents listed above are missing from this package, contact Adams County Purchasing. If you require additional information, call the Purchasing Division contact person.

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the Contractor, (2) he/she has read all terms and conditions and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her Proposal, (3) the Proposal is being submitted on behalf of the Contractor in accordance with any terms and conditions set forth in this Solicitation, and (4) the Contractor will accept any awards made to it as a result of the Proposal submitted herein for a minimum of 120 calendar days following the date of submission.

PRINT OR TYPE YOUR INFORMATION

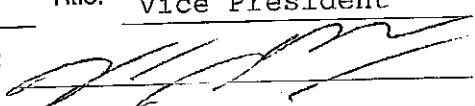
Name of Contractor: CML Security, LLC Fax: 720-438-7573
Address: 400 Young Court, Unit 1 City/State: Erie, CO Zip: 80516
Contact Person: JJ Ramsey Title: Vice President Phone: 720-466-3650
Authorized Representative's Signature:  Phone: 303-704-6036
Printed Name: JJ Ramsey Title: Vice President Date: 8/21/2017
Email Address: jjramsey@cmlsecurity.us

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Jennifer Tierney Hammer, Contract Specialist III
Adams County Government Center
4430 South Adams County Parkway
Brighton, CO 80601

RE: RFP-JT-2017.438

August 21, 2017

Dear Ms. Jennifer Tierney Hammer:

CML Security respectfully submits the following documents in response to RFP-JT-2017.438, HMI System Upgrade at the Adams County Detention Facility.

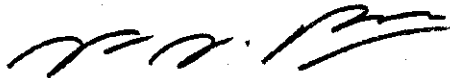
As a leading Security Electronics and Detention Equipment contractor with a team who has extensive experience not only on upgrade projects but also working in the State of Colorado, we are excited and prepared to work closely with your team to provide the complete furnish and install of a new HMI System for the Adams County Detention Facility.

We are uniquely qualified in regards to this opportunity based on our close proximity to the Adams County Detention Facility; our extensive similar project experience; and our ability to self-perform all of our work. We believe that our company and team will bring a level of experience and knowledge to this project that others will not.

CML Security is team focused and customer driven. Our knowledge and positive working relationships throughout the industry allow us to provide superior service and project oversight to fulfill our ultimate goal of making the entire project team successful.

I trust the documents enclosed meet all the requirements of the RFP. Please feel free to contact me with any questions or any clarifications that you may need.

Sincerely,



J.J. Ramsey
Executive Vice President + Owner
CML Security, LLC
303 704 6036
jjramsey@cmlsecurity.us

EXECUTIVE SUMMARY

The executive summary should give in brief concise terms a summation of your submittal. Identify the points that make your firm uniquely qualified for this engagement.

We are uniquely qualified in regards to this opportunity based on our close proximity of only a 30-minute drive, to the Adams County Detention Facility; our extensive similar project experience; and our ability to self-perform all of our work.

We believe that our company and team will bring a level of experience and knowledge to this project that others will not.

PROFILE OF THE FIRM

State whether your firm is local, national, or international. Also include the following for the office this work would originate from:

- *Size of the Firm and size of local office (if applicable)*
- *Location of the office, where the work on this engagement is to be performed*
- *Number and nature of the professional staff to be assigned to the project on a full-time basis.*
- *Number and nature of staff to be assigned to this project on a part-time basis.*
- *Identify the supervisory and management staff who will be assigned to the engagement. Provide resumes for each person that will be assigned to this engagement.*
- *Provide any substantiated complaints against the firm in the last 3 years and any outstanding litigation.*

CML Security, LLC is headquartered in Erie, CO, just 30-minutes from the Adams County Detention Facility. Our team is made up of nearly 120 professional individuals and while we perform work for correctional facilities across the US, our primary focus is in the Western States.

On the following page we have provided a proposed organizational chart to illustrate the members of our team who will be assigned to the Adams County HMI System Upgrade project and indicate whether the team members will be assigned on a full-time or part-time basis. Resumes for each individual can be found starting on page 13.

Over the past 3 years, there have not been any substantiated complaints against our firm, and there is no outstanding litigation.

YELLOW - Indicates full time
 ORANGE - Indicates part time

Proposed Team Org Chart
Adams County Detention Facility, CO
HMI System Upgrades

Customer & C&M Principals

**ADAMS COUNTY
 DETENTION FACILITY**

PRESIDENT
 Keith Thoene

EXECUTIVE VICE PRESIDENT
 J.J. Ramsey

VP OPERATIONS
 Mike Rypkema

VP SECURITY ELECTRONICS
 Chris White

**Senior Support
 Team**

**GENERAL
 SUPERINTENDENT**
 Cory Solberg

**VP SYSTEMS SUPPORT
 + MAINTENANCE**
 Mike Powell

**DIRECTOR
 SECURITY ELECTRONICS**
 Lakshan Pathirana

PROJECT EXECUTIVE
 Tommy Thoene

DESIGN MANAGER
 Brett Noecker

**Project Leadership
 Team**

**SEC
 SUPERINTENDENT**
 Dari Thoene

**SENIOR PROJECT
 ENGINEER**
 Jon Masdin

PROJECT MANAGER
 Kelly Sientz

**Project Support
 Team**

**INSTALLATION
 TECHNICIANS
 AS REQUIRED**

**WARRANTY + MAINTENANCE
 LEAD TECHNICIAN**
 Justin Cogswell

PROGRAMMER
 Nick Howell

SEC ENGINEER
 Joel Green

IT ENGINEER
 Micheal Hamish

PROJECT COORDINATOR
 Arielle Black

APPROACH TO PROVIDING SERVICES

Provide a description of the means and methods proposed to execute the scope of work for this project. Include all staffing, and the timeframe to complete the project.

A common objective that runs throughout CML is to make it easy to work with our company. This is all encompassing and extends to the owner level ensuring they have the products and systems that meet their needs, are user-friendly, highly advanced, and highly efficient. Our team has preformed successful security electronics integration and installation on hundreds of projects and each one is unique and customized for the owner's particular needs and budget. Having this common objective has enabled us to develop various processes and steps that are implemented into our means and methods for every project to ensure we meet our objective.

Project Management:

We utilize a compliance log-tracking tool to manage the project schedule, budget trending, design, and engineering aspects from day one to completion. From the project inception, the CML team will set up weekly project coordination meetings with the owner to review the project compliance log.

CML Security believes in onsite management on a weekly basis, which assists with coordination and project schedule. We man up a job more thoroughly than what most GC's are used to. By being onsite and having the appropriate manpower we are able to coordinate with all team members more effectively than if we were not there.

Schedule:

CML plans on self-performing all work on this project—this includes all management, engineering, programming, and installation services. It is our belief that on SEC upgrade projects, the only way to 100% control a projects success is to perform 100% of the work with a unified team. It is this onsite management that is one of CML's keys to success. We find that 'the known' will not slow us down, but it is the unknown or constant changes that can kill production, if not managed properly, with this end-to-end team.

CML focuses on keeping the same management team on any particular project from start to finish. While this may sound obvious, it can be a real challenge given the rise and fall of backlog. As an example of our efforts, we kept the same Project Executive, Project Manager, Project Coordinator and Project Superintendent team members on two separate and nearly four-year long projects, RJ Donovan and San Mateo County Jail – all separate individuals per position on each project. Combining solid project management tools with a steady workforce, are the fundamentals that allow CML to ensure that you get a stable and steady contracting support on our scope of work.

- + **Our team will be able to manage the schedule of this job efficiently due to many factors.** Along with a master schedule, we feel that weekly meetings are critical to keep the project team aware of how the job is progressing. While, at times, this may be a conference call, it is critical to keep all parties aware of what is going on.

- + **Daily team meetings with the on-site representative.** Since this is an occupied facility, we will start each day out with our team members with goals for the day. They will keep the on-site representative involved in these meetings. This allows the facility to allocate appropriate staff and scheduling of inmate movement, etc., to maintain efficiency on a daily basis.
- + **Local PM.** We will have a site superintendent that will handle the day-to-day operations of the project. In addition, we will have a Project Manager on site weekly to assure all needs are being met and the schedule is being maintained.
- + **We feel our staff's experience with SEC upgrade projects allows us to look at a project from start to finish and identify the major schedule drivers.** Once we have identified these, we try and take steps in the beginning of the project that will maximize efficiencies for the life of the project.
- + **We will have a master schedule, outlining all upgrades schedules for the project.** We expect this project to take less than 6 months, however, we do understand that this is an occupied facility, and we will work with the owner to develop the cutover schedule at the beginning of the project. This will allow proper staffing and planning to minimize disruption of the occupied facility. This master schedule will be updated and submitted to all of the project team on a weekly basis.

Approach to Project Safety and Work Quality:

Safety: CML Security takes pride in our company's attention to safety. With weekly safety meetings and ongoing training, our approach to project safety is paramount to our continued success. We encourage safety to be a daily priority for each member of our team. An example of this commitment to safety is our corporate safety policy to have all persons in any management or supervisory position to have OSHA 30 hour training. This training better equips our company to prepare and maintain a safe working environment for our staff and owners.

We understand the importance of safety for your facility's staff, our team, and the inmates during a project such as this. Our team is familiar with the general protocols of working in a detention environment. Tool checks, escorts, door interlocks, etc., are common to this type and work and we will work with the owner to assure all protocols are strictly followed and safety is the number one priority on the job site.

Quality: Delivering quality is paramount and the past 30 years of successful projects demonstrates our commitment to consistently meeting the highest quality standards. For this project, Chris White, CML's Security Electronics Department Head, will conduct all internal QA/QC checks to ensure that our deliverables are of the highest standards and meet all of the owners' expectations and needs.

CML meets every two weeks on each project to measure our performance metrics. These performance metrics change by job but typically include:

- + **Review of compliance log** - Are any quality issues going through the correct/proper channels and what is the response time to resolution
- + **Training** - Did we get any calls that warrant further staff training at lower levels
- + **Safety** - were there any new activities, new personnel, or new products that warrant a safety visit from our safety manager
- + **Staffing** - any hire/fire/transfers needed

These topics, and others developed through input from owners on a project-by-project basis, are made available to send out after our operations meetings every two weeks. We also include our corresponding action items and persons responsible for resolution to items/tasks generated during these meetings.

Our Reputation and Commitment to High Quality Workmanship:

Our goal on every project is to ensure the end-user is happy with the complete integrated system, the way in which the project was managed, and the quality of the system installation.

In order to reach this goal, we focus on retaining the best people. We man-up each project with a seasoned fabrication crew that integrates the entire system along with upper management support all while working hand-in-hand with the owner to ensure the security electronics system delivered is developed specifically for the end-users needs.

This starts on day one and continues through to the delivery of the system. Because of this, CML has earned a reputation of being a team player that delivers the highest quality and thoroughness throughout every project. We are proud of this reputation and committed to ensuring it remains true.

PROBLEM IDENTIFICATION & SOLUTION - RECOMMENDED SYSTEMS UPGRADES

CML Security has defined our recommended system upgrades below. Our recommendations address the symptoms or problems outlined in the RFP as well as the known limitations and bugs of the current system. Inevitably, there will be additional items found, or recommended by the owner, as the project moves along; we have endeavored to include contingency to tackle a reasonable amount of additional scope items that may arise.

Upgrade Categories Included In Our Pricing:

HMI Software

CML Security has priced a complete re-write of the existing user interface software, Indusoft, using the most current version. This re-write will address several issues and bugs as well as introduce several new enhancements that are now available for your users and administration staff.

Highlighted Benefits of this Re-write:

1. Additions of a full and true control transfer as to allow Central Control to take over, or fully monitor, the existing housing pods in their entirety.
2. Eliminate the delay, and or malfunction, of doors not opening upon touch, doors not opening due to processor issues, doors opening by themselves, doors needing to be opened multiple times to activate.
3. Change the software resolution to 1920x1080, which will allow a much more crisp screen, and with less congestion for the users.
4. Remove all web-clients and make each and every touch screen station a stand-alone license. You will no longer lose multiple stations, if the host goes down.
5. Add alarm reports and printouts through a central database of all activities performed through the system, from any user.
6. Please see attached sample 'Theory of Operations' for some of the features available to you in this re-write.

New Dell PC's and Touchscreens

CML has priced all new PC workstations and touchscreen monitors for this project. It is our opinion that everything should be brought up to Windows 10 and onto the same version of PC, for ease of maintenance. We are also supplying new and larger Touchscreen monitors with current HD resolution of 1920x1080, which will enhance the clarity and lower the clutter on all screens.

Harding Intercom Interface Re-write

CML has priced up a complete re-write of the intercom interface. We have found bugs in the existing Sierra code, which causes the system to lock up, and force the Harding units to be rebooted.

New System Network

CML has priced up a new system wide, layer 3, network switches. This network will ride on a single mode fiber backbone and it will be designed for expansion if the owner would ever like to drop new IP cameras into the design.

Add IP Camera Call-ups with New HD Call-up Monitors

CML has priced up removing all the existing analog call-ups and replacing them with a call-up pulled directly from the IP address from the camera or encoder. This will allow the best available image for your call-ups, specifically as you replace your cameras with IP cameras over time.

Upgrade Existing PLCs to Ethernet Based Protocol

CML has priced up removing all existing controller-link communication from the PLC's and network. We will be installing new Ethernet cards in all PLCs that do not have them and placing them on the network, which will significantly increase your speed and reliability of the system.

Replace PLC Batteries and Install Enclosure Venting Where Required

CML has priced up replacing all PLC memory backup batteries at all PLC locations. We have also priced up monitoring and adding venting in existing equipment enclosures, if there is excessive heat buildup.

Adams County Correctional Facility

SYSTEM SEQUENCE OF OPERATIONS & USER GUIDE

August 2017

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Disclaimer

There are always differences between the appearance of printed materials and on-screen images. These screenshots may not perfectly convey the video contrast. Furthermore, CML Security always provides the latest version of the operating system software at the time of manufacture, meaning there may be some minor differences between the graphics provided here and those shown on the screen, as well as possible operational differences.

Overview

This document serves as an overview and a general guide to the operation of the touch screen control system. This document will explain the basic functions of the security control system, including sample icons and screens. The system will allow you to address events in any order that a situation may require but only responds to valid operations.

The control stations are configured using Indusoft Web Studio 8.01 integrated development environment on the Windows 10-Professional operating system. When the system starts, the user is automatically logged on to Windows, the Indusoft HMI application automatically starts and the Station Disabled or Welcome screen is displayed.

Basic operational function for doors is based on two-step authentication. First, a user must select the door that is desired to be opened or closed. Once this Door is selected (shown by a colored border around the icon), the user may select the appropriate action from the Command Bar. (Open/Unlock in this case...) This will cause the open/unlock signal to be sent to the door.

Utility control is based on two-step authentication. Utilities are Lighting, Water, and Television/Electrical outlets.

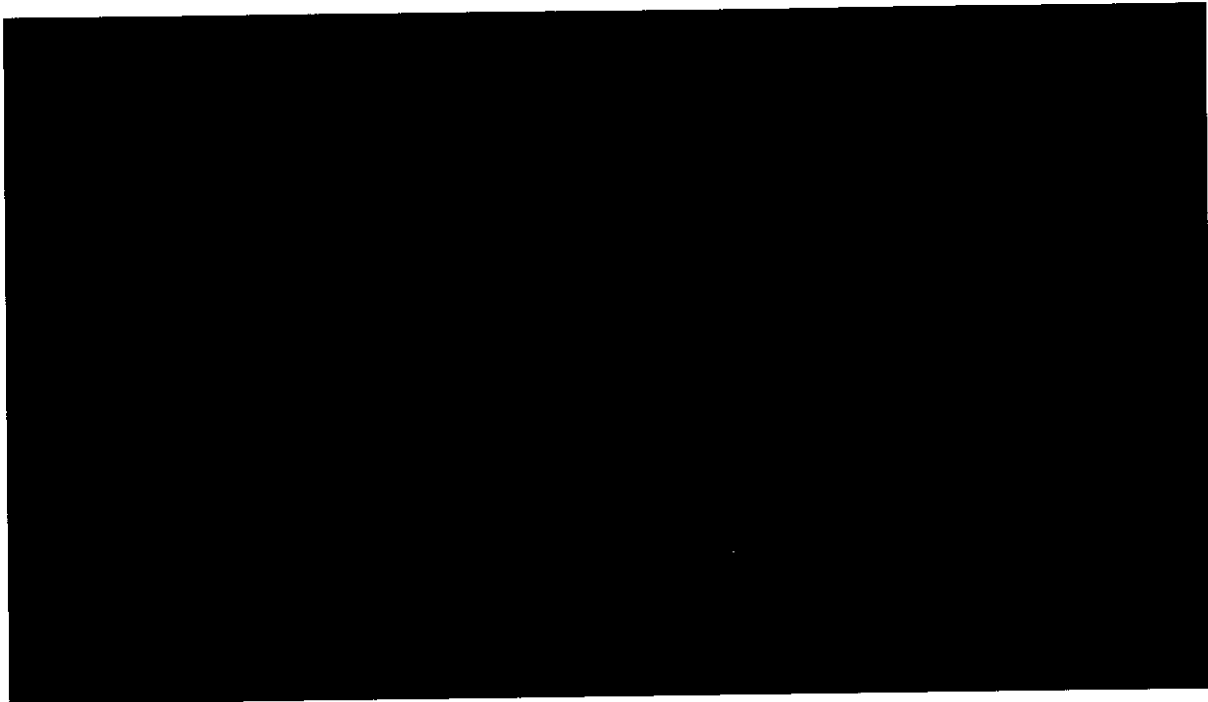
Most other icon control is based on single-action authentication. Press the Icon and the action occurs.

Application Startup Screens

Upon startup, one of two screens will be presented based on the current status of the control station.
'Station Disabled' or 'Welcome'

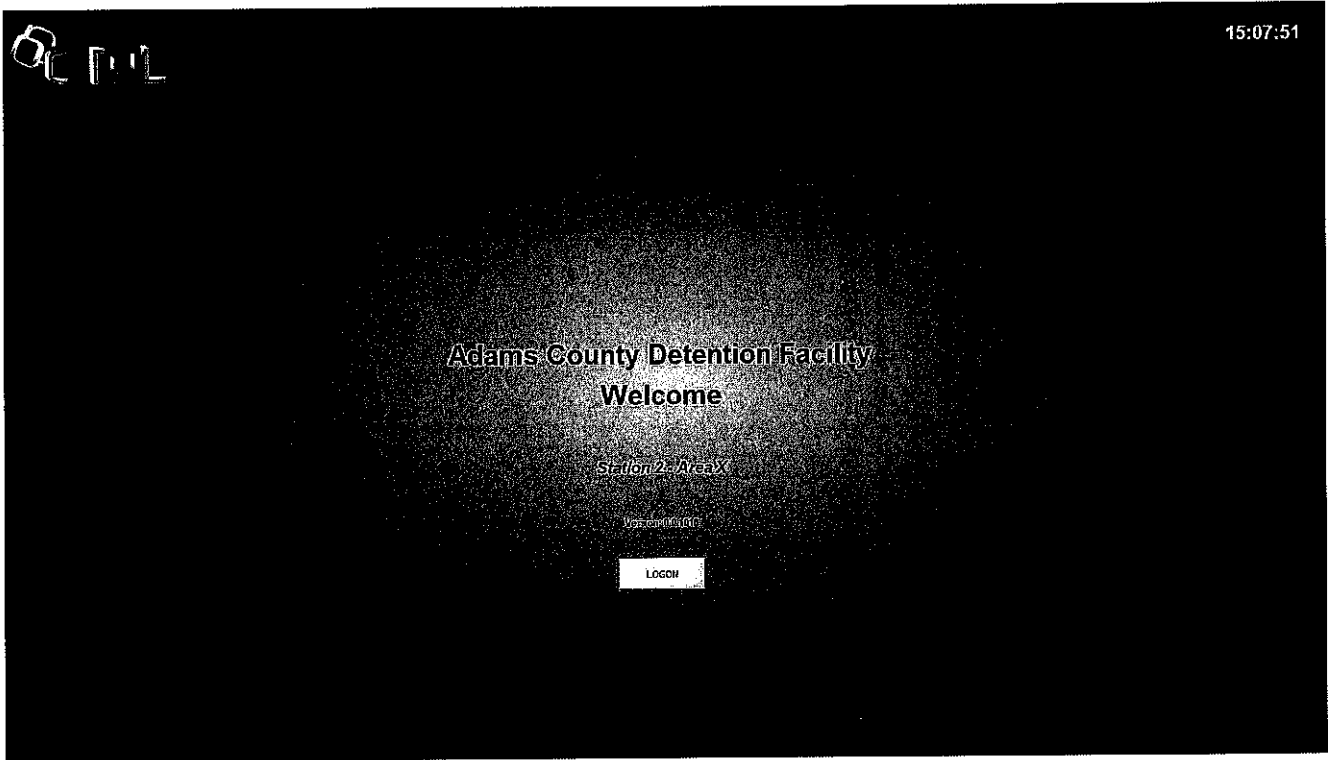
Station Disabled Screen

If the control status is disabled the 'Station Disabled' screen will be displayed. Central Control must re-enable the station to present the 'Welcome' screen, and allow the operator to logon and use the system.



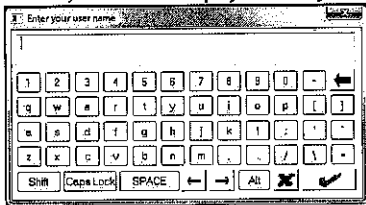
Welcome Screen

The welcome screen is the starting point for access to the control station. This screen displays the facility name, running application version info, station name, and the operator logon button.

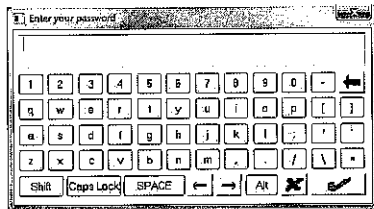


To Logon to the system

1. Select the 'LOGON' Button. Logon credentials will be assigned by a supervisor.
2. When the 'Enter your user name' dialog appears, enter your assigned user name via the onscreen keyboard shown below, or with the physical keyboard attached to the computer (if provided).



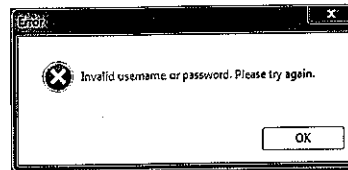
3. Touch the Enter Button. ✓
4. When the 'Enter your password' dialog appears, enter your assigned password via the onscreen keyboard shown below, or with the physical keyboard attached to the computer (if provided).



5. Touch the Enter Button. ✓

A successful login will present a predefined startup screen based on control station location.

An unsuccessful attempt will present a popup error message. Press the OK Button to return to the welcome screen and try



again.

Screen Layout

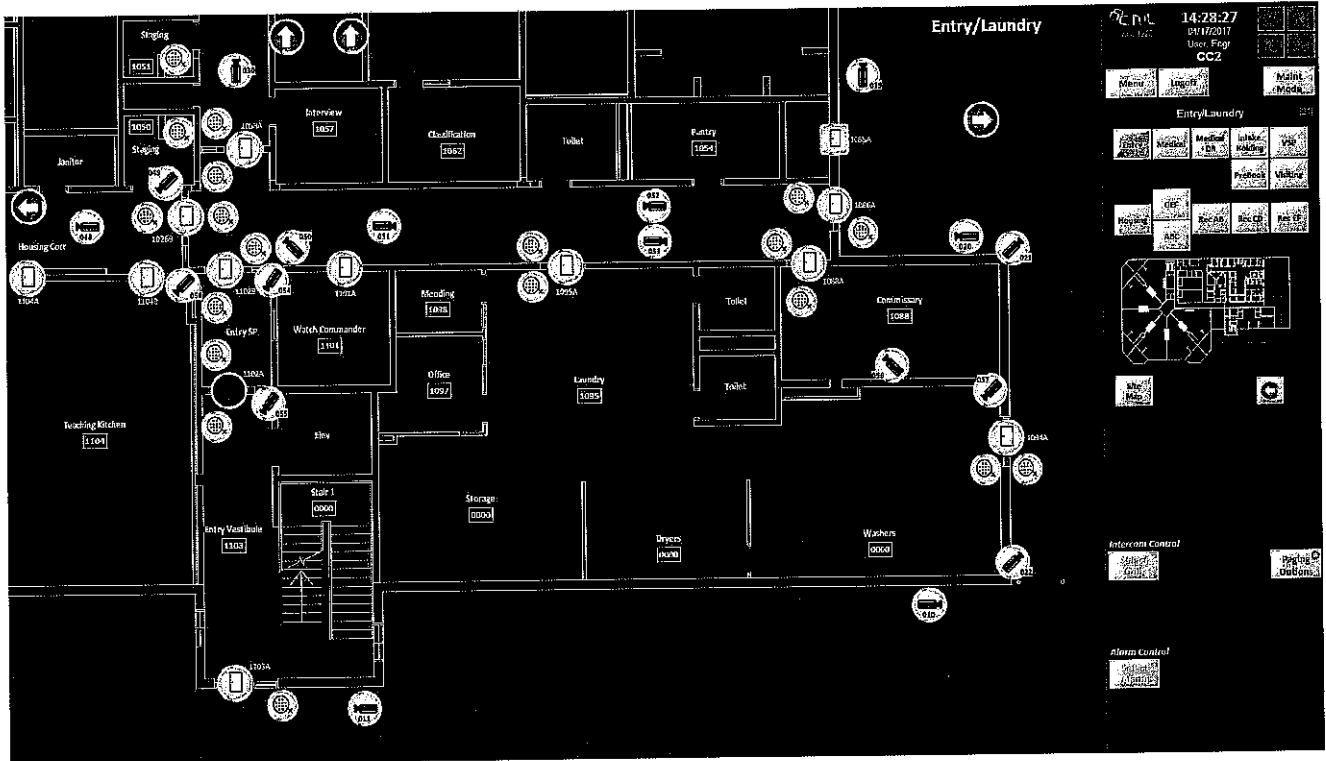
Once you have entered a valid user name and password, a predefined startup screen will be displayed based on the current station location. The status of controllable devices such as doors, intercoms, paging zones, and cameras will be displayed in the graphic area of the control station.

Gray door icons indicate a door is closed and secured, red indicates open and/or unsecured.

Gray page zone icons indicate the page zone are inactive, yellow indicates the zone is currently active.

Gray intercom icons indicate the intercoms are inactive, yellow indicates call and connection status.

Gray camera icons indicate the camera is not displayed, blue indicates the camera is currently displayed on a monitor.



Command Bar

The command Bar is always displayed vertically along the right side of the control station. The command bar is divided into four general sections. Station Info/Application Control, Screen Navigation, Device Controls, Alarm Queues

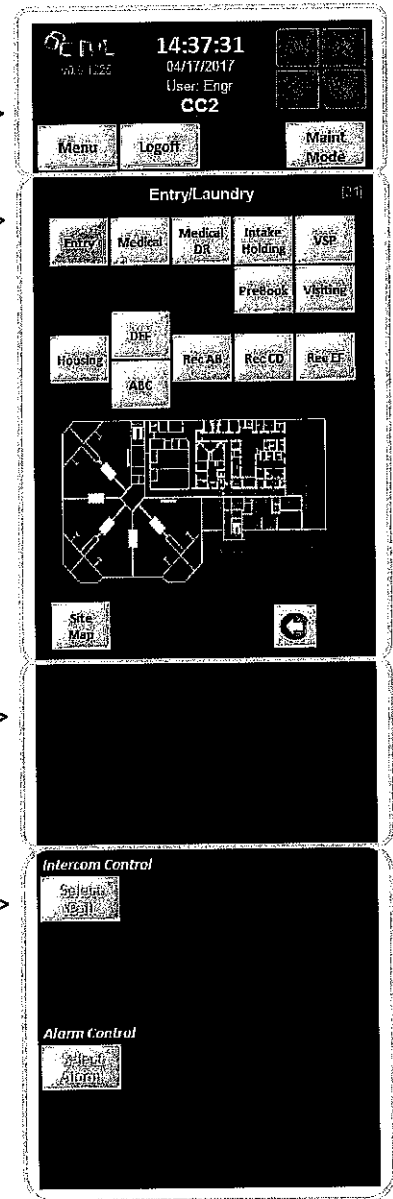
Section 1a - Station Info

This section displays current system time/date, station name, current username, and application operating information. The CCTV pane selection grid is also located in this section.



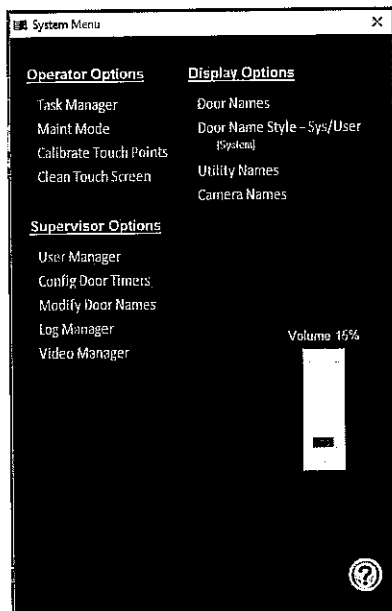
Section 1-Station Info ->

Section 2-Navigation ->



Section 1b - Application Control

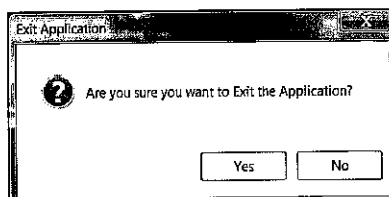
This section contains general system functions. 'Menu' will display the system menu popup, detailed item functionality described in the 'System Utilities' section. 'Logoff' will log-off the current user and display the welcome screen. 'Maint Mode' functionality described in the 'Maintenance Mode' section.



Section 3 - Device Controls ->

Section 4-Alarm Queue(s) ->

Supervisor+ access level users can right-click the logoff button to display the 'Exit App' button. 'Exit App' will present a popup confirmation allowing the operator to close the control station application.

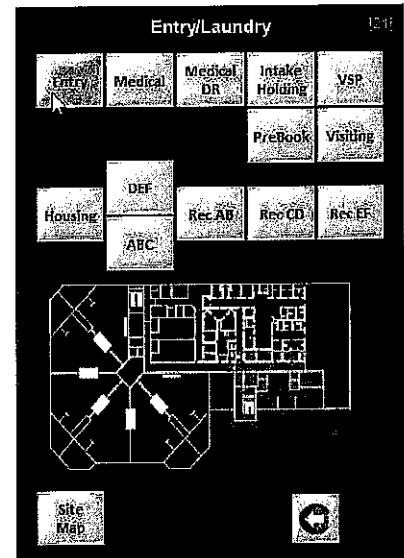


Section 2 - Area Navigation

Area navigation buttons allow the operator to select specific areas of the facility. Buttons along the top select/indicate each general area of the facility. Each area is separated into sections, represented by the keyplan. Floor sections will be highlighted green when currently displayed in the graphic area. A text description will also indicate the currently viewed area. Remote stations are limited in navigational abilities; only relevant areas will be presented and selectable.

'Site Map' is only available at CC stations and will display the facility site screen. The left and right arrows step back/forward through previously displayed screen(s). When viewing a cell screen, 'Mezz' will swap between lower and mezzanine levels.

Navigation section of a CC station with unlimited screen access ->



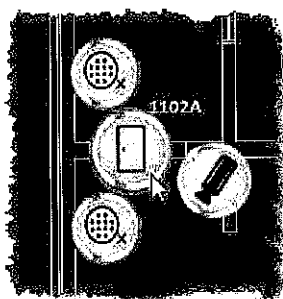
Section 3 - Device and Function Controls

Descriptions here are general in nature, and just an overview. Please refer to the 'Basic Control Operations' segment later in this manual for more in-depth functional details.

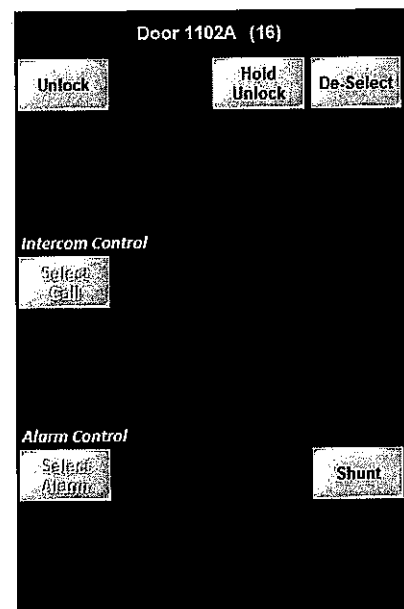
Commands in this block are interactive, the buttons are presented in relation to the specific device or function selected. Some command buttons may be visible, although disabled. Disabled buttons are depicted with 'grayed out' text.

Device Control

Contains device specific options, Doors, Intercoms and Utilities will all display device specific options.



Swing door options

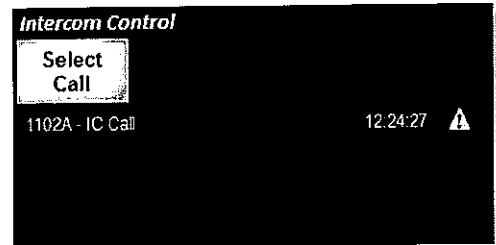
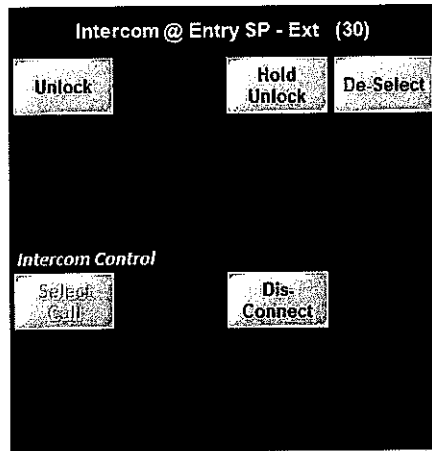
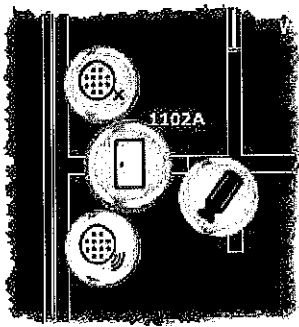


Section 4 - Alarm Queues

Descriptions here are general in nature, and just an overview. Please refer to the 'Message Queues' segment later in this manual for more in-depth functional details.

Intercom Control

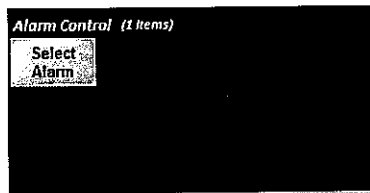
The intercom control section contains intercom related command buttons and the intercom queue. The intercom queue will display un-answered calls from remote intercom stations.



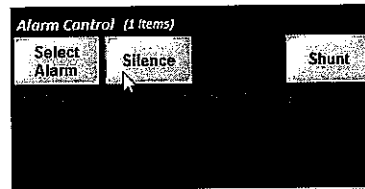
Alarm Control

This alarm control section includes commands related to selecting and managing alarms. This section also includes the alarm queue; the queue will display all active alarms and their respective state.

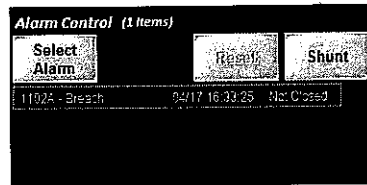
Initial Alarm



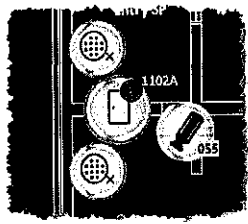
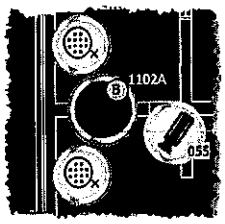
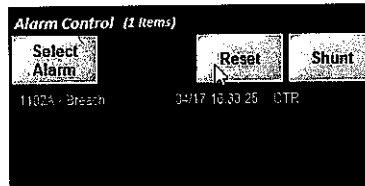
Selected Alarm - Unacknowledged



Acknowledged Alarm, Door Open



Acknowledged Alarm, Door Closed (Clear To Reset)

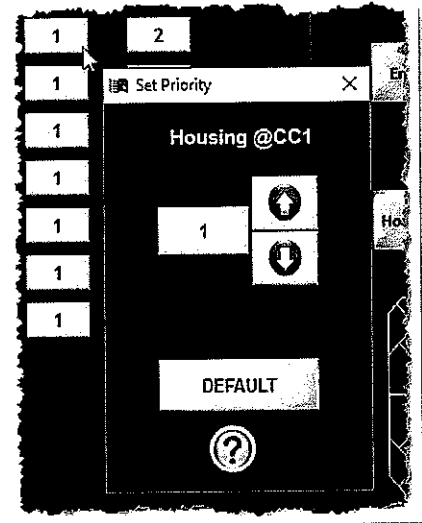
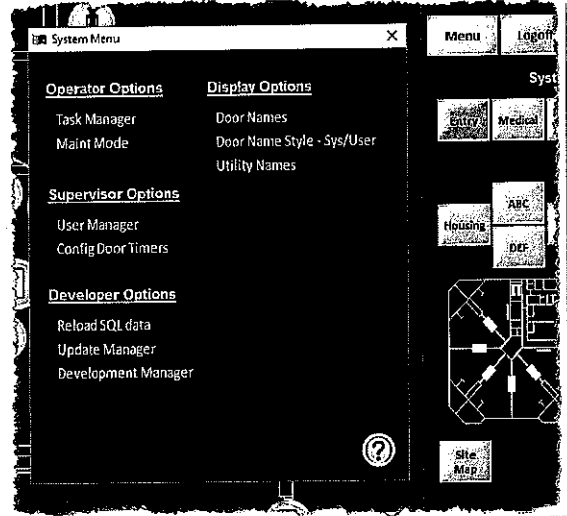
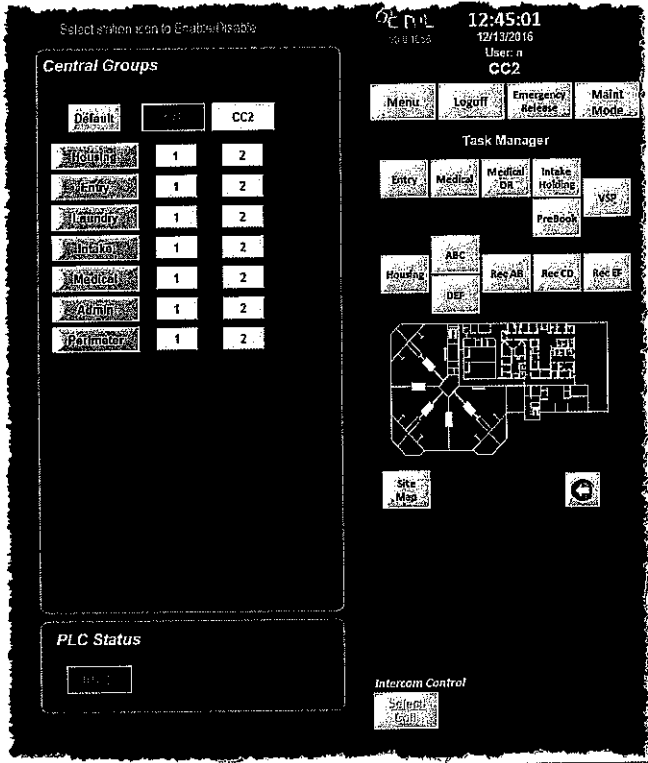


Task Manager

Each control station is associated with a predefined set of doors and devices called a control group. Generally, these groups are tied to the status of an associated control station. If the station is specifically disabled or becomes offline due to equipment failure; The control group will be automatically transferred to upper level control stations in the order as defined in the priority matrix.

The Task Manager screen is accessed via the 'Menu' command button. Select the 'Task Manager' option from the utilities menu. Only CC stations have access to the Task Manager screen.

Task Manager Configuration Screen



Station Priority Indicators

The station priority indicator displays the priority configuration of every control group/station in the system. The left most column lists the control groups. The top row lists the control stations available.

Control groups transfer automatically for several reasons...Hardware failures, both PLC or HMI. A group will also transfer when priority 1 is assigned to a new station via the matrix. Groups assigned to a given station will also transfer when the station is logged out, or if Central Control disables a station directly. The group indicator will be highlighted green at the station where the group is currently controlled.

Example...in the configuration/state above, the 'Housing' group is currently controlled at CC2 because CC1 is offline. When CC1 becomes available again, the 'Housing' group will be transferred back to CC1 because it is set to be priority level 1.

Icons

Hardware devices located throughout the facility are represented on the control station by icons that are graphically depicted and color-coded to represent remote devices and their current status.

Door Control Icons

Doors are assigned to the various task groups, when the associated task group is active on the current station, the door icon will be selectable. Active icons will display the door name in yellow text. Doors that are part of an inactive group are not selectable at the current station, the door name will be displayed in black text.

Monitored-Only Doors

There two types of monitor only doors.

- 1) Doors that are monitored and have NO locking functions.
- 2) Doors that are monitored and have locking functions assigned to a station elsewhere.

Both will be square; gray when secure, red when unsecure

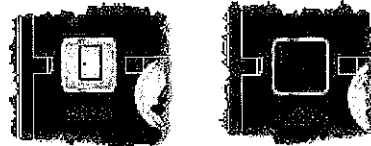
Active Monitor Door:

Door name in yellow



Inactive Controlled Door:

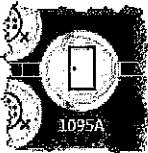
Door name in black



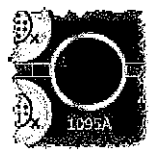
Controlled Doors

Doors that have locking functions are considered a controlled door. Controlled door icons are round with a graphic which depicts the style of door, swing or slider. Controlled doors which are inactive on the current station will be displayed as monitor-only, ie, square, non-selectable. When a door is selected, the icon will be highlighted with a blue border.

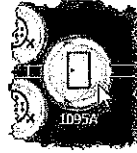
Swing-Closed



Swing-Open



Swing-Closed, Selected



Slider-Closed



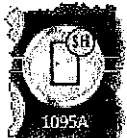
Slider-Open



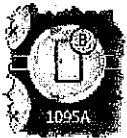
Door icons also indicate the state of various door options. Not all options apply to every door.

Each of the various items are indicated with a small colored circle for each. Detailed operation is covered in later sections.

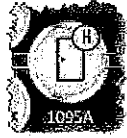
Shunt



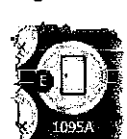
Breach Alarm



Held Open Alarm



Emg Release



Hold Unlock



Card Reader(s) Enable



Local Key Enable



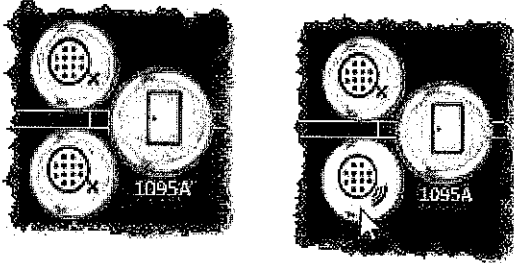
Intercom Icons

Intercom icons can be independent or associated with a door.
Icons that are associated with a door will be highlighted when the door is selected.
Icons that are associated with an independent IC will be highlighted blue when selected.

Icons will only be shown if their assigned group is active on the current station.

Intercom icons are color-coded per the following rules:

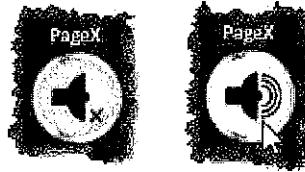
- Gray: Idle, no active connection or call-in.
- Gray/Yellow Flashing: Intercom Call-in present.
- Yellow - Solid, no border highlight, no flash: IC is connected at another control station
- Yellow - Blue border highlight - IC is selected and connected.



Paging Icons

Paging icons are color-coded per the following rules:

- Gray: Not Connected
- Yellow: Connected



CCTV Camera Icons

Camera icons are positioned on the graphic screen in the general physical location and rotation of the camera.
The icons are colored to display their current state.

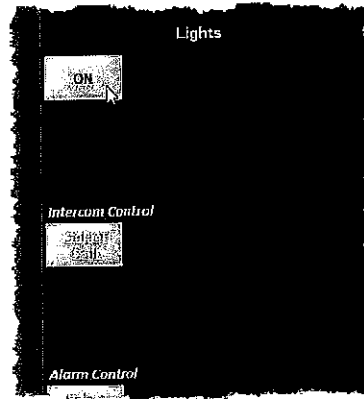
- Gray: Not currently viewing
- Blue: Currently viewed on one of the monitor panes.



Utility Icons

Utility icons are displayed on the graphic screens in the general area where the function is controllable. Utility control is a two process; select the icon, then select the on/off button in the command bar to toggle state. Each style icon includes color shading, and graphic depiction of the on/off state. Gray is 'Off', green is 'On'.

Lighting Control Icon



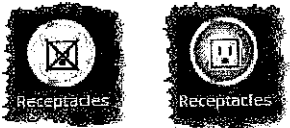
Water Control Icon



TV Control Icon



Power Control Icon



Message Queues

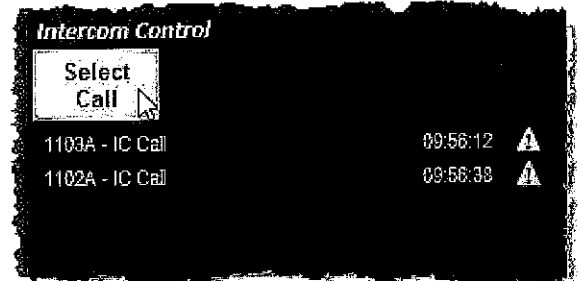
Intercom Queue

The intercom message queue list's all un-answered intercom call-ins. The items will be listed with oldest calls first.

To select calls in the message queue.

When any un-answered call exists in the message queue, the 'Select Call' button will be enabled and flashing yellow.

- First Call
Press the 'Select Call' button, this will process the first call in the queue. The appropriate graphic screen where the device is physically located will be displayed. The specific intercom station will be connected and any associated cameras displayed.
- Specific Call
The operator may also select a specific call and then press 'Select Call'. At least four entries will be displayed in the queue. Use the scroll bar to select items beyond the fourth item in the list.



Alarm Queue

The alarm message queue list's all current acknowledged and unacknowledged alarms. Upon receipt of an alarm event; the system plays a predefined tone. The queue is sorted by Priority(Desc), State(UnAck/Ack), Time(Newest/Oldest).

Alarm priorities:

- Staff Duress alarms
- PLC Alarms
- Door Alarms
- Misc. Hardware Alarms
- Intercom Calls

Duress Stations

Duress stations can be physical buttons located in strategic locations or push buttons on officer control stations. Physical buttons must be reset before the alarm can be cleared from the alarm queue.

Breach

A 'Breach' alarm is defined as, the opening of an alarmed door without a valid 'Open' command. The door must be closed to reset the alarm.

Held Open (Open Too Long)

A 'Held Open' alarm occurs when a door is opened by a valid command from the control system but the door remains open for an excessive period of time, as determined by a configurable timer in the PLC. The door must be closed to reset the alarm.

Shunt

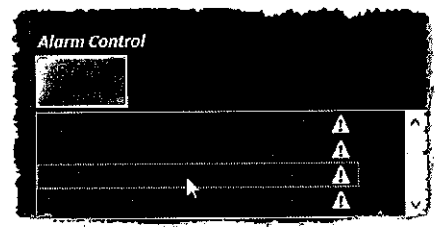
The 'Shunt' function can be used to ignore Breach and Held Open alarms from any specific door.

Operation

To select alarms in the message queue.

When any unacknowledged alarm exists in the message queue, the 'Select Alarm' button will be enabled and begin flashing red.

- First Alarm
Press the 'Select Alarm' button, this will process the first alarm in the queue. Different types of devices will be processed as appropriate for the device. All device types will automatically select the appropriate graphic screen where the device is physically located. Most items will also select the specific device and display any associated cameras.
- Specific Alarm
The operator may also select a specific item and then press 'Select Alarm'. At least four entries will be displayed in the event queue. Use the scroll bar to select items beyond the fourth item in the list.



Extended Message Queue

Displaying the extended message queue.

The operator also has the option of displaying the extended message queue. Touch the 'Alarm Control' text or right-click the 'Select Alarm' button if using a mouse, the extended queue will be displayed in a separate popup window.

The 'Select Alarm' button operates the same as described above. Some additional options are available only on this screen. Use the 'Silence All' button to acknowledge every alarm in the list.

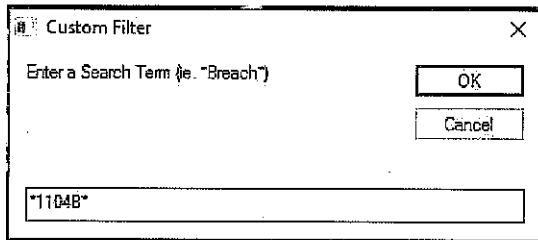
Alarms can also be filtered using the filter buttons...

'All Alarms' - Display all current alarms

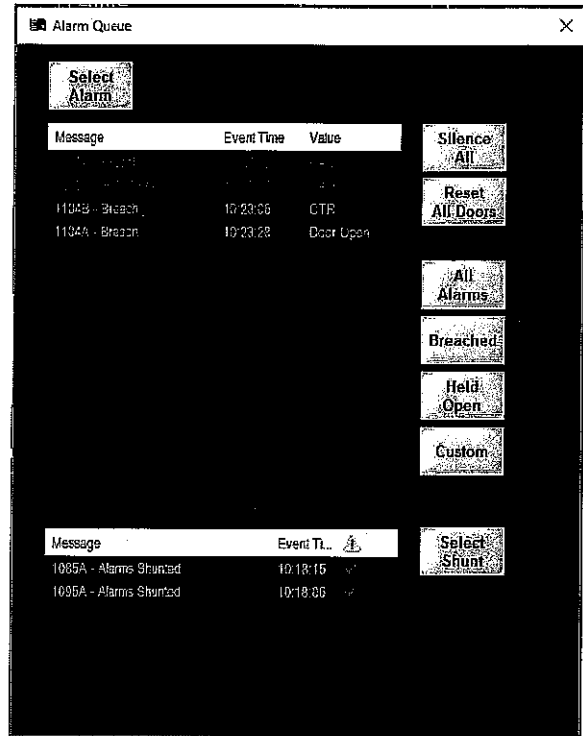
'Breached' - Display only 'Breach' alarms

'Held Open' - Display only "Held Open" alarms

'Custom' - Display alarms matching a custom filter expression.



A dialog box titled "Custom Filter" with a close button (X) in the top right corner. It contains a text input field with the placeholder text "Enter a Search Term (e. 'Breach')". Below the input field are two buttons: "OK" and "Cancel". At the bottom of the dialog, there is a text input field containing the text "*1104B*".



A screenshot of the "Alarm Queue" window. The window has a title bar with a close button (X) and a "Select Alarm" button. Below the title bar is a table with columns "Message", "Event Time", and "Value". The table contains two rows of data:

Message	Event Time	Value
1104B - Breach	10/23/06	CTR
1104A - Breach	10/23/06	Door Open

To the right of the table are several buttons: "Silence All", "Reset All Doors", "All Alarms", "Breached", "Held Open", and "Custom". Below the table is another table with columns "Message", "Event Time", and "Value". This table contains two rows of data:

Message	Event Time	Value
1005A - Alarm Shunted	10/18/06	
1095A - Alarm Shunted	10/18/06	

To the right of this second table is a "Select Shunt" button.

The extended message queue also includes a separate queue for the display of shunted doors.

Basic Control Operations

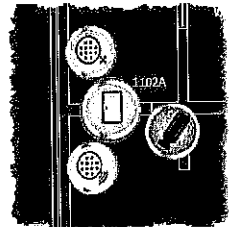
Door Control

Door Types

Basic operational function for doors is based on a two step-action process. First, a user must select the door that is desired to be opened or closed. Once this door is selected, it will be highlighted in blue. The operator can then select the desired action from the command bar. Options vary based on the selected door type.

Press the 'De-Select' button after the desired operations are to complete to de-select the door.

Door selection is on a timer, 30 seconds for swing doors, 60 seconds for sliders. The operator must perform an action within this time frame or the door will automatically de-select.
Note: The door timer will be overridden when an associated IC is selected.



Controlled Swing Doors

Swing - Unlock

1. Select door icon.
2. Touch UNLOCK. This will send the unlock signal to the door.

Swing - Hold Unlock

1. Select door icon.
2. Touch HOLD UNLOCK. This will send the unlock signal to the door. The door will remain unlocked until the hold is removed



Controlled Sliders

Slider - Open

1. Touch the door icon. The following options will appear in the menu bar.
2. Touch OPEN/UNLOCK.

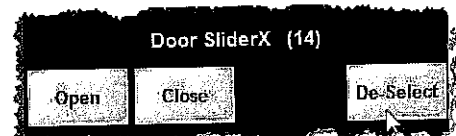
Slider - Stop

1. Touch the door icon.
2. Touch STOP. This will leave the door in the position it was when stopped.

Slider - Close

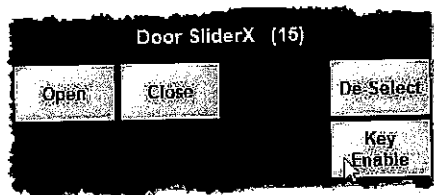
1. Touch the door icon.
2. Touch CLOSE.

Note: Touching door icon and then the CLOSE while a sliding door is opening will interrupt the open function and begin closing the door.



Local Electric Key Switch (LEK)

Doors can be optionally equipped with a "Local Electric Keyswitch". The LEK is located next to the door and allows a deputy to control the door directly at the door. The LEK devices are enabled/disabled by selecting the door, and then operating the 'Key Enable' command button. The 'K' indicator will be displayed in the door icon when enabled.



Interlocks

Interlocked door groups prevent more than one door of a group from being opened at the same time. These groups are indicated on the floor plan maps by a colored area inside/near the associated doors/gates.

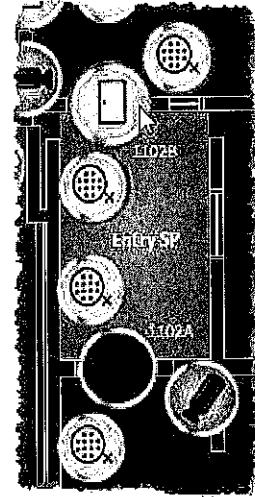
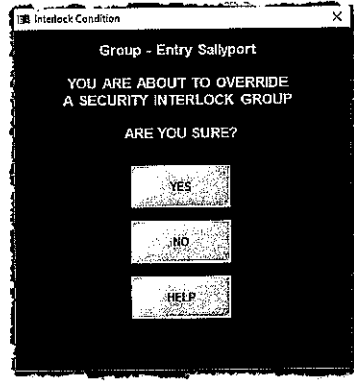
When a door is opened that is a part of an interlock group, the space between all the doors in that interlock group will turn orange.

Attempting to open a door that is part of a breached interlock group will present the 'INTERLOCK OVERRIDE' popup.

Selecting 'Yes' will turn on the interlock override enabling the operator to unlock/open the selected door. All override events will be logged in the event database for reporting purposes. While the override is active, the orange interlock indicator(s) will flash.

Select 'No' to cancel the override operation, and wait for all doors to be secured.

The override enable popup will timeout in 10 seconds if no selection is made.



Special Access Doors

Doors can be designated 'High Risk'. These are usually stair access or exterior doors. Selecting 'Unlock' on this style of door will present 1 or more confirmation popups before the door will be unlocked. The operator must respond 'Yes' to all the prompts to unlock the door.



Audio Control

Intercom Operation

The operator can initiate communications between parts of the facility by selecting the proper icon in the area you would like to reach. Whenever an Intercom icon is selected, any cameras associated with that intercom will automatically be called up to the video spot monitor(s).

Using the Intercoms

Intercoms are only visible when the task group they are assigned to is active on the current station. When intercoms are inactive, the icon is gray; if there is a call-in, the icon flashes yellow/grey; an active intercom is solid yellow, with the border highlighted blue.



To make a call

Touch the intercom icon you would like to reach.



The icon will turn yellow and a voice path to the selected intercom will be established. If applicable, the camera(s) monitoring the door/IC will be displayed. Press the Push-to-Talk button on the Intercom Master station to talk to the selected intercom station.

To accept an incoming call

There are multiple ways to connect an incoming intercom call.

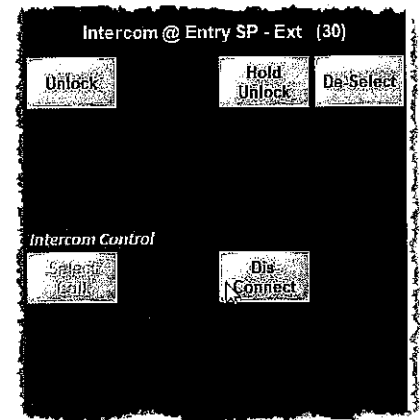
1. Touch the flashing intercom icon located on the graphic screen.
2. If the call is the first item in the message queue, touch 'Select Call', the area where the station is located will be displayed, and the station will be connected.
3. Select the Intercom call entry directly in the message queue then press the 'Select Call' button. The area where the station is located will be displayed, and the station will be connected.



To end an intercom call/conversation

There are multiple ways to disconnect a station.

1. Click the connected intercom icon directly.
2. Select the 'Dis-Connect' button from the command bar.
3. Select the 'De-Select' button from the command bar.



Paging Control

Page icons are located on the graphic screens in the general area of zone coverage. The icon is dark gray when a page zone is inactive, yellow when active.

To make a page

Touch the page icon.

Note: The icon will turn solid yellow and a voice path to the selected area will be established. Press the Push-to-Talk button on the Intercom Master station to talk to the selected page zone.

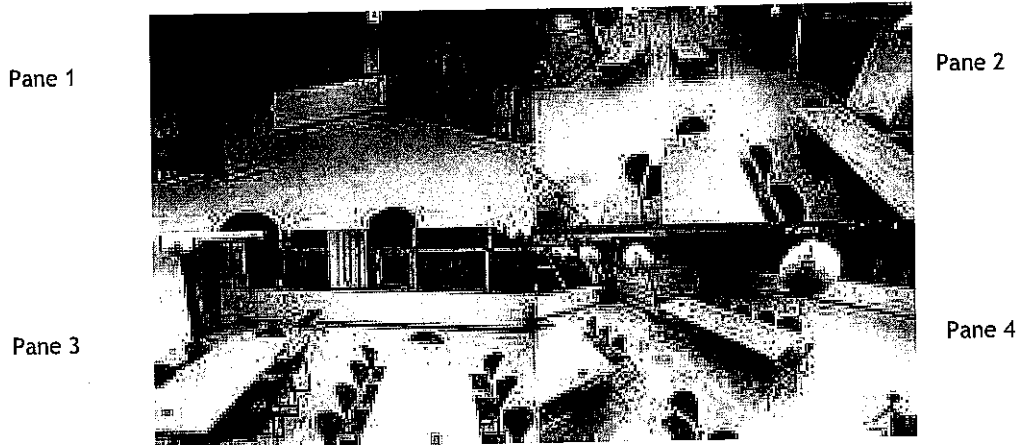
Touch the page icon again to end the page.



Video Integration

CCTV Video Monitor(s)

Stations with video access will include separate monitor(s) setup as a 2x2 display(s). Panes 1 and 2 are defined as spot monitors for automatic call ups associated with doors and intercoms.



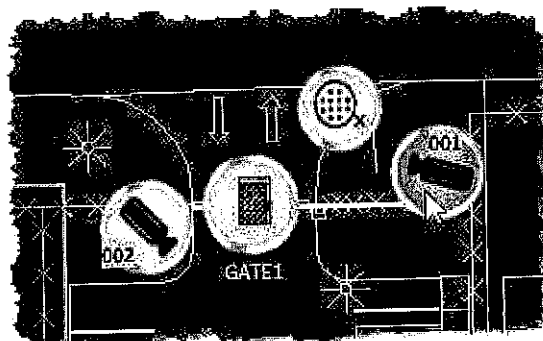
Manual Selection

The panes are selectable by clicking the pane selection grid in the top-right corner of the command bar.

Pane Selection Grid

After selecting a pane from the selection grid; the pane will be considered 'current' and displayed with blue shading. Subsequent camera icon selections will display the associated view in the current CCTV monitor pane. The camera number of the currently viewed image will be displayed in the pane selection grid.

A default camera view may be set for panes used as spot monitors. To set the default camera for a pane; right-click the pane, the pane will begin flashing blue, select the desired camera. The view will return to the default camera when de-selecting doors and intercoms.



System Utilities

Utilities Menu

Select the 'Menu' button from the command bar to display the 'System Menu' popup. The system menu is customizable per project, items listed below are typical options. Items displayed in the system menu are dependent on the security level of the current operator.



Operator Options (Security Level 0-150)

Task Manager

This item will display the 'Task Manager' screen. The task manager is used to indicate status of HMI's and manage the transfer configuration of task groups.

Maint Mode

This item will place the station in 'Maint Mode', in this mode, the operator can enter specific work order information.

Calibrate Touch Points

Starts the screen calibration utility.

Clean Touch Screen

Displays the cleaning screen, allowing the operator to clean the touch screen without affecting operation.

Display Options (Security Level 0-150)

Door Names

Show/Hide the door names displayed with the door icons.

Door Name Style

Toggles the door name style, system/user.

Utility Names

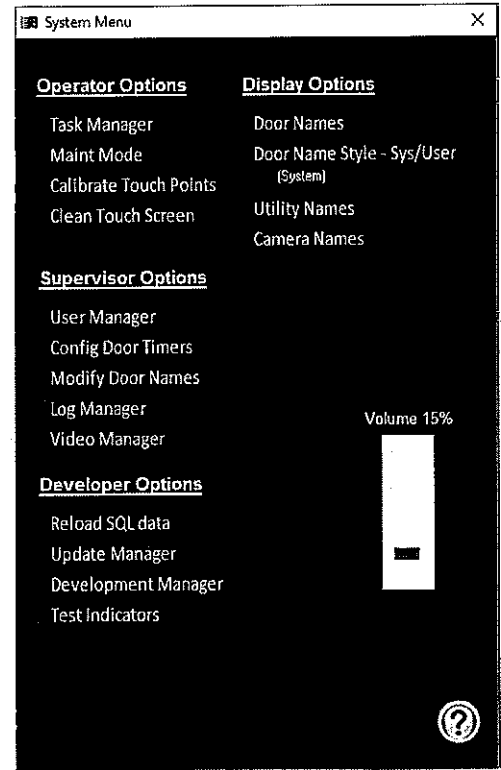
Show/Hide the names displayed with utility icons.

Camera Names

Show/Hide the names associated with camera icons.

Volume Control

Operate the slider to control the station volume.



Supervisor Options (Security Level 0-200)

User Manager

Displays the 'User Manager' screen. The user manager allows the operator to add/delete users and change their passwords.

Config Door Timers

Places the station in 'Timer Config' mode, providing the means to change door related timers.

Modify Door Names

Places the station in 'Name Config' mode, providing the means to change 'User' door names.

Log Manager

Displays the log manager screen. The log manager is used to manage the alarm and event logs.

Video Manager

Displays the video manager popup, providing the means to configure the video system.

Volume Control

This item will allow the operator to change the volume level of the PC associated with the annunciated alarms.

Developer Options (Security Level 0-255)

The Developer options are for trained installation and maintenance personnel only.

Reload SQL Data

Reload ALL SQL configuration data.

Update Manager

Displays the update manager screen which is used to perform control application updates.

Test Indicators

Toggles the icon test indicators used in Test Mode.

Development Manager

Displays the development manager screen. Used by CML developers to track and test system.

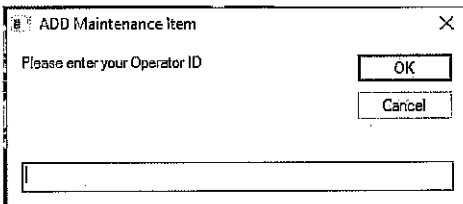
Maintenance Mode

Overview

Maintenance Mode is a tool for control station operators to document system errors. Service requests to maintenance personnel can be generated from within the control application using this mode. The maintenance system is comprised of two parts; the operator interface, and the maintenance personnel interface.

Operator Interface

Select the 'Maint Mode' button from the command bar to toggle the mode on and off. The button will flash orange while maintenance mode is active. While the mode is active, select a device to open the maintenance manager pop-up. Enter your Operator ID when prompted.



ADD Maintenance Item

Please enter your Operator ID

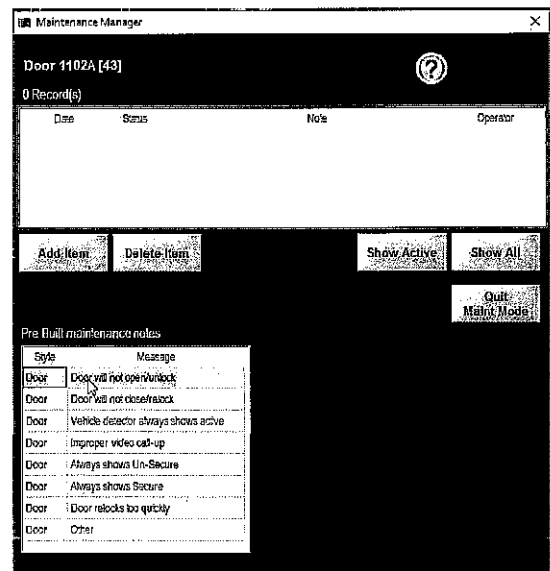
OK

Cancel

Select a pre-built maintenance note or select 'other' to enter a custom description of the problem.

Select the 'Add Item' button to enter the record.

Maintenance mode is on a timer and will automatically disengage after 20 seconds



Maintenance Manager

Door 1102A [43]

0 Record(s)

Date	Status	Note	Operator
------	--------	------	----------

Add Item Delete Item Show Active Show All

Quit Maint Mode

Pre-Built maintenance notes

Style	Message
Door	Door will not open/unlock
Door	Door will not close/lock
Door	Vehicle detector always shows active
Door	Improper video call-up
Door	Always shows Un-Secure
Door	Always shows Secure
Door	Door relocks too quickly
Door	Other

TEAM INFORMATION

Provide resume information concerning the key individuals to be assigned to this project. Names, titles, experience, job descriptions, professional training, functional role, professional licenses and/or associations of individuals, shall be included.

Resumes for each team member we have assigned to the Adams County HMI System Upgrade project can be found on the following pages.

Professional History

CML Security, LLC, Erie, CO

November 2012 to Present

President / Owner

As President and Owner of CML Security, Keith presides over all departments, facilitating growth and productivity throughout the company. His focus is on overall company performance, taking a senior management role on all projects, where he provides strategic guidance and leadership support in an effort to make the entire project team successful.

Relevant Experience

- + 19 Years' Experience
- + 280 Corrections Projects
- + 150 Design-Build Projects
- + 25 Projects over \$5M

Sierra Detention Systems, Brighton, CO

April 2001 to October 2012

Chief of Operations / Owner

As COO of Sierra, Keith presided over all operations, including security electronics and detention equipment. He built the company from the ground up, taking it from \$1.8M in earned revenue in 2001, to over \$45M in earned revenue in 2011.

Hensel Phelps Construction Company, Greeley CO

May 1998 to June 2001

Field Engineer

During his time at Hensel Phelps, Keith was a key player in four major construction projects totaling nearly \$350,000. The projects ranged from custom-built satellite control facilities for the United States Air Force to the most technically advanced vivarium in the nation as delivered to the University of Colorado Health Sciences.

Project Experience

- + Over 280 projects completed that represent over \$325,000,000 in revenue.
- + 100+ were security electronic projects that represent over \$125,000,000 in revenue.
- + Largest project completed was Denver County Justice, CO of \$26,000,000.
- + Managed operation personnel of 250 individuals.
- + Working knowledge of total security electronic integration that includes but not limited to: access control, closed circuit television, network video recording, audio monitoring, video visitation, video analytics, intercom, paging, door control, fixed and personal duress alarm, uninterruptible power supply, biometric identification, utility control, lighting control, license plate recognition, under vehicle surveillance, perimeter detection, microwave detection, electrified fences, intrusion detection, watch tour, inmate tracking, control room design, graphic control panel, touchscreen and programmable logic controllers.

Education

University of Nebraska, Lincoln, NE

BS Construction Management

Professional History

CML Security, LLC, Erie, CO
November 2012 to Present
Executive Vice President / Owner

As the Executive Vice President and Owner of CML Security, J.J.'s focus is on developing and maintaining customer and key vendor relationships, as well as strategically pursuing new project opportunities. J.J.'s commitment to his team is solid and sincere, and this attitude filters through not only the CML organization but into each project team that CML is a part of.

Relevant Experience

- + 17 Years' Experience
- + 190 Corrections Projects
- + 29 Design-Build Projects
- + 25 Projects over \$5M

Trussbilt, LLC
2006 to 2012
Vice President Sales
Estimating (2009-2012)
Marketing Manager (2006-2009)

During his six years at Trussbilt, J.J. managed relationships with architects and detention equipment contractors. He rose to the position of Vice President of Sales & Marketing where he was responsible for the estimating department and the company marketing efforts. During that time, Trussbilt recorded their largest contract, worth over \$22M in 2011. In addition, the TrussWall related sales increased by over 40%.

Norment Security Group
2003 to 2006
Marketing Manager

In his role with Norment, J.J.'s focus was to build relations with architects and general contractors. During that time, he was also in charge of estimating and budgeting projects from start to finish.

Tindall Corporation
2000 to 2003
Marketing Manager

In his role as Marketing Manager with Tindall, J.J. served as a sales representative managing four states in the Midwest. This responsibility grew to encompass over 12 states within a year's time.

Education

University of Colorado, BS Marketing
Ohio University

Mike Rypkema

Vice President of Operations + Owner

Professional History

CML Security, LLC, Erie, CO
December 2012 to Present
Vice President of Operations

Sierra Detention Systems, Brighton, CO
January 2004 to December 2012
Project Manager to Operations Manager

Colorado 140th Fighter Wing / North Dakota 119th Fighter Wing Air National Guard
January 2001 to January 2006
Vehicle Controls Liaison

North Dakota Army National Guard, 140th Regiment, Fargo, ND
January 1998 to January 2001
Heavy Equipment operator / Combat Engineer

Relevant Experience

- + 19 Years' Experience
- + 75 Corrections Projects
- + 30 Design-Build Projects
- + 15 Projects over \$10M
- + 3 Projects over \$25M

Professional Experience

- + Over 280 projects completed that represent over \$243,000,000 in revenue.
- + Over 100+ were security electronic projects that represent over \$93,000,000 in revenue.
- + Largest project completed was Denver County Justice, CO of \$26,000,000.
- + Managed operation personnel of 250 individuals.
- + Working knowledge of total security electronic integration that includes but not limited to: access control, closed circuit television, network video recording, audio monitoring, video visitation, video analytics, intercom, paging, door control, fixed and personal duress alarm, uninterruptible power supply, biometric identification, utility control, lighting control, license plate recognition, under vehicle surveillance, perimeter detection, microwave detection, electrified fences, intrusion detection, watch tour, inmate tracking, control room design, graphic control panel, touchscreen and programmable logic controllers.

Education

University of Colorado
MS in Information Systems
Expected Graduation Dec 2018

Minnesota State University, Moorhead
BS Construction – Major
BS Business Management – Minor

University of Phoenix
Master of Business Administration – Major

North Dakota State College of Science
Associates Degree in Architectural Drafting and Estimating

Professional History

CML Security, LLC, Erie, CO
November 2012 to Present
SEC Department Head

Sierra Detention Systems
April 2003 to May 2012
Director of Security Electronics

Relevant Experience

- + 20 Years' Experience
- + 100 Corrections Projects
- + 60 Design-Build Projects
- + 17 Projects over \$5M

Project Experience

- + Over 100 projects of security electronics that were integrated systems.
- + Assisted to take backlog of the security electronics division from low millions to over \$48,000,000.
- + Coordinated multiple projects simultaneously that involved total security electronics integration.
- + Management and design of detention system design/integration including but not limited to:
 - o Door Control
 - o Facility Subsystem Electrical Control
 - o HMI Systems
 - o Communication Systems
 - o System Technical Support
 - o Electrical Drawing and Design
 - o CCTV
 - o Network Infrastructure
 - o Programming of all Listed Systems
- + PLC Programming by Multiple Providers
- + SCADA, HMI/MMI Systems Integration
- + Multi-Axis Motion Control Programming/Integration
- + Ethernet, DeviceNet, RS-232, RS-422 Communications
- + Electrical Documentation using AutoCAD LT and VIA WD
- + A-D and D-A Conversion/Scaling
- + C++ Programming and PC Control Experience
- + Discrete I/O, Bar Code Readers, Encoders, VFD's, Temperature Controllers, and High Speed Counters
- + Electrical Panel Design, Construction and Documentation

Training

- + Harding Factory training
- + Networking/IP trainings
- + Indusoft Certification
- + AutoCAD Electrical Training
- + Rockwell Training
- + Omron Factory Training
- + DSX Factory Training (Access control)
- + Various Bosch Trainings on camera
- + Isonas Certification

Professional History

CML Security, LLC, Erie, CO

January 2017 – Present

Vice President of Systems Support

October 2014 to 2016

Senior Project Manager / Director of Design Services

Security Design, Inc., d.b.a. EO Integrated Systems Inc.

2005 to 2014

Vice President, Operations

Rampart Systems, LLC

1992 to 2005

Owner

ESS / ORON / Media Link Companies

1985 to 1992

Project Manager

Relevant Experience

- + 30+ Years' Experience
- + 100+ Corrections Projects
- + 5 Design-Build jobs over \$1M
- + 12 projects over \$5M

Systems Experience

- + Graphic Link Advanced - Application Programming and System Design training
- + Omron CX Programmer Training
- + Rockwell Software RSLogix & RSView Training
- + Modicon/SquareD Concept software Training
- + Invensys Wonderware HMI software Training
- + Indusoft HMI Training. (Held CSI license for company)
- + ExacqVision Network Video Software Training
- + Genetec Network Video Software Training
- + Hirsch Access Control experience
- + Honeywell Nexwatch Access Control experience
- + Vicon Analog and Digital Video Systems experience
- + Bosch Analog and Digital Video Systems experience
- + Harding DXL Digital Intercom experience

Education

- + US Army Technical Training
- Chemical, Biological, Nuclear Weapons Warfare Instructor

Professional History

CML Security, LLC, Erie, CO
December 2016 – Present
SEC Division Manager
2013 to December 2016
Project Manager

Relevant Experience

- + 4 Years' Experience
- + 20+ Corrections Projects

As SEC Division Manager, Lakshan is responsible for managing all SEC personnel, SEC project coordination between engineering and operation team, standards development and other resources within the projects allotted budget and schedule. He works closely with the VP of Security Electronics and all other members of his project team to ensure delivery of the highest standard Security Electronics products to each client per project scope and ensures direction is on schedule and budget.

Chris Hawley Architects, Fargo, ND
June 2011 to May 2013
Design Assistant / Project Engineer

- Assist Designing High-end Custom Build Homes
- Planned and helped with project schedules.
- In charge of material procurement for multiple project at a time

Vintek Construction, Sri Lanka
January 2005 – December 2006
Owner / Managing Director

- Estimated and bid multiple projects
- Manage crew of 50+ at multiple locations
- Manage all financials

Project Experience

- + Managing Installation/Integration of Detention Equipment and Security Electronics Systems including but not limited to:
 - + Door Control
 - + CCTV/MATV
 - + Communications Systems
 - + Trussbilt Security Hollow Metal
 - + Trussbilt Ceiling Systems
 - + SouthernFolger Locking Systems
 - + Global Glazing
 - + Detention Accessories
- + Project Management and Engineering coordination with other trades
- + Project Manager on two Design-Build projects of significant size and complexity, \$6+Million and \$25+Million
- + Planned, organized and managed all aspects of several correctional projects simultaneously

Education

North Dakota State University
Graduated: 2011
North Dakota State College of Science
Graduated: 2013

Professional History

CML Security, LLC, Erie, CO

June 2017 - Present

Operations Manager

February 2013 to 2017

Project Executive

Sierra Detention Systems, Brighton, CO

February 2012 to February 2013

Senior Project Manager

December 2009 to February 2012

Project Manager

December 2008 to December 2009

Project Engineer

December 2007 to December 2008

Security Electronics and Field Technician

Vogt Construction, Elmwood, NE

February 2003 to December 2007

Site Foreman

Relevant Experience

- + 14 Years' Experience
- + 20+ Corrections Projects
- + 5 Design-Build Projects
- + 5 Projects over \$5M
- + 1 project over \$10M
- + 1 project over \$15M
- + 1 project over \$25M

Project Experience

- + Installation/Integration of Security Electronics Systems including but not limited to:
 - o Door Control
 - o Facility Subsystem Electrical Control
 - o HMI Systems
 - o Communications Systems
 - o System Technical Support
 - o Electrical Drawing and Design
 - o CCTV
 - o Trussbilt Security Hollow Metal and Ceiling Systems
 - o Southern Folger Locking Systems
- + Project Management and Engineering Skills in Implementation
- + Project Manager on two Design-Build projects of significant size and complexity, \$16+Million and \$29+Million

Education

University of Nebraska

Wayne State College

Kelley Slentz

Senior Project Manager

Professional History

CML Security

August 2014 to Present
Senior Project Manager

Relevant Experience

- + 24 Years' Construction Experience
- + 30+ Corrections projects

Sierra Detention Systems, Brighton, CO

August 2013 to August 2014
Project Manager

Choice City Electric

November 2011 to August 2013
Lead Estimator and Project Manager
December 2010 to November 2011
Consultant and Contract Services

Interstates Construction Services

February 2007 to November 2010
Electrical Project Manager

Kelly Slentz Electric, Inc.

1996 to December 2006
President

Montcalm Community College

1993 to June 2003
Adjunct Professor

Education

Ohio Institute of Technology

Advanced circuit training
Microsoft Office Suite
Advanced training in Word, Excel, Powerpoint National Electrical Code - Annual Training
Red Cross CPR and Basic First Aid - semi-annual training
AT&T - Advanced network awareness training

Professional History

CML Security, LLC, Erie, CO
2013 to Present
Preconstruction Director

As the Preconstruction Director, Brett is responsible for overseeing the initial setup, design and structure of a project. Including, but not limited to the duties related to Project Management, Design Management and Engineering.

Brett's role includes maintaining the client's desire through the bridging documentation process to ensure a clean development of construction documentation, both within the project criteria and budget. Brett's goal with each and every project is to provide the path for which an operational team can execute the project successfully.

Sierra Detention Systems
Project Manager
2005 - 2013

Education, Certifications, and Training

Southeast Community College, Lincoln NE
Small Business Management

- + Certified Detention Equipment Management Program (SFDEC)
- + OSHO 10 Certified
- + OSHO 30 Certified

Relevant Experience

- + 12 Years' Experience
- + 10+ Corrections Projects
- + 1 project over \$26M
- + 1 project over \$15M

Professional History

CML Security, LLC, Erie, CO
March 2013 to Present
General Superintendent

Sierra Detention Systems, Brighton, CO
August 2006 to February 2013
Field Superintendent

Relevant Experience

- + 15 Years' Experience
- + 210 Corrections Projects
- + 10+ Design-Build Projects
- + 6 Projects over \$5M
- + 3 projects over \$25M

Professional Experience

- + Over 210 projects completed that represent over \$243,000,000 in revenue.
- + Over 75 were security electronic projects that represent over \$93,000,000 in revenue.
- + Largest project completed was Denver County Justice, CO of \$26,000,000.
- + Managed operation personnel of 250 individuals.
- + Working knowledge of total security electronic integration that includes but not limited to: access control, closed circuit television, network video recording, audio monitoring, video visitation, video analytics, intercom, paging, door control, fixed and personal duress alarm, uninterruptible power supply, biometric identification, utility control, lighting control, license plate recognition, under vehicle surveillance, perimeter detection, microwave detection, electrified fences, intrusion detection, watch tour, inmate tracking, control room design, graphic control panel, touchscreen and programmable logic controllers.

Education, Training, and Certifications

- + University of Wyoming
- + Bosch ReadyKey Pro Certification
- + Bosch Analog CCTV Systems
- + Harding Instruments Intercom Systems
- + Southwest Microwave MircoNet, MicroTrack, Microwave Systems

Professional History

CML Security, LLC, Erie, CO
Present
Superintendent

Thoene Contracting, LLC, Parker, CO
May 2016 to Present
Owner

I-Kota, Inc., Denver, CO
October 2014 to April 2016
General Superintendent

Sierra Detention Systems, Inc., Brighton, CO
May 2007 to October 2014
General Superintendent

3M Company, Valley, NE
August 2006 to August 2007
Laborer

Relevant Experience

- + 19 Years' Experience
- + 40+ Corrections Projects
- + 10 Design-Build / Design-Assist Projects

Interstate Electric, Sioux City, IA
August 2005 to August 2006
Apprentice

Taylor Concrete, Lincoln, NE
March 2002 to August 2005
Foreman

R and T Poured Walls, Pleasant Dale, NE
March 1999 to March 2002
Foreman

Sorenson Construction, Lincoln, NE
October 1998 to March 1999
Laborer

Education

University of Nebraska, Lincoln, NE
BS, Environmental Studies

Certifications

- + Bosch Certified
- + OSHA 10 Hour Training
- + OSHA 30 Hour Training

Professional History

CML Security, LLC, Erie, CO
November 2014 to Present
SEC Project Engineer

As SEC Project Engineer, Jon is involved throughout the entire project. He is responsible for creating and maintaining project documents, including technical drawings and schedules; all product ordering, budget tracking, and resource allocation. Jon also ensures that all work done during the manufacture of individual system components into a complete integrated system meets the company's highest standards. Jon follows the system all the way through to installation, offering technical support during the installation of the project at its permanent location.

Sierra Detention Systems, Brighton, CO
August 2013 to October 2014
Project Engineer II
March 2010 to August 2013
Project Engineer I
March 2009 to March 2010
CAD Technician

Easter Owens Electric Co., Arvada, CO
October 2006 to December 2008
Mechanical Designer

Education

Metropolitan State College of Denver, Denver, CO

Related Course Work:

- + AutoCAD 2000-2013
- + AutoCAD Inventor 2008-2009
- + Pro E 2004
- + Principles of Quality Assurance

Relevant Experience

- + 11 Years' Experience
- + 20+ Corrections Projects
- + 5 Projects over \$5M
- + 10+ Design-Build Projects

Professional History

CML Security, LLC, Erie, CO
January 2015 to Present
Programmer

As a Programmer, Nick is involved throughout the entire project. He is responsible for the software code require to integrate many diverse systems. Nick also ensures that all work done during the manufacture of individual system components into a complete integrated system is factory tested and meets the company's highest standards. Nick follows the system all the way through to installation, offering technical support during the installation of the project at its permanent location.

Place of Employment
June 2012 to January 2015
Independent Contractor – South Park HMI

Place of Employment
March 2005 to June 2012
Project Engineer/Programmer – EO Integrated Systems

Place of Employment
January 2001 to March 2005
Field Engineer – Rampart Systems

Education

Associate of Applied Sciences – Electronics
Seattle, WA

Relevant Experience

- + 32 Years' Experience
- + 100+ Corrections Projects
- + Multiple Projects over \$1M

Professional History

CML Security, LLC, Erie, CO
March 2015 to Present
Electronics Engineer

As a Electronics Engineer, Joel is involved throughout the entire project. He is responsible for creating and maintaining project documents, including technical drawings and schedules; all product ordering, budget tracking, and resource allocation.

Joel also ensures that all work done during the manufacture of individual system components into a complete integrated system meets the company's highest standards. Joel follows the system all the way through to installation, offering technical support during the installation of the project at its permanent location.

Sierra Detention Systems
August 2008 to March 2015
Project Engineer

Relevant Experience

- + 7 Years' Experience
- + 20+ Corrections Projects
- + 4 Projects over \$2M

Education and Certifications

Red Rocks Community College, Lakewood, CO
Associates of Science
Pre-Engineering
Associates of Applied Science
Maintenance Electrician

Master Electrician, Colorado

Professional History

CML Security, LLC, Erie, CO

Present
Network Engineer

Brocade Communication Systems, Broomfield, CO

March 2015 – August 2017
Senior IP Support Engineer Level 2 – TAC

Sierra Detention Systems, Brighton, CO

February 2011 – 2015
IT Project Systems Engineering

Education

Western Governors University

BS Information Technology – IT Networks and Design

Certifications

- + Brocade BCEFP
- + Brocade BCNE
- + Cisco CCNA
- + Microsoft MCITP 2008
- + Bosch VMS
- + Genetec VMS
- + NICE Vision VMS
- + CompTIA A+
- + CompTIA Project +
- + CompTIA Security +

Areas of Expertise

- + Brocade Switch and Route
- + Cisco Switch and Route
- + Network management
- + Vlans and LACP
- + IP Video
- + Firewall principles
- + Remote Access
- + CCTV

Professional History

CML Security, LLC, Erie, CO
December 2013 to Present
Project Coordinator

- + Assist project teams with all initial projects and contract set up
- + Procure and track all project material
- + Assist in managing subcontractor and Vendor relations, including: Letters of Intent, Subcontracts/Purchase Orders, Change Orders, Certified Payroll, Certificates of Insurance, etc.
- + Prepare and distribute, per specification, Operation and Maintenance Manuals for all projects

Relevant Experience

- + 3+ Years' Experience
- + 100+ Corrections Projects
- + 4 Design-Build / Design-Assist Projects

Education, Training and Certificates

- + Volunteer State Community College, Gallatin, TN
- + Arizona State University, Tempe, AZ
- + OSHA 10-Hour

PAST EXPERIENCE

Provide brief project/work descriptions and histories that delineate your ability completed in the past three years with a similar size and scope to this work

On the following pages we have included cutsheets of similar projects completed in the past three years.



Maguire Correctional Facility
Redwood City, CA Design-Build

CML Security provided renovations and improvements for the 12-story facility's security electronics systems, including replacement of the existing detention doors with a pneumatic door system. The upgrades also integrated video visitation and overall systems modernization.

Total bed count: 600 **Size:** 220,000 sq. ft.

Scope of work included both the furnish and install of the following systems:

Security Electronics:

- + PLC Door control
- + CCTV
- + Intercom/Paging
- + Access Control
- + HMI System

Reference Contact
Sergeant John Kovach
650 363 4692

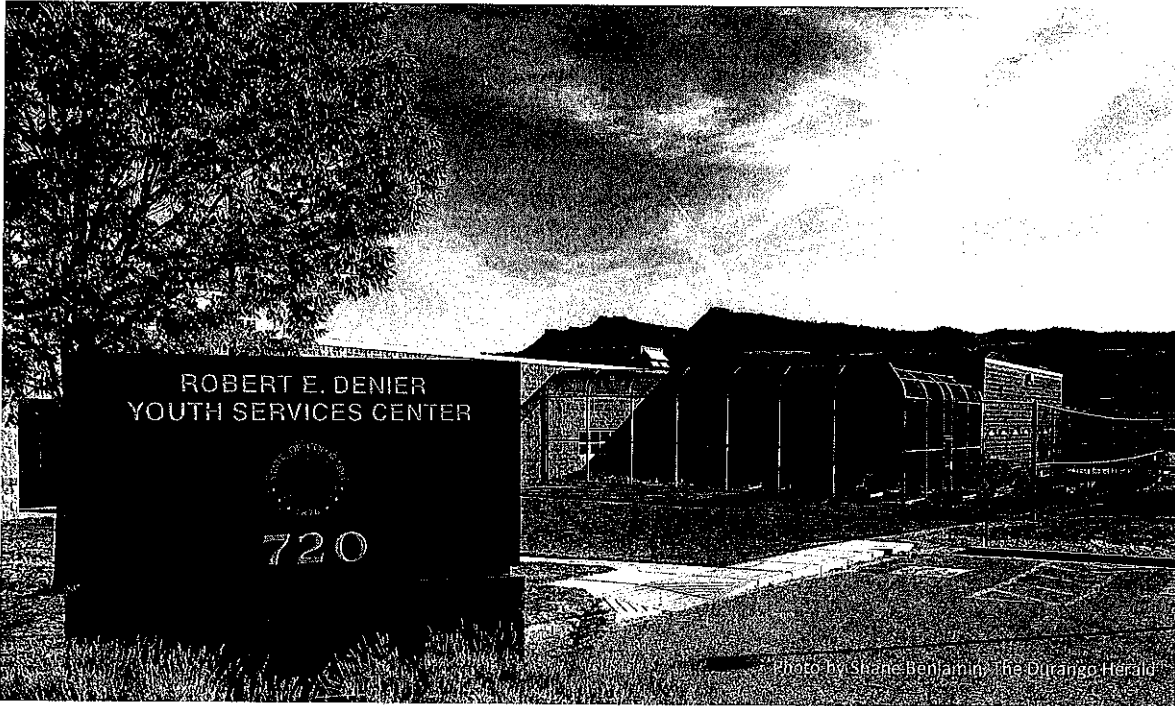
Value of Scope
\$5.4M

Completion Date 2016

Owner
San Mateo County Sheriff's Office
Jail Planning Bureau
Main Contact: Sergeant John
Kovach 650-363-4692

CML Project Manager
Mike Rypkema

CML Superintendent
Brian Jackson



DeNier Youth Services Center
Durango, CO Security Systems Upgrade

The Denier facility was phase 6 of a 6-phase security system upgrade project, funded by the Colorado Department of Human Services (CDHS) for their Division of Youth Correction Facilities.

CML coordinated design with the CDHS, DeNier Facility staff and the State Consultant, fabricated and installed an entire integrated new security system. Installation was successfully completed in one week while maintaining a secure and active facility.

Total bed count: 26

Scope of work included both the furnish and install of the following systems:

Security Electronics:

- + PLC Door control
- + CCTV
- + Intercom/Paging
- + Access Control
- + HMI System

Reference Contact

Jim Korber, CDHS Project Planner
 970-255-5897

Value of Scope

\$213k

Completion Date

August 2016

Owner

Colorado Department of Human Services (CDHS)
 Main Contact - Jim Korber, Project Planner 970-255-5897

Architect

Reilly Johnson Architecture

Engineer

MKK Consulting Engineers

CML Project Manager

Tom Albrecht

CML Superintendent

Dani Thoene



Wyoming Boys School

Worland, WY

This project involved replacing four existing touch screen stations in four different housing buildings. Also, a fifth touch screen station was added in the administration building.

The current control system is integrated with a Harding Digital Intercom System and a Bosch Analog CCTV System. The CML staff completed the project on site while working in an occupied facility.

Total bed count: 220 **Size:** 33,000+ sq. ft.

Reference Contact

David Camilleri
307 347 6144

Value of Construction

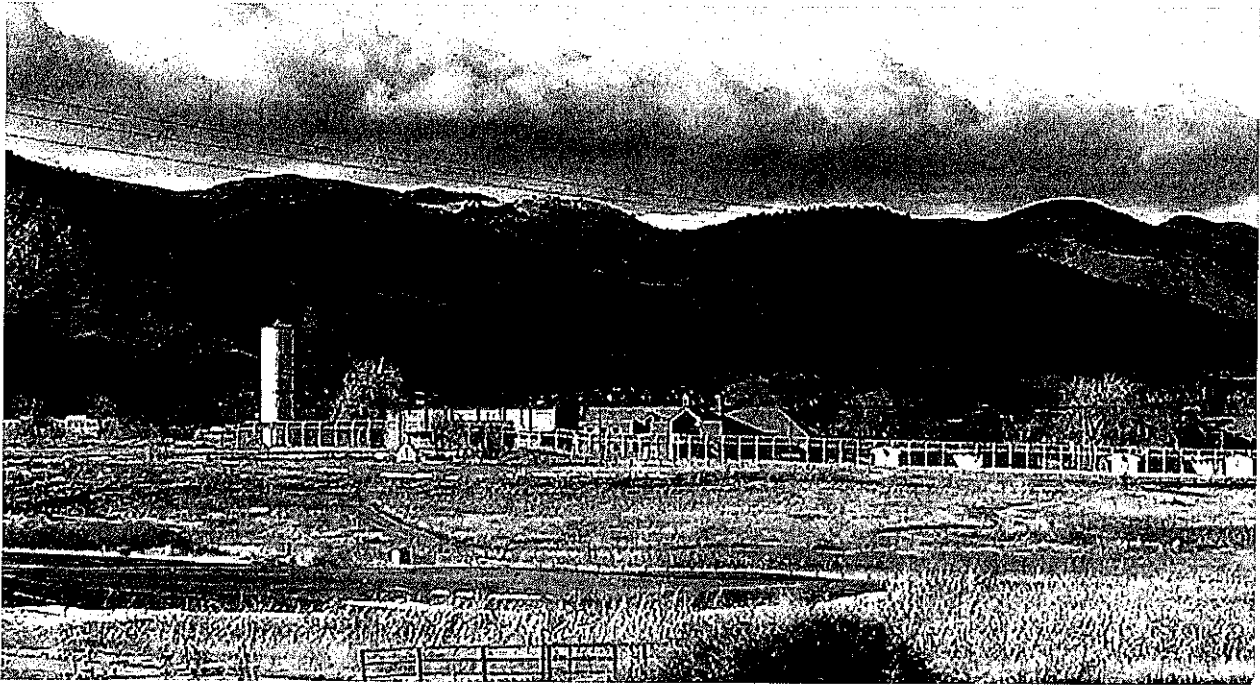
\$535,000

Completion Date

Phase I – 2014
Phase II – 2015

Owner

State of Wyoming



Lookout Mountain YSC, CO – Controls Upgrade
Golden, CO

New security hardware

Total bed count: 300 **Size:** 55,000+ sq. ft.

Scope of work included both the furnish and install of the following systems:

Security Electronics:

- + CCTV
- + Access control system
- + Door Control
- + Touchscreen interfaces
- + PLC electronic detention monitoring and control
- + Intercom paging system

Reference Contact

Rick Backes, Reilly Johnson Architecture
303 832 9111

Value of Construction

\$1.7M

Completion Date

2015

Owner

Colorado Department of
Human Services

Architect

Reilly Johnson Architecture

PROPOSED FEES

Provide a total fee for the project on your own form, include a breakdown of the lump sum price by line item descriptions and amounts. Fee sheet shall be in a separate sealed marked envelope.

Per the RFP instructions, our pricing documents have been submitted in a separate sealed envelope.

REFERENCES

The provided Form for References can be found on the following page.



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
REFERENCE FORM**

Contractors shall furnish the names, addresses and telephone numbers of a minimum of three (3) firms or government organizations for which the Contractor has provided similar projects:

Company Name	San Mateo County
Address	1300 Maple Street, Redwood City, CA 94063
Reference Name	Sergeant John Kovach
Reference Email Address	jkovach@smcgov.org
Telephone Number	650.363.4692
Project Name	Maguire Correctional Retrofit and Upgrade
Value	\$ 5,800,000
Company Name	Colorado Department of Human Services
Address	2800 Riverside Parkway
Reference Name	Jim Korber, Project Planner
Reference Email Address	jim.korber@state.co.us
Telephone Number	970.255.5897
Project Name	Mesa County Remodel
Value	\$ 375,000
Company Name	Kern County Jail
Address	17645 Industrial Farm Road
Reference Name	Lt. Earl Barnes
Reference Email Address	barnese@kernsheriff.com
Telephone Number	661.535.6026
Project Name	Kern County Jail and Maintenance
Value	\$ 5,500,000 (SEC only)



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
SUBMISSION FORM**

SUBMISSION: It is imperative you address your submittal envelope as follows:

Mailing Address:

Adams County Government Center
Purchasing Division C4000A
4430 South Adams County Parkway
Brighton, CO 80601

Hand Deliveries accepted:

Adams County Government Center
First Floor Central Lobby Receptionist
4430 South Adams County Parkway
Brighton, CO 80601

ATTN: Jennifer Tierney Hammer
Contract Specialist III
RFP-JT-2017.437

Does your Proposal comply with all the terms and conditions of this Solicitation?
If no, indicate exceptions.

YES NO

Does your Proposal provide proposed revisions to the attached Sample Agreement and identified on the Term of Acceptance Form?

YES NO

Does your Proposal meet or exceed all specifications, including minimum service requirements? If no, indicate exceptions.

YES NO

Requirements met and response included?

YES NO

May any other governmental entity avail itself of this Agreement and purchase any and all items specified?

YES NO

Have all the addendums been acknowledged and enclosed?

YES NO

Original and the number of copies specified enclosed including electronic copy?

YES NO

Has a duly authorized agent of the contractor signed the cover sheet ?

YES NO

Is pricing form enclosed in a separate sealed envelope?

YES NO



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S CERTIFICATION
OF COMPLIANCE**

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a Agreement for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or Agreement with an illegal alien who will perform work under the attached Agreement for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached Agreement for services.

CML Security, LLC

Contractor Name

JJ Ramsey

Printed or Typed Name

Signature

Vice President

Title

8/21/2017

Date

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>. It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering.



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
CONTRACTOR'S STATEMENT**

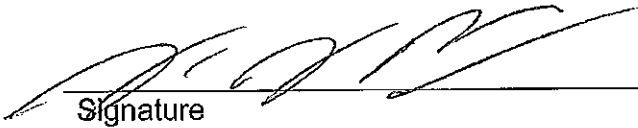
I have read and fully understand all the conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda (list all): N/A

CML Security, LLC
Contractor Name

8/21/2017
Date


Signature

JJ Ramsey
Printed Name

Vice President
Title

400 Young Court, Unit 1
Address

Erie, CO 80516
City, State, Zip Code

Weld County
County

720-466-3650
Telephone

720-438-7573
Fax

jjramsey@cmlsecurity.us
Email



ADAMS COUNTY
COLORADO

Adams County Finance Department
Purchasing Division
4430 South Adams County Parkway
Brighton, Colorado 80601

**REQUEST FOR PROPOSAL
TERM OF ACCEPTANCE FORM**

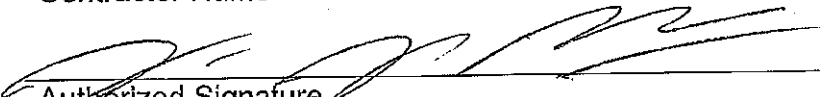
Request for Proposal # RFP-JT-2017.438

I, on behalf of the Contractor identified below, hereby certify that I have read a copy of the sample Agreement attached to the RFP and understand the terms and provisions contained in that Agreement. I further hereby certify that it is the Contractor's intent to comply with each and every term and provision contained in the sample Agreement and propose no modifications to the sample Agreement except as follows:

- 1) N/A
- 2) _____
- 3) _____

I understand that the modification stated above, if any, are offered for discussion purposes only and that Adams County reserves the right to accept, reject or further negotiate any and all proposed modification to the sample Agreement.

CML Security, LLC
Contractor Name


Authorized Signature

JJ Ramsey
Printed Name

Vice President
Title

8/21/2017
Date

RFP Number: RFP-JT-2017.438

RFP Title: HMI System Upgrade at the Adams County Detention Facility

Proposed Fees

LUMP SUM BREAKDOWN

HMI Software	\$ 132,725
New Dell PC's and Touchscreens	\$ 42,750
Harding Intercom Interface Re-write	\$ 28,350
New System Network	\$ 78,100
Add IP Camera Call-ups with New HD Call-up Monitors	\$ 26,705
Upgrade Existing PLCs to Ethernet Based Protocol	\$ 68,300
Replace PLC Batteries and Install Enclosure Venting Where Required	\$ 15,750
Total Cost	\$ 392,680.00

CLOSING

We appreciate the opportunity to partner with you to provide a solution to fit your needs. If there are any questions or concerns, please feel free to call or email any time.