

PURCHASE OF SERVICE AGREEMENT

THIS AGREEMENT ("Agreement") is made this 16th day of March 2016, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and Logan Simpson, located at 123 North College Avenue, Suite 206, Fort Collins, CO 80524 hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties".

The County and the Contractor, for the consideration herein set forth, agree as follows:

1. SERVICES OF THE CONTRACTOR:

- 1.1. All work shall be in accordance with the attached RFP 2015.480 Gateway Park Entrance Design and the Contractor's response to the RFP 2015.480 attached hereto as Exhibit A, and incorporated herein by reference. Should there be any discrepancy between Exhibit A and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

2. RESPONSIBILITIES OF THE COUNTY: The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

3. TERM:

- 3.1. Term of Agreement: The Term of this Agreement shall commence upon receipt of Notice to Proceed and be completed by September 1, 2016.
- 3.2. Extension Option: The County, at its sole option, may offer to extend this Agreement as necessary for up to two, one year extensions providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such extensions must be mutually agreed upon in writing by the County and the Contractor.

4. PAYMENT AND FEE SCHEDULE: The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services, the sum of seventy three thousand seven hundred and sixty-two dollars (\$73,762)

Project Total - \$67,898

Alternate No. 1 - \$5,864

4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8-40-202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. **NONDISCRIMINATION:**

6.1. **The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.**

6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:** The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

8.1. **Commercial General Liability Insurance:** to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000

- 8.1.2. General Aggregate: \$2,000,000
- 8.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.
- 8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)
- 8.2.2. Personal Injury Protection: Per Colorado Statutes
- 8.3. Workers' Compensation Insurance: Per Colorado Statutes
- 8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.
- 8.4.1. Each Occurrence: \$1,000,000
- 8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.
- 8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:
- 8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.
- 8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.
- 8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.
- 8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.
- 8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

9. WARRANTY:

- 9.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in workmanship and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

10. TERMINATION:

- 10.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.
- 10.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

11. MUTUAL UNDERSTANDINGS:

- 11.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.
- 11.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, , the Clean Air Act (42 U.S.C. 7401-7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions are present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5-101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 11.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable

federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.

- 11.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 11.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 11.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 11.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
- 11.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective: 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) Immediately upon hand delivery; or 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Manager's Office
Contact: Jeanne Shreve, Intergovernmental Relations Manager
Address: 4430 S. Adams County Parkway
City, State, Zip: Brighton, CO 80601
Phone: 720.523.6847
E-mail: jshreve@adcogov.org

Department: Adams County Purchasing
Contact: Liz Estrada
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6052
E-mail: lestrada@adcogov.org

Department: Adams County Attorney's Office
Address: 4430 South Adams County Parkway
City, State, Zip: Brighton, Colorado 80601
Phone: 720.523.6116

Contractor: Logan Simpson
Contact: Jana McKenzie
Address: 123 North College Avenue, Suite 206

City, State, Zip: Fort Collins, Colorado 80524
Phone: 970-449-4100
E-mail: jmckenzie@logansimpson.com

- 11.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.
- 11.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.
- 11.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.
- 11.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

12. CHANGE ORDERS OR EXTENSIONS:

- 12.1. Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Invitation to Bid, or, if no provision exists, pursuant to the terms of the Change Order.
- 12.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

13. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et. seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 13.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- 13.2. ~~The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.~~

IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

County Manager's Office

Todd Leopold
Todd Leopold, County Manager

3/16/16
Date

Logan Simpson

Jana D. McKenzie
Signature

March 15, 2016
Date

Jana D. McKenzie
Printed Name

Principal
Title

Attest:

Stan Martin, Clerk and Recorder

Channon
Deputy Clerk

Approved as to Form:

D. Coats
Adams County Attorney's Office

NOTARIZATION OF CONTRACTOR'S SIGNATURE:

COUNTY OF Larimer

STATE OF Colorado)SS.

Signed and sworn to before me this 15th day of March, 2016,

by Jana D. McKenzie

Vicki Jo Dean
Notary Public

VICKI JO DEAN
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20124053793
MY COMMISSION EXPIRES AUGUST 24, 2016

My commission expires on: August 24, 2016

CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Logan Simpson
Company Name

12/18/2105
Date

Jana McKenzie, FASLA, LEED AP
Name (Print or Type)

Jana McKenzie
Signature

Project Principal
Title

Note: Registration for the E-Verify Program can be completed at: <https://www.vis-dhs.com/employerregistration>

It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

F. PROJECT SCOPE AND FEE

	LOGAN SIMPSON	LARSON	KUEMAR	ACCURMAN	FING	AQUA	TOTAL
1. Park Master Plan							
Project Kick-off Meeting & Site Visit	\$1,830	\$0	\$0	\$0	\$0	\$540	\$2,370
Site Opportunities and Trends Analysis	\$475	\$0	\$0	\$0	\$0	\$0	\$475
Geotechnical Report of 2 Borings	\$0	\$0	\$2,700	\$0	\$0	\$0	\$2,700
One-Two Conceptual Alternatives Park Plans	\$6,346	\$0	\$0	\$0	\$0	\$720	\$7,066
Median Landscape/ Irrigation	\$850	\$0	\$0	\$0	\$0	\$0	\$850
Meeting with County	\$610	\$0	\$0	\$0	\$0	\$0	\$610
Public Meeting #1 and Materials	\$1,468	\$0	\$0	\$0	\$0	\$0	\$1,468
Concept Refinement	\$1,602	\$0	\$0	\$0	\$0	\$0	\$1,602
Public Meeting #2	\$1,952	\$0	\$0	\$0	\$0	\$540	\$2,492
Meeting with County	\$610	\$0	\$0	\$0	\$0	\$0	\$610
Finalize Plan	\$1,000	\$0	\$0	\$0	\$0	\$500	\$1,500
Prepare Illustrative Plan and Supporting Graphics	\$3,098	\$0	\$0	\$0	\$0	\$0	\$3,098
Project Management and Coordination	\$1,050	\$0	\$0	\$0	\$0	\$0	\$1,050
Task 1 Subtotal	\$20,891	\$0	\$2,700	\$0	\$0	\$2,500	\$25,891
2. Construction Documents - 50%, 90%, & 100%							
50% Construction Document Set and Opinion of Cost	\$10,577	\$0	\$0	\$0	\$0	\$920	\$11,497
50% CD Meeting with County Staff	\$610	\$0	\$0	\$0	\$0	\$0	\$610
90% Construction Document Set and Opinion of Cost	\$6,500	\$1,000	\$0	\$2,000	\$0	\$1,500	\$11,000
90% Technical Specifications Development	\$2,140	\$500	\$0	\$500	\$0	\$1,500	\$4,640
90% CD Meeting with County Staff	\$630	\$0	\$0	\$0	\$0	\$540	\$1,170
100% Construction Document Set and Opinion of Cost	\$2,190	\$0	\$0	\$1,000	\$0	\$0	\$3,190
100% Technical Specifications Development	\$475	\$0	\$0	\$700	\$0	\$1,000	\$2,175
100% CD Meeting with County Staff	\$610	\$1,000	\$0	\$0	\$0	\$540	\$2,150
QA Review of 50%, 90%, & 100% CDs	\$960	\$0	\$0	\$0	\$0	\$0	\$960
Bid Documents, Forms, and Stamped Plans	\$355	\$0	\$0	\$0	\$0	\$0	\$355
Project Management and Coordination	\$1,760	\$0	\$0	\$0	\$0	\$0	\$1,760
Task 2 Subtotal	\$26,807	\$2,500	\$0	\$4,200	\$0	\$6,000	\$39,507
3. Bidding							
Attend Prebid Conference	\$500	\$0	\$0	\$0	\$0	\$500	\$1,000
Questions and Addenda Assistance	\$500	\$0	\$0	\$0	\$0	\$500	\$1,000
Evaluate Bids for Compliance with Bidding Requirements	\$500	\$0	\$0	\$0	\$0	\$0	\$500
Task 3 Subtotal	\$1,500	\$0	\$0	\$0	\$0	\$1,000	\$2,500
Total	\$49,198	\$2,500	\$2,700	\$4,200	\$0	\$9,300	\$67,898
Add Alternate #1: North Park							
Attend Prebid Conference <i>Design (GDM)</i>	\$3,764					\$2,100	
Add Alternate #2: Survey							
North Park					\$2,200		
South Park					\$1,525		
Add Alternate #3: Geotechnical Services							
Environmental Report for Base Project			\$2,300				
Environmental Report for Add Alternate #1			\$1,000				
Geotechnical services for north site			\$500				

Please note: Fees are based on a \$700,000 construction budget. Fee distribution between team members may vary, based on the outcomes of the master plan plan process and defined work effort.



REVISED PROPOSAL FORM
2015.480 GATEWAY PARK ENTRANCE DESIGN

CONTRACTOR'S STATEMENT

I have read and fully understand all the special conditions herein set forth in the foregoing paragraphs, and by my signature set forth hereunder, I hereby agree to comply with all said special conditions as stated or implied. In consideration of the above statement, the following proposal is hereby submitted.

\$ 67,898

Base Project Amount

(The base project includes the south parcel, labeled as 'Clear Creek Gateway Park South' (South Park) on Attachment A; the irrigation system for South Park as well as to the 4 planters located in Federal Boulevard.)

\$ 5,864 *JDM*

Add Alternate # 1

(North parcel design to the contract labeled as "Clear Creek Gateway Park North" (North Park) on Attachment A and the irrigation of North Park.)

\$ 3,725

Add Alternate #2

(survey services to provide existing topographic information for the base project. The county can provide the 2-foot contour data provided by Urban Drainage and Flood Control District flown November 19, 1995. The county also has a 2014 contour flown in the summer of 2014 overlaid on the GIS Advanced Web Map. See attached as labeled. The property lines on the 2014 map are only approximate.

\$ 3,800

Add Alternate #3

(Geotechnical services to include a phase one environmental report for the base project and a separate cost for Alternate #1.

WE, THE UNDERSIGNED, HEREBY ACKNOWLEDGE RECEIPT OF

Addenda # 1 11/23/2015

Addenda # 2 12/9/2015

If None, Please write NONE.

Logan Simpson
Company Name

123 North College Avenue, Suite 206
Address

Fort Collins, Colorado 80524
City, State, Zip Code

Larimer County
County

970 449-4100
Telephone

jmckenzie@logansimpson.com
Email Address

12/18/2105
Date

Jana McKenzie
Signature

Jana McKenzie, FASLA, LEED AP
Printed Name

Project Principal
Title

970 449-4101
Fax