<table>
<thead>
<tr>
<th>Time</th>
<th>Attendee(s)</th>
<th>Item</th>
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<tbody>
<tr>
<td>10:30 A.M.</td>
<td>Paul Jesaitis, Region 1 Transportation Director</td>
<td>CDOT Presentation</td>
</tr>
<tr>
<td>11:00 A.M.</td>
<td>Adam Burg / Eliza Schultz / Elisabeth Rosen</td>
<td>State Lobbyists Update</td>
</tr>
<tr>
<td>11:30 A.M.</td>
<td>Nathan Mosley / Thaddeus Gourd</td>
<td>Adams County Extension 2018 Update</td>
</tr>
<tr>
<td>12:30 P.M.</td>
<td>Nathan Mosley / Shannon McDowell / Marc Pedrucci / Aaron Clark</td>
<td>Lowell Ponds State Wildlife Area / CDOT Ownership Transfer</td>
</tr>
<tr>
<td>1:00 P.M.</td>
<td>Paolo Diaz / Rebecca Zamora / Sam Olson</td>
<td>Poverty Reduction Update</td>
</tr>
<tr>
<td>1:30 P.M.</td>
<td>Paolo Diaz / Rebecca Zamora / Sam Olson</td>
<td>2019 Town Hall Recommendations</td>
</tr>
<tr>
<td>2:00 P.M.</td>
<td>Raymond Gonzales</td>
<td>Administrative Item Review / Commissioner Communications</td>
</tr>
<tr>
<td>2:30 P.M.</td>
<td>Heidi Miller</td>
<td>Executive Session Pursuant to C.R.S. 24-6-402(4)(a) and (b) for the Purpose of Discussing Potential Purchase of Property and Receiving Legal Advice</td>
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(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

***AGENDA IS SUBJECT TO CHANGE***
<table>
<thead>
<tr>
<th><strong>DATE:</strong> December 4, 2018</th>
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<tbody>
<tr>
<td><strong>SUBJECT:</strong> CDOT Presentation</td>
</tr>
<tr>
<td><strong>FROM:</strong> Raymond H. Gonzales, County Manager</td>
</tr>
<tr>
<td><strong>AGENCY/DEPARTMENT:</strong> County Manager’s Office</td>
</tr>
<tr>
<td><strong>ATTENDEES:</strong> Paul Jesaitis, Region 1 Transportation Director</td>
</tr>
<tr>
<td><strong>PURPOSE OF ITEM:</strong> CDOT Update</td>
</tr>
<tr>
<td><strong>STAFF RECOMMENDATION:</strong> Informational</td>
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</table>

**BACKGROUND:**

CDOT will be presenting an update to the board.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

**ATTACHED DOCUMENTS:**
**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

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<th>Current Budgeted Revenue:</th>
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<td>Additional Revenue not included in Current Budget:</td>
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<td><strong>Total Revenues:</strong></td>
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New FTEs requested: [ ] YES  [ ] NO

Future Amendment Needed: [ ] YES  [ ] NO

Additional Note:

**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

[Signature]

Budget
DATE: December 4, 2018

SUBJECT: State Lobbyists Update

FROM: Adam Burg, Legislative and Government Affairs Administrator

AGENCY/DEPARTMENT: County Manager’s Office

ATTENDEES: Adam Burg, Eliza Schultz, Elisabeth Rosen

PURPOSE OF ITEM: To provide the Board of County Commissioners with an update on state legislation and regulation.

STAFF RECOMMENDATION: Informational Update

BACKGROUND:

Our state lobbyists will be giving a presentation updating the Adams County Board of County Commissioners on legislative and regulatory issues occurring at the state level.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

ATTACHED DOCUMENTS:
FISCAL IMPACT:

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New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

Additional Note:

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

Budget
STUDY SESSION AGENDA ITEM

DATE: December 4, 2018

SUBJECT: 2018 Adams County CSU Extension Update

FROM: Thaddeus Gourd

AGENCY/DEPARTMENT: Parks and Open Space Department

ATTENDEES: Thaddeus Gourd, Julia Hurdelbrink, Kenzie Kimmel, Lacey Mann, Chris Uhing, Eric Hammond, Cassey Anderson, Jennifer Tucker, Diana Juarez Sanchez, Nathan Mosley

PURPOSE OF ITEM: To update the BoCC on the youth development and educational outreach programming performed by CSU Extension staff.

STAFF RECOMMENDATION: Informational session only

BACKGROUND:

The CSU Extension office would like to provide the Adams County Board of County Commissioners (BoCC) with an update on the activities that the office has worked on during 2018. The programming provided by CSU Extension staff in Adams County positively impacts the residents we serve and supports the BoCC goals of “Education and Economic Prosperity” and “Quality of Life”.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Adams County Parks and Open Space
CSU Extension Office

ATTACHED DOCUMENTS:

2018 Program Highlights PowerPoint presentation
FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

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| Add'l Capital Expenditure not included in Current Budget: | |
| Total Expenditures: | |

New FTEs requested: ☐ YES ☒ NO
Future Amendment Needed: ☐ YES ☒ NO

Additional Note:

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager
Alisha Reis, Deputy County Manager
Bryan Ostler, Deputy County Manager
Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

Budget

Page 2 of 2

Revised: 2018-Jan05
Extension Budget for 2018

• Adams County - $658,239
• Colorado State University – $261,321
• Total Budget – $919,560
## A Year at a Glance
Adams County Extension Office Highlights for 2018

<table>
<thead>
<tr>
<th>How Clients are Served</th>
<th>Agriculture</th>
<th>Horticulture</th>
<th>Small Acreage</th>
<th>Family &amp; Consumer Science</th>
<th>4-H Youth</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extension Meetings, Events, Workshops</td>
<td>39</td>
<td>131</td>
<td>89</td>
<td>59</td>
<td>348</td>
<td>666</td>
</tr>
<tr>
<td>Programs Offered</td>
<td>15</td>
<td>105</td>
<td>17</td>
<td>13</td>
<td>110</td>
<td>260</td>
</tr>
<tr>
<td>Field/Offsite Visits</td>
<td>11</td>
<td>51</td>
<td>32</td>
<td>0</td>
<td>16</td>
<td>110</td>
</tr>
<tr>
<td>Total Number of Volunteers</td>
<td>71</td>
<td>67</td>
<td>43</td>
<td>2</td>
<td>114</td>
<td>297</td>
</tr>
<tr>
<td>Total Number of Volunteer Hours Donated</td>
<td>2899</td>
<td>1,912</td>
<td>489</td>
<td>8</td>
<td>2,246</td>
<td>7554</td>
</tr>
<tr>
<td>Research Project Hours</td>
<td>138</td>
<td>40</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>178</td>
</tr>
<tr>
<td>Website Hits</td>
<td>185,798</td>
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<td>185,798</td>
<td>928990</td>
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</table>
Extension Programming
Talking Points

Through Quizizz: https://quizizz.com/
(Participants will take quiz on their phones. All in attendance are welcome to play)
Everyone has a Credit Score

1. Myth

2. Fact
Having a lot of Credit Cards is Bad for Your Score

1. Myth

2. Fact
Do Bees Hibernate in the Winter?

1. Yes
2. No
How many trees have been planted by Colorado Counties and Municipalities to replace ash trees?

1. 50 Trees

2. 100 Trees

3. At Least 166 Trees

4. 10,000 Trees
At What Age Can You Join 4-H in Adams County?

1. 5 to 18
2. 8 to 18
3. 2 to 20
4. 10 to 18
What is the Average Number of Acres Required to Graze One Cow for One Year in Adams County?

1. 1
2. 37.5
3. 4.5
4. 80
Agriculture Programs & Research in 2018

Sampling Adams County Onion Fields In Search of Bacteriophages to help combat drug resistant human diseases

Working with Farmers on Crop Production Issues

Ethiopian Engagement

Wheat Field Day June 13

Chinese Delegation of Two Agriculture Universities
Adams County Extension Bee Yard Located on Open Space Property Showing Six Different Hive Designs
Work with a wide variety of Landowners and residents of Adams County

Provide on site education of landowners

Collaborate with a variety of entities within Adams County Government
Livestock Emergency Management
Invasive Weed Issues
Improvements on Adams County Open Space lands

Work with residents in Adams County to increase their education of Small Acreage issues,
Which in turn, increase the income from their property

Work with Associations and groups to build strong partnerships and relationships

Photo by Lisa Eldringhoff of Deer Trail, CO
Small Acreage Program - 2018

Cooperate with Local Conservation Districts - Tree Sale - 12,000+ Trees sold in Adams County

Conservation Projects

Small Ruminant Programs

Workshops:
- Homesteading
- Beekeeping
- Livestock
- Realtor Education
- Grasses and Weeds

Traditional outreach:
- Phone Calls
- Email
- “Walk-ins”
- Site Visits
- HOA revisions

Workshops:
- Homesteading
- Beekeeping
- Livestock
- Realtor Education
- Grasses and Weeds
4-H & Youth Programs

Our Programs Include:

- Cloverbuds (ages 5-7)
- Horticulture, Plants & Natural Resources
- Leadership & Life Skills
- Mechanical Science & Photography
- Consumer Science
- Livestock
- Small Animal
- Equine

This Year’s Highlights:

- Member Officer Retreat
- Industry Insights
- Equestrian Helmet Safety
Adams County offers a variety of school programs that combine 4-H Curriculum with CDOE standards.

- Ag Day / Ag in the Classroom
- Embryology
- Foods & Nutrition
- Mini Greenhouse
- National Western School Visits
- Respect & Manners
- STEM / STEAM

Over 13,800 Youth have participated in 4-H School Programs this year.
Horticulture Programs - 2018

Colorado Master Garden Program
- Tree team
- Xeric Garden Docent Tours
- Night Class - Volunteer Diversity
- CMG's Giving Talks

Emerald ash borer and Japanese beetle.
Multi-site trial of woody plants
Green Industry Career Day
Classes for backyard gardeners

Traditional outreach
- Phones - Focused Marketing
- Email/Ask an Expert
- “Walk-ins”
- Site Visits

Social media
- Educational videos
- Hort. “Intern”
- Park and Public Works Consulting
Horticulture- 2018 Year to Date

- 9,000+ clients served
- 67 Colorado Master Gardener
- 2100+ hours of community service
- Service valued at over $50,000
- Continued growth of social media presence
- Improved industry outreach
Horticulture- 2019 The Year to Come

2019 Focus:

- Green Industry Outreach
- Extension “Expo”
- Front Range Gardening Symposium
- Vegetable Gardening Series
- Garden Tours
- CMG Seasonal Talks for public
- CMG Fall Class-reaching working people
- Growing volunteer base
15 programs offered

• Using credit wisely
• Managing debt
• Basic budgeting
• Managing risk with insurance
• Powerful Tools for Caregivers
• Understanding and reading nutrition labels (youth program)
• Food safety (youth program)
Participants’ Feedback: Financial Program

95% of participants rated the programs as ‘good or excellent’

“Thank you very helpful, interactive”

“Thank you all very much. I have learned a lot and I certainly feel more informed. I am grateful!”

“Instructor knowledgeable & friendly”

Word cloud from evaluation responses’ to the question: ‘Today, I learned..’ Size of each word indicates its frequency.
2019 Program Goals

Financial literacy programs
- Adults
- Youth

Expand outreach for aging population

Expand online outreach
DATE OF PUBLIC HEARING: December 4, 2018

SUBJECT: Lowell Ponds State Wildlife Area

FROM: Nathan Mosley and Marc Pedrucci

AGENCY/DEPARTMENT: Parks & Open Space

HEARD AT STUDY SESSION ON: 2/13/2018

AUTHORIZATION TO MOVE FORWARD: ☑ YES ☐ NO

RECOMMENDED ACTION: That the Board of County Commissioners approves a resolution that the county intends to accept a Quit Claim Deed from the Colorado Department of Transportation to take on ownership and management of Lowell Ponds.

BACKGROUND:

Lowell Ponds State Wildlife Area is a 43-acre property located between Lowell Blvd. and Tennyson St. directly south of I-76. CDOT owns the property, and leases it to the Colorado Division of Parks and Wildlife (CDPW) for a fishing and wildlife observation area. It contains three ponds that resulted from gravel mining, and provides fishing access for the public. CDPW contacted Adams County and Hyland Hills Park & Rec District in 2017 to inform us that they would be terminating the lease with CDOT sometime in 2018, and to inquire if the County and/or Hyland Hills would be interested in taking over management of the property. The Parks and Open Space Department (POSD) and Hyland Hills staff met to discuss this opportunity, and staff from both organizations feels it is important to ensure Lowell Ponds is open and accessible to the public and actively managed so that it remains an asset to county residents.

The POSD and Hyland Hills staff discussed various scenarios to involve both agencies in the potential acquisition of Lowell Ponds with the goal of making it as equitable as possible for both agencies. Because Lowell Ponds is a natural area similar to many of the county’s open space properties and it is adjacent to properties the county already owns and manages (S5th & Lowell Trailhead, Clear Creek Trail), there was consensus that the POSD is better suited to manage Lowell Ponds.

To ensure an equitable solution, Hyland Hills will take over management of the recreational improvements at Jim Baker Reservoir to balance out the County taking over management of Lowell
Jim Baker Reservoir is a 75-acre parcel that serves as a water storage reservoir owned and operated by the City of Westminster, and is located just to the north of Lowell Ponds. Westminster and the County executed an IGA in 1996 that allowed the County to develop and maintain recreational improvements at Jim Baker Reservoir. Westminster and Hyland Hills are now in the process of executing an IGA for Hyland Hills to take over the management of the recreational improvements at Jim Baker Reservoir. This will help to offset the costs the POSD will incur by taking over Lowell Ponds.

CDOT prefers to transfer ownership of Lowell Ponds to the County instead of assigning the existing lease with CDPW. CDOT will transfer the property to the County via a Quit Claim Deed, and the deed will contain a provision that the property must remain in public ownership, and if does not remain public then it would have to revert to CDOT ownership. CDOT requires a resolution from the County stating that we are willing to accept a Quit Claim Deed for Lowell Ponds. A Phase I Environmental Report for the property found no recognized environmental concerns, and our water rights consultant has confirmed that the gravel pits are “grandfathered” from evaporative loss/water augmentation requirements. POSD also budgeted $200,000 in the Open Space Projects Fund in 2019 to cover the cost of some initial improvements including property cleanup, vegetation management and possible demolition of structures on the property. The POSD recommends that the County accept ownership of Lowell Ponds.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

ADCO Parks & Open Space, Colorado Dept. of Transportation, Hyland Hills Park & Recreation District, Adams County Attorney’s Office

**ATTACHED DOCUMENTS:**

Resolution
Lowell Pond Map
FISCAL IMPACT:

Please check if there is no fiscal impact □. If there is fiscal impact, please fully complete the section below.

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| Total Expenditures: |                      |

| New FTEs requested: | □ YES | X NO |
| Future Amendment Needed: | □ YES | X NO |

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Oster, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

[Signature]

Budget
RESOLUTION OF INTENT TO ACCEPT A QUITCLAIM DEED FROM THE COLORADO DEPARTMENT OF TRANSPORTATION FOR THE 43-ACRE LOWELL PONDS STATE WILDLIFE AREA

WHEREAS, the Colorado Department of Transportation ("CDOT") owns the 43-acre Lowell Ponds State Wildlife Area ("Lowell Ponds") located within unincorporated Adams County; and,

WHEREAS, Lowell Ponds has been managed by the Colorado Department of Parks and Wildlife ("CDPW") since 1985 under a lease agreement as a recreational area open to the public; and,

WHEREAS, the CDPW has given CDOT official notice that they intend to cease management of the site for public recreational access; and,

WHEREAS, Adams County ("County") wishes to take over management of Lowell Ponds to continue providing public recreational access at Lowell Ponds for the citizens of Adams County; and,

WHEREAS, CDOT is amenable to having the County take over management of Lowell Ponds from CDPW, and CDOT wishes to convey the property to the County by means of a quitclaim deed instead of assigning the existing lease; and,

WHEREAS, CDOT requires that the quitclaim deed have a reverter clause requiring the property to revert to CDOT ownership if the purpose of the property ceases to be for a public use; and,

WHEREAS, CDOT requires a resolution evidencing an intent to accept said quitclaim deed before it issues the quitclaim deed; and,

WHEREAS, by means of this resolution the County wishes to evidence its intent to accept said quitclaim deed from CDOT to take ownership of the 43-acre Lowell Ponds site subject to the reverter clause.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Adams, State of Colorado, that Adams County intends to accept a quitclaim deed from the Colorado Department of Transportation for the 43-acre Lowell Ponds State Wildlife Area, to be managed for public recreational use.
<table>
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<tr>
<th>DATE:</th>
<th>December 4, 2018</th>
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<tbody>
<tr>
<td>SUBJECT:</td>
<td>Update on Poverty Reduction</td>
</tr>
<tr>
<td>FROM:</td>
<td>Paolo Diaz</td>
</tr>
<tr>
<td>AGENCY/DEPARTMENT:</td>
<td>County Manager's Office</td>
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<tr>
<td>ATTENDEES:</td>
<td>Paolo Diaz, Rebecca Zamora, Sam Olson</td>
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<tr>
<td>PURPOSE OF ITEM:</td>
<td>Update on the objectives and areas of focus with regards to poverty reduction and homelessness.</td>
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<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Informational</td>
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</table>

**BACKGROUND:**

Update on poverty reduction efforts and the next steps.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

N/A

**ATTACHED DOCUMENTS:**

Update on Poverty Reduction PowerPoint Presentation
FISCAL IMPACT:

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New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

Additional Note:

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

Budget
Update on Poverty Reduction
Problem Statement

A deficiency of services, resources, and opportunities for those who are experiencing or on the brink of poverty.
Objectives Identified

• Increase access to affordable housing
• Align community resources, services, and programs
• Improve community health
• Increase access and accommodations towards education and skill development
• Build sustainable financial security
Current Areas of Focus

• Discussions with community leaders around issues of poverty and homelessness
• Developing a strategic plan
• Aligning services with our nonprofits
• Aligning with municipalities
• Affordable housing
Current Areas of Focus - continued

• Paying more attention to homelessness prevention
• Creating service jobs for those in encampments and others experiencing homelessness
• Strategies to take services to where people are
• Opportunities for education and skill development
• One-point system for resources
Additional questions and thoughts?
DATE: December 4, 2018

SUBJECT: 2019 Town Hall Recommendations

FROM: County Managers Office

AGENCY/DEPARTMENT: County Managers Office

ATTENDEES: Paolo Diaz, Rebecca Zamora

PURPOSE OF ITEM: 2019 Town Hall Schedule

STAFF RECOMMENDATION: That the Commissioners approve the 2019 Town Hall Schedule

BACKGROUND:

Review 2019 Town Hall Recommendations

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager’s Office

ATTACHED DOCUMENTS:

2019 Town Hall Review Power Point
**FISCAL IMPACT:**

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| Total Expenditures:                        |

| New FTEs requested:                      |
| Future Amendment Needed:                |
| Additional Note:                        |

**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**
2019 Town Hall Recommendations

Locations, Dates, and Venues
2019 Town Halls

- **Resident/ Business Town Halls (3)**
  - February
  - April
  - September
- **Telephone Town Hall (1)**
  - October
2019 Resident Town Halls

Town Hall Map 2016 to 2019 Comparisons
Southern Adams County Town Hall

Town Hall Area: 72nd Avenue to 104th Avenue and Colorado Boulevard to Havana Street.
Southern Adams County Town Hall

- **Neighborhoods:** 72nd Avenue to 104th Avenue and Colorado Boulevard to Havana Street.
- **Location:** Mapleton Early College
- **Available Dates in February:** 11, 13, 25.
Northern Adams County Town Hall

Town Hall Area: 168th to 136th Avenue and Havana Street to Prairie Center Parkway
Northern Adams County Town Hall

• **Neighborhoods:** 168th to 136th Avenue and Havana Street to Prairie Center Parkway

• **Location:** Eagle View Adult Center

• **Available Dates in April:** 1, 3, 8, 10, 15, 22, 29.
Eastern Adams County Town Hall

Town Hall Area: 88th Avenue to 144th Avenue and Schumacher Road to Strasburg Road.
Eastern Adams County Town Hall

- **Neighborhoods**: 88th Avenue to 144th Avenue and Schumacher Road to Strasburg Road
- **Location**: Bennett Town Hall
- **Available Dates in September**: 5, 9, 11, 12, 16, 19, 26
2018 Business Town Halls

Legend

- 2018 Town Hall
- 2019 Town Hall
Telephone Town Halls

• Available October Dates: 2, 3, 7, 9, 14, 16, 17, 23, 24, 30.
Coordinated Community Events

Neighborhood Clean Ups /Special Clean Ups
- Berkley - TBA
- Bennett - TBA
- Paint Collection- TBA
- Electronic Clean Up – TBA
- Medication Drop Off- TBA

Events
- Adams County Fair Parade- 7/27/19
- Adams County Fair -8/1/19-8/4/19
- National Night Out- 8/7/19
- Welby Days -9/20/19
- Operation Free Bird -11/16/19
- Communidades Unidos- 5/4/19