**STUDY SESSION AGENDA**  
**TUESDAY**  
**November 13, 2018**

*ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE*

<table>
<thead>
<tr>
<th>Time</th>
<th>Attendee(s)</th>
<th>Item</th>
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<tbody>
<tr>
<td>10:30 A.M.</td>
<td>Kristin Sullivan / Doug Clark / Jen Rutter / Christine Dougherty / Tri-County Health</td>
<td>Oil and Gas Update, Water Well Testing Program</td>
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<tr>
<td>11:30 A.M.</td>
<td>Glenn Plagens, Small Business Development Center</td>
<td>Small Business Development Center (SBDC) Update</td>
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<tr>
<td>12:00 P.M.</td>
<td>Kristin Sullivan / Brian Staley</td>
<td>2018 3rd Quarter Public Works Update</td>
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<tr>
<td>12:30 P.M.</td>
<td>Kristin Sullivan / Brian Staley</td>
<td>53rd Pedestrian Walkway</td>
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<tr>
<td>1:00 P.M.</td>
<td>Chris Kline / Herb Covey / Beth Torgersen</td>
<td>Community Corrections Update</td>
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<tr>
<td>1:30 P.M.</td>
<td>Nancy Duncan</td>
<td>Review of 2019 Proposed Budget</td>
</tr>
<tr>
<td>2:00 P.M.</td>
<td>Raymond Gonzales</td>
<td>Administrative Item Review / Commissioner Communications</td>
</tr>
<tr>
<td>2:30 P.M.</td>
<td>Heidi Miller</td>
<td>Executive Session Pursuant to C.R.S. 24-6-402(4)(b) and (e) for the Purpose of Receiving Legal Advice and Instructing Negotiators Regarding Fuller Case</td>
</tr>
</tbody>
</table>

*(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)*

***AGENDA IS SUBJECT TO CHANGE***
DATE: November 13, 2018

SUBJECT: Oil and Gas Update

FROM: Kristin Sullivan, Director

AGENCY/DEPARTMENT: Community & Economic Development

ATTENDEES: Kristin Sullivan, Doug Clark, Jen Rutter, Christine Dougherty

PURPOSE OF ITEM: Update on oil and gas activity, COGCC rulemaking, and the Water Well Testing Program.

STAFF RECOMMENDATION: Update

BACKGROUND:
Staff will brief the Board on current oil and gas activity, Colorado Oil & Gas Conservation Commission (COGCC) rulemaking efforts on the State Pooling and Hearing Process and School Setbacks, as well as the status of the Water Well Testing Program.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:
Tri-County Health Department

ATTACHED DOCUMENTS:
Water Well Testing Program Update PowerPoint
Water Well Testing Program Update Memo
FISCAL IMPACT:

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:**

**Cost Center:**

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**Current Budgeted Revenue:**

**Additional Revenue not included in Current Budget:**

**Total Revenues:**

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**Current Budgeted Operating Expenditure:**

**Add'l Operating Expenditure not included in Current Budget:**

**Current Budgeted Capital Expenditure:**

**Add'l Capital Expenditure not included in Current Budget:**

**Total Expenditures:**

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**New FTEs requested:**

☐ YES  ☐ NO

**Future Amendment Needed:**

☐ YES  ☐ NO

**Additional Note:**

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

[Signature]

Budget
Adams County Private Well Sampling Program

October 2018
Program Purpose & Intent

- Protect public health in a cost effective manner by measuring drinking water quality of private wells located near oil and gas operations in Adams County.
- Results will assist homeowners in determining if their well has potentially been impacted by oil and gas development, or other contamination sources.
Program Status

- Water samples are analyzed for 59 Volatile Organic Compounds
- Seventeen basic water quality parameters are also analyzed including metals, inorganic ions, pH, and uranium
- 41 private wells have been sampled as of October 25, 2018
- Laboratory results for 37 wells have been forwarded to homeowners
Summary of Results

- VOCs have **not** been detected in any of the 37 wells
- Two wells have multiple parameters that were of concern including selenium, uranium and nitrate that exceeded EPA health-based standards
- One well had fluoride levels above EPA’s health-based standards; 16 other wells had fluoride at levels that could mottle teeth, but not cause other health concerns
Summary of Results

- All wells had elevated levels of sodium; above EPA’s recommended level for persons on heart-healthy diets.
- 22 wells had Total Dissolved Solids (TDS) levels above EPA’s secondary standard of 500 parts per million.
- All homeowners were provided with information specific to their test results.
Interactive Map

Tri-County Health Department: Private Well Water Testing

- Broomfield
- Northglenn
- Thornton Westminister
- Sherwood

Sampled Areas:

- Date Sampled: 9/18/2018
- Alkalinity mg/L: 130
- Arsenic mg/L: <0.001
- Barium mg/L: 0.02
- Chloride mg/L: 220.00
- Calcium mg/L: 79.10
- Chromium mg/L: <0.001
- Fluoride mg/L: <1.0
- Iron mg/L: 0.837
- Magnesium mg/L: 6.19
- Nitrate/Nitrite mg/L: <0.03
- pH S.U.: 8.07
- Selenium mg/L: <0.001
- Sodium mg/L: 647
- TDS mg/L: 2,400
Impacts and Recommendations

- Response from citizens has been positive; the program is allaying concerns over the impacts of oil and gas operations.
- Laboratory results are informing citizens of other potential issues of concern.
- The program is providing a valuable service to homeowners who may have delayed assessing their well water quality.
- We have well-established protocols for implementing and administering the program.
- Recommend more public outreach.
- Recommend that the program be continued for the 2019 calendar year.
October 29, 2018

Jennifer Rutter
Environmental Program Manager
Adams County Government Center
4430 S. Adams County Parkway
Brighton, CO 80601

Re: Adams County Private Well Sampling Program

Dear Ms. Rutter:

This is the October summary of the Adams County Private Well Sampling Program. Sampling began on February 27, 2018, and staff has sampled each month since that date. All details for implementing and administering the program are in effect; the program is running smoothly without any challenges. Wells are sampled from outside spigots or hydrants that do not receive water treatment.

TCHD ships samples for Volatile Organic Compound (VOC) analysis to the Weld County Health Department on the same day of collection. The laboratory analyzes samples for 59 VOCs, including those found in petroleum-based products.

TCHD also hand-delivers samples to the Colorado Department of Public Health and Environment’s Laboratory Services Division on the same day of collection. These samples are analyzed for the following 17 parameters: pH, Total Dissolved Solids, chlorides, fluoride, alkalinity, sulfate, nitrate/nitrite, arsenic, barium, calcium, chromium, iron, magnesium, selenium, sodium, sulfur and uranium.

If a parameter exceeds a health-based EPA Maximum Contaminant Level (MCL), TCHD immediately notifies the homeowner. Homeowners receive information on the concentration of the contaminant in their well water, potential health effects and treatment methods.

At certain concentrations, some parameters can impair taste, odor or color of drinking water, but do not harm health. For example, sulfate levels above 250 mg/L could give water a bitter taste or have a laxative effect.

- A total of 41 wells have been sampled (one well sampled twice for total of 40)
- VOCs have not been detected in any of the wells
- Two homes had nitrate levels above the EPA health-based standard
  - Both homeowners were aware of this issue and do not use the water for drinking or cooking. Suspected source of nitrate in one home is the nearby sod farm. Unknown suspected source for the second home
Two homes had multiple parameters that were of concern, including selenium, uranium and nitrate that exceeded health-based standards. TCHD contacted both homeowners: one reported that they use multiple water treatment methods and do not use the water for drinking or cooking purposes; the other homeowner also does not use the water for drinking. One home has a relatively shallow well, which would account for the poor water quality.

- Selenium above 0.05 mg/L can result in hair or fingernail loss, circulation problems including numbness in extremities.
- Uranium is a radioactive element that can damage the body at the cellular and DNA level. May increase the risk of cancer and be toxic to kidneys.

Three homes had very high chloride levels, which combined with high sodium levels, can contribute to corrosion. If the home has copper pipes with lead-based solder, then both lead and copper could leach out into the drinking water.

All wells had high sodium levels. Sodium does not have a health-based standard, but EPA recommends that drinking water not contain more than 20 mg/L of sodium for persons on a heart-healthy diet.

- Sodium levels ranged from 70 to 660 mg/L, with an average of 226 mg/L
- Homeowners received information regarding the 20 mg/L recommended concentration in drinking water for persons on heart-healthy diets

Twelve wells had sulfate concentrations above the recommended 250 mg/L. Sulfate concentrations for the seven wells ranged from 260 mg/L to 2700 mg/L. At these elevated concentrations, the water could produce a laxative effect and have a bad taste and odor.

One home had an elevated fluoride level of 5.6 mg/L, which exceeds the EPA standard of 4.0 mg/L. The homeowner was supplied with the following information regarding the elevated concentration of fluoride in their drinking water.

- People who drink water with high fluoride levels, over extended periods of time, may have an increased risk of bone fractures and bone pain. The effects of elevated levels of fluoride on livestock is similar to the effects on humans.

Sixteen homes had fluoride levels above 2.0 mg/L, which can contribute to mottling of teeth, but is not otherwise detrimental to health.

Almost all pH levels ran a little high, but at the levels found, there is no concern for health.

Total Dissolved Solids (TDS) were also high for many wells. This is to be expected as groundwater in much of Colorado is considered hard, meaning that there are high levels of calcium carbonates and manganese. Calcium and manganese are not harmful to health, and are necessary for health. At elevated concentrations, TDS can contribute to scaling of appliances and reduction in the lifespan of water heaters.

We look forward to discussing the program with you and the Adams County Commissioners on November 13.

Sincerely,

Brian Hlavacek, MAS, REHS
Environmental Health Director
Tri-County Health Department
DATE: November 13, 2018
SUBJECT: Small Business Development Center Update (SBDC)
FROM: Glenn Plagens, Director, Small Business Development Center (SBDC)
AGENCY/DEPARTMENT: Front Range Community College SBDC
ATTENDEES: Glenn Plagens
PURPOSE OF ITEM: Update
STAFF RECOMMENDATION: Informational only

BACKGROUND:
The is an update of activities of the North Metro Denver SBDC supported by Adams County.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:
SBDC

ATTACHED DOCUMENTS:
PowerPoint Presentation
**FISCAL IMPACT:**

Please check if there is no fiscal impact [ ]. If there is fiscal impact, please fully complete the section below.

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| Total Expenditures:       |                                                  |
|---------------------------|                                                  |

| New FTEs requested:       | □ YES    □ NO                                      |
| Future Amendment Needed:  | □ YES    □ NO                                      |

**Additional Note:**

**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

Budget
SBDC Update
North Metro Denver SBDC

Consulting Hours

2010 = 577
2011 = 818
2012 = 1,427
2013 = 2,080
2014 = 2,420
2015 = 2,319
2016 = 2,664
2017 = 3,216
2018 = 2,700 YTD
2018 Goals

- 3,500 Consulting Hours
- 103 Jobs Created
- 56 Jobs Retained
- $2,750,000 Increased Sales
- $2,300,000 Capital Infusion
- 22 Business Starts
- 73 Workshops

2218 Goals

[Logos: Front Range Community College, Colorado SBDC, North Metro Denver Small Business Development Center]
Spanish Speaking Business Resources

Derby Center

- SBDC
- Minority Business Office MBO
- Commerce City
- Adelante Community Development
- Metro North Chamber
- Commerce City Chamber
- Next Step..........................Brighton
Start YOUR Business with US

Goal = Get your Business to the ribbon cutting!

About the Program
• Leading Edge Business Workshop with Leading Edge Live
• EL3 Learning Platform
• All Workshops Included
• One-on-one Consulting
• Six Month Free Membership Metro North Chamber
Other Update

- SMA Best Practice
- Grow YOUR Business with Us
- Metro North Chamber Satellite
- SBA Program Changes.................
DATE: November 13, 2018

SUBJECT: Public Works Update

FROM: Brian Staley, PE, PTOE, Deputy Director

AGENCY/DEPARTMENT: Public Works

ATTENDEES: Brian Staley

PURPOSE OF ITEM: To provide an update to the BOCC regarding Public Works Capital Improvement Program, Stormwater Program and 53rd Avenue Pedestrian Infrastructure

STAFF RECOMMENDATION: That the BOCC provide feedback and guidance to staff

BACKGROUND:

Public Works will be providing an update on the status of Capital Improvement Program projects and Stormwater projects as well as an update on pedestrian counts for the 53rd Avenue pedestrian infrastructure.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Public Works

ATTACHED DOCUMENTS:

PowerPoint presentation
**FISCAL IMPACT:**

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<tr>
<th>Future Amendment Needed:</th>
<th>☐ YES</th>
<th>☑ NO</th>
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**Additional Note:**

**APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager  
Alisha Reis, Deputy County Manager

Bryan Oden, Deputy County Manager  
Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

Budget
Adams County Public Works
Capital Improvement Program (CIP)
CIP Project List

• York Street from Highway 224 to 78th
• 58th Avenue Widening from Washington to York
• Dahlia Street Widening from Highway 224 to I–76
• Lowell Blvd Clear Creek to 62nd
• Welby Rd. Ext. (Steele St)
• Americans with Disabilities Act (ADA) Transition Implementation
• Berkeley Sidewalk Improvements
• Welby Road Intersection at 88th Ave.
• York Street Widening from 78th to 88th Avenue
• York Street Widening from 58th Avenue north to SH 224
• W. 66th Avenue West of Broadway
• Pecos Street from 52nd Avenue to 58th Avenue
• 2018 Street Paving Project
• DRCOG Traffic Signal Cabinet Upgrade Project
CIP Project Process

Project Phasing:

Typical Project Budgeted Costs:

- Design: 12%
- ROW: 33%
- Construction: 55%

Typical Project Duration:

- Design: 45%
- ROW: 40%
- Construction (15%-25%)
SCOPE
York Street from Hwy. 224 to 78th Ave. Widen to four lanes, add curb, gutter and sidewalk, bike lanes, and a pedestrian underpass (Hwy. 224).

PROJECT COST
$6,500,000

SCHEDULE
Engineering Design.................Completed
ROW Acquisition..........................2018
Construction...............................2018/2019

PROJECT STATUS
January 2018: ROW Acquisition is approximately 95% complete. Utility relocation is expected to begin in Spring of 2018, followed by full project construction, concluding in 2019.

CONTACT PUBLIC WORKS
720.523.6875
publicworks@adcgov.org
York St. from E. 78th Ave. to E. 88th Ave. The project is for roadway widening, including sidewalks and curb and gutter. Project to include design of roadway improvements, structure replacement or modifications, and construction of those improvements.

**PROJECT COST**
$14,500,000

**SCHEDULE**
- Engineering Design: 2018/2019
- ROW Acquisition: 2019/2020
- Construction: 2020/2021

**2018 2nd QUARTER UPDATE**
Request for proposals sent to design firms. Design to start in 3rd Quarter 2018.

**2018 3rd QUARTER UPDATE**
Under design. First public meeting held on Oct. 24.

**CONTACT PUBLIC WORKS**
720.523.6875
publicworks@adcgov.org
SCOPE
Intersection improvements to Welby Road and E. 88th Avenue, including traffic signals and ADA compliant curb ramps.

PROJECT COST
$800,000

SCHEDULE
Construction: 2019

2018 3rd QUARTER UPDATE

CONTACT PUBLIC WORKS
720.523.6875
government@adcogov.org
SCOPE
The project is on W. 66th Ave., west of Broadway with a total length of approximately 1,540 feet. Improving existing roadway pavement strength and drainage infrastructure to enhance public safety. Project will consist of design and construction components.

PROJECT COST
$600,000

SCHEDULE
Engineering Design ................ Underway
Construction ................................ 2018

2018 2nd QUARTER UPDATE
Request for proposals sent to design firms. Design to start in 3rd Quarter 2018 with construction in late 2018.

2018 3rd QUARTER UPDATE
Design complete. Project to be advertised for construction.

CONTACT PUBLIC WORKS
720.523.6875
publicworks@adcogov.org
SCOPE
Extension of Steele Street north of 86th Avenue to 88th Avenue.

PROJECT COST
$1,700,000

SCHEDULE
Engineering Design ....................... 2018
ROW Acquisition ....................... 2019
Construction .......................... 2019/2020

PROJECT STATUS
January 2018: Engineering Design is approximately 30% complete. Project coordination continues with the City of Thornton.

CONTACT PUBLIC WORKS
720.523.6875
publicworks@adcgov.org
LOWELL BLVD PROJECT

SCOPE
Lowell Blvd. from Clear Creek to 62nd Avenue. Widen for center turn lanes, add curb, gutter, and sidewalk on both sides of street.

PROJECT COST
$3,200,000

SCHEDULE
- Engineering Design: Completed
- ROW Acquisition: Early 2018
- Construction: 2018/2019

PROJECT STATUS
January 2018: Engineering Design is complete. ROW Acquisition is approximately 90% complete. Construction is anticipated later this year.

CONTACT PUBLIC WORKS
720.523.6875
publicworks@adcgov.org
SCOPE
Dahlia Street from 74th Avenue to 78th Avenue. Install new curb, gutter and sidewalk, turn lanes, and bike lanes.

PROJECT COST
$9,000,000

SCHEDULE
Engineering Design .................. 2018
ROW Acquisition .................. 2019
Construction .......................... 2020/2021

2018 2nd QUARTER UPDATE
Urban Drainage and Flood Control District to contribute funding to project design. Negotiations continue with Colorado Department of Transportation on project coordination (Hwy. 224).

2018 3rd QUARTER UPDATE
Intergovernmental Agreements being processed for contributions from UDFCD and CDOT.
ADA FIVE AREAS PROJECT

SCOPE
Americans with Disabilities Act improvements (curb, gutter, and sidewalks) in the following areas:

- Steele Street from Niver Creek Trail to 86th Avenue
- 66th Avenue and 68th Avenue from Washington Street to York Street
- 55th Avenue and 56th Avenue from Lincoln Street to Washington Street

PROJECT COST
$1,400,000

SCHEDULE
- Engineering Design: Underway
- ROW Acquisition: Late 2018
- Construction: 2019

CONTACT PUBLIC WORKS
720.523.6875
publicworks@adcogov.org
SCOPE
Upgrade traffic signal cabinets and control equipment at 25 signalized intersections on Pecos Street and Washington Street.

PROJECT COST
$1,425,521

SCHEDULE
Engineering Design Q4 2018
Construction Q2 2019

2018 2nd QUARTER UPDATE
DRCOG engaged Design Sub-Consultant.

2018 3rd QUARTER UPDATE
DRCOG Design Sub-Consultant was engaged. FIR/FOR Planned for November 2018, with the final design delivery planned for December 2018. RFP for construction will be advertised immediately after design is received.

CONTACT PUBLIC WORKS
720.523.6875
publicworks@adcogov.org
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<tr>
<td>SUBJECT:</td>
<td>Public Works Update</td>
</tr>
<tr>
<td>FROM:</td>
<td>Brian Staley, PE, PTOE, Deputy Director</td>
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<tr>
<td>AGENCY/DEPARTMENT:</td>
<td>Public Works</td>
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<td>ATTENDEES:</td>
<td>Brian Staley</td>
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<td>PURPOSE OF ITEM:</td>
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<td>STAFF RECOMMENDATION:</td>
<td>That the BOCC provide feedback and guidance to staff</td>
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**BACKGROUND:**

Public Works will be providing an update on the status of Capital Improvement Program projects and Stormwater projects as well as an update on pedestrian counts for the 53rd Avenue pedestrian infrastructure.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Public Works

**ATTACHED DOCUMENTS:**

PowerPoint presentation
FISCAL IMPACT:

Please check if there is no fiscal impact ☑. If there is fiscal impact, please fully complete the section below.

| Fund: | | |
| Cost Center: | | |

| Current Budgeted Revenue: | | |
| Additional Revenue not included in Current Budget: | | |
| **Total Revenues:** | | |

| Current Budgeted Operating Expenditure: | | |
| Add'l Operating Expenditure not included in Current Budget: | | |
| Current Budgeted Capital Expenditure: | | |
| Add'l Capital Expenditure not included in Current Budget: | | |
| **Total Expenditures:** | | |

| New FTEs requested: | YES | NO |
| Future Amendment Needed: | YES | NO |

Additional Note:

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Oller, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

Budget
PEDESTRIAN WALKWAY STRUCTURE REMOVAL
W. 53RD AVE. & FEDERAL BLVD.

ADAMS COUNTY PUBLIC WORKS
4430 South Adams County Parkway
Brighton, CO 80601
SITE OVERVIEW
Hidden Area Between Structure & Federal Blvd.

Fenced in ‘dead’ space acts as a wind-trap for blowing debris

Stair case collects Waste from pedestrians
PUBLIC RIGHT OF WAY

City & County of Denver

W. 52nd Ave.

Federal Blvd.

CDOT ROW
Adams County ROW

City & County of Denver
SITE CONCERNS

Community Reports

• Graffiti
• Camping Activities
• Litter
  • Drug Paraphernalia Waste
  • Human Waste

Public Works Observations

• Structure does not meet current ADA access requirements
• Structure façade includes unsecured paving stones
• Position of structure does not facilitate community policing efforts
• Site requires regular custodial maintenance with an approximate cost to the County of $80k/yr.
RECOMMENDATIONS

Remove Structure in 2018

- Process 2018 budget amendment to remove the structure (~$300K)
- Back-fill the public ROW with rip-rap to discourage camping/loitering
- Route pedestrians to W. 54th Ave.
  - Adds up to 13.3 min. EB to SB*
  - Adds up to 4.6 min. EB to NB*

*denotes greatest impact possible and ADA walking speed rate

Community Engagement

- Engage with community members & Regis University administrators to determine next steps in planning pedestrian connectivity in the area
STUDY SESSION AGENDA ITEM

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<tr>
<td>SUBJECT:</td>
<td>Community Corrections</td>
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<tr>
<td>FROM:</td>
<td>Beth Torgersen, Community Corrections Administrator</td>
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<tr>
<td>AGENCY/DEPARTMENT:</td>
<td>Department of Human Services, Community Corrections</td>
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<tr>
<td>ATTENDEES:</td>
<td>Beth Torgersen, Rachel Bullock, Eric Bettinger, Herb Covey, Chris Kline</td>
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<tr>
<td>PURPOSE OF ITEM:</td>
<td>A-STAT Community Corrections Presentation</td>
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<td>STAFF RECOMMENDATION:</td>
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BACKGROUND:
Community Corrections serves Adams County citizens by providing alternative options to individuals who would otherwise be incarcerated, saving tax payer dollars while still providing a high level of public safety. Adams County contracts with Time to Change, Inc for Community Corrections services for the 17th Judicial District, which includes Adams and Broomfield Counties. An A-STAT tableau presentation will be discussed to include service provider turnover rate, restitution paid, employment rate of clients and discharge percentages.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:
Community Corrections Administration
Department of Human Services

ATTACHED DOCUMENTS:
See Attached
FISCAL IMPACT:

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| Add'l Capital Expenditure not included in Current Budget: | |
| Total Expenditures: | |

| New FTEs requested: | □ YES | ☒ NO |
| Future Amendment Needed: | □ YES | ☒ NO |

Additional Note:

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

[Signature]

Budget

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Study Session A-Stat

Human Services

Community Corrections

ADAMS COUNTY

November 13, 2018
Community Corrections
Community Corrections serves Adams County citizens by providing alternative options to individuals who would otherwise be incarcerated, saving tax payer dollars while still providing a high level of public safety. Public safety is provided in two significant ways; one by supervision and monitoring of offenders while in the community and secondly by providing tools designed to intrinsically change criminal behavior to pro-social behavior.

Community Corrections Administration’s mission is to integrate the priorities and goals of the County with State mandates, as well as those of the Adams County Community Corrections Board (ACCCB). The ACCCB consists of various criminal justice and community stakeholders and is established to oversee all community corrections facilities and programs. This board has the statutory authority to determine who is appropriate for community corrections placement in the Counties of Adams and Broomfield. The ACCCB advises the Board of County Commissioners on matters relating to community corrections facilities and programs.

Commissioners Goal
Education and Economic Prosperity, Quality of Life

Strategy
Enhance overall training opportunities and establish decision-making guidelines for ACCCB members and review committees.

Key Performance Indicator #1
- Identify training topics for board and review committees and provide quarterly training to members
- Establish a work group to include a multi-dimensional team to develop criteria for use in a decision making tool

Why this matters:
Highly trained and educated ACCCB members are better equipped to implement policy initiatives that enhance public safety, increase likelihood of offender’s success and provide efficient use of scarce resources.

Structured decision making reduces the impact of inherent bias and provides more consistency and equity in reviewing offenders to determine if they are appropriate for community corrections placement.

Commissioners Goal
High Performing, Fiscally Sustainable Government
**Strategy**
Implement efficiencies and streamline work flow process.

**Key Performance Indicator #2**
- Obtain approval from Board of County Commissioners for a vendor to provide a case management record system
- Assist in establishing contract requirements
- Collaborate with vendor to start development/ modification of system to meet our needs

→ **Why this matters:**
New technology has the capacity to reduce redundancy of data entry, streamline communication between our partners and provide accurate analytical reports. This information can provide the basis for data driven strategic planning aimed at improving outcomes.

**Commissioners Goal**
Quality of Life

**Strategy**
Provide assistance to community corrections programs in adapting to new state standards and the “Program Assessment for Correctional Excellence” (PACE).

**Key Performance Indicator #3**
- Collaborate with the program and prioritize a number of standards to be audited for compliance and report feedback to program and ACCCB.
- Strategically plan with programs base line objectives to meet PACE

→ **Why this matters:**
The standards and PACE tool implemented by the State are founded upon best practices. By ensuring that they are implemented and followed with a high degree of fidelity, likelihood of offender success and public safety is increased.
STUDY SESSION AGENDA ITEM

<table>
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<tr>
<th>DATE:</th>
<th>November 13, 2018</th>
</tr>
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<tbody>
<tr>
<td>SUBJECT:</td>
<td>Review of 2019 Proposed Budget</td>
</tr>
<tr>
<td>FROM:</td>
<td>Raymond H. Gonzales, County Manager &amp; Nancy Duncan, Budget Director</td>
</tr>
<tr>
<td>AGENCY/DEPARTMENT:</td>
<td>County Manager’s Office and Budget Department</td>
</tr>
<tr>
<td>ATTENDEES:</td>
<td>County Manager’s Office and Budget Department</td>
</tr>
<tr>
<td>PURPOSE OF ITEM:</td>
<td>To provide information to the Board of County Commissioners regarding the 2019 Proposed Budget</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Direction from the Board of County Commissioners regarding the 2019 Proposed Budget</td>
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BACKGROUND:

The Annual Budget Process began in February 2018. This is to provide information and answer any remaining questions regarding the 2019 Proposed Budget before the First Reading of the 2019 Proposed Budget in Public Hearing on December 4, 2018.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager’s Office and Budget Department

ATTACHED DOCUMENTS:

None.
FISCAL IMPACT:

Please check if there is no fiscal impact. If there is fiscal impact, please fully complete the section below.

Fund:

Cost Center:

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<th>Object Account</th>
<th>Subledger</th>
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Current Budgeted Revenue: ____________
Additional Revenue not included in Current Budget: ____________
Total Revenues: ____________

Current Budgeted Operating Expenditure: ____________
Add'l Operating Expenditure not included in Current Budget: ____________
Current Budgeted Capital Expenditure: ____________
Add'l Capital Expenditure not included in Current Budget: ____________
Total Expenditures: ____________

New FTEs requested: □ YES □ NO
Future Amendment Needed: □ YES □ NO

Additional Note:
The fiscal impact will be discussed at this Study Session.

APPROVAL SIGNATURES:

Raymond H. Gonzales, County Manager  Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager  Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:

[Signature]
Budget